



Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, July 14, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645

This meeting will take place **PARTIALLY REMOTELY** pursuant to the law signed by Governor Baker on February 16, 2022-An Act Further Extending Certain COVID-19 Measures Adopted During the State of Emergency, which includes an extension, until July 15, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law.

This meeting will be accessible to the Public / Public Comment VIA the MRSD [ZOOM MEETING LINK](#) and be broadcast to Channel 22 as well as live-streamed/recorded to the MRSD [YOUTUBE MEETING LINK](#)

A. Call to Order

B. Public Comment: Speakers are limited to three minutes; additional time at the discretion of the Chairperson

C. Approval of Minutes

- i. MRSC Meeting Minutes: June 23, 2022

D. Reports and Discussions

- i. Equity Task Force Recommendations
- ii. Harwich Elementary lease to the YMCA for preschool - contract extension
- iii. Transportation Offset To Assessments
- iv. Updated Subcommittee Assignments
- v. Virtual Participation of School Committee Members at School Committee Meetings

E. Subcommittee, Representatives, Liaison Report

- i. Strategic Planning Subcommittee Report
- ii. Finance

F. Superintendent's Report

- i. Recognition of Donations, Grants, and other Acknowledgements
- ii. Harwich Elementary Principal and Assistant Principal

G. Action Items

- i. Harwich Elementary lease to the YMCA for preschool - contract extension: Potential Vote
- ii. Transportation Offset To Assessments
- iii. Virtual Participation of School Committee Members at School Committee Meetings
- iv. Declaration of Surplus
- v. Presentation of the Warrants

H. Adjournment

Authorized Posting Officer

Leah Tambolleo

July 12, 2022

MONOMOY
Equity
TASK FORCE

Action Item Recommendations
to the Monomoy School Committee
July 14, 2022

EQUALITY

VS.

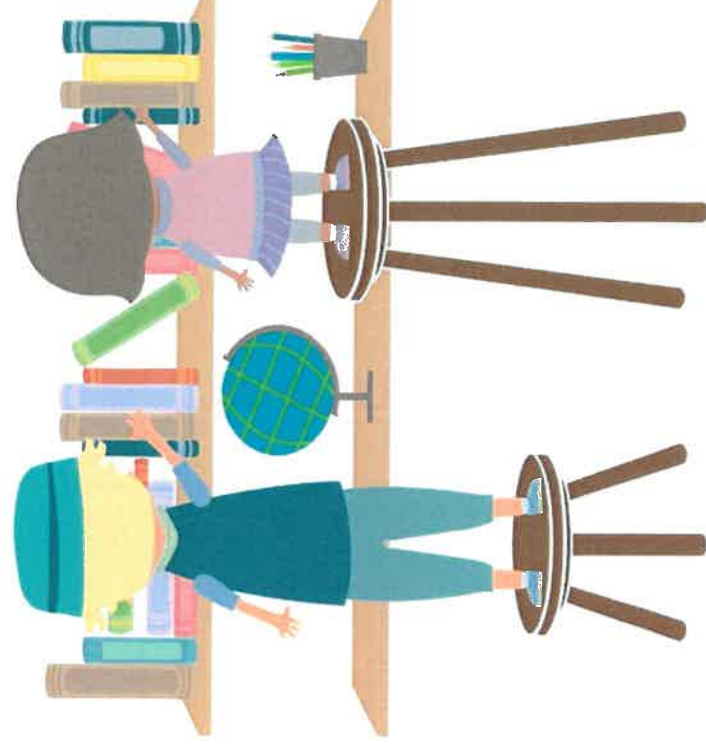
EQUITY



EQUALITY = SAMENESS

GIVING EVERYONE THE SAME THING

It only works if everyone starts from the same place



EQUITY = FAIRNESS

ACCESS TO SAME OPPORTUNITIES

We must ensure equity before we can enjoy equality

Background

- The Monomoy Equity Task Force launched in Fall 2020
- Goals:
 - Review policies, practices, and systems within our district that might be creating barriers for some of our students, families, and staff
 - Make recommendations for changes to improve equity and access for all
- After feedback from year 1:
 - Added a Steering Committee of members willing and able to commit additional time and energy to moving the whole task force forward
 - Focus on the creation of actionable steps that can be taken

Equity Task Force Members



Steering Committee:

Karen Boujoukos, Community Member

Stephen Buckley, Community Member

Ben Emery, Parent

Lisa Forte-Doyle, MRHS Teacher

Molly Gramm, MRHS Student

Joy Jordan, MRSD Community Engagement Coord./Parent

Marc Smith, MRSD Director of Curriculum

Sharon Stout, School Committee Member

Kristina Tamasco, MRHS Student

Task Force (members on this list had varying levels of participation):

Abigail Dudley, Abigail Phaup, Andrea Clark, Angelina Chilaka, Ann Bressette, Ann Carpenter, Anna Marie Johansen, Annie Doherty, Ben Emery, Beth Connors, Beth Herbst, Bianca Caswell, Billy Weimer, Camden Jolibois, Cammi Rickman, Catherine O'Leary-Milbier, Cheryl Lebedevitch, Cheryl Young, Christine McDowell, Cindy Gushee, Cindy Macomber, CJ Santavicca, Danielle Follett, Deborah Cline, Dragos Mincu, Drew Ryan, Emilie Corrie, George Sowpel, Gretchen Kolb Cauble, Holly Tavano, Ian Hoffman-Terry, Janice Nikula, Janine Scott, Jazmyn Jones, Jenna Grodzicki, Jennifer Kelly, Joy Jordan, Judith Underwood, Karen Boujoukos, Karen Hindle, Katie Cloney, Kristina Tamasco, Lisa Forte-Doyle, Lynette Martyn, Malissa Colburn, Mandi Speakman, Maximus Weinberg, Meghan Lampert, Mildred O'Callaghan, Molly Gramm, Patty Watson, Paul Tserpes, Randi Potash, Randy Follett, Rebecca McCauley, Rebecca McCauley, Sarah Idman, Sarah Wheaton, Seth Karter, Sharon Stout, Shawn Grodzicki, Sheila House, Shelby Mainini, Stephanie Goley, Stephen Buckley, Talia Perez

Format

- The Monomoy Equity Task Force had regular meetings (once per quarter)
- The Steering Committee met more frequently to facilitate planning and goal-setting (once per month)
- Over this year, meetings moved from virtual to in-person
- There are also subcommittees focused on specific elements of equity, which met on their own schedules:
 - Communications
 - Student Voice
 - Restorative Justice
 - Curriculum

Staff Survey

In order to better understand and prioritize the issues that most need to be addressed, the Task Force created and disseminated a survey on equity issues to MRSD Staff in early 2022.

Broad themes in the feedback:

- Need for more diversity among staff
- Need for more training/PD on issues of equity and diversity
- Need for specific actions to undertake

The survey results can be found at <https://www.monomoy.edu/Page/4963>

Student Survey

In order to better understand and prioritize the issues that most impact our high school students, the Student Voice subcommittee, led by Kristina Tamasco and Molly Gramm, created and disseminated a survey on equity issues to MRHS students in spring 2022.

The feedback is still being reviewed, as the amount of self-identified demographic data provided needs to be disaggregated. Initial review indicates that **students in certain self-identified demographic groups reported feeling less like they belonged in our schools.**

Action Item Recommendations

Based upon the survey results and task force discussions, the following action items were developed:

- 1. Create Advisory Council**
- 2. Create Benchmarks**
- 3. Listen**
- 4. Train**



Action Item 1: Create Advisory Council

- The recommendation of the Task Force is for the district to form a permanent **Diversity, Equity, and Inclusion Advisory Council** that meets with and advises the Superintendent to support future equity work
- The advisory council would be a representative group of parents and caregivers, teachers and staff, students, school committee members, and community members, and would commit to the schedule and work needed to accomplish real change in MRSD, with a concerted effort made to include diverse representation in the group
- The advisory council would meet regularly (ideally monthly) starting in Fall 2022 and report out to the School Committee on a scheduled basis (perhaps quarterly)

Action Item 2: Create Benchmarks

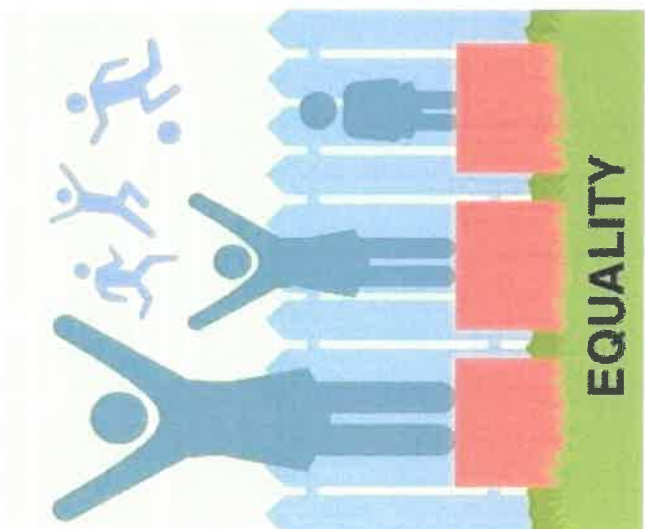
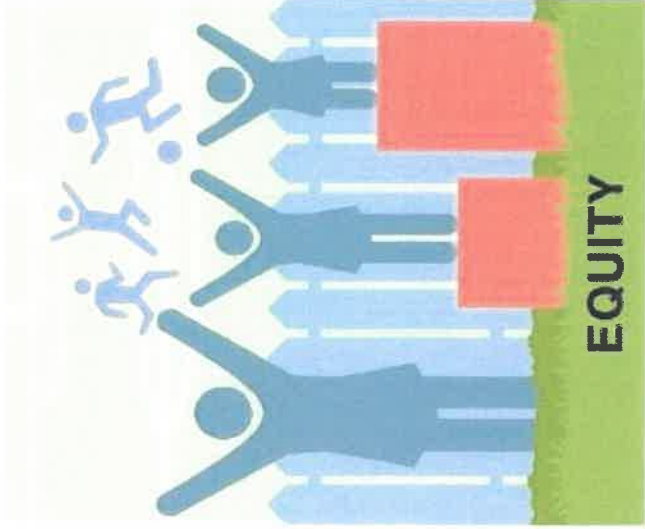
- Establish benchmarks and data collection systems for monitoring equity issues in our schools. There are two components to this recommendation:
 - Establish systems for reporting equity issues within the district (some form of anonymous “tip line” for students, families, and staff to share equity issues that they see within the schools), and develop a communications plan to educate and encourage the school community to use this
 - Note: MRSD’s existing Blackboard communications suite offers a “tip line” tool that can be activated if desired
 - Establish key areas of focus based upon existing data (discipline referrals, or reading achievement, or AP enrollment, etc.) and set clear benchmarks for progress over a period of time
- Start in September 2022 for the 2022-2023 school year

Action Item 3: Listen

- The Equity Task Force recommends that the district conduct Listening Sessions with traditionally marginalized groups within the Monomoy community, in order to hear from those most directly impacted by inequities
- These conversations would be organized by the Advisory Council, and ideally facilitated by an outside/neutral organization/individual, with support from the district's Director of Curriculum, Instruction, and Assessment and the Community Engagement Coordinator (note: this item would require funding)
- Students, families, staff, and community members would be encouraged to participate, with a focus on including marginalized groups and identities

Action Item 4: Train

- The survey results indicate that many faculty and staff members would like additional training and professional development surrounding equity issues
 - A majority of staff -- 66.3% -- Agree or Strongly Agree that 'Training around diversity, unconscious bias, equity, and inclusion is necessary to help support my teaching and professional growth.'
- The recommendation to provide ongoing, connected, and systems-aligned training for all staff in the district is based on these results (note: this item would require funding)
- This training can be incorporated into Professional Development programming and PLC sessions



Thank you for your time!

Questions?

Monomoy Regional School District

Dr. Scott Carpenter
Superintendent

Marc Smith
Director of Curriculum

Melissa Maguire
Director of Student Services



Michael MacMillan
Business Manager

Paul G. Donlan
Treasurer

LEASE EXTENSION AGREEMENT

This Lease Extension Agreement ("Agreement") is made this ____ day of _____, 2022 by and between the Monomoy Regional School District, with an address of Business Office, 425 Crowell Road Chatham, MA 02633, acting by the Monomoy Regional School District School Committee (hereinafter the "Landlord"), and the YMCA Cape Cod (hereinafter the "Tenant") with an address of 2245 Iyannough Road, West Barnstable, MA 02668.

The Landlord and Tenant shall be referred to as the "Parties" and agree to the following:

This Agreement refers to two classrooms located at 263 South St, Harwich, MA 02645, the "Premises".

This Agreement refers to the lease agreement dated August 1, 2019.

The Parties agree to extend the term of the lease by one year with no right of renewal or extension beyond that date unless a new agreement or extension is authorized by the parties, in writing.

All terms of the lease remain in force.

IN WITNESS WHEREOF, the Landlord and the Tenant have caused this Lease to be signed, in multiple counterparts, as of the day and year first above written.

**Monomoy Regional School District
(LANDLORD)**

By:

Printed Name:	Dr. Scott R Carpenter
Printed Title:	Superintendent of Schools

YMCA Cape Cod (TENANT)

By:

Printed Name	Stacie Peugh
Printed Title	President & CEO

Monomoy Regional School District

Dr. Scott Carpenter

Superintendent

Marc Smith

Director of Curriculum

Melissa Maguire

Director of Student Services



Michael MacMillan

Business Manager

Donald C. Mercure

Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 6/27/2022
Re: Regional Transportation Offset to Assessments

MOTION

Motion to approve an offset of \$214,694 to be applied to the transportation portion of the FY24 Regional Assessment.

BACKGROUND

Each year Monomoy Regional School District receives state transportation reimbursements. The estimated reimbursement is used to offset the town assessments for that year.

If the actual state reimbursement received is greater than the estimated amount, the school committee can vote to use the excess to offset future assessments.

The table below show the history of these transactions. In FY22, the district received \$214,694 more than was estimated for regional aid. This amount can be used to offset the FY24 assessments.

Fiscal Year	Prior Year Offset	Budgeted Regional Transportation Aid	Actual Aid	Amount To be Used to offset future Assessment	Year of assessment to be offset	Date SC Vote Taken
FY15 (account voted and established)		\$ 339,520.00	\$ 365,817.00	\$ 26,297.00	FY17	8/26/2015
FY16		\$ 301,086.00	\$ 381,598.00	\$ 80,512.00	Fy18	7/14/2016
FY17	\$ 26,297.00	\$ 329,310.00	\$ 418,129.00	\$ 88,819.00	FY19	7/13/2017
FY18	\$ 80,512.00	\$ 413,986.00	\$ 427,930.50	\$ 13,944.50	FY20	7/12/2018
FY19	\$ 88,819.00	\$ 387,175.00	\$ 516,123.00	\$ 128,948.00	FY21	7/11/2019
FY20	\$ 13,944.50	\$ 494,065.50	\$ 671,595.00	\$ 177,529.50	FY22	6/25/2020
FY21	\$ 128,948.00	\$ 512,412.00	\$ 711,760.00	\$ 199,348.00	FY23	6/24/2021
FY22	\$ 177,529.50	\$ 553,996.00	\$ 765,419.00	\$ 211,423.00	FY24	7/14/2022
FY23	\$ 199,348.00			\$ -	FY25	

Michael MacMillan.

School Business Manager



Monomoy Regional School Committee

2022-2023

Subcommittee, Representative and Liaison Assignments

Subcommittees Small group of the school committee (less than a quorum) tasked with bringing recommendations for committee action (* Chair)	Representatives A school committee member who is a member of a larger committee requiring school committee representation (i.e. Cape Cod Collaborative; Wellness Committee; etc.)	Liaisons A school committee member who is responsible for being the communication link between the MRSC and another group or committee
Superintendent Evaluation 1. Jackie Zibrat-Long 2. Danielle Tolley 3. Meredith Henderson 4. Jessica Rogers	Westgate Foundation 1. Jessica Rogers	Special Education PAC 1. Meredith Henderson
Finance 1. Nancy Scott 2. Jackie Zibrat-Long 3. Terry Russell 4. Sharon Stout	Sick Bank 1. Jackie Zibrat-Long	Select Board & Finance Committees (2) Chatham: 1. Nancy Scott 2. Jackie Zibrat-Long (2) Harwich: 1. Tina Games 2. Terry Russell
Negotiations 1. Nancy Scott 2. Meredith Henderson 3. Tina Games 4. Terry Russell	Cape Cod Collaborative 1. Jessica Rogers	Regional Agreement Working Group 1. Jackie Zibrat-Long 2. Danielle Tolley 3. Tina Games 4. Meredith Henderson
Warrant and Payroll 1. Nancy Scott 2. Meredith Henderson	District Wellness Committee 1. Danielle Tolley	Legislation 1. Tina Games
Policy Subcommittee 1. Danielle Tolley 2. Sharon Stout 3. Tina Games 4. Jessica Rogers	Housing Advisory Committee 1. Tina Games 3. Jessica Rogers	Strategic Plan Steering Subcommittee 1. Danielle Tolley 2. Sharon Stout 3. Jessica Rogers



Monomoy Regional School District Disposal of Surplus Materials

Name of individual Completing the Form: Patrick McGovern Date: 7/7/22

Submitted to: Michael MacMillan

Date: 7/7/22

Current Location of item (s) : CES

For Administration Use:

Approved by School Committee ☐ Yes ☐ No Date:

Please see pages 3 and 4 for photo upload

Description	Make & Model	Condition	Year of Purchase	Quantity	Estimated Value (source of Estimation)	Recommended Action (to be completed by the Business Manager)
All in One PC	Acer VZ46206	Used	2015	20	\$2000	SALE / TRASH
Chromebase PC	LG 22CV241	Used	2016	31	\$3000-\$5000	SALE / TRASH



Monomoy Regional School District Disposal of Surplus Materials

Please provide below photographs of the items listed above.

Item 1:



Item 2:



Disposal of Surplus Materials Estimated Value Under \$5,000

Name of Individual Completing the Form: Daniel Coswell Date _____
(print)

Submitted To: [Signature] Date 7/8/22
(signature)

Current Location of Item(s) (please be specific) MRHS

Complete one form for each type of material (i.e. computers on one and books on another)
Please send a digital photo of items listed below

Description	Model Number	Make/ Brand Name	Condition	Approximate Year of Purchase	Quantity	Estimated Value (source of estimation)
Printer	LaserJet Pro 400	HP	Broken	2014	1	—
Projector	PowerLite 51c	EPSON	Broken	—	1	—
Projector	085W	EPSON	Broken	2014	3	—
Printer	M65520	Cannon	Broken	—	1	—
Mounting Bracket	/	APC	Fair	—	2	—
VCR	585	Sharp	Broken	1998	1	—
DVD	2900	Toshiba	Poor	—	1	—
Monitor	/	Dell	Poor	—	1	—
Computers	E800	HP	Destroy	2014	5	—

For Administrative Use:

Approved By School Committee: Yes ___ No ___

Date: ___ / ___ / 20___

Disposal of Surplus Materials Estimated Value Under \$5,000

Name of Individual Completing the Form: Daniel Coswell Date _____
(print)

Submitted To: [Signature] Date 7/8/27
(signature)

Current Location of Item(s) (please be specific) MRHS

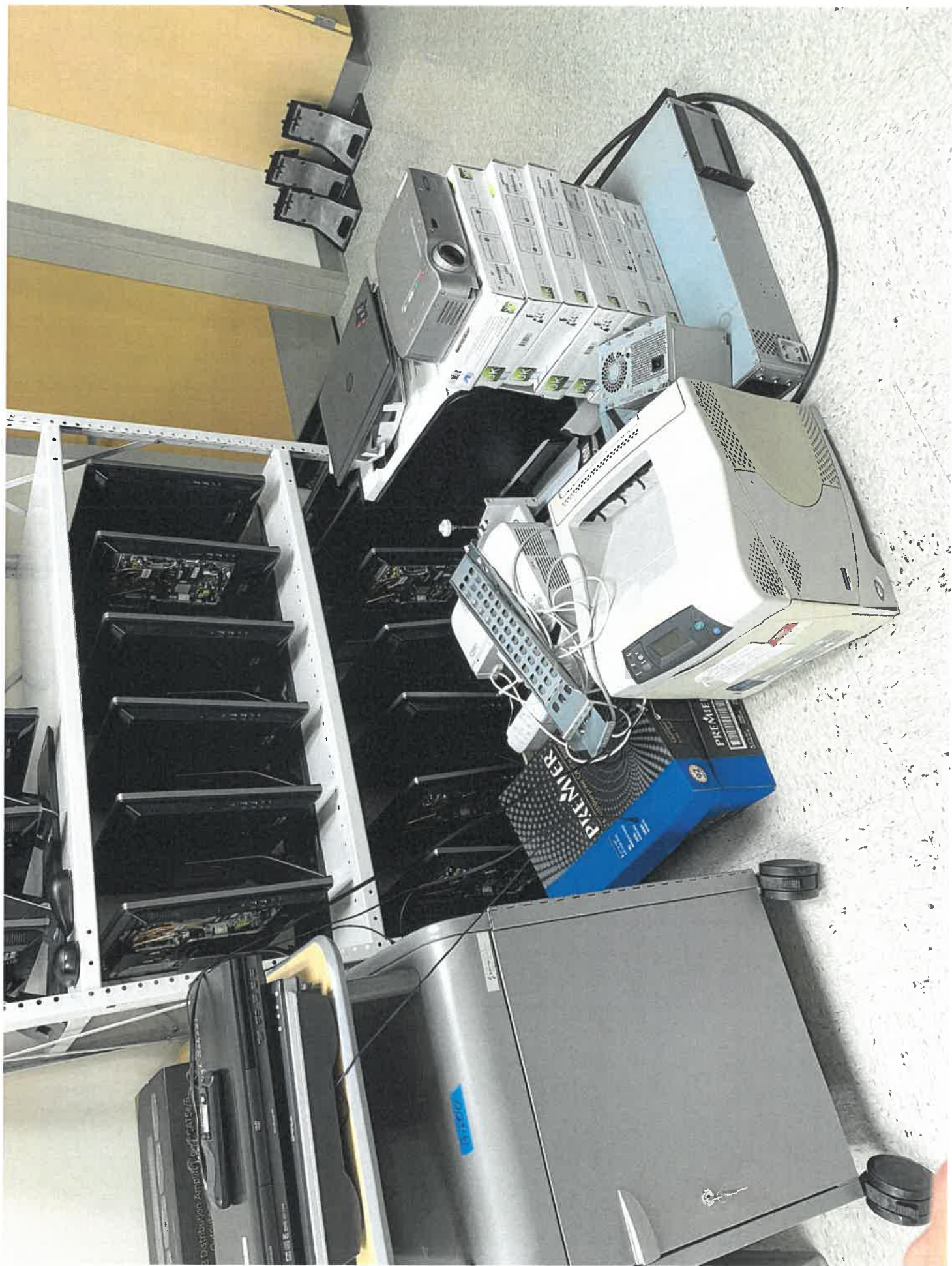
Complete one form for each type of material (i.e. computers on one and books on another)
Please send a digital photo of items listed below

Description	Model Number	Make/ Brand Name	Condition	Approximate Year of Purchase	Quantity	Estimated Value (source of estimation)
Printer	4250n	HP	Broken	?	1	—
Battery UPS Backup	3000XL	APC	Broken	2014	1	—
Chrome Books	14g	HP	Broken	2014	100	—

For Administrative Use:

Approved By School Committee: Yes No

Date: / / 20





Monomoy Regional School District
Disposal of Surplus Materials Estimated Value Under \$5,000

Name of Individual Completing the Form: Jim Birchfield Date 7/7/22
(print)

Submitted To: Michael MacMillan  Date 7/7/22
(signature)

Current Location of Item(s) (please be specific) MRHS Tech Office

Complete one form for each type of material (i.e. computers on one and books on another)
Please send a digital photo of items listed below

Description	Model Number	Make/ Brand Name	Condition	Approximate Year of Purchase	Quantity	Estimated Value (source of estimation)
Projector	585wi	Epson	End of life	2014	60	\$0 Equipment buyback vendors

For Administrative Use:

Approved By School Committee: Yes No

Date: / / 20

