



**Monomoy Regional School District - Monomoy Regional School Committee  
Meeting Agenda for Thursday, November 3, 2022 at 6:30PM  
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

**AGENDA**

**A. Call to Order**

**B. Adjournment to Executive Session**

Roll Call Vote to adjourn to Executive Session pursuant to M.G.L. c. 30A section 21 (a) paragraph 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the District's position and the Chair so declares it.

**Coming out for regular open session at approximately 6:45 PM.**

**C. Public Comment:** Speakers are limited to three minutes; additional time at the discretion of the Chairperson

**D. Approval of Minutes**

- i. October 20, 2022

**E. Reports and Discussions**

- i. Senior Class Trip to Washington, DC proposal - Presented by Karen Manning
- ii. Open Campus Pilot Program - Class of 2023
- iii. National Education Support Professionals (ESP) day: November 16, 2022
- iv. Creation of International Trip Student Activity Account
- v. Update on the Portrait of a Graduate Development Team Process
- vi. Capital Plan - Michael MacMillan
- vii. New MRSC Candidate Update

**F. Subcommittee, Representatives, Liaison Report**

**G. Superintendent's Report**

- i. Recognition of Donations, Grants, and other Acknowledgments

**H. Action Items**

- i. Creation of International Trip Student Activity Account
- ii. Second Reading: 2022-2023 Superintendent Goals
- iii. Presentation of the Warrants

**I. Adjournment**



# Class of 2023-Senior Trip Proposal

10/6/22

# Decision-Making Process

- Class meeting during the school day
- Google form to all for ideas
- Google form to all for voting
- Discussions with past advisors
- Research options



# Making the Choice

- Class vote was for Washington, DC
- Advisors and officers selected Adventure Travel as best option
  - experience with MRHS Class of 2022 Senior Trip
  - fundraising options
  - excellent communication with representatives
  - itinerary, transportation, security, and pricing were transparent
  - offer options and assistance for any individual with financial needs/special needs/dietary restrictions



## One fundraising opportunity...

Adventure Student Travel Fundraising Division Presents.....the Easiest Way to Fundraise Ever!

We do all the work! We start by creating your personalized fundraising Facebook Group. This makes it possible for your teachers and students to invite all of their friends and family! We post pictures of the potential products they could get, they order what they want and make their payments through paypal on Facebook. The product is then shipped to the school so the students can distribute it. Then your trip is credited!

#DONE!



# Itinerary and Pricing

Constructed with input from the Class of 2023 via google forms:

## Itinerary and Pricing

\*As of 9/30/22 we have 63 seniors signed up for the trip. There are 6 “free” trips included that will be used for chaperones.

Current chaperones: Jazmyn St John, Karen Manning, James Otto, Lindsay Ginnety



# Trip Insurance

During the initial sign-up, there is an option for trip insurance.

Even if students did not ask their grown ups at home, they can still opt into the insurance over the course of the next 6-7 months. This will be clearly communicated to individual households via email multiple times.



# Questions now or later?



Future questions:  
[kmanning@monomoy.edu](mailto:kmanning@monomoy.edu)



Thank you

# Massachusetts Schools' Policy for Open Campus

Monomoy Class of 2023 Officers

Jack Yuskaitis, Christie Beckley, Lucy Mawn, Olivia Willis, Alyson Morris

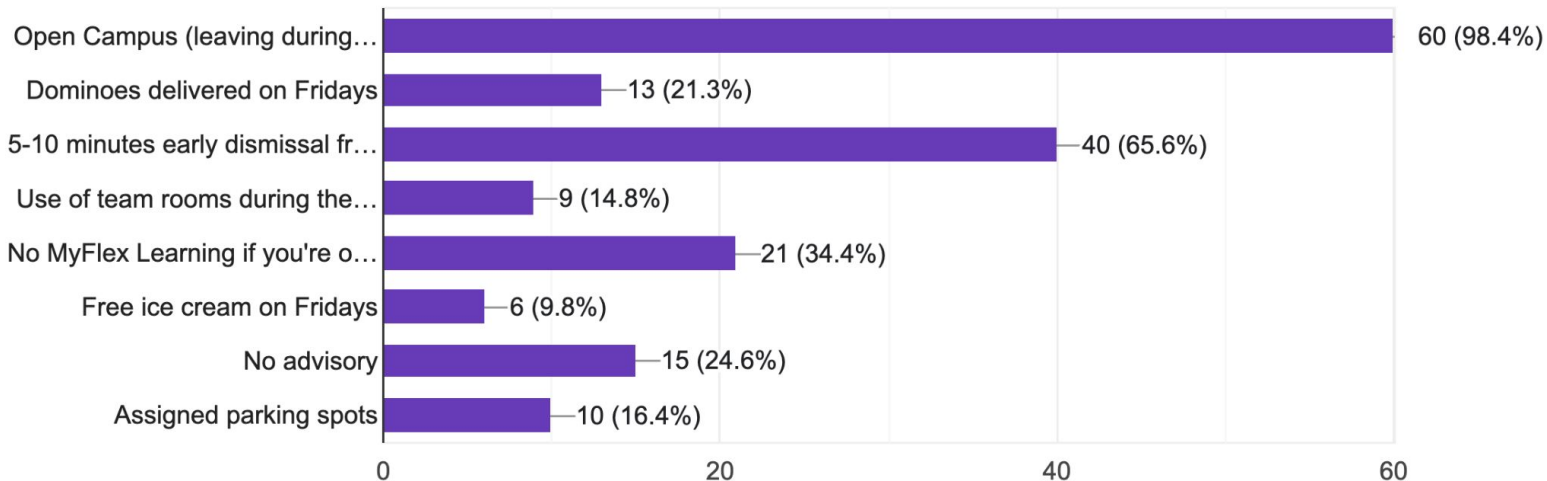
# Our Mission:

Our mission as 2023 class officers is to establish an open campus privilege for our class. We can use systems and parameters from other schools in Massachusetts to create and develop Monomoy Regional High School's version of open campus to provide students with increased freedom and responsibility. Along with establishing other senior privileges for the class of 2023

# Results from recent poll

Please select your TOP THREE choices for senior privilege

61 responses



# Bancroft High School

Worcester, MA



# Newton North/Newton South High School

Newton, MA





# Questions I asked Ms. Winston, Vice Principal at Newton North

1. In the handbook it says students in "good standing" have access to this privilege. How do you define the "good standing" requirement for students who are able to exercise open campus privileges? Is it based on academics?

Students in grades 10 through 12 have open campus by default. Deans can revoke open campus based on grades and/or behavior.

2. Do the students leave the school in their cars? Or are they walking when they leave school grounds?

Both. We are lucky to have LOTS within walking distance of our school (including the majority of students' homes). Only about 150 students have parking stickers so driving is a minimum.

3. Have you had any difficulties with this policy in the past? If so, how have they been resolved?

As I noted, because this is our culture, it is now in a maintenance phase. During covid freshmen had open campus but we found that to be unsuccessful. Students need to learn our rules and expectations first before they get open campus.

4. Are there any specific litigations the school system has taken surrounding this policy? Is there a release form that parents sign?

No though parents can request that their child NOT have open campus (and be assigned to studies instead of free blocks.)



# Brookline High School

Brookline, MA



# Wayland High School

Wayland, MA



## Pros

- Mental health: left without freedom for the past two years
- Builds an environment of trust and teaches responsibility/time management
- Re-energizes kids to help them refocus for the last two blocks of the day
- Academic incentive - motivates higher achievement
- Could collaborate with a local restaurant nearby like The Seal to make a “senior menu” of a couple of items to generate business and give kids a place to go
- In reality, our grade isn’t that big, and the amount of kids who would participate in open campus
- This would allow kids to schedule doctors and dentists appointments during the open campus block so they would have to miss fewer school

## Cons

- Possibility of students being tardy from their classes
- Students are left unsupervised during the duration of Jawsome
- Not following all of the open campus rules

Contract

# Monomoy Internship Program Parent/ Guardian Permission and Liability Waiver

- Good start for us
  - I. Permission to participate
  - II. Emergency Authorization
  - III. Liability
  - IV. Status of Intern

# Permission to Participate

- Asks for signature
  - Agreement you have read everything concerning the internship program
  - Agreement that your child must have their own transportation
  - Son/Daughter meets application requirements

# Emergency Authorizations

- In case of an emergency
  - “I cannot not be reached at an emergency I give permission to the staff of Monomoy or internship to secure proper treatment for my son/daughter”

# Liability

- Waiving all rights
  - Child may have to make a claim against Monomoy or its officer, employees, or representatives arising from injury or damages including attorney fees, that may result from my child's participation in the internship

# Status of Intern

- Internship program does not make him/her an employee of the Monomoy School District
  - He/she is not covered by any state or federal employment law or regulation, including, but not limited to, the Fair Labor Standards Act

More info

# Jawsome Hour

MRSD School Handbook under “School Activities”:

“Jawsome Hour is a 54-minute block of time carved out of the school day wherein all students have their lunch and are free to wisely choose how to spend the remainder of the 54 minutes. It is our belief that students given time during the school day to focus on individual improvement, and the ability to work with teachers eager to support them, will result in improved academic performance for all students.”

“In summary, the Goals of Jawsome Hour are to:

- Increase opportunities to support ALL learners.”



# Portrait of a Graduate

“Our Portrait of a Graduate process will provide us with a guiding framework for the skills we want all students to have by the time they graduate from high school – work that begins in preschool and is carried out every year after.”

- Seniors have been hearing about this project for the past month, as we have been urged to use our voices about what we find to be important skills to have before graduation
- Monomoy seniors have been using their voices just like what has been urged for the Portrait of a Graduate, but instead have been stressing how important open campus can be to mental health
- In college, students will have the freedom and responsibility to manage their time on their own. By granting this privilege, we would be providing students with the opportunity to master these skills and take on more responsibility. Therefore, this privilege would truly carry out the vision for the Portrait of a Graduate.

# Possible areas of concern and how we would address those concerns

- Students not returning to school
  - Privilege could be revoked on certain grounds after a set amount of violations
- Legality (biggest issue)
  - Waivers could be signed by parents at the beginning of the school year, so parents who aren't comfortable with it don't need to have the kids sign it
  - Just one idea for the logistics of it is having a sign-in and out system for when kids leave and come back. We would make "senior open campus" a Jawsome offering to a certain teacher and we can sign out and check back in with that teacher when we come and go.
  - When it snows or extreme rain, the open-campus lunch system would be canceled

# Outline of Open Campus Proposal

- Students would have to fit certain requirements
  - Good standing in school
  - Good attendance
  - Not scheduled for another Jawsome with a teacher
- Parents would have to sign a waiver giving their child permission
- Students may not drive another student
- Students are required to check in and out of the school, most likely with an assigned administrator

#WeLoveOurESPs

# Happy Education Support Professionals Day!

**November 16, 2022**



We celebrate National Education Support Professionals Day in November each year. The NEA established this day to honor the education support professionals who work day in and day out for public schools' well-being and effective functioning. These professionals also play a vital role in forming a healthy community as they help students inside and outside the classroom. There are nine services under the Education Support Professionals umbrella, including clerical, custodial and maintenance, food, health and student, para-educators, security, skilled trades, technical, and transportation services.

ESPs play a significant role in public education PK-Higher Ed. This special day celebrates and honors their contributions to the educational support staff. It also gives much deserved respect and dignity for the professional work they do to ensure that our public schools run effortlessly and that learning happens.

1. ESPs care about our safety - 78% of K-12 ESPs are responsible for ensuring that students and staff are safe.
2. 94% of food service ESPs are female.
3. ESPs work with special education students - around 84% of para-educator ESPs with special education needs.
4. Most ESPs live in the school district - around 71% of K-12 ESPs live in the same community as the school where they work.
5. ESPs are committed to their job - most ESPs (61%) have stated that they would remain in their current professions until retirement.

### WHY EDUCATIONAL SUPPORT PROFESSIONAL DAY IS IMPORTANT

1. ESPs are a school's support system - schools cannot function without their support professionals, and they form the very backbone of the school.
2. To honor their efforts - it is crucial to celebrate and honor ESPs who work for the students every day because their services keep the school running.
3. To recognize them as equal stakeholders - we celebrate this day to announce to the world that ESPs share equal status as other stakeholders, and they are as important as any other academic staff at the schools.

ESPs are the people who drive the buses, clean the buildings, prepare the meals, bandage scraped knees in public and private schools all over the country. They are not just para-educators. ESPs make up over 40 percent of the school's staff, and most of their time their professions are overlooked. Because of the long work hours and main activity they have with student safety we use this day to give

thanks to them for their hard work and services to their schools and students.



## WAYS TO SAY THANK YOU

### Social Media posts

- tell how an ESP has made a difference in the life or lives of students and people in the community
  - Shout out to ESPs who have been going above and beyond to help school communities
  - Get creative through photos, videos, and more!
- Remember to use #WeLoveOur ESPs in your posts

Write a Letter to the Editor or contact a reporter from a local daily or weekly newspaper.

- topic ideas - How have ESPs impacted your school community

-What challenges are ESPs facing amid staffing and supply shortages?

-What supports do ESPs need to ensure better working conditions and to succeed in their professions?

Spread Awareness - many people might not know the day exists! You can use social media to spread awareness about this day.

Thanks your local ESP - delivering a word of gratitude to your local school support staff will show that you recognize their efforts. If you're an educator, you can also make your students give them thank you cards.

Provide coffee and donuts, breakfast, lunch, or afternoon snacks for your ESPs. If possible, give them a time to gather as support staff.

Lend a hand -working as an ESP at a public school with hundreds of children is no easy feat. If you see any of them in need of assistance, make sure to help them out.

Make sure you include all ESPs in your recognitions.

Organize events to reward their achievements!

Interview a few ESPs for the school's web page, newsletter, and social media accounts.

Included information in your blog to honor ESPs.

# Monomoy Regional School District

**Dr. Scott Carpenter**

*Superintendent*

**Marc Smith**

*Director of Curriculum*

**Melissa Maguire**

*Director of Student Services*



**Michael MacMillan**

*Business Manager*

**Paul G. Donlan**

*Treasurer*

**To:** Monomoy Regional School Committee  
**From:** Michael MacMillan  
**Date:** 10/28/2022  
**Re:** Approval of student activity account for High School International Trips

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## Motion

***To approve the creation of a student activity account for High School International Trips.***

## Background

Massachusetts General Law allows school districts to receive, deposit and expend funds on behalf of students in connection with student activities (MGL c.71 § 47). The district has bank accounts set up for this purpose and a number of recognized activities. Each activity should be approved by the School Committee at the time it is created.

The School Committee is asked to approve the creation of a student activity account for High School International Trips, see details below. Historically, funds related to international trips were deposited and expended using the existing 'Field Trips' student activity account. However, the school would like to set up a specific account to make it easier to manage and track funds.

|                                 |                                                                                                                                                                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Advisor(s) name:</b>         | Varies per trip                                                                                                                                                                                                         |
| <b>Mission/Purpose of club:</b> | This account would be for expenses/deposits relating to international trips taken by MRHS students.                                                                                                                     |
| <b>Fundraising plans:</b>       | Fundraising may vary and would be dependent on the trip leader's discretion. Funds may also be deposited if the trip company does not collect payments directly from students.                                          |
| <b>Expenditure plans:</b>       | Funds would be used directly toward the trip. Examples: Help to lower the cost of the trip for each student, extra supplies/services needed for the trip, other trip related expenses directly benefiting the students. |

**Michael MacMillan**

School Business Manager

## **Scott Carpenter's Goals 2022-2023**

### **Professional Practice Goal**

Work with the Community Engagement Coordinator and high school Guidance Department to design a higher education mentorship program. [Cross connects to the Strategic Objective of Expanding Community Partnerships and the Strategic Initiative of Increasing Community Involvement in our schools]

Actions: Meet with the high school guidance staff and Community Engagement Coordinator to discuss family and student needs (Fall 2022). Begin outreach to retirees and other interested individuals inviting them to be part of a higher education mentorship program (Winter 2023), train mentors (Winter 2023), and operationalize initiative (Spring 2023)

### **Student Learning Goal**

Work with the Elementary Principals and HES Assistant Principal in assessing and supporting the continued implementation, with fidelity, of the new ARC (American Reading Company) curriculum. [Cross connects to the Strategic Objective of Improving Curriculum, Instruction, and Assessment for All Learners]

Actions: Hold a joint CES/HES admin meeting on ARC to determine how we can best support teacher implementation and student learning (Fall 2022). Follow through on plan (Winter and Spring 2023). Report out progress (Spring 2023)

### **District Improvement Goal 1**

Move forward the Equity Task Force recommendation to the School Committee of having an Equity Steering Committee regularly meeting with the Superintendent to advance overall equity within our district. [Cross connects to the Strategic Objective 3: Close the Achievement Gap AND the School Committee Goal of continuing to support equity and diversity work within the district]

Actions: Work with the Equity Task Force Steering Committee to identify members for the Steering Committee (Fall 2022), Begin convening the Steering Committee (Winter 2022), Review Task Force recommendations and data with Steering Committee (Winter 2022), Report out to the School Committee and community recommendations (Spring 2022)

### **District Improvement Goal 2**

Prepare a side-by-side document identifying changes recommended to the Regional Agreement to address obsolete language and conduct outreach and education to help get the changes approved at Town Meetings. [Cross connects to the School Committee goal of preparing a redline Regional Agreement for the Annual Town meetings of 2023]

Actions: Prepare side-by-side document (Nov. 2022), meet with SC subcommittee (Nov. 2022), work with Marc Terry to finalize recommended wording (Nov. 2022), have recommendations on December 8 SC Agenda followed by Select Board agendas in both towns (December 2022), concurrently, work with Marc Terry and DESE to get feedback on revisions (December 2022), finalize revisions (January 2023), begin a process of education and outreach about the changes and get the side-by-side document in warrants (Spring 2023)

### **District Improvement Goal 3**

Support the Development of a Portrait of a Graduate for Monomoy [Cross connects to the School Committee Goal of developing the Portrait of a Graduate with the administration]

Actions: Work with the consultants and Steering Committee to develop a timeline and implement the survey(s) and focus groups (Sept.-Oct. 2022), identify/recruit a Development Team to collaboratively draft the Portrait (October 2022), work with the Development Team and consultants to draft the Portrait (October 2022 - January 2023), present a draft of the Portrait to the School Committee and community (February 2023), finalize the graphics and publicize the Portrait (Feb./March 2023), and begin to operationalize the Portrait (Spring 2023)