

**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, July 14, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645**

This meeting will take place **PARTIALLY REMOTELY** pursuant to the law signed by Governor Baker on February 16, 2022-An Act Further Extending Certain COVID-19 Measures Adopted During the State of Emergency, which includes an extension, until July 15, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law.

**This meeting was accessible to the Public / Public Comment VIA the MRSD [ZOOM MEETING LINK](#)
and broadcast to Channel 22 as well as live-streamed/recorded to the MRSD [YOUTUBE MEETING LINK](#)**

Members present in person: Jackie Zibrat-Long, Chair; Meredith Henderson, Vice-Chair; Danielle Tolley; Tina Games; Jessica Rogers; Nancy Scott; Terry Russell

Members present in Zoom: Sharon Stout

Administrators present: Dr. Scott Carpenter, Superintendent; Marc Smith, Michael MacMillan, Joy Jordan, Jim Birchfield

A. Call to Order: The meeting was called to order at 6:34 PM by Chair Jackie Zibrat-Long.

ROLL CALL ATTENDANCE: Sharon Stout: present; Danielle Tolley, present; Tina Games: present; Jessica Rogers, present; Nancy Scott; present; Terry Russell, present; Meredith Henderson: present; Jackie Zibrat-Long, present.

B. Public Comment: None

C. Approval of Minutes

i. MRSC Meeting Minutes: June 23, 2022

MOTION: Meredith Henderson moved to approve the minutes from the June 23, 2022 MRSC meeting, seconded by Jessica Rogers.

DISCUSSION: In discussion, Sharon Stout stated that she did not agree with the minutes captured in section Diii related to the *2021-2022 Summative Superintendent Evaluation* however, as it was determined that it was related to a misunderstanding of the conversation and not an error in the minutes, the committee moved on to the vote.

ROLL CALL VOTE: Sharon Stout: no; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Nancy Scott: abstain; Terry Russell: aye; Meredith Henderson: abstain; Jackie Zibrat-Long: aye.

The motion passes with 5 ayes, 1 no and 2 abstentions.

D. Reports and Discussions

i. Equity Task Force Recommendations

MRSD Director of Curriculum Marc Smith and Community Engagement Coordinator Joy Jordan addressed the school committee with the recommendations and for next steps of the Equity Task Force. After staff and student surveys were taken in early 2022, the following actions items were identified:

1. Create Advisory Council
2. Create Benchmarks
3. Listen
4. Train

Mr. Smith and Ms. Jordan proceeded to then break down each action item in more detail. After the information was presented, the floor was opened to school committee members for questions and comments.

ii. Harwich Elementary lease to the YMCA for preschool - contract extension

MRSD Business Manager addressed the committee seeking approval to extend the lease agreement with the YMCA program, located at Harwich Elementary School, by one year. There will be no increase to the lease cost.

MOTION: Nancy Scott moved to approve the lease extension to the YMCA program located at Harwich Elementary School by one year. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

iii. Transportation Offset To Assessments

MRSD Business Manager Michael MacMillan presented the following background information:

BACKGROUND

Each year Monomoy Regional School District receives state transportation reimbursements. The estimated reimbursement is used to offset the town assessments for that year.

If the actual state reimbursement received is greater than the estimated amount, the school committee can vote to use the excess to offset future assessments.

The table below show the history of these transactions. In FY22, the district received \$214,694 more than was estimated for regional aid. This amount can be used to offset the FY24 assessments.

This action requires a vote of the school committee, therefore:

MOTION: Jessica Rogers moved to approve an offset of \$214,694 to be applied to the transportation portion of the FY24 Regional Assessment. The motion was seconded by Nancy Scott.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

iv. Updated Subcommittee Assignments

Chair Zibrat-Long shared the updated 2022-2023 subcommittee assignment list. The only change to it from its last draft replaces Tina Games with Terry Russell on the Finance Subcommittee.

v. Virtual Participation of School Committee Members at School Committee Meetings

Chair Zibrat-Long opened the floor to the full committee to discuss returning to in-person meetings with the option of exercising the Remote Participation part of MRSD policy file BE: School Committee Meetings, regardless of the Governor's remote meeting provisions due to COVID. The committee engaged in a robust conversation and shared pros and cons for returning to in-person meetings. Members expressed concerns such as accessibility, meeting content comprehension, efficiency of meetings, technological issues, quorums, and other points to consider.

After several motion attempts, Meredith Henderson offered the following:

MOTION: Meredith Henderson moved to discontinue virtual participation for the school committee members at scheduled meetings and to follow the language of remote participation in Policy File BE. The motion was seconded by Nancy Scott.

A clarifying question was asked related to remote participation at subcommittee meetings.

ROLL CALL VOTE: Sharon Stout: abstain; Danielle Tolley: no; Tina Games: no; Jessica Rogers: no; Nancy Scott: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

The motion passes with a total of 4 ayes, 3 nos and 1 abstention.

After the vote, Tina Games offered to discuss remote participation at subcommittee meetings at her upcoming Leadership Retreat. If not resolved at that time, the committee agreed via general consensus to allow the Chair to reach out to counsel for clarification on remote participation for subcommittee meetings.

vi. FY22 Encumbrances

MOTION: Nancy Scott moved to approve the rolling over of FY22 encumbrances into FY23 in the amount of \$52,380.63. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

E. Subcommittee, Representatives, Liaison Report

i. Strategic Planning Subcommittee Report - Nothing to report at this time.

ii. Finance Subcommittee Report - Nancy Scott reported out on behalf of the Finance Subcommittee meeting. On Monday, July 11th they met to discuss the regional housing issue as it relates to difficulty hiring new staff and the limited housing options available to them. A recommendation for a joint conversation with local towns and districts was made. Also discussed in that finance meeting were issues related to retaining current faculty/staff.

F. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgements

Dr. Carpenter shared that the district received a letter from the Commissioner of Elementary and Secondary Education confirming acceptance of the recent amendments to the Regional Agreement. Dr. Carpenter took a moment to thank all involved in moving that process forward.

ii. Harwich Elementary Principal and Assistant Principal

Dr. Carpenter also shared that the district recently completed the hiring process for both the Assistant Principal and Principal roles at Harwich Elementary School. Allyson Joy, from Brewster Public Schools, will be joining the district as the AP of HES and Christie Cutone, from Wayland Public Schools, will be joining the district as the new Principal at HES. Ms. Cutone was then welcomed via Zoom to introduce herself and share a few words.

G. Action Items

i. Harwich Elementary lease to the YMCA for preschool - contract extension: Potential Vote

MOTION: Nancy Scott moved to approve the lease extension to the YMCA program located at Harwich Elementary School by one year. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

ii. Transportation Offset To Assessments

MOTION: Jessica Rogers moved to approve an offset of \$214,694 to be applied to the transportation portion of the FY24 Regional Assessment. The motion was seconded by Nancy Scott.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

iii. Virtual Participation of School Committee Members at School Committee Meetings

MOTION: Meredith Henderson moved to discontinue virtual participation for the school committee member at scheduled meetings and to follow the language of remote participation in Policy File BE. The motion was seconded by Nancy Scott.

ROLL CALL VOTE: Sharon Stout: abstain; Danielle Tolley: no; Tina Games: no; Jessica Rogers: no; Nancy Scott: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

The motion passes with 4 ayes, 3 nos and 1 abstention.

iv. FY22 Encumbrances

MOTION: Nancy Scott moved to approve the rolling over of FY22 encumbrances into FY23 in the amount of \$52,380.63. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

v. Declaration of Surplus

MOTION: Meredith Henderson moved to approve the surplus items as presented in the agenda packets, seconded by Nancy Scott.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

vi. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for school committee member signatures.

H. Adjournment

MOTION: Meredith Henderson moved to adjourn the meeting, seconded by Nancy Scott.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Nancy Scott; aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the meeting adjourned at 8:58 PM.

Respectfully submitted,

Leah Tambolleo
Recording Secretary

Documents reviewed and available upon request

MRSC Meeting Agenda for July 14, 2022
MRSC Meeting Minutes for June 23, 2022
Equity Task Force Presentation
Transportation Offset To Assessments
Harwich Elementary lease to the YMCA
22-23 Subcommittee Assignments
MRSC Policy File BE: School Committee Meetings
FY22 Encumbrances
Declaration of Surplus Materials