



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, December 08, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

AGENDA

A. Call to Order

B. MRHS Jazz Band performance

C. MRHS Student Representative

D. Public Comment: Speakers are limited to three minutes; additional time at the discretion of the Chairperson

E. Approval of Minutes

- i. November 3, 2022

F. Reports and Discussions

- i. Welcome New MRSC Member
- ii. Class of 2023 - Open Campus Pilot Program - update
- iii. Subcommittee assignments
- iv. First Reading- Policy File AC: Nondiscrimination Policy
- v. First Reading- Policy File JB: Equal Educational Opportunities
- vi. First Reading- Policy File JL: Student Welfare
- vii. First Reading- Policy File IJLA - Library Resources
- viii. First Reading- Policy File JKAA: Physical Restraint
- ix. First Reading- Policy File DN: Sale of Surplus Equipment
- x. Discontinuing Policy File IJL: Media Center Materials and Adoption - Vote Required
- xi. FY23 Qtr 1 Finance Report - Vote Required
- xii. FY24 Draft Budget Presentation
- xiii. Approval of MRHS Culture Committee donation to Global Giving - Vote Required

G. Subcommittee, Representatives, Liaison Report

H. Superintendent's Report

- i. Recognition of Donations, Grants, and other Acknowledgments
 - 1. Accepting Donation from the Harwich Garden Club

I. Action Items

- i. Discontinuing Policy File IJL: Media Center Materials and Adoption - Vote Required
- ii. FY23 Qtr 1 Finance Report - Vote Required
- iii. Approval of MRHS Culture Committee donation to Global Giving - Vote Required
- iv. Presentation of the Warrants

'22 DEC 6 PM 1:53:44

J. Adjournment

Authorized Posting Officer

Leah Tambolleo

12/06/2022

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, November 3, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present in person: Jackie Zibrat-Long, Chair; Meredith Henderson, Vice-Chair; Danielle Tolley; Tina Games; Terry Russell

Members not present: Jessica Rogers; Sharon Stout

Administrators present: Dr. Scott Carpenter, Superintendent; Michael MacMillan, Melissa Maguire; Joy Jordan

A. Call to Order: The meeting was called to order at 6:30 PM by Chair Jackie Zibrat-Long.

B. Adjournment to Executive Session

MOTION : Danielle Tolley moved to adjourn to Executive Session pursuant to M.G.L. c. 30A section 21 (a) paragraph 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the District's position and the Chair so declares it. The motion was seconded by Meredith Henderson.

ROLL CALL VOTE: Danielle Tolley: aye; Tina Games: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the meeting adjourns to Executive Session at 6:31 PM.

Regular open session resumes at approximately 6:43 PM.

C. Public Comment: None

D. Approval of Minutes

i. October 20, 2022

MOTION: Tina Games moved to approve the minutes from the October 20, 2022 MRSC meeting, seconded by Meredith Henderson.

UNANIMOUS the motion passes.

E. Reports and Discussions

i. Senior Class Trip to Washington, DC proposal - Presented by Karen Manning

Senior Class Advisors Karen Manning and Jazmyn St. John, along with the 2023 Class Officers, presented information related to their anticipated trip to Washington, DC. This Senior Class trip is due to leave on May 19, 2023 and return May 23, 2023. There are an anticipated 50 students traveling with 5 chaperones. The cost is \$980 for students in a 'Quad'. The group spoke on the proposed itinerary, transportation, security, and special events.

After their presentation, the group took questions from the school committee. Though not scheduled for a formal approval vote, the committee agreed via general consensus to take the vote.

MOTION: Danielle Tolley moved to approve the Senior Class Trip to Washington , DC as presented. The motion was seconded by Terry Russell.

UNANIMOUS the motion passes.

ii. Open Campus Pilot Program - Class of 2023

Senior Class Advisors Karen Manning and Jazmyn St. John, along with the 2023 Class Officers presented their proposal to establish an open campus program at the MRHS. The class officers conducted a poll of students, looked at other MA schools with similar programs, and set a list of pros and cons to support their recommendation. The students also cited

the current Monomoy Internship program, Jawsome, the Athletic policy on transportation and Portrait of the Graduate to advocate for their proposal.

The outline of the Open Campus proposal reads as follows:

- Students would have to fit certain requirements
 - Good standing in school
 - Good attendance
 - Not scheduled for another Jawsome with a teacher
- Parents would have to sign a waiver giving their child permission
- Students may not drive another student
- Students are required to check in and out of the school, most likely with an assigned administrator

At the end of the presentation, the School Committee asked several questions of the student representatives. The group will update their proposal with the requested information and return to the committee at a later date.

iii. National Education Support Professionals (ESP) day: November 16, 2022

HES Instructional Assistant and MREA school committee liaison Cindy Gushee shared that November 16, 2022 is National ESP Day. Education Support Professionals (ESPs) are Instructional Assistants, Custodians, Food Service staff, as well as clerical and administrative, transportation, health and student service, and computer professionals. Ms. Gushee asked the school committee to consider ways to thank and recognize the ESPs within the district.

iv. Creation of International Trip Student Activity Account

MRSD Business Manager Michael MacMillan sought approval from the school committee for the creation of a new International Student Trip student activity account for the purpose of separating funds from the existing Field Trip student activity account.

MOTION: Meredith Henderson moved to approve the creation of a student activity account for High School International Trips. The motion was seconded by Danielle Tolley.

UNANIMOUS the motion passes.

v. Update on the Portrait of a Graduate Development Team Process

Danielle Tolley and Director of Curriculum, Instruction and Assessment Marc Smith, spoke on the process of the development of the Portrait of the Graduate. To date, there have been two development team meetings. The consultant-led team meetings have focused on sorting through the collected data from various sources to develop the Portrait. The team will continue to meet throughout the months of December and January with an anticipation of having a draft Portrait of the Graduate presented to the full committee on February 16, 2023.

vi. Capital Plan - Michael MacMillan

MRSD Business Manager Michael MacMillan shared an overview of the FY24 Capital Plan with the school committee. After having walked the buildings and created a list of anticipated projects, items are assessed and prioritized based on building and equipment needs. Mr. MacMillan then shared the 5-year capital list per building and the district-wide extraordinary maintenance plan.

The FY24 capital plan summary is as follows:

- Budget
 - Install additional external lighting at MRMS to improve the safety of students - \$40,000
 - Update all PA systems. - \$180,000
 - MSBA application for CES and MRMS Roof replacement \$200,000
 - District (MRMS and CES) Facilities pick up truck - \$50,000
 - Replacement of carpet at MRMS. - \$20,000
- School Choice
 - Upgrade of security camera and access control systems - \$100,000

- Upgrade of Middle School Auditorium Stage Lighting System - \$350,000
- Grants and Other Funds
 - Equipping Middle School gym for ball games – artificial turf (Building Use Fund). - \$150,000
 - Middle School student activity vehicle (ESSER) - \$80,000
 - Touchless water fountains (ESSER) - \$24,000
 - HVAC upgrades through the replacement of mini splits (ESSER) - \$65,000
 - Wireless access point replacement (ERATE) - \$60,000
 - Landscaping around new HES playground (MCLP fund) - \$10,000
 - Press Box Project (PEG fund / Donation) - \$225,000

vii. New MRSC Candidate Update

Chair Zibrat-Long provides an update on the process of filling the Chatham vacancy on the MR school committee. On Thursday, October 27, 2022, Jackie Zibrat-Long and Danielle Tolley attended the Chatham Select Board in the interview process of candidate Elizabeth 'Betty' Gray. No vote was taken at that time. The Chatham Select Board will meet on November 15, 2022 to take that formal vote to appoint. Chatham members Jackie Zibrat-Long, Jessica Rogers and Danielle Tolley will also be there for the vote.

F. Subcommittee, Representatives, Liaison Report - None

G. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments

Dr. Carpenter thanked those people and/or organizations who've supported the Monomoy Regional School District and and acknowledged those for their accomplishments including:

Chatham Police Department Sergeant and School Resource Officer William Massey was named a recipient of the Excellence in Community Outreach and Prevention Award for the Berkshire and Cape & Islands County's Project Safe Childhood Education Series. The award recipients demonstrated an ongoing commitment to keeping children safe. The award recipients were also recognized for the hard work and dedication to work collaboratively to keep pace with those who seek to harm a child. Congratulations to Sgt. Massey on this well-deserved honor!

November is National Native American Heritage Month, a time to give special recognition to the significant contributions the first Americans made to the establishment and growth of the United States, and to our region in particular. The name of our district is derived from Monomoyick, a Wampanoag term meaning "a mighty rush of water," and from Monomoit, one of the villages of Wampanoag Nation. We honor and acknowledge that our schools are located upon the traditional lands of the Wampanoag People, and pay our respect to members past, present, and future.

MRHS students participated in the Credit for Life Fair today - thanks to Cape Cod Five for hosting this important event for our students. The Credit for Life Fair is a nationally recognized program designed to help high school students develop personal financial management skills that they will use throughout their lives, through actual budgeting and financial planning activities.

Congratulations to the students in the MRHS Political Action Club and teacher John Dickson for hosting the congressional debate today between Representative Bill Keating and Jesse Brown.

H. Action Items

i. Creation of International Trip Student Activity Account

MOTION: Meredith Henderson moved to approve the creation of a student activity account for High School International Trips. The motion was seconded by Danielle Tolley.

UNANIMOUS the motion passes.

ii. Second Reading: 2022-2023 Superintendent Goals

MOTION: Meredith Henderson moved to approve the 2022-2023 Superintendent Goals as presented in the packet. The motion was seconded by Terry Russell.

UNANIMOUS the motion passes.

iii. Presentation of the Warrants

Accounts Payable and Payroll Warrants were presented for School Committee member signature.

I. Adjournment

MOTION: Meredith Henderson moved to adjourn the meeting, seconded by Tina Games.

UNANIMOUS the meeting adjourns at 9:37 PM.

Respectfully Submitted,

Leah Tambolleo
Recording Secretary

Documents reviewed and available upon request:

MRSC November 3, 2022 Meeting Agenda
MRSC October 20, 2022 Meeting Minutes
Senior Class Trip to Washington, DC proposal
Open Campus Pilot Program - Class of 2023
Creation of International Trip Student Activity Account
FY 24 Capital Plan
Second Reading: 2022-2023 Superintendent Goals



Monomoy Regional School Committee

2022-2023

Subcommittee, Representative and Liaison Assignments

Subcommittees Small group of the school committee (less than a quorum) tasked with bringing recommendations for committee action (* Chair)	Representatives A school committee member who is a member of a larger committee requiring school committee representation (i.e. Cape Cod Collaborative; Wellness Committee; etc.)	Liaisons A school committee member who is responsible for being the communication link between the MRSC and another group or committee
Superintendent Evaluation 1. Jackie Zibrat-Long 2. Danielle Tolley 3. Meredith Henderson 4. Jessica Rogers	Westgate Foundation 1. Jessica Rogers	Special Education PAC 1. Meredith Henderson
Finance 1. 2. Jackie Zibrat-Long 3. Terry Russell 4. Sharon Stout	Sick Bank 1. Jackie Zibrat-Long	Select Board & Finance Committees (2) Chatham: 1. 2. Jackie Zibrat-Long (2) Harwich: 1. Tina Games 2. Terry Russell
Negotiations 1. 2. Meredith Henderson 3. Tina Games 4. Terry Russell	Cape Cod Collaborative 1. Jessica Rogers	Regional Agreement Working Group 1. Jackie Zibrat-Long 2. Danielle Tolley 3. Tina Games 4. Meredith Henderson
Warrant and Payroll 1. Jackie Zibrat-Long 2.	District Wellness Committee 1. Danielle Tolley	Legislation 1. Tina Games
Policy Subcommittee 1. Danielle Tolley 2. Sharon Stout 3. Tina Games 4. Jessica Rogers	Housing Advisory Committee 1. Tina Games 3. Jessica Rogers	Strategic Plan Steering Subcommittee 1. Danielle Tolley 2. Sharon Stout 3. Jessica Rogers

**Monomoy Regional School District
Nondiscrimination Policy - DRAFT Revision**

1. Public schools have the responsibility to overcome, insofar as possible, any barriers that prevent children from achieving their potential. The District will do its part. This commitment to the community is affirmed by the following statements that the School Committee intends to:
 - a. Promote the rights and responsibilities of all individuals as set forth in the State and Federal Constitutions, pertinent legislation, and applicable judicial interpretations.
 - b. Encourage positive experiences in human values for children, youth and adults, all of whom have differing personal and family characteristics and who come from various socioeconomic, racial and ethnic groups.
 - c. Work toward a more integrated society and to enlist the support of individuals as well as groups and agencies, both private and governmental, in such an effort.
 - d. Use all appropriate communication and action techniques to air and reduce the grievances of individuals and groups.
 - e. Carefully consider, in all the decisions made within the school system, the potential benefits or adverse consequences that those decisions might have on the human relations aspects of all segments of society.
 - f. Initiate a process of reviewing policies and practices of the school system in order to achieve to the greatest extent possible the objectives of this statement.
2. The Committee's policy of nondiscrimination will extend to students, staff, the general public, and individuals with whom it does business.
3. No person shall be excluded from or discriminated against in admission to a public school of any town or in obtaining the advantages, privileges, and courses of study of such public school on account of age, genetic information, ancestry, military status, race, color, sex, religion, national Origin, **housing status** sexual orientation, gender identity or disability, **traits historically associated with race, including, but not limited to, hair texture, hair type, hair length, and protective hairstyles. Protective hairstyles includes but is not limited to, braids, locks, twists, bantu knots, hair coverings, and other formations.**
4. If someone has a complaint or feels that they have been discriminated against because of their **age, genetic information, ancestry, military status**, race, color, sex, religion, national origin, **housing status** sexual orientation or disability, **traits historically associated with race, including, but not limited to, hair texture, hair type, hair length, and protective hairstyles. Protective hairstyles includes but is not limited to, braids, locks, twists, bantu knots, hair coverings, and other formations.** Complaints should be registered with the Title IX compliance officer.

Legal references:

Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972

Executive Order 11246, as amended by E.O. 11375

Equal Pay Act, as amended by the Education Amendments of 1972

Title IX, Education Amendments of 1972

Rehabilitation Act of 1973

Education for All Handicapped Children Act of 1975

M.G.L. 71B:1 et seq. (Chapter 766 of the Acts of 1972)

M.G.L. 76:5; Amended 2011 M.G.L.76:16 (Chapter 622 of the Acts of 1971)

603 CMR 26:00

603 CMR 28.00

Cross references:

ACA- ACE, Subcategories for Nondiscrimination

GBA, Equal Employment Opportunity/Affirmative Action Plan

JB, Equal Educational Opportunities

CROWN Act (Create a Respectful and Open World for Natural hair) July 26, 2022

Adopted: March 27, 2013

Revised: April 26, 2018

**Monomoy Regional School District
Equal Educational Opportunities- DRAFT revisions**

1. In recognition of the diversified characteristics and needs of our students and with the keen desire to be responsive to them, the School Committee will make every effort to protect the dignity of the students as individuals. It also will offer careful consideration and sympathetic understanding of their personal feelings, particularly with reference to their race, color, sex, religion, gender identity, national origin, sexual orientation homeless status, or physical and intellectual differences.
2. To accomplish this, the Committee and its staff will make every effort to comply with the letter and the spirit of the Massachusetts equal educational opportunities law (known as Chapter 622 of the Acts of 1971), which prohibits discrimination in public school admissions and programs.
3. The law reads as follows:
No child shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and course of study of such public school on account of ~~race, color, sex, religion, gender identity, national origin, homeless status or sexual orientation.~~ **genetic information, ancestry, military status, housing status, race, color, sex, religion, national origin, sexual orientation, gender identity, disability, or traits historically associated with race, including, but not limited to hair texture, hair type, hair length, and protective hairstyles. Protective hairstyles includes but is not limited to braids, locks, twists, bantu knots, hair coverings, and other formations.**
4. This will mean that every student will be given equal opportunity in school admission, admissions to courses, course content, guidance, and extracurricular and athletic activities.
5. All implementing provisions issued by the Board of Education in compliance with this law will be followed.

Legal references:

Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972
Executive Order 11246, as amended by E.O. 11375

Title IX, Education Amendments of 1972

M.G.L. 76:5; 76:16 (Chapter 622 of the Acts of 1971)

Board of Education Chapter 622 Regulations Pertaining to Access to Equal
Educational Opportunity, adopted 6/24/75, amended 10/24/78

Board of Education, Chapter 766 Regulations 10/74 - amended through 3/28/78
603 CMR 26:00

Cross references:

AC, Nondiscrimination

CROWN Act (Create a Respectful and Open World for Natural hair) July 26, 2022

Adopted: March 27, 2013

Revised:

For review
Monomoy Regional School District
Student Welfare - Supervision and Safety of Students- DRAFT

Supervision of Students

1. School personnel assigned supervision are expected to act as reasonably prudent adults in providing for the safety of the students in their charge.
2. In keeping with this expected prudence, no teacher or other staff member will leave their assigned group unsupervised except when an arrangement has been made to take care of an emergency.
3. During school hours or while engaging in school-sponsored activities, students will be released only into the custody of parents or other persons authorized in writing by a parent or guardian.

~~Reporting to Authorities - Suspected Child Abuse or Neglect~~

Notification to school personnel of reporting requirements for child abuse and neglect

The Monomoy Regional School Committee shall inform teachers, administrators, and other professional staff of reporting requirements for child abuse and neglect under section 51A of chapter 119 and the reporting requirements for filing under section 2A of chapter 148.

A. Duties of Mandated Reporters Under G.L. c. 119, §51A

1. Mandated reporters have a duty to report certain information to the Department of Children and Families ("DCF") or if they are a member of the staff of a school, they may instead notify the person or designated agent in charge of such school who becomes responsible for notifying DCF.
2. The duty to report under G.L. c. 119, §51A is triggered when a mandated reporter, in their professional capacity, has reasonable cause to believe that a child under the age of eighteen years is suffering physical or emotional injury resulting from:
 - a. abuse, which causes harm or substantial risk of harm to the child's health or welfare, including sexual abuse;
 - b. neglect, including malnutrition;
 - c. physical dependence upon an addictive drug at birth;
 - d. being a sexually exploited child; or
 - e. being a human trafficking victim as defined by section 20M of chapter 233.

B. The definition of "mandated reporters" in G.L. c. 119, § 21 includes, among others:

1. Public and private school teachers, nurses, educational administrators, guidance counselors, psychologists, school attendance officers, social workers, child care workers, physicians, emergency medical technicians, and certain court and public safety officials, such as police officers.

2. In schools, mandated reporters must fulfill their mandatory reporting duty under G.L. c. 119, §51A by:
 - a. Immediately making an oral report directly to DCF and then following up with a written report (which can be filed online, by fax, or mail) to the DCF local area office within 48 hours; or
 - b. Immediately notifying the person in charge of the school (or that person's designee), in which case that individual becomes responsible for immediately making the oral report to DCF and submitting the written report (which can be filed online, by fax, or mail) to the DCF local area office within 48 hours.
 - c. A mandated reporter who works for a school may also choose to immediately notify both DCF and the person in charge of the school.

C. Definitions

1. DCF defines **abuse** as the non-accidental commission of any act by a caregiver which causes or creates a substantial risk of physical or emotional injury or sexual abuse to a child; or the victimization of a child, by a caregiver or non-caregiver, due to sexual exploitation and/or human trafficking. This definition is not dependent upon location. Abuse can occur while the child is in an out-of-home or in-home setting.
2. DCF defines **neglect** as failure by a caregiver, either deliberately or through negligence or inability, to take those actions necessary to provide a child with minimally adequate food, clothing, shelter, medical care, supervision, education, emotional stability and growth, or other essential care; or to prevent malnutrition; or failure to thrive. A neglect determination cannot result solely from inadequate economic resources. Similarly, a neglect determination cannot be due solely to the existence of a parent's/caregiver's disability or limited physical condition
3. DCF defines **caregiver** as a child's parent, stepparent or guardian, or any household member entrusted with responsibility for a child's safety and well-being; or any other person entrusted with responsibility for a child's safety and well-being whether in the child's home a 1 2 3 4 5 12/6/21, 3:54 PM Joint DESE/DCF Advisory Regarding Mandated Reporting Responsibilities of School Personnel in Cases of Suspected Child Abuse and Neglect - Education Laws and Regulations <https://www.doe.mass.edu/lawsregs/advisory/child-abuse.html> 3/7 person entrusted with responsibility for a child's safety and well-being, whether in the child's home, a relative's home, a school setting, a child care setting (including babysitting), a foster home, a group care facility, or any other comparable setting. The term "caregiver" includes, but is not limited to, schoolteachers, babysitters, school bus drivers, and camp counselors. The "caregiver" definition should be construed broadly and inclusively to encompass any person who at the time in question is entrusted with a degree of responsibility for the child. This specifically includes caregiver who is a child such as a babysitter under age 18.
4. **"Reasonable cause to believe"** means a collection of facts, knowledge, and/or observations which taken together tend to support or are consistent with the allegations and when viewed in light of the surrounding circumstances and the credibility of the persons providing the information, would lead a reasonable person to conclude that a child has been abused or neglected.

~~Any school official or employee shall report any suspected child abuse or neglect as required by M.G.L. Ch. 119, S 51A.~~

~~In accordance with the law, the District shall establish the necessary regulations and procedures to comply with the intent of the Act consistent with the District's responsibility to the students, parents, District personnel, and the community.~~

Definitions

~~Since the Law does not define abuse or neglect, the Department of Public Welfare has formulated its own definitions in an attempt to clarify any misconceptions.~~

- ~~a. Abuse: A physical injury or emotional injury by other than accidental means which cause or create a substantial risk of death or protracted impairment of the function of any bodily organ.~~
- ~~b. Neglect: A condition in which a caretaker responsible for the child either deliberately or by extraordinary inattentiveness permits the child to experience avoidable present suffering by failing to provide one or more of the ingredients generally deemed essential for developing a person's physical, intellectual, and emotional capacities, such as:
 - ~~i. Adequate food, clothing, shelter, or education, or medical care, though financially able to do or offer financial or other reasonable means to do so.~~~~
- ~~c. Mandatory Reporter: Any physician, medical intern, medical examiner, dentist, nurse, public or private school teacher (including personnel of licensed day care centers who have supervisory responsibilities toward children in such centers), educational administrator, guidance or family counselor (including any psychologist, who, as part of his duties, performs the duties usually performed by a guidance or family counselor), probation officer, social worker or policemen. The administrator of a medical or other public or private institution, school or facility shall report in lieu of staff. (Any other person may report. Any such person so required to make such oral and written reports who fails to do so shall be punished by a fine of not more than \$1,000.00.~~

D. Reports of students possessing or using dangerous weapons on school premises

1. Any school department personnel shall report in writing to their immediate supervisor an incident involving a student's possession or use of a dangerous weapon on school premises at any time.
2. Supervisors who receive such a weapon report shall file it with the superintendent of said school, who shall file copies of said weapon report with the local chief of police, the department of children and families, the office of student services or its equivalent in any school district, and the local school committee.
3. Said superintendent, police chief, and representative from the department of children and families, together with a representative from the office of student services or its equivalent, shall arrange an assessment of the student involved in said weapon report. Said student shall be referred to a counseling program; provided, however, that said counseling shall be in accordance with acceptable standards as set forth by the board of education. Upon completion of a counseling session, a follow-up assessment shall be made of said student by those involved in the initial assessment.

4. School department personnel and school resource officers, as defined in section 37P, shall not disclose to a law enforcement officer or agency, including local, municipal, regional, county, state and federal law enforcement, through an official report or unofficial channels, including, but not limited to, text, phone, email, database and in-person communication, or submit to the department of state police's Commonwealth Fusion Center, the Boston Regional Intelligence Center or any other database or system designed to track gang affiliation or involvement, any information relating to a student or a student's family member from its databases and other recordkeeping systems including:
 - a. immigration status;
 - b. citizenship;
 - c. neighborhood of residence;
 - d. religion;
 - e. national origin;
 - f. ethnicity; or
 - g. suspected, alleged, or confirmed gang affiliation, unless it is germane to a specific unlawful incident or to a specific prospect of unlawful activity the school is otherwise required to report.
5. Nothing in this paragraph shall prohibit the sharing of information:
 - a. for the purposes of completing a report pursuant to section 51A of chapter 119;
 - b. upon the specific, informed written consent of the eligible student, parent or guardian;
 - c. to comply with a court order or lawfully issued subpoena;
 - d. in connection with a health or safety emergency pursuant to the provisions of 603 C.M.R. 23.07(4)(e); or (v) for the purposes of filing a weapon report with the local chief of police pursuant to this section.

D. District and School Crisis Teams:

- e. The district has a Crisis Team that meets regularly to ensure the Emergency Operation Procedures (EOP) is kept updated.
- f. Each school has a crisis team that responds to emergencies

E. Transferred students' school records

1. A student transferring into a local system must provide the new school system with a complete school record of the entering student. Said record shall include, but not be limited to, any incidents involving suspension or violation of criminal acts or any incident reports in which such student was charged with any suspended act.

Student Safety Related to Courses with Machinery or Equipment

1. Instruction in courses in industrial arts, science, family and consumer science, art, physical education, health, and safety will include and emphasize accident prevention.
2. Safety instruction will precede the use of materials and equipment by students in applicable units of work, and instructors will teach and enforce all safety rules set up for the particular courses. These include the wearing of protective eye devices in appropriate activities.

Safety on the Playground and Playing Field

1. The District shall provide safe play areas. Precautionary measures, which the District requires, shall include:
 - a. A periodic inspection of the school's playground and playing fields by the Principal of the school and others as may be deemed appropriate;
 - b. Instruction of students in the proper use of equipment;
 - c. Supervision of both organized and unorganized activity.

Fire Drills and Reporting

1. The District shall cooperate with appropriate fire departments in the conduct of fire drills.
2. The Principal of any public or private school, containing any of grades 1 to 12, shall immediately report any incident of unauthorized ignition of any fire within the school building or on school grounds, to the local fire department.
3. Within 24 hours, the Principal shall submit a written report of the incident to the head of the fire department on a form furnished by the Department of Fire Services.
4. The Principal must file this report whether or not the fire department responded.

Legal references:

MGL 71:37L; 148:2A

Adopted by the MRSC March 27, 2013

Revised

**Monomoy Regional School District
LIBRARY RESOURCES - DRAFT**

The primary objective of the library/media center is to implement its resources to enrich and to support the educational program of the school.

A. Definition of Library Resources

Library resources are those print, non-print, and digital materials found in school libraries which support curricular and personal information needs.

B. Criteria for Selection of Library Resources

The criteria for selection of library resources in the District are:

1. Needs of the individual student
 - a. Based on knowledge of students
 - b. Based on requests of parents/guardians/caregivers and students
2. Needs of the individual school
 - a. Based on knowledge of the curriculum of the school
 - b. Based on requests from the professional staff
3. Provision of a wide range of materials on many levels of difficulty with a diversity of appeal and the presentation of different points of view.
4. Provision of materials of high artistic quality.
5. Provision of materials with superior format.
6. Reputable, unbiased, professionally prepared selection aids are consulted as guides.

In accordance with the District's policy of providing instructional materials on opposing sides of controversial issues, it should be noted that neither the media centers nor the District serve as advocates for the ideas expressed in any materials, nor does the presence of any material indicate automatic endorsement of the ideas expressed therein.

C. Disclosure of Information/Privacy of Circulation Records

Circulation records shall not be made available to anyone except pursuant to such process, order, or subpoena as may be authorized by law.

D. Re-evaluation (Weeding) of Library Resources

The continuous review of library/media center materials is necessary as a means of maintaining a useful and active collection. As new materials are selected and added, some older materials are withdrawn. The responsibility for determining which materials are to be withdrawn rests with the professional staff.

Among the reasons for withdrawing an item are the following:

1. Curricular changes have rendered superfluous some materials (or multiple copies of materials) formerly used but no longer in demand.
2. Some materials contain factual material that is no longer accurate nor current.
3. Some materials intended for recreational reading have become dated, have lost their appeal to readers or are no longer in demand.
4. Some materials have become worn out, damaged or physically deteriorated.
5. Some materials have been superseded by newer items in a superior format.

Withdrawn library/media center materials are processed in one or more of the following ways:

1. Made available to be used as resource or supplementary material by teachers.
2. Offered to other media centers in the District, as it is possible that a material, which lacks utility in one building, may have some usefulness in another.
3. Contributed to appropriate charitable or educational agencies.
4. Discarded, when warranted.

Continuing evaluation is closely related to the goals and responsibilities of library/media centers and is a valuable tool of collection development. This procedure is not to be used as a convenient or expedient means to remove materials presumed to be controversial or likely to be disapproved by segments of the community.

SOURCE: MASC October 2016

Approved:

Revised:

Monomoy Regional School District
Prevention of Physical Restraints and Requirements if Used - Draft Revisions

I. General Information (46.01)

1. Monomoy Regional School District provides a safe environment for both students and staff and **shall abide by the provisions of 603 CMR 46.00, which regulates the use of physical restraint on students in publicly funded elementary and secondary education programs. Monomoy Regional School District has developed restraint prevention and behavior support procedures, in compliance with 603 CMR 46.04, which shall be annually reviewed, provided to school staff, and made available to parents.**
2. Maintaining an orderly, safe environment conducive to learning is an expectation of all staff members of the District.
3. Physical restraint shall be used only in emergency situations **of last resort**, and with extreme caution after other lawful and less intrusive alternatives have failed or been deemed inappropriate, and with extreme caution. School personnel shall use physical restraint with two goals in mind:
 - a. To administer a physical restraint only when needed to protect a student and/or a member of the school community from assault or imminent, serious, physical harm; and
 - b. To prevent or minimize any harm to the student as a result of the use of physical restraint.
4. A person performing physical restraint shall discontinue such restraint as soon as the student is no longer an immediate danger to himself or others; or if the student indicates trouble breathing or is in severe distress such as sustained or prolonged crying or coughing.
5. School personnel shall use physical restraint with two goals in mind:
 - a. To administer a physical restraint only when needed to protect a student and/or a member of the school community from imminent, serious, physical harm; and
 - b. To prevent or minimize any harm to the student as a result of the use of physical restraint.
6. **Regulation - 603 C.M.R. 46.01(3)(a) & (b)**
 - a. **Further nothing in 603 C.M.R. 46.00, Monomoy Regional School District Physical Restraint Policy and/or Administrative Procedures and Guidelines shall be construed to limit the protection afforded to publicly funded students under other federal and state laws, including those laws that provide for the rights of students who have been found eligible to receive special education services. Additionally, nothing in 603 C.M.R. 46.00,**
 - b. **Monomoy Regional School District Policy and/or Administrative Procedures and Guidelines does not preclude any teacher, employee or agent of a public education program from using reasonable force to protect students, other persons, or themselves from assault or imminent, serious, physical harm. 603C.M.R. 46.01(4).**
 - c. **In addition, each staff member will be trained annually regarding the school's physical restraint policy and accompanying procedures. The Principal or designee will arrange training to occur each school year, or for staff hired after the beginning of the school year, within a month of their employment.**

II. Definitions (46.02)

As used in 603 CMR 46.00, the following terms shall have the following meanings:

1. **Commissioner** shall mean the commissioner of the Department of Elementary and Secondary Education appointed in accordance with G.L. c.15, §1F, or his or her designee.
2. **Consent** shall mean agreement by a parent who has been fully informed of all information relevant to the activity for which agreement is sought, in his or her native language or other mode of communication, that the parent understands and agrees in writing to carrying out of the activity, and understands that the agreement is voluntary and may be revoked at any time. The agreement describes the activity and lists the records (if any) which will be released and to whom. In seeking parental consent, a public education program shall not condition admission or continued enrollment upon agreement to the proposed use of any restraint.
3. **Department** shall mean the Department of Elementary and Secondary Education.
4. **Mechanical restraint** shall mean the use of any device or equipment to restrict a student's freedom of movement. The term does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional, and are used for the specific and approved positioning or protective purposes for which such devices were designed. Examples of such devices include: adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports; vehicle safety restraints when used as intended during the transport of a student in a moving vehicle; restraints for medical immobilization; or orthopedically prescribed devices that permit a student to participate in activities without risk of harm.
5. **Medication** restraint shall mean the administration of medication for the purpose of temporarily controlling behavior. Medication prescribed by a licensed physician and authorized by the parent for administration in the school setting is not medication restraint.
6. **Parent** shall mean a student's father, mother, or legal guardian or person or agency legally authorized to act on behalf of the student in place of or in conjunction with the father, mother, or legal guardian.
7. **Physical escort** shall mean a temporary touching or holding, without the use of force, of the hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is agitated to walk to a safe location.
8. **Physical restraint** shall mean direct physical contact that prevents or significantly restricts a student's freedom of movement. Physical restraint does not include: brief physical contact to promote student safety, providing physical guidance or prompting when teaching a skill, redirecting attention, providing comfort, or a physical escort.
9. **Principal** shall mean the instructional leader or headmaster of a public education school program or his or her designee. The board of directors of a charter school or virtual school, or special education school or program approved under 603 CMR 28.09, shall designate in the restraint prevention and behavior support policy who will serve as principal for purposes of 603 CMR 46.00.
10. **Prone restraint** shall mean a physical restraint in which a student is placed face down on the floor or another surface, and physical pressure is applied to the student's body to keep the student in the face-down position.
11. **Public education programs** shall mean public schools, including charter schools, virtual schools, collaborative education programs, and the school day of special education schools approved under 603 CMR 28.09, as provided in 603 CMR 18.05(5)(h), and school events and activities sponsored by such programs. The term "programs" may be used in 603 CMR 46.00 to refer to "public education programs." For purposes of 603 CMR 46.00, public education programs shall not include the educational services

provided within the Department of Youth Services, Department of Mental Health, Department of Public Health, and County Houses of Correction operated or contracted facilities.

12. ***School Working Day*** shall mean a day or partial day that students are in attendance at the public education program for instructional purposes.
13. ***Seclusion*** shall mean the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. Seclusion does not include a time-out as defined in 603 CMR 46.02.
14. ***Time-out*** shall mean a behavioral support strategy developed pursuant to 603 CMR 46.04(1) in which a student temporarily separates from the learning activity or the classroom, either by choice or by direction from staff, for the purpose of calming. During time-out, a student must be continuously observed by a staff member. Staff shall be with the student or immediately available to the student at all times. The space used for time-out must be clean, safe, sanitary, and appropriate for the purpose of calming. Time-out shall cease as soon as the student has calmed.

III. Use Of Restraint (46.03)

1. Prohibition

- a. Mechanical restraint, medication restraint, and seclusion shall be prohibited.
- b. Prone restraint shall be prohibited except on an individual student basis, and only under the following circumstances:
 - i. The student has a documented history of repeatedly causing serious self-injuries and/or injuries to other students or staff;
 - ii. All other forms of physical restraints have failed to ensure the safety of the student and/or the safety of others;
 - iii. There are no medical contraindications as documented by a licensed physician;
 - iv. There is psychological or behavioral justification for the use of prone restraint and there are no psychological or behavioral contraindications, as documented by a licensed mental health professional;
 - v. MRSD has obtained consent to use prone restraint in an emergency as set out in 603 CMR 46.03(1)(b), and such use has been approved in writing by the principal; and,
 - vi. MRSD has documented 603 CMR 46.03(1)(b) 1 - 5 in advance of the use of prone restraint and maintains the documentation.
- c. Physical restraint, including prone restraint where permitted, shall be considered an emergency procedure of last resort and shall be prohibited except when a student's behavior poses a threat of assault, or imminent, serious, physical harm to self or others and the student is not responsive to verbal directives or other lawful and less intrusive behavior interventions, or such interventions are deemed to be inappropriate under the circumstances.
- d. All physical restraints, including prone restraint where permitted, shall be administered in compliance with 603 CMR 46.05.

2. Physical restraint shall not be used:

- a. As a means of discipline or punishment;
- b. When the student cannot be safely restrained because it is medically contraindicated for reasons including, but not limited to, asthma, seizures, a cardiac condition, obesity, bronchitis, communication-related disabilities, or risk of vomiting;
- c. As a response to property destruction, disruption of school order, a student's refusal to comply with a rule or staff directive, or verbal threats when those actions do not constitute a threat of assault, or imminent, serious, physical harm; or

- d. As a standard response for any individual student. No written individual behavior plan or individualized education program (IEP) may include use of physical restraint as a standard response to any behavior. **Physical restraint is an emergency procedure of last resort.**
- 3. **Limitations on use of restraint.** Physical restraint shall be limited to the use of such reasonable force as is necessary to protect a student or another member of the school community from assault or imminent, serious, physical harm.
- 4. **Referral to law enforcement or other state agencies.** Nothing in these regulations prohibits:
 - a. The right of any individual to report to appropriate authorities a crime committed by a student or other individual;
 - b. Law enforcement, judicial authorities or school security personnel from exercising their responsibilities, including the physical detainment of a student or other person alleged to have committed a crime or posing a security risk; or
 - c. The exercise of an individual's responsibilities as a mandated reporter pursuant to G.L. c. 119, § 51A. 603 CMR 46.00 shall not be used to deter any individual from reporting neglect or abuse to the appropriate state agency.

IV. Use of Restraint (46.04)

1. Procedures

A. Methods For Preventing Student Violence, Self-Injurious Behavior, And Suicide, Including Individual Crisis Planning And De-Escalation Of Potentially Dangerous Behavior Occurring Among Groups Of Students Or With An Individual Student.

a. School-Level Supports

- i. Each school will provide school-wide professional development focused on identifying and preventing student violence, self-injurious behavior and suicide, including individual behavior crisis planning and de-escalation of potentially dangerous behavior occurring among groups of students or with an individual student.
- ii. The school-level crisis team will participate in professional development focused on preventative measures to prevent student violence, self-injurious behavior and suicide, including individual behavior crisis planning and de-escalation of potentially dangerous behavior occurring among groups of students or with an individual student.
- iii. The crisis team along with teachers and other school personnel will identify students who are potentially at-risk and review student social, emotional and behavior progress monthly at the Student Support Team Meeting (SST) and/or leadership team meeting to plan interventions and supports for students. The monthly meetings will include school counselors, school nurse, administration and if necessary the school psychologist as a resource to plan appropriate interventions and supports for the students.
- iv. Each school has a crisis team, which includes the administrative team, school counselors, nurse(s) and school psychologist when necessary.
- v. All members of the school's crisis team are trained in SOLVE - Strategies of Limiting Violent episodes.
- vi. For any student with a history of significant emotional/ behavior including at risk behavior (harm to self and/or others) and/or a student who required a physical restraint, a safety/behavior intervention plan or crisis plan will be developed.

- vii. The plan will include strategies and supports which may include specific de-escalation strategies, counseling services, monitoring protocol, data collection, and frequent review meetings (at least 2x monthly), etc. for the purpose of assessing progress and making necessary adjustments.
 - viii. A functional behavioral assessment (FBA) or Safety Assessment can be requested
 - ix. Referral to outside agencies can be made if needed.
 - x. School staff can access the clinical teams in the buildings as well as consulting clinicians (BCBA, LICSW, MHC) to help students who are exhibiting aggressive behavior.
- b. District Level Support
- i. Staff can access the following district level clinical supports:
 - ii. BCBA
 - iii. LICSW
 - iv. Mental Health Coordinator
 - v. Director of Student Services
 - vi. District Crisis Team - includes first responders, administrators, nurses, counselors, and administrators
- c. General De-Escalation Guidelines
- A. General guidelines for de-escalating potentially dangerous behavior occurring among groups of students or with an individual student include the following:
- a. Remain calm - To possibly help prevent the likelihood of a student experiencing distress from escalating his/her behavior use a neutral and level tone of voice, control one's facial expressions and use a supportive non-threatening body language.
 - b. Obtain Assistance - Whenever possible, school personnel should immediately take steps to notify school administrators, the school's administrative response team and/or other school personnel of a potentially dangerous situation and to obtain additional assistance.
 - c. One Person Speaks - In order to minimize the likelihood of confusion and/or the likelihood of a student experiencing distress from escalating his/her behavior having one person providing overall direction to the response and the follow up procedures is advisable. This often may be either the first trained staff person on the scene or the staff person with the most information about the particular situation.
 - d. Remove Student If Possible - The feasibility of having a student experiencing distress leave an area with other students and move to another more private and safe area in order to de-escalate should be considered.
 - e. Remove Other Students - If it is not feasible to have a student experiencing distress move to a more private and safe area in order to de-escalate, consider the feasibility of having other staff assist and monitor the removal of other students to another area within the school until the student de-escalates.

B. Methods For Engaging Parents/Guardians And Youth In Discussions About Restraint Prevention And Use Of Restraint Solely As An Emergency Procedure.

- 1. The Principal will provide all families and students with information about behavior supports and restraint prevention efforts that are utilized within their school annually.

2. The Principal is expected to follow these administrative procedures with respect to identifying students who may be at risk of restraint and work with the student and their family along with the school counselor to identify and work on behavioral supports to prevent restraint from occurring.
3. If a student is restrained, the Principal is expected to follow these administrative procedures with respect to engaging the student and their family about the use of the restraint, the report regarding the restraint, any disciplinary sanctions that may be imposed and/or any other related matters.
 - a. The Principal will immediately notify the family following the restraint and discuss the incident and the plan
 - b. If the parent is not available, notification will be sent home and followed up within 24-hours
4. The school counselor also should follow up with the student and their family regarding behavioral supports.

C. Alternatives to Physical Restraint and Method of Restraint In Emergency Situations.

1. There are a variety of appropriate responses to student behavior that may require immediate intervention.
2. These alternative methods should be used first when seeking to prevent student violence, self-injurious behavior and/or de-escalating potentially dangerous behavior occurring among groups of students or with an individual student.
3. Physical restraints only should be used as a last resort in emergency situations after these other less intrusive alternatives have failed or been deemed inappropriate.

Examples of interventions and less intrusive methods that may preclude the need for the use of physical restraint include but are not limited to, the following:

1. Active listening
2. Collaborative Problem Solving
3. Use of a low non-threatening voice
4. Movement break
5. Quiet space
6. Limiting the number of adults providing direction to the student
7. Offering the student a choice
8. Not blocking the student's access to an escape route
9. Suggesting possible resolutions to the student
10. Avoiding dramatic gestures (waving arms, pointing, blocking motions, etc.)
11. Verbal prompt - A verbal prompt is communicating what is expected behavior by clearly stating instructions and expectations.
12. Full or partial physical cue - A full or partial physical cue is anytime an adult needs to temporarily place their hands on a student or physically redirects a student without force. These are used at increasing levels as needed to return a student safely back to task. See Physical Redirection and Physical Escort below.
13. Physical Escort - A physical escort is a temporary touching or holding, without the use of force, of the hand, wrist, arm, shoulder or back, for the purpose of inducing a student who is agitated to walk to a safe location.
14. Physical Redirection -A physical redirection is done by temporarily placing one hand on each of the student's shoulders, without force, and redirecting the student to the learning activity, classroom or safe location.

15. Time-Out - A time-out is a behavioral support strategy in which a student temporarily separates from the learning activity or classroom, either by choice or by direction from staff, for the purpose of calming. During time-out a staff member must continuously observe a student. Staff shall be with the student or immediately available to the student at all times. The space used for time-out must be clean, safe, sanitary and appropriate for the purpose of calming. Time-out shall cease as soon as the student is calmed.

D. Procedure For The Use Of Time-Out

1. Time out is a behavioral support strategy in which a student temporarily separates from the learning activity or the classroom, either by choice or by direction from staff, for the purpose of calming.
2. During time-out, a student must be continuously observed by a staff member.
3. Staff shall be with the student or immediately available to the student at all times.
4. The space used for time-out must be clean, safe, sanitary, and appropriate for the purpose of calming.
5. Time-out shall cease as soon as the student has calmed.
6. Approval must be sought by the Principal or designee if time-out is to exceed 20 minutes
7. The following documentation will be kept:

G

Date	Student's First and Last Name	Reason(s) for Use of Time-Out Room (e.g., behavior prior to use)	Name of Person Initiating Use of Time-Out Room	Alternative Behavioral Management Strategies Attempted Prior to Use of Time-Out Room	Time when ut Room Use Started	Time when Time-O ut Room Use Ended	Name(s) of Staff Calming and Observing the Student During Time-Out Room Use	List of Strategies Used to Calm the Student During Time-Out Room Use	Observation of the Student Response to Use of Time-Out Room	Name of Principal Authorizin g TimeOut over 30 minutes	Reason(s) for the Extension of Time-Out	Date and Time of Notice(s) to Parent(s)
------	-------------------------------	--	--	--	-------------------------------	------------------------------------	---	--	---	--	---	---

E. The use of inclusionary time-out as a behavioral support strategy

1. The definition of time-out includes the practice of inclusionary time-out, i.e., when the student is removed from positive reinforcement or full participation in classroom activities while remaining in the classroom, and exclusionary time-out (see #2 below), i.e., the separation of students from the rest of the class either through complete visual separation or from actual physical separation.
2. The use of inclusionary time-out functions well as a behavior support strategy while allowing the student to remain fully aware of the learning activities of the classroom.
3. Inclusionary time-out includes practices used by teachers as part of their classroom behavior support tools, such as "planned ignoring," asking students to put their heads down, or placing a student in a different location within the classroom (this does not include walled off "time-out" rooms located within the classroom; use of those is considered to be an exclusionary time-out -see #2 below).
4. These strategies, used to reduce external stimuli in the student's environment while keeping the student physically present and involved in learning, have proven to be useful tools for classroom management.

F. The use of exclusionary time-out in educational settings

1. Exclusionary time-out is an intervention that should be reserved for use only when students are displaying behaviors which present, or potentially present, an unsafe or overly disruptive situation in the classroom.
2. In such circumstances, the student may either ask to leave the classroom, or the student may be directed to a separate setting for the purpose of helping the student to calm
3. When a student is separated from the learning environment in an exclusionary time-out, s/he must be in a safe and calming environment.
4. Exclusionary time-out as a staff-directed behavioral support should only be used when the student is displaying behaviors which present, or potentially present, an unsafe or overly disruptive situation in the classroom.
5. Staff-directed exclusionary time-out should not be used as a method of punishment for noncompliance, or for incidents of misbehavior that are no longer occurring.
6. During an exclusionary time-out:
 - a. The student must be continuously observed by a staff member;
 - b. Staff must be with the student or immediately available to the student at all times, unless it poses a safety risk, a staff member must be physically present with the student who is in an exclusionary time-out setting:
 - i. If it is not safe for the staff member to be present with the student, the student may be left in the time-out setting with the door closed.
 - ii. In order to ensure that the student is receiving appropriate support, a school counselor or other behavioral support professional must be immediately available outside of the time-out setting where the individual can continuously observe and communicate with the student as appropriate to determine when the student has calmed.
 - c. The space used for exclusionary time-out must be clean, safe, sanitary, and appropriate for the purpose of calming;
 - d. Students must never be locked in a room.
 - e. For students displaying self-injurious behavior, a staff member must be physically present in the same setting with the student.
7. Exclusionary time-out must cease as soon as the student has calmed.
8. Extended time-out - For any exclusionary time-out that may last longer than 30 minutes, staff will seek approval from the principal for the continued use of time-out.
 - a. The principal may not routinely approve such requests but must consider the individual circumstances, specifically whether the student continues to be agitated to determine whether time-out beyond 30 minutes is justified.
 - b. If it appears that the use of exclusionary time-out exacerbates the student's behavior, or the continuation of the exclusionary time-out beyond 30 minutes has not helped the student to calm, then other behavioral support strategies will be attempted.

G. Seclusion

1. 603 CMR 46.02 defines seclusion as: The involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving.
2. The key elements of this definition are two factors considered together,
 - a. the student is alone with no staff present or immediately available;

- b. the student is prevented from leaving the area. The use of seclusion is prohibited in Massachusetts.

2. Required training for all staff

A. Procedure

- a. Each building principal has identified staff members to serve as a school-wide resource to assist in ensuring proper administration of physical restraint.
- b. These staff members have participated in an in depth training program in the use of physical restraint.
- c. The District shall satisfy all training requirements and monitor all incidents of physical restraint, with program staff reporting incidents in compliance with local policy and DESE reporting requirements and state regulations.
- d. Only school personnel who have received training pursuant to 603CMR 46.00 may administer physical restraint on students.
- e. Whenever possible, the administration of physical restraint shall be administered in the presence of at least one adult who does not participate in the restraint.
- f. A person administering physical restraint shall only use the minimum amount of force necessary to protect the student or others from imminent injury or harm.
- g. In addition, each staff member is trained regarding the school's physical restraint policy. The principal will arrange training to occur in the first month of each school year, or for staff hired after the beginning of the school year, within a month of the commencement of employment.
- h. Training includes the following information
 - i. The role of the student, family, and staff in preventing restraint;
 - ii. The program's restraint prevention and behavior support policy and procedures, including use of time-out as a behavior support strategy distinct from seclusion;
 - iii. Interventions that may preclude the need for restraint, including de-escalation of problematic behaviors and other alternatives to restraint in emergency circumstances;
 - iv. When behavior presents an emergency that requires physical restraint, the types of permitted physical restraints and related safety considerations, including information regarding the increased risk of injury to a student when any restraint is used, in particular a restraint of extended duration;
 - v. Administering physical restraint in accordance with medical or psychological limitations, known or suspected trauma history, and/or behavioral intervention plans applicable to an individual student; and
 - vi. Identification of program staff who have received in-depth training pursuant to 603 CMR 46.03(3) in the use of physical restraint.

B. Content of in-depth training. In-depth training in the proper administration of physical restraint includes the following, but not limited to:

- a. Appropriate procedures for preventing the use of physical restraint, including the de-escalation of problematic behavior, relationship building and the use of alternatives to restraint;
- b. A description and identification of specific dangerous behaviors on the part of students that may lead to the use of physical restraint and methods for evaluating the risk of harm in individual situations in order to determine whether the use of restraint is warranted;
- c. The simulated experience of administering and receiving physical restraint, instruction regarding the effect(s) on the person restrained, including instruction on monitoring physical signs of distress and obtaining medical assistance;
- d. Instruction regarding documentation and reporting requirements and investigation of injuries and complaints;
- e. Demonstration by participants of proficiency in administering physical restraint; and,

- f. Instruction regarding the impact of physical restraint on the student and family, recognizing the act of restraint has impact, including but not limited to psychological, physiological, and social-emotional effects.

V. Proper Administration Of Physical Restraint

1. All physical restraints, including prone restraint, where permitted, shall be administered in compliance with 603 CMR 46.05.
2. **Trained personnel.** Only public education program personnel who have received training pursuant to 603 CMR 46.04(2) or 603 CMR 46.04(3) shall administer physical restraint on students. Whenever possible, the administration of a restraint shall be witnessed by at least one adult who does not participate in the restraint. The training requirements contained in 603 CMR 46.00 shall not preclude a teacher, employee or agent of a public education program from using reasonable force to protect students, other persons or themselves from assault or imminent, serious, physical harm.
3. **Use of force.** A person administering a physical restraint shall use only the amount of force necessary to protect the student or others from physical injury or harm.
4. **Safest method.** A person administering physical restraint shall use the safest method available and appropriate to the situation subject to the safety requirements set forth in 603 CMR 46.05(5). Floor restraints, including prone restraints otherwise permitted under 603 CMR 46.03(1)(b), shall be prohibited unless the staff members administering the restraint have received in-depth training according to the requirements of 603 CMR 46.043(3) and, in the judgment of the trained staff members, such method is required to provide safety for the student or others present.
5. **Duration of restraint.** All physical restraint must be terminated as soon as the student is no longer an immediate danger to himself or others, or the student indicates that he or she cannot breathe, or if the student is observed to be in severe distress, such as having difficulty breathing, or sustained or prolonged crying or coughing.

VI. Safety requirements. Additional requirements for the use of physical restraint:

1. No restraint shall be administered in such a way that the student is prevented from breathing or speaking. During the administration of a restraint, a staff member shall continuously monitor the physical status of the student, including skin temperature and color, and respiration.
2. Restraint shall be administered in such a way so as to prevent or minimize physical harm. If, at any time during a physical restraint, the student expresses or demonstrates significant physical distress including, but not limited to, difficulty breathing, the student shall be released from the restraint immediately, and school staff shall take steps to seek medical assistance.
3. If a student is restrained for a period longer than 20 minutes, program staff will obtain the approval of the principal. The approval shall be based upon the student's continued agitation during the restraint justifying the need for continued restraint.
4. Program staff shall review and consider any known medical or psychological limitations, known or suspected trauma history, and/or behavioral intervention plans regarding the use of physical restraint on an individual student.
5. After the release of a student from a restraint, the following procedures will be implemented:
 - a. Reviewing the incident with the student to address the behavior that precipitated the restraint
 - b. Reviewing the incident with the staff person(s) who administered the restraint to discuss whether proper restraint procedures were followed
 - c. consideration of whether any follow-up is appropriate for students who witnessed the incident.

VII. Reporting Requirements

1. Staff shall report the use of any physical restraint as specified in 603 CMR 46.06(2).

2. Informing the principal.

- a. The program staff member who administered the restraint shall verbally inform the principal of the restraint as soon as possible, and by written report no later than the next school working day.
- b. The written report shall be provided to the principal for review of the use of the restraint.
- c. If the principal has administered the restraint, the principal shall prepare the report and submit it to an individual or team designated by the superintendent for review.
- d. The principal or his/her designee shall maintain an on-going record of all reported instances of physical restraint, which shall be made available for review by the parent or the Department upon request.

3. Informing parents.

- a. The principal or designee shall make reasonable efforts to verbally inform the student's parent of the restraint within 24 hours of the event
- b. shall notify the parent by written report sent either within three school working days of the restraint to an email address provided by the parent for communications about the student, or by regular mail postmarked no later than three school working days of the restraint.
- c. If the school customarily provides a parent of a student with report cards and other necessary school-related information in a language other than English, the written restraint report shall be provided to the parent in that language.
- d. The principal shall provide the student and the parent an opportunity to comment orally and in writing on the use of the restraint and on information in the written report.

4. Contents of report. The written report required by 603 CMR 46.06(2) and (3) shall include:

- a. The name of the student; the names and job titles of the staff who administered the restraint, and observers, if any; the date of the restraint; the time the restraint began and ended; and the name of the principal or designee who was verbally informed following the restraint; and, as applicable, the name of the principal or designee who approved continuation of the restraint beyond 20 minutes pursuant to 603 CMR 46.05(5)(c).
- b. A description of the activity in which the restrained student and other students and staff in the same room or vicinity were engaged immediately preceding the use of physical restraint; the behavior that prompted the restraint; the efforts made to prevent escalation of behavior, including the specific de-escalation strategies used; alternatives to restraint that were attempted; and the justification for initiating physical restraint.
- c. A description of the administration of the restraint including the holds used and reasons such holds were necessary; the student's behavior and reactions during the restraint; how the restraint ended; and documentation of injury to the student and/or staff, if any, during the restraint and any medical care provided.
- d. Information regarding any further action(s) that the school has taken or may take, including any consequences that may be imposed on the student.
- e. Information regarding opportunities for the student's parents to discuss with school officials the administration of the restraint, any consequences that may be imposed on the student, and any other related matter.

5. Individual student review.

- a. The principal shall conduct a weekly review of restraint data to identify students who have been restrained multiple times during the week.
- b. If such students are identified, the principal shall convene one or more review teams as the principal deems appropriate to assess each student's progress and needs.
- c. The assessment shall include at least the following:
 - i. review and discussion of the written reports submitted in accordance with 603 CMR 46.06 and any comments provided by the student and parent about such reports and the use of the restraints;
 - ii. analysis of the circumstances leading up to each restraint, including factors such as time of day, day of the week, antecedent events, and individuals involved;

- iii. consideration of factors that may have contributed to escalation of behaviors, consideration of alternatives to restraint, including de-escalation techniques and possible interventions, and such other strategies and decisions as appropriate, with the goal of reducing or eliminating the use of restraint in the future;
 - iv. agreement on a written plan of action by the program.
 - d. If the principal directly participated in the restraint, a duly qualified individual designated by the superintendent shall lead the review team's discussion.
 - e. The principal shall ensure that a record of each individual student review is maintained and made available for review by the Department or the parent, upon request.
- 6. Administrative review.**
- a. The principal shall conduct a monthly review of school-wide restraint data.
 - b. This review shall consider patterns of use of restraints by similarities in the time of day, day of the week, or individuals involved; the number and duration of physical restraints school-wide and for individual students; the duration of restraints; and the number and type of injuries, if any, resulting from the use of restraint.
 - c. The principal shall determine whether it is necessary or appropriate to modify the school's restraint prevention and management policy, conduct additional staff training on restraint reduction/prevention strategies, such as training on positive behavioral interventions and supports, or take such other action as necessary or appropriate to reduce or eliminate restraints.
- 7. Report all restraint-related injuries to the Department.**
- a. When a physical restraint has resulted in an injury to a student or program staff member, the school shall send a copy of the written report required by 603 CMR 46.06(4) to the Department postmarked no later than three school working days of the administration of the restraint.
 - b. The school shall also send the Department a copy of the record of physical restraints maintained by the principal pursuant to 603 CMR 46.06(2) for the 30-day period prior to the date of the reported restraint.
 - c. The Department shall determine if additional action by the school is warranted and, if so, shall notify the program of any required actions within 30 calendar days of receipt of the required written report(s).
- 8. Report all physical restraints to the Department.**
- a. Every school shall collect and annually report data to the Department regarding the use of physical restraints.
 - b. Such data shall be reported in a manner and form directed by the Department.

VIII. COMPLAINT PROCEDURES

A. Informal Resolution of Concern about Use of Physical Restraint

- a. Before initiating a formal complaint procedure, a student or his/her parent/guardian who has concerns regarding a specific use of a physical restraint, may seek to resolve his/her concerns regarding a specific use of a physical restraint by raising the issue with the principal of the school.
- b. The student and/or his/her parent/guardian should direct their concerns regarding a specific use of a physical restraint to the principal within ten (10) days of the parent/guardian's receipt of the written report from the school.
- c. The principal shall attempt, within his/her authority to work with the individual to resolve the complaint fairly and expeditiously.
- d. If the student and/or his/her parent/guardian/caregiver are not satisfied with the resolution, or if the student and/or his/her parent/guardian/caregiver does not choose informal resolution, then the student and/or his/her parent/guardian/caregiver may proceed with the formal complaint process detailed below.

B. Formal Resolution of Concern about Use of Physical Restraint

- a. A student or his/her parent/guardian/caregiver, who has concerns regarding a specific use of a physical restraint, may seek to resolve his/her concerns regarding a specific use of a physical restraint by submitting a written complaint to the Office of the Superintendent.
- b. The student and/or his/her parent/guardian/caregiver should submit this letter to the Office of the Superintendent within twenty (20) days of the parent/guardian/caregiver's receipt of the written report from the school.
- c. The written complaint shall include (a) the name of the student; (b) the name of the school where the physical restraint allegedly occurred; (c) the name of the individuals involved in the alleged physical restraint; (d) the basis of the complaint or concern; and (e) the corrective action being sought.
- d. The Office of the Superintendent, through its designees, shall conduct an investigation into the complaint promptly after receiving the complaint.
- e. In the course of its investigation, the Office of the Superintendent and/or its designees shall contact those individuals that have been referred to as having pertinent information related to the complaint.
- f. Strict timelines cannot be set for conducting the investigation because each set of circumstances is different.
- g. The Office of the Superintendent and/or its designees will make sure that the complaint is handled as quickly as is feasible.
- h. After completing the formal investigation, the Office of the Superintendent shall contact the individual who filed the complaint regarding the outcome of its investigation and its determination as to whether any corrective action is warranted.

C. Other Complaint Processes also Available

- a. It should be noted that the provisions of this section does not preclude a student from using the complaint process set forth in the districts Anti-Harassment and Sexual Harassment Policies to seek resolution of any complaints of discrimination or harassment that is based on a characteristic protected by law such as sex, race, color, gender, ancestry, national origin, ethnicity, religion, age, disability, marital status, sexual orientation, homelessness, gender identity or genetic information traits historically associated with race, including, but not limited to, hair texture, hair type, hair length, and protective hairstyles. Protective hairstyles includes but is not limited to, braids, locks, twists, bantu knots, hair coverings, and other formations.
- b. It also should be noted that the provisions of this section does not preclude a student from using the complaint process set forth in the Monomoy Regional School District Student Handbooks to seek resolution of any complaints regarding a student's deprivation of rights set forth in the school handbook.

Legal references:

M.G.L. 71:37G; 603 CMR 46.00

Adopted by the MRSC March 27, 2013

Approved by the MRSC January 27, 2016

Monomoy Regional School District
Sale of Surplus Equipment (Under the Aegis of the School Committee)

The District Business Manager will oversee the disposal of surplus supplies and equipment.

No surplus supplies or equipment owned by Monomoy Regional School District having a resale or salvageable value shall be sold or otherwise disposed of except upon the written recommendation to the School Business Manager. The written recommendation shall include a specific description, including serial number if any, of the item(s) that are under consideration for disposition. When possible, a photograph should be attached to the recommendation. The written recommendation is also to include justification/reason for the request.

Any such supplies or equipment considered to currently have a monetary unit value of less than \$1,000, may be disposed of in the best manner possible upon written approval from the Monomoy Regional School District Business Manager.

School Committee approval is required for the disposal of supplies or equipment considered to have a monetary unit value of \$1,000 or more. For such items, the School Committee, by a majority vote, shall determine:

1. What equipment and supplies constitute surplus;
2. The disposition to be made thereof;
3. In each instance, the manner or procedure to be adopted for such disposition.

Prior to the disposal of any surplus equipment with a current value considered in excess of \$1,000, it must be advertised to the local communities and they must be given 14 days to respond.

Disposition shall be in accordance with applicable state and federal regulations.

Interpretation of applicable state and federal regulations shall be by counsel to the School Committee.

Legal references:

M.G.L. 30B:15; 71:16

Adopted: March 27, 2013

Revised:

Replace ith File IJLA
Monomoy Regional School District
Media Center Materials and Adoption

~~The School Committee endorses the School Library Bill of Rights, as adopted by the American Library Association, which asserts that the responsibility of the school library is to:~~

- ~~1. Provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the students served.~~
- ~~2. Provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards.~~
- ~~3. Provide a background of information that will enable students to make intelligent judgments in their daily lives.~~
- ~~4. Provide materials on opposing sides of controversial issues so that young citizens may develop under guidance the practice of critical reading and thinking.~~
- ~~5. Provide materials representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.~~
- ~~6. Place principle above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the users of the library.~~

~~Initial purchase suggestions for library materials may come from all personnel teachers, teacher leaders, and administrators. Students will also be encouraged to make suggestions. The library media specialist will recommend materials to be included in the school library. Final approval and authority for distribution of funds will rest with the building Principal subject to the approval of the Superintendent.~~

~~Gifts of library books will be accepted in keeping with the above policy on selection.~~

~~Complaints about library books will be handled in line with Committee policy on complaints about instructional materials.~~

~~Legal references:~~

~~603 CMR 26:05~~

~~Gross references:~~

~~KEG, Public Complaints about the Curriculum or Instructional Materials~~

~~Adopted: March 27, 2013~~

~~Revised:~~

Monomoy Regional School District

Dr. Scott Carpenter
Superintendent

Marc Smith
Director of Curriculum

Melissa Maguire
Director of Student Services



Michael MacMillan
Business Manager

Paul G. Donlan
Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 11/23/2022
Re: FY23 Quarter 1 Budget Transfers

MOTION

To approve the FY23 quarter one budget transfers as listed in the memorandum provided to the School Committee.

BACKGROUND

The School Committee is asked to approve the budget transfers listed in the table below.

There are a number of reasons for these transfers:

- Fund additional Middle School Guidance Position: The middle school reduced a reading specialist position at the start of the school year to fund an additional guidance position, this requires a transfer from major account for salaries to that for guidance.
- Fund replacement of high school auditorium projector: The high school auditorium projector is no longer working and needs to be replaced. These funds will be transferred from the school choice sending tuition account.

Fund additional Middle School Guidance Position			
Teachers	1000.11.2305.110.408.001.3451	MRMS Teachers Prof Sal Specialists	-\$76,023
Guidance, Counselling, and Testing.	1000.11.2710.110.270.002.3561	MRMS Guid/Adj Couns Prof Sal Spec Ed	\$76,023
Fund replacement of high school auditorium projector			
Pupil Services	1000.30.3300.440.331.001.1464	DIST Transportation Cont Svcs	-\$25,000
Instructional Leadership	1000.22.2250.400.210.005.3424	MRHS Admin Technology Cont Svcs	\$25,000

Michael MacMillan

School Business Manager

Monomoy Regional School District – Quarterly Financial Report – FY23 Q1

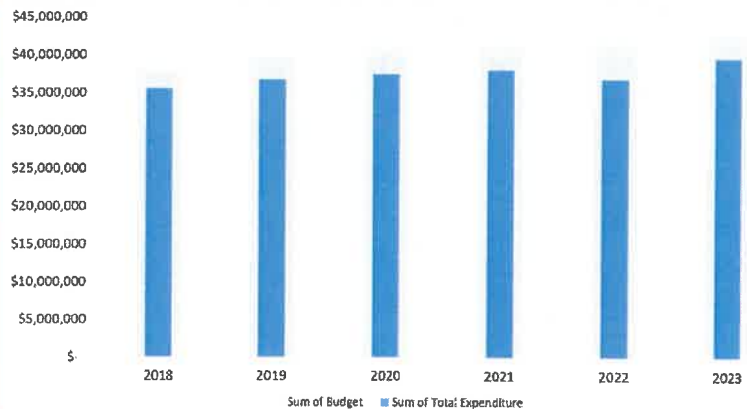
EXPENDITURE

8%

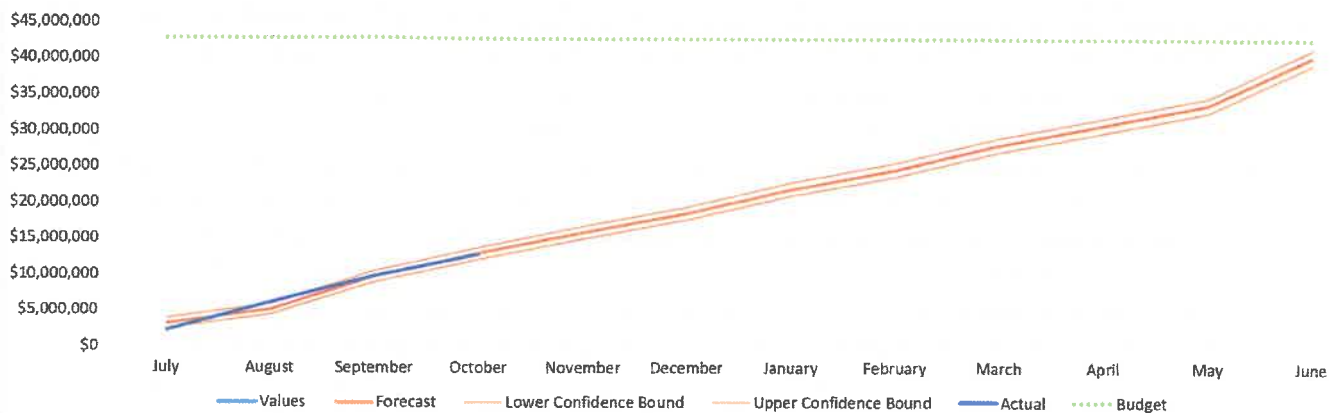
of the budget remaining unencumbered and unexpended.

This is less than the average of the previous five years (9.6% - see the chart on the right).

However, this is still within a comfortable margin to ensure the district's budget will be sufficient through to the end of the year.



The chart below compares FY23 expenditure to a forecast based on the previous five years' of expenditure. There was a difference from the historic trend in August as the debt payment on the high school construction was recorded in August rather than September this year.



UPDATES

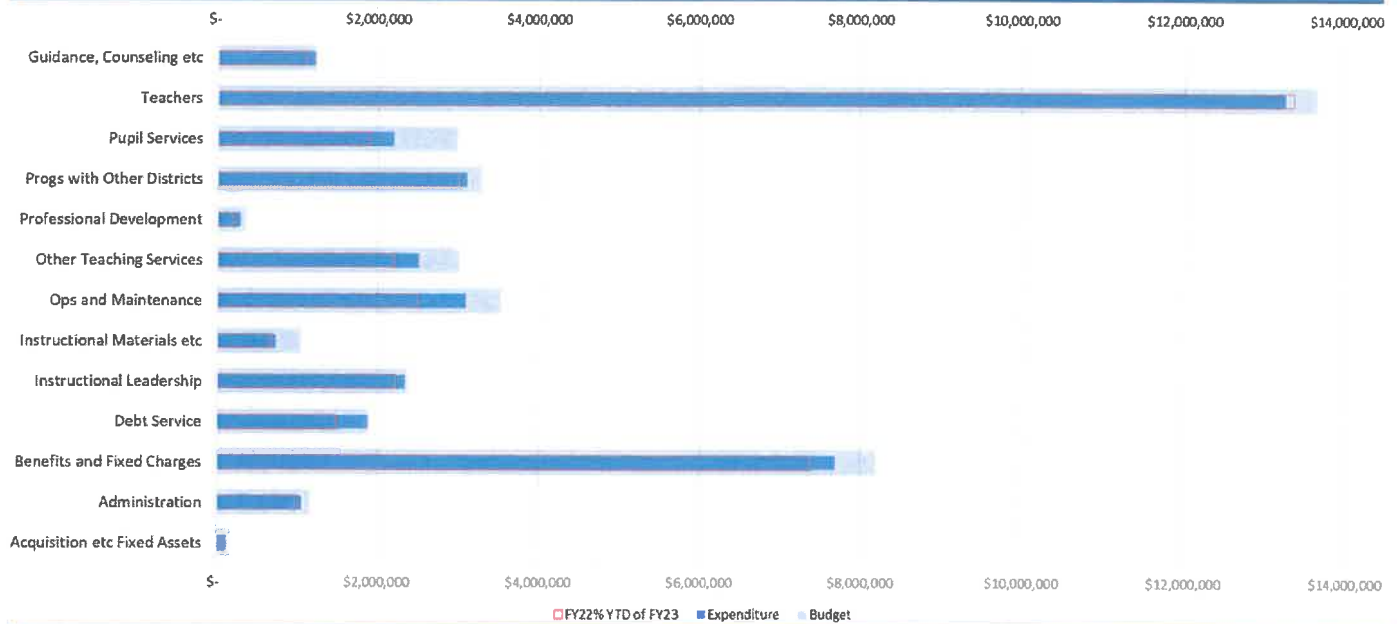
Budget Priorities - Staffing: As budgeted, a new special education teacher was hired at Harwich Elementary school, and a part time custodian at the Middle School was increased to 1.0FTE.

Project update: The new phone system for CES, HES, and MRMS has been installed at all three schools.

Budget Priorities: The district implemented the budget priorities included in this year's budget – including furniture at the Middle School, a significant investment in elementary ELA materials, High School biology textbooks and student photography class cameras at the High School. Some of these projects are pictured below.



EXPENDITURE DETAIL BY MAJOR ACCOUNT



In the chart above, the light blue column is the budget, the dark blue column is the total expenditure to date (including encumbrances), and the red line shows where total FY23 expenditure would be if it was the same percentage of budget as at this point in FY22. Significant changes and trends are highlighted below.

Guidance, Counseling and Testing: Responding to the needs of students, the district has added a new guidance counselor position at the middle school. This has been funded by the reduction of a reading specialist position and a budget transfer will be needed. This is in addition to three SEL and mental health positions funded through ESSER.

Benefits and Fixed Charges: Last year there was a month premium holiday which reduced the health insurance expenditure.

Instructional Leadership: This includes school technology and support. The projector at the High School is no longer working and has had to be replaced at a cost of \$25,000. A budget transfer is requested to fund this purchase.

Operations and Maintenance: This function includes building maintenance and utilities. There has already been significant expenditure on maintaining the buildings, particularly HVAC equipment.

EXPENDITURE ITEMS TO WATCH



UTILITIES

Although the district has gas and electricity supply contracts locked in place, the cost of delivery is 50-75% of costs and that fluctuates with demand. As the weather gets colder, there could be significant increases in costs.

SUBSTITUTE RATES

Expenditure on substitutes had fallen significantly during COVID, however, to date, substitutes seem to be more available this year and expenditure is up.

SUPPLIES

Prices have climbed with inflation and may lead to higher expenditure in some areas.

SCHOOL CHOICE & CHARTER TUITION

The state will soon be updating assessment figures to reflect this year's actual enrollment.

DISTRICT REVENUE SUMMARY

District revenue fluctuates less than expenditure does throughout the year as the majority of the revenue, particularly the Town assessments, are known before the start of the year. All revenue categories are listed in the below with a comparison to FY22. Following table significant changes and trends are highlighted.

Code	2023		2022	
	Revenue Budget	Revenue To Date	Revenue Budget	Revenue To Date
Assessments	\$36,815,045	\$10,518,584	\$ 35,885,745	\$10,253,070
State Aid and Other Budgeted Revenue	\$ 4,998,151	\$ 2,027,875	\$ 4,697,859	\$ 1,000,205
Charter Reimbursements	\$ 201,066	\$ 93,514	\$ 100,028	\$ 12,897
General School Aid Chapter 70	\$ 4,115,865	\$ 1,922,444	\$ 3,850,274	\$ 962,568
Interest / Interest on Savings	\$ 15,000	\$ 8,899	\$ 80,000	\$ 1,375
Medicaid Reimbursement		\$ -	\$ 100,000	\$ 20,014
Miscellaneous Revenue	\$ -	\$ 3,018	\$ 13,562	\$ 80
Regional District Aid		\$ -	\$ -	\$ -
Regional Transportation	\$ 666,220	\$ -	\$ 553,995	\$ 3,271
Other Revenue	\$ 3,517,179	\$ 1,020,169	\$ 1,434,454	\$ 744,785
Circuit Breaker		\$ -		\$ -
Federal Grants		\$ 545,522		\$ 225,131
Food Service		\$ 92,397		\$ 58,548
Interest / Interest on Savings		\$ 345		\$ 12
Miscellaneous Revenue		\$ 4,350		\$ 4,350
Other Revenue		\$ 14,004		\$ 92,734
School Choice		\$ 374,978		\$ 360,051
State Grants		\$ 16,581		\$ 3,959
Grand Total	\$45,330,375	\$13,566,628	\$ 42,018,058	\$11,998,060



GOING UP



Food Service: The Massachusetts state government is funding free school meals for all students this year and Monomoy has seen a sustained increase in the number of students taking breakfast and lunch at school. These factors are leading to higher government reimbursement for school lunch.

Federal Grants: the increase in federal grants reflects ESSER funding revenue.



GOING DOWN



Circuit Breaker: Circuit breaker revenue is based on certain prior year special education expenses and the state's rate of reimbursement for that year. Although, in FY22, transportation costs were included in reimbursed expenditure for the first time, Monomoy's costs went down, meaning this year's reimbursement will also lower.

School Choice: The initial school choice reimbursement is calculated by the state based on the number of school choice students attending Monomoy at the end of last year. However, once this year's enrollment figures have been collated the state will recalculate the reimbursement. The number of school choice students enrolled in Monomoy decreased this year so we expect the reimbursement to be adjusted down once the state completes the recalculation.

Other Revenue: This category includes the gains and losses of the district's OPEB fund and our investments have had a net loss so far this year. Last year, the district also received a significant grant from 'Project Lead the Way' which is not repeated this year.

ADDITIONAL UPDATES

STUDENT ACTIVITIES

Student activity accounts are set up to conduct student activities, they should be co-curricular, contingent on fees and/or fundraising and for the sole benefit of students.

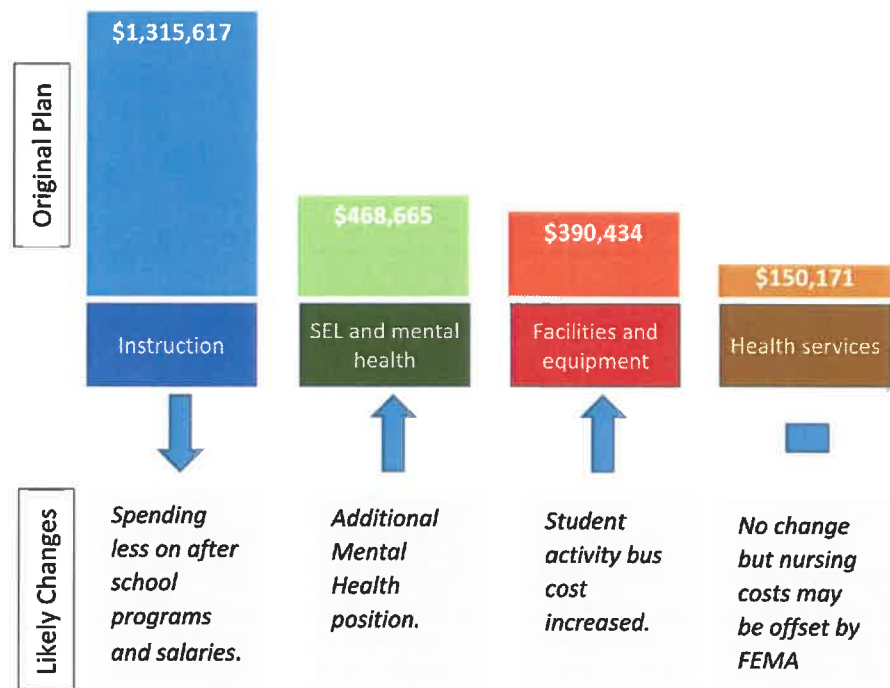
The report on expenditure and revenue for student activity accounts to the end of September is attached. This early in the academic year it is not surprising that there has not yet been many transactions. The highest expenditure was in the Class accounts as the district issued final payments/transfers for historic accounts so that those accounts can be closed. The Lighthouse fund at the Middle School was used to purchase prizes for an all school reading competition and to purchase art supplies for after school activities.

ESSER

The district was awarded over \$2.3m in three ESSER grants. These funds must all be spent by September 30, 2024. The district has been following the plan that was previously presented to the School Committee (in March 22) as shown in the chart below.

However, there have been changes to the spending plans :

- Before and after school programs have not been as extensive as planned due to the lack of available transportation (driver shortages).
- Some positions have been hired at lower salaries than budgeted.
- The new student activity vehicle for the Middle School is likely to be much more expensive than originally budgeted.
- The district has hired a Mental Health Coordinator to support staff responding to student SEL and mental health needs.



Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 9/30/2022

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.01.2120.110.600.002.3411	CES Dept Heads/TeamCh (NonSup)	\$37,120.00	\$2,074.38	\$2,074.38	\$35,045.62	\$42,830.87	(\$7,785.25)	-20.97%
1000.01.2210.100.210.005.3421	CES Sch Leadership Admin Sal	\$129,589.00	\$34,889.26	\$34,889.26	\$94,699.74	\$94,699.37	\$0.37	0.00%
1000.01.2210.200.210.005.3422	CES Sch Leadership Clerical Sa	\$71,596.00	\$13,483.08	\$13,483.08	\$58,112.92	\$58,244.63	(\$131.71)	-0.18%
1000.01.2210.200.771.005.3422	CES Sch Leadership Clerical Sa	\$2,000.00	\$994.14	\$994.14	\$1,005.86	\$0.00	\$1,005.86	50.29%
1000.01.2210.400.210.005.3424	CES Sch Leadership Cont Svcs	\$245.00	\$0.00	\$0.00	\$245.00	\$16,264.00	(\$16,019.00)	-6538.37%
1000.01.2210.500.210.005.3425	CES Sch Leadership Supplies	\$4,550.00	\$1,334.19	\$1,334.19	\$3,215.81	\$948.73	\$2,267.08	49.83%
1000.01.2210.600.210.005.3426	CES Sch Leadership Otr Exp	\$1,200.00	\$745.00	\$745.00	\$455.00	\$0.00	\$455.00	37.92%
1000.01.2210.620.210.005.3426	CES Sch Leadership Dues And Fe	\$774.00	\$0.00	\$0.00	\$774.00	\$559.00	\$215.00	27.78%
1000.01.2250.400.210.005.3424	CES Admin Technology Cont Svcs	\$0.00	\$49.20	\$49.20	(\$49.20)	\$1,500.00	(\$1,549.20)	0.00%
1000.01.2305.110.403.001.3450	CES Teachers Prof Sal	\$928,521.00	\$69,083.38	\$69,083.38	\$859,437.62	\$830,378.26	\$29,059.36	3.13%
1000.01.2305.110.408.001.3451	CES Teachers Prof Sal Special	\$156,643.00	\$11,891.18	\$11,891.18	\$144,751.82	\$143,494.21	\$1,257.61	0.80%
1000.01.2305.110.600.002.3450	CES Teachers Prof Sal Special	\$233,476.00	\$14,635.68	\$14,635.68	\$218,840.32	\$175,628.32	\$43,212.00	18.51%
1000.01.2320.110.600.002.3465	CES Med/Ther Svcs Prof Sal Spe	\$80,905.00	\$7,845.22	\$7,845.22	\$73,059.78	\$72,727.20	\$332.58	0.41%
1000.01.2320.410.600.002.3468	CES Med/Ther Svcs Prof or Tech	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1000.01.2324.300.400.001.3470	CES Subs, Long Term Otr Sal	\$10,707.00	\$0.00	\$0.00	\$10,707.00	\$0.00	\$10,707.00	100.00%
1000.01.2324.300.400.002.3470	CES Subs, Long Term Otr Sal Sp	\$4,380.00	\$0.00	\$0.00	\$4,380.00	\$0.00	\$4,380.00	100.00%
1000.01.2325.300.400.001.3470	CES Subs, Short Term Otr Sal	\$20,188.00	\$448.00	\$448.00	\$19,740.00	\$6,427.00	\$13,313.00	65.95%
1000.01.2325.300.400.002.3470	CES Subs, Short Term Otr Sal S	\$8,260.00	\$224.00	\$224.00	\$8,036.00	\$672.00	\$7,364.00	89.15%
1000.01.2330.300.400.001.3473	CES Instl Asst Otr Sal	\$47,907.00	\$5,653.78	\$5,653.78	\$42,253.22	\$67,430.84	(\$25,177.62)	-52.56%
1000.01.2330.300.600.002.3473	CES Instl Asst Otr Sal Spec Ed	\$88,704.00	\$4,052.60	\$4,052.60	\$84,651.40	\$53,482.19	\$31,169.21	35.14%
1000.01.2330.300.771.001.3473	CES Instl Asst Otr Sal Subs	\$3,922.00	\$0.00	\$0.00	\$3,922.00	\$99.13	\$3,822.87	97.47%
1000.01.2330.300.771.002.3473	CES Instl Asst Otr Sal Spec Ed	\$14,382.00	\$1,090.45	\$1,090.45	\$13,291.55	\$2,428.69	\$10,862.86	75.53%
1000.01.2340.110.250.005.3476	CES Lib & Media Ctr Dir Prof S	\$45,067.00	\$3,466.70	\$3,466.70	\$41,600.30	\$41,600.30	\$0.00	0.00%
1000.01.2363.110.184.002.3491	CES Tchrl/Instr Staff PD Days P	\$0.00	\$93.00	\$93.00	(\$93.00)	\$175.00	(\$268.00)	0.00%
1000.01.2364.110.505.001.3461	CES Inst Coach/Mentors Prof Sa	\$35,497.00	\$1,768.16	\$1,768.16	\$33,728.84	\$21,051.37	\$12,677.47	35.71%
1000.01.2366.600.184.001.3498	CES Staff At PD Otr Exp	\$6,400.00	\$0.00	\$0.00	\$6,400.00	\$500.00	\$4,265.00	66.64%
1000.01.2366.600.184.002.3504	CES Staff At PD Other Exp Spec	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$573.75	\$426.25	42.83%
1000.01.2366.615.400.001.3498	CES Staff At PD Crsl/Inserv Ex	\$1,576.00	\$0.00	\$0.00	\$1,576.00	\$1,000.00	\$576.00	36.55%
1000.01.2366.616.400.001.3498	CES Staff At PD Unif B PD Crse	\$857.00	\$0.00	\$0.00	\$857.00	\$0.00	\$857.00	100.00%
1000.01.2368.400.184.001.3696	CES Outside PD Inst Staff Cont	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000.01.2410.510.400.001.3505	CES Textbooks Books	\$34,150.00	\$9,540.40	\$9,540.40	\$24,609.60	\$40,310.00	(\$15,700.40)	-45.97%
1000.01.2415.500.400.001.3515	CES Oth Inst Matl Supplies	\$37,445.00	\$7,357.07	\$7,357.07	\$30,087.93	\$13,357.36	\$16,730.57	44.68%
1000.01.2415.500.400.002.3515	CES Oth Inst Matl Special Ed S	\$0.00	\$54.98	\$54.98	(\$54.98)	\$0.00	(\$54.98)	0.00%
1000.01.2430.500.400.001.3535	CES Oth Equip Supplies	\$23,659.00	\$13,975.64	\$13,975.64	\$9,683.36	\$1,114.89	\$8,568.47	36.22%
1000.01.2440.400.400.001.3541	CES Gen Class Supplies Spec Ed	\$2,100.00	\$237.85	\$237.85	\$1,862.15	\$0.00	\$1,862.15	88.67%
1000.01.2440.500.400.001.3541	CES Oth Inst Svcs (incl Fld Tr	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	(\$4,000.00)	0.00%
1000.01.2440.505.403.001.3542	CES Oth Inst Svcs Fld Trips Su	\$6,450.00	\$0.00	\$0.00	\$6,450.00	\$0.00	\$6,450.00	100.00%
1000.01.2451.830.927.001.3546	CES Cissrm Instr Tech Acq Equi	\$10,053.00	\$1,388.54	\$1,388.54	\$8,664.46	\$945.24	\$7,719.22	76.79%
1000.01.2453.830.927.001.3750	CES Otr Instr Hardware Acq Equi	\$10,838.00	\$11,838.85	\$11,838.85	(\$1,000.85)	\$0.00	(\$1,000.85)	-9.23%
1000.01.2455.400.925.005.3553	CES Inst Software Cont Svcs	\$0.00	\$8,500.00	\$8,500.00	(\$8,500.00)	\$3,421.94	(\$11,921.94)	0.00%
1000.01.2455.600.925.005.3555	CES Inst Software Otr Exp	\$13,650.00	\$5,000.00	\$5,000.00	\$8,650.00	\$2,987.75	\$5,662.25	41.48%
1000.01.2710.110.270.001.3561	CES Guid/Adj Cours Prof Sal	\$0.00	\$2,023.08	\$2,023.08	(\$2,023.08)	\$0.00	(\$2,023.08)	0.00%
1000.01.2710.110.270.002.3561	CES Guid/Adj Cours Prof Sal Sp	\$96,784.00	\$0.00	\$0.00	\$96,784.00	\$800.00	\$95,984.00	99.17%
1000.01.2710.500.270.001.3565	CES Guid/Adj Cours Supplies	\$1,075.00	\$0.00	\$0.00	\$1,075.00	\$401.62	\$673.38	62.64%
1000.01.2800.110.280.002.3581	CES Psych Svcs Prof Sal Spec E	\$42,245.00	\$7,350.24	\$7,350.24	\$34,894.76	\$88,202.76	(\$53,308.00)	-126.19%
1000.01.3200.110.322.005.1441	CES Med/Health Svcs Prof Sal	\$73,808.00	\$5,677.54	\$5,677.54	\$68,130.46	\$68,130.46	\$0.00	0.00%
1000.01.3200.110.771.005.1441	CES Med/Health Svcs Prof Sal S	\$0.00	\$300.00	\$300.00	(\$300.00)	\$150.00	(\$450.00)	0.00%
1000.01.3200.500.322.005.1445	CES Med/Health Svcs Supplies	\$1,300.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	100.00%
1000.01.3520.330.385.005.1523	CES Otr Std Acts Coach/Adv Sal	\$18,208.00	\$0.00	\$0.00	\$18,208.00	\$12,370.65	\$5,837.35	32.06%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

From Date: 7/1/2022

To Date: 9/30/2022

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.01.3520.600.385.005.1526	CES Otr Std Acts Otr Exp	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
1000.01.4110.300.770.005.1563	CES Custodial Svcs Otr Sal	\$162,098.00	\$44,165.87	\$44,165.87	\$117,932.13	\$119,158.93	(\$1,226.80)	-0.76%
1000.01.4110.300.771.005.1563	CES Custodial Svcs Otr Sal Sub	\$5,800.00	\$4,017.23	\$4,017.23	\$1,782.77	\$3,136.26	(\$1,353.49)	-23.34%
1000.01.4110.300.770.005.1565	CES Custodial Svcs Supplies	\$367.00	\$1,361.81	\$1,361.81	(\$994.81)	\$239.99	(\$1,234.80)	-336.46%
1000.01.4110.580.770.005.1565	CES Custodial Svcs Cleaning Pr	\$9,000.00	\$1,087.21	\$1,087.21	\$7,912.79	\$78.49	\$7,834.30	87.05%
1000.01.4120.633.773.005.1576	CES Heating Gas Heat	\$43,000.00	\$270.12	\$270.12	\$42,729.88	\$39,729.88	\$3,000.00	6.98%
1000.01.4130.635.775.005.1586	CES Utilities Electricity	\$52,600.00	\$5,873.64	\$5,873.64	\$46,726.36	\$41,848.48	\$4,877.88	9.27%
1000.01.4130.636.775.005.1586	CES Utilities Telephone	\$7,000.00	\$870.68	\$870.68	\$6,129.32	\$4,649.32	\$1,480.00	21.14%
1000.01.4210.420.760.005.1594	CES Maint Of Grounds Cont Svcs	\$18,000.00	\$850.00	\$850.00	\$17,150.00	\$18,000.00	(\$850.00)	-4.72%
1000.01.4210.500.760.005.1595	CES Maint Of Grounds Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$3,554.87	(\$2,054.87)	-136.99%
1000.01.4220.400.800.005.1604	CES Maint Of Bldgs Cont Svcs	\$40,000.00	\$10,959.51	\$10,959.51	\$29,040.49	\$3,101.00	\$25,939.49	64.85%
1000.01.4220.500.800.005.1605	CES Maint Of Bldgs Supplies	\$2,000.00	\$4,972.52	\$4,972.52	(\$2,972.52)	\$0.00	(\$2,972.52)	-148.63%
1000.01.4220.600.800.005.1605	CES Maint Of Bldgs Otr Exp	\$700.00	\$150.00	\$150.00	\$550.00	\$0.00	\$550.00	78.57%
1000.01.4225.400.900.005.1614	CES Building Security System C	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.01.4230.400.900.005.1624	CES Maint Of equip Cont Svcs	\$6,500.00	\$3,656.70	\$3,656.70	\$2,843.30	\$5,938.95	(\$3,095.65)	-47.63%
1000.01.4230.500.900.005.1625	CES Maint Of equip Supplies	\$19,800.00	\$0.00	\$0.00	\$19,800.00	\$7,548.66	\$12,251.34	61.88%
1000.01.4300.400.800.005.1634	CES Extraordinary Maintenance	\$0.00	\$12,060.75	\$12,060.75	(\$12,060.75)	\$0.00	(\$12,060.75)	0.00%
1000.01.4400.300.160.005.0863	CES Networking & Telecom Otr Sal	\$53,510.00	\$14,406.56	\$14,406.56	\$39,103.44	\$39,103.44	\$0.00	0.00%
1000.02.2120.110.600.002.3411	HES Dept Heads/TeamCh (NonSup)	\$139,200.00	\$5,643.60	\$5,643.60	\$133,556.40	\$130,592.97	\$2,963.43	2.13%
1000.02.2210.100.210.005.3421	HES Sch Leadership Admin Sal	\$237,090.00	\$72,165.08	\$72,165.08	\$164,924.92	\$173,257.82	(\$8,332.90)	-3.51%
1000.02.2210.200.210.005.3422	HES Sch Leadership Clerical Sa	\$116,616.00	\$22,085.88	\$22,085.88	\$94,530.12	\$94,626.87	(\$96.75)	-0.08%
1000.02.2210.200.771.005.3422	HES Sch Leadership Clerical Sa	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
1000.02.2210.400.210.005.3424	HES Sch Leadership Cont Svcs	\$768.00	\$860.64	\$860.64	(\$92.64)	\$16,000.00	(\$16,092.64)	-2095.40%
1000.02.2210.500.210.005.3424	HES Sch Leadership Supplies	\$6,949.00	\$901.65	\$901.65	\$6,047.35	\$577.47	\$5,469.88	78.71%
1000.02.2210.600.210.005.3426	HES Sch Leadership Otr Exp	\$5,800.00	\$1,090.00	\$1,090.00	\$4,710.00	\$0.00	\$4,710.00	81.21%
1000.02.2210.620.210.005.3426	HES Sch Leadership Dues And Fe	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$1,078.00	\$122.00	10.17%
1000.02.2250.400.210.005.3424	HES Admin Technology Cont Svcs	\$0.00	\$1,081.32	\$1,081.32	(\$1,081.32)	\$1,500.00	(\$2,581.32)	0.00%
1000.02.2305.110.403.001.3450	HES Teachers Prof Sal	\$2,444,429.00	\$179,178.82	\$179,178.82	\$2,265,250.18	\$2,161,987.78	\$103,262.40	4.22%
1000.02.2305.110.404.001.3450	HES Teachers Prof Sal EC	\$190,276.00	\$14,841.70	\$14,841.70	\$175,434.30	\$178,100.30	(\$2,666.00)	-1.40%
1000.02.2305.110.408.001.3451	HES Teachers Prof Sal Speciali	\$369,613.00	\$31,239.46	\$31,239.46	\$338,373.54	\$378,073.50	(\$39,699.96)	-10.74%
1000.02.2305.110.600.002.3450	HES Teachers Prof Sal Spec Ed	\$630,279.00	\$43,743.38	\$43,743.38	\$586,535.62	\$524,920.62	\$61,615.00	9.78%
1000.02.2320.110.600.002.3465	HES Med/Ther Svcs Prof Sal Spe	\$273,810.00	\$24,615.82	\$24,615.82	\$249,194.18	\$230,685.47	\$18,508.71	6.76%
1000.02.2320.410.600.002.3468	HES Med/Ther Svcs Prof or Tech	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$849.12	\$1,150.88	57.54%
1000.02.2324.300.400.001.3470	HES Subs, Long Term Otr Sal	\$23,362.00	\$2,095.35	\$2,095.35	\$21,266.65	\$5,659.25	\$15,607.40	66.81%
1000.02.2324.300.400.002.3470	HES Subs, Long Term Otr Sal Sp	\$6,327.00	\$0.00	\$0.00	\$6,327.00	\$0.00	\$6,327.00	100.00%
1000.02.2325.300.400.001.3470	HES Subs, Short Term Otr Sal	\$44,047.00	\$2,045.00	\$2,045.00	\$42,002.00	\$10,410.50	\$31,591.50	71.72%
1000.02.2325.300.400.002.3470	HES Subs, Short Term Otr Sal S	\$11,928.00	\$112.00	\$112.00	\$11,816.00	\$1,288.00	\$10,528.00	88.26%
1000.02.2330.300.400.001.3473	HES Instl Asst Otr Sal	\$262,402.00	\$20,035.13	\$20,035.13	\$242,366.87	\$245,607.53	(\$3,240.66)	-1.23%
1000.02.2330.300.600.002.3473	HES Instl Asst Otr Sal Spec Ed	\$447,977.00	\$35,098.74	\$35,098.74	\$412,878.26	\$416,828.47	(\$3,950.21)	-0.88%
1000.02.2330.300.771.001.3473	HES Instl Asst Otr Sal Subs	\$7,845.00	\$1,189.57	\$1,189.57	\$6,655.43	\$644.35	\$6,011.08	76.62%
1000.02.2330.300.771.002.3473	HES Instl Asst Otr Sal Spec Ed	\$32,686.00	\$2,032.17	\$2,032.17	\$30,653.83	\$8,251.19	\$22,402.64	68.54%
1000.02.2340.110.250.005.3476	HES Lib & Media Ctr Prof S	\$74,570.00	\$5,736.16	\$5,736.16	\$68,833.84	\$68,833.84	\$0.00	0.00%
1000.02.2353.110.184.002.3491	HES Tchrl/Instl Staff PD Days P	\$0.00	\$93.00	\$93.00	(\$93.00)	\$175.00	(\$268.00)	0.00%
1000.02.2354.110.505.001.3461	HES Inst Coach/Mentors Prof Sa	\$40,568.00	\$2,548.30	\$2,548.30	\$38,019.70	\$30,413.17	\$7,606.53	18.75%
1000.02.2356.600.184.001.3498	HES Staff At PD Otr Exp	\$11,000.00	\$0.00	\$0.00	\$11,000.00	\$349.00	\$10,651.00	96.83%
1000.02.2356.600.184.002.3504	HES Staff At PD Other Exp Spec	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$668.75	\$331.25	33.13%
1000.02.2356.615.400.001.3498	HES Staff At PD Crsel/Inserv Ex	\$4,000.00	\$3,270.00	\$3,270.00	\$730.00	\$0.00	\$730.00	18.25%
1000.02.2356.616.400.001.3498	HES Staff At PD Unit B PD Crse	\$2,259.00	\$0.00	\$0.00	\$2,259.00	\$495.00	\$1,764.00	78.09%
1000.02.2358.400.184.001.3696	HES Outside PD Inst Staff Cont	\$0.00	\$1,200.00	\$1,200.00	(\$1,200.00)	\$32,000.00	(\$33,200.00)	0.00%
1000.02.2410.510.400.001.3505	HES Textbooks Books	\$83,536.00	\$19,078.58	\$19,078.58	\$64,457.42	\$60,039.95	\$4,417.47	5.29%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range ☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2022 To Date: 9/30/2022

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.02.2415.500.400.001.3515	HES Oth Inst Matl Supplies	\$12,957.00	\$1,503.98	\$1,503.98	\$11,453.02	\$817.63	\$10,635.39	82.08%
1000.02.2415.500.400.002.3515	HES Oth Inst Matl Special Ed S	\$500.00	\$0.00	\$0.00	\$500.00	\$31.89	\$468.11	93.66%
1000.02.2420.830.970.001.3525	HES Inst equip Acq Equip	\$163.00	\$253.75	\$253.75	(\$90.75)	\$0.00	(\$90.75)	-55.67%
1000.02.2430.500.400.001.3535	HES Gen Class Supplies	\$58,965.00	\$20,783.66	\$20,783.66	\$36,181.34	\$25,440.04	\$10,741.30	18.86%
1000.02.2430.500.600.002.3535	HES Gen Class Supplies Spec Ed	\$3,600.00	\$0.00	\$0.00	\$3,600.00	\$195.11	\$3,404.89	94.58%
1000.02.2440.505.403.001.3542	HES Oth Inst Svcs Fld Trips Su	\$11,001.00	\$0.00	\$0.00	\$11,001.00	\$0.00	\$11,001.00	100.00%
1000.02.2451.830.927.001.3546	HES Clssrm Instr Tech Acq Equi	\$29,510.00	\$0.00	\$0.00	\$29,510.00	\$1,890.48	\$27,619.52	93.59%
1000.02.2453.830.927.001.3750	HES Otr Instr Hardware Acq Equi	\$22,722.00	\$0.00	\$0.00	(\$783.03)	\$0.00	(\$783.03)	-3.45%
1000.02.2455.400.925.005.3553	HES Inst Software Cont Svcs	\$0.00	\$8,979.00	\$8,979.00	(\$8,979.00)	\$6,211.94	(\$15,190.94)	0.00%
1000.02.2455.600.925.005.3555	HES Inst Software Otr Exp	\$21,350.00	\$0.00	\$0.00	\$11,850.00	\$2,987.75	\$8,862.25	41.51%
1000.02.2710.110.270.001.3561	HES Guidance/Adj Prof Salaries	\$87,542.00	\$14,437.16	\$14,437.16	\$73,104.84	\$99,970.89	(\$16,866.05)	-19.27%
1000.02.2800.110.280.002.3581	HES Psych Svcs Prof Sal Spec E	\$63,743.00	\$2,214.20	\$2,214.20	\$61,528.80	\$14,392.30	\$47,136.50	73.95%
1000.02.2800.500.280.002.3585	HES Psych Svcs Supplies Spec E	\$0.00	\$0.00	\$0.00	\$0.00	\$123.25	(\$123.25)	0.00%
1000.02.3200.110.322.005.1441	HES Med/Health Svcs Prof Sal	\$69,611.00	\$4,399.08	\$4,399.08	\$65,211.92	\$52,788.92	\$12,423.00	17.85%
1000.02.3200.110.771.005.1441	HES Med/Health Svcs Prof Sal S	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	(\$150.00)	0.00%
1000.02.3200.500.322.005.1445	HES Med/Health Svcs Supplies	\$3,454.00	\$0.00	\$0.00	\$3,454.00	\$366.48	\$3,087.52	89.39%
1000.02.3520.330.385.005.1523	HES Otr Sid Acts Coach/Adv Sal	\$17,465.00	\$0.00	\$0.00	\$17,465.00	\$16,760.88	\$704.12	4.03%
1000.02.4110.300.770.005.1563	HES Custodial Svcs Otr Sal	\$273,410.00	\$71,434.90	\$71,434.90	\$201,975.10	\$193,748.45	\$8,226.65	3.01%
1000.02.4110.300.771.005.1563	HES Custodial Svcs Otr Sal Sub	\$15,946.00	\$16,657.14	\$16,657.14	(\$71.14)	\$3,206.35	(\$3,917.49)	-24.57%
1000.02.4110.400.770.005.1564	HES Custodial Svcs Cont Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	(\$300.00)	0.00%
1000.02.4110.500.770.005.1565	HES Custodial Svcs Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$565.56	(\$565.56)	0.00%
1000.02.4110.580.770.005.1565	HES Custodial Svcs Cleaning Pr	\$24,000.00	\$10,194.02	\$10,194.02	\$13,805.98	\$1,042.05	\$12,763.93	53.18%
1000.02.4120.633.773.005.1576	HES Heating Gas Heat	\$70,187.00	\$479.34	\$479.34	\$69,707.66	\$54,520.66	\$15,187.00	21.64%
1000.02.4130.635.775.005.1586	HES Utilities Electricity	\$70,000.00	\$6,266.55	\$6,266.55	\$63,733.45	\$122,273.47	(\$58,540.02)	-83.63%
1000.02.4130.636.775.005.1586	HES Utilities Telephone	\$7,000.00	\$768.23	\$768.23	\$6,231.77	\$4,631.77	\$1,600.00	22.86%
1000.02.4210.400.760.005.1594	HES Maint Of Grounds Cont Svcs	\$10,500.00	\$16,076.00	\$16,076.00	(\$5,576.00)	\$6,467.10	(\$12,043.10)	-114.70%
1000.02.4210.500.760.005.1595	HES Maint Of Grounds Supplies	\$2,500.00	\$745.97	\$745.97	\$1,754.03	\$4,371.01	(\$2,616.98)	-104.88%
1000.02.4220.400.800.005.1604	HES Maint Of Bldgs Cont Svcs	\$96,000.00	\$17,867.36	\$17,867.36	\$78,132.64	\$16,465.55	\$61,667.09	64.24%
1000.02.4220.500.800.005.1605	HES Maint Of Bldgs Supplies	\$26,000.00	\$9,347.00	\$9,347.00	\$16,653.00	\$2,025.89	\$14,627.11	56.26%
1000.02.4220.600.800.005.1605	HES Maint Of Bldgs Otr Exp	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.02.4230.400.900.005.1624	HES Maint Of equip Cont Svcs	\$21,000.00	\$5,727.20	\$5,727.20	\$15,272.80	\$11,968.81	\$3,303.99	15.73%
1000.02.4230.500.900.005.1625	HES Maint Of equip Supplies	\$2,000.00	\$1,585.09	\$1,585.09	\$414.91	\$2,145.51	(\$1,730.60)	-86.53%
1000.02.4400.300.160.005.0863	HES Extraordinary Maintenance	\$0.00	\$16,112.50	\$16,112.50	(\$16,112.50)	\$0.00	(\$16,112.50)	0.00%
1000.11.2120.110.600.002.3411	HES Netwking & Telecom Otr Sal	\$61,617.00	\$16,881.64	\$16,881.64	\$44,735.36	\$44,735.80	(\$0.44)	0.00%
1000.11.2210.110.600.002.3421	MRMS Dept Heads/TeamCh (NonSup	\$73,099.00	\$2,811.50	\$2,811.50	\$70,287.50	\$67,476.00	\$2,811.50	3.85%
1000.11.2210.200.210.005.3422	MRMS Sch Leadership Admin Sal	\$237,090.00	\$63,831.95	\$63,831.95	\$173,258.05	\$173,258.08	(\$0.03)	0.00%
1000.11.2210.200.210.005.3422	MRMS Sch Leadership Clerical S	\$105,024.00	\$19,596.22	\$19,596.22	\$85,427.78	\$85,426.88	\$0.90	0.00%
1000.11.2210.200.771.005.3422	MRMS Sch Leadership Clerical S	\$0.00	\$0.00	\$0.00	\$0.00	\$199.50	(\$199.50)	0.00%
1000.11.2210.400.210.005.3424	MRMS Sch Leadership Cont Svcs	\$741.00	\$0.00	\$0.00	\$741.00	\$0.00	\$741.00	100.00%
1000.11.2210.500.210.005.3425	MRMS Sch Leadership Supplies	\$15,813.00	\$4,341.73	\$4,341.73	\$11,471.27	\$548.87	\$10,922.40	69.07%
1000.11.2210.600.210.005.3426	MRMS Sch Leadership Otr Exp	\$1,995.00	\$0.00	\$0.00	\$1,995.00	\$500.00	\$1,495.00	74.94%
1000.11.2210.620.210.005.3426	MRMS Sch Leadership Dues And F	\$650.00	\$300.00	\$300.00	\$350.00	\$0.00	\$350.00	53.85%
1000.11.2250.400.210.005.3424	MRMS Admin Technology Cont Svc	\$0.00	\$1,282.52	\$1,282.52	(\$1,282.52)	\$1,500.00	(\$2,782.52)	0.00%
1000.11.2305.110.408.001.3450	MRMS Teachers Prof Sal	\$2,467,167.00	\$213,281.09	\$213,281.09	\$2,253,885.91	\$2,276,523.32	(\$22,637.41)	-0.92%
1000.11.2305.110.408.001.3451	MRMS Teachers Prof Sal Special	\$431,102.00	\$13,814.32	\$13,814.32	\$417,287.68	\$165,771.68	\$251,516.00	58.34%
1000.11.2305.110.600.002.3450	MRMS Teachers Prof Sal Spec Ed	\$610,405.00	\$58,196.16	\$58,196.16	\$552,208.84	\$665,416.34	(\$113,207.50)	-18.55%
1000.11.2310.110.408.001.3451	MRMS Tch Small Grp Prof Sal	\$0.00	\$1,597.80	\$1,597.80	(\$1,597.80)	\$0.00	(\$1,597.80)	0.00%
1000.11.2320.110.600.002.3465	MRMS Med/Ther Svcs Prof Sal Sp	\$100,134.00	\$6,950.02	\$6,950.02	\$93,183.98	\$108,400.18	(\$17,216.20)	-17.19%
1000.11.2320.410.600.002.3470	MRMS Med/Ther Svcs Prof or Tec	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1000.11.2324.300.400.001.3470	MRMS Subs, Long Term Otr Sal	\$21,416.00	\$6,508.94	\$6,508.94	\$14,907.06	\$10,279.34	\$4,627.72	21.61%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 9/30/2022

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.11.2324.300.400.002.3470	MRMS Subs, Long Term Otr Sal S	\$5,841.00	\$3,042.60	\$3,042.60	\$2,798.40	\$5,000.76	(\$2,202.36)	-37.71%
1000.11.2325.300.400.001.3470	MRMS Subs, Short Term Otr Sal	\$40,377.00	\$2,632.00	\$2,632.00	\$37,745.00	\$1,562.52	\$26,192.48	64.87%
1000.11.2325.300.400.002.3470	MRMS Subs, Short Term Otr Sal	\$11,011.00	\$2,016.00	\$2,016.00	\$8,995.00	\$3,808.00	\$5,187.00	47.11%
1000.11.2330.300.400.001.3473	MRMS Instl Asst Otr Sal Gen In	\$0.00	\$0.00	\$0.00	\$0.00	\$1,617.00	(\$1,617.00)	0.00%
1000.11.2330.300.600.002.3473	MRMS Instl Asst Otr Sal Spec E	\$407,701.00	\$25,864.22	\$25,864.22	\$381,836.78	\$336,883.42	\$44,953.36	11.03%
1000.11.2330.300.771.001.3473	MRMS Instl Asst Otr Sal Subs	\$1,307.00	\$495.66	\$495.66	\$811.34	\$793.04	\$18.30	1.40%
1000.11.2330.300.771.001.3473	MRMS Instl Asst Otr Sal Spec E	\$22,027.00	\$495.65	\$495.65	\$21,731.35	\$2,973.92	\$18,757.43	84.33%
1000.11.2340.110.250.005.3476	MRMS Lib & Media Cir Dir Prof	\$104,057.00	\$6,089.05	\$6,089.05	\$97,967.95	\$62,115.50	\$35,852.45	34.45%
1000.11.2340.300.250.005.3478	MRMS Lib & Media Cir Dir Otr S	\$17,486.00	\$1,227.40	\$1,227.40	\$16,258.60	\$16,676.82	(\$418.22)	-2.39%
1000.11.2353.110.184.001.3491	MRMS Tchr/Instl Staff PD Days	\$0.00	\$93.00	\$93.00	(\$93.00)	\$0.00	(\$93.00)	0.00%
1000.11.2354.110.505.001.3491	MRMS Instl Coach/Mentors Prof S	\$38,142.00	\$2,872.26	\$2,872.26	\$35,269.74	\$34,466.74	\$803.00	2.11%
1000.11.2356.600.184.001.3498	Other MRMS Staff At PD Otr Exp	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$0.00	\$18,000.00	100.00%
1000.11.2356.600.184.002.3504	MRMS Staff At PD Other Exp Spe	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$526.25	\$1,473.75	73.69%
1000.11.2356.615.400.001.3498	MRMS Staff At PD Crse/Inserv E	\$4,054.00	\$0.00	\$0.00	\$4,054.00	\$300.00	\$3,754.00	92.60%
1000.11.2356.616.400.001.3498	MRMS Staff At PD Unit B PD Crs	\$1,371.00	\$0.00	\$0.00	\$1,371.00	\$0.00	\$1,371.00	100.00%
1000.11.2358.400.184.001.3596	MRMS Outside PD Inst Staff Con	\$0.00	\$0.00	\$0.00	\$0.00	\$8,150.00	(\$8,150.00)	0.00%
1000.11.2410.510.400.001.3505	MRMS Textbooks Books	\$7,500.00	\$2,797.12	\$2,797.12	\$4,702.88	\$4,867.65	(\$164.77)	-2.20%
1000.11.2415.500.400.001.3515	MRMS Oth Inst Mail Supplies	\$3,500.00	\$1,196.50	\$1,196.50	\$2,303.50	\$8,001.51	(\$5,698.01)	-162.80%
1000.11.2420.400.490.001.3524	MRMS Inst equip Cont Svcs Musi	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
1000.11.2420.830.970.001.3525	MRMS Inst equip Acq Equip	\$1,468.00	\$65.00	\$65.00	\$1,403.00	\$467.95	\$935.05	63.70%
1000.11.2430.500.400.001.3535	MRMS Gen Class Supplies	\$52,000.00	\$25,145.69	\$25,145.69	\$26,854.31	\$15,498.14	\$11,356.17	21.84%
1000.11.2430.500.600.002.3535	MRMS Gen Class Supplies Spec E	\$3,600.00	\$25.98	\$25.98	\$3,574.02	\$0.00	\$3,574.02	99.28%
1000.11.2440.400.406.001.3541	MRMS Oth Inst Svcs Cont Svcs	\$34,000.00	\$17.31	\$17.31	\$33,982.69	\$6,855.40	\$27,127.29	79.79%
1000.11.2440.505.406.001.3542	MRMS Oth Inst Svcs Fld Trips S	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
1000.11.2451.830.927.001.3546	MRMS Cllsmr Instr Tech Acq Equ	\$48,404.00	\$0.00	\$0.00	\$48,404.00	\$18,849.47	\$29,554.53	61.06%
1000.11.2453.830.927.001.3750	MRMS Otr Instr Hardware Acq Eq	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$1,888.89	\$5,111.11	73.02%
1000.11.2455.400.925.005.3553	MRMS Inst Software Cont Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$12,138.20	(\$12,138.20)	0.00%
1000.11.2455.600.925.005.3555	MRMS Inst Software Otr Exp	\$18,500.00	\$3,315.25	\$3,315.25	\$15,184.75	\$13,758.00	\$1,426.75	7.71%
1000.11.2710.110.270.001.3561	MRMS Guid/Adj Couns Prof Sal	\$0.00	\$21,218.05	\$21,218.05	(\$21,218.05)	\$155,836.62	(\$177,054.67)	0.00%
1000.11.2710.110.270.002.3561	MRMS Guid/Adj Couns Prof Sal S	\$162,302.00	\$4,273.16	\$4,273.16	\$158,028.84	\$51,277.84	\$106,751.00	65.77%
1000.11.2710.500.270.001.3565	MRMS Guidance/Adj Supplies	\$750.00	\$0.00	\$0.00	\$750.00	\$184.50	\$565.50	75.40%
1000.11.2710.600.270.001.3566	MRMS Guidance/Adj Other Expend	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1000.11.2800.110.280.002.3581	MRMS Psych Svcs Prof Sal Spec	\$80,654.00	\$6,204.16	\$6,204.16	\$74,449.84	\$74,449.84	\$0.00	0.00%
1000.11.2800.500.280.002.3585	MRMS Psych Svcs Supplies Spec	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.11.3200.110.322.005.1441	MRMS Med/Health Svcs Prof Sal	\$83,383.00	\$7,588.83	\$7,588.83	\$75,794.17	\$76,968.92	(\$1,174.75)	-1.41%
1000.11.3200.500.322.005.1445	MRMS Med/Health Svcs Supplies	\$4,500.00	\$117.81	\$117.81	\$4,382.19	\$375.46	\$4,006.73	89.04%
1000.11.3510.330.380.005.1503	MRMS Ath & Intra Coach/Adv Sal	\$59,886.00	\$0.00	\$0.00	\$59,886.00	\$26,480.00	\$33,406.00	55.78%
1000.11.3510.400.380.005.1504	MRMS Ath & Intra Cont Svcs	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
1000.11.3510.440.380.005.1504	MRMS Ath & Intra Transportatio	\$11,148.00	\$0.00	\$0.00	\$11,148.00	\$900.00	\$10,248.00	91.93%
1000.11.3510.600.380.005.1506	MRMS Ath & Intra Supplies	\$13,953.00	\$7,890.00	\$7,890.00	\$6,063.00	\$4,827.47	\$1,235.53	8.85%
1000.11.3520.330.385.005.1523	MRMS Otr Sid Acts Coach/Adv Sa	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	100.00%
1000.11.3520.600.385.005.1526	MRMS Otr Sid Acts Otr Exp	\$49,716.00	\$0.00	\$0.00	\$49,716.00	\$8,195.00	\$41,521.00	83.52%
1000.11.4110.300.771.005.1563	MRMS Custodial Svcs Otr Sal	\$251,146.00	\$60,360.73	\$60,360.73	\$190,785.27	\$183,608.39	\$7,176.88	2.86%
1000.11.4110.300.771.005.1563	MRMS Custodial Svcs Otr Sal Su	\$24,396.00	\$10,176.28	\$10,176.28	\$14,219.72	\$2,391.59	\$11,828.13	48.48%
1000.11.4110.580.770.005.1565	MRMS Custodial Svcs Cleaning P	\$25,000.00	\$9,387.70	\$9,387.70	\$15,612.30	\$672.99	\$14,939.31	59.76%
1000.11.4120.633.773.005.1576	MRMS Heating Gas Heat	\$73,607.00	\$176.12	\$176.12	\$73,430.88	\$62,823.88	\$10,607.00	14.41%
1000.11.4130.635.775.005.1586	MRMS Utilities Electricity	\$100,000.00	\$12,130.30	\$12,130.30	\$87,869.70	\$72,828.35	\$15,041.35	15.04%
1000.11.4130.636.775.005.1586	MRMS Utilities Telephone	\$8,000.00	\$782.96	\$782.96	\$7,217.04	\$4,497.04	\$2,720.00	34.00%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 7/1/2022

To Date: 9/30/2022

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.11.4210.420.760.005.1594	MRMS Maint Of Grounds Cont Svc	\$50,000.00	\$95.00	\$95.00	\$49,905.00	\$50,775.00	(\$870.00)	-1.74%
1000.11.4210.500.760.005.1595	MRMS Maint Of Grounds Supplies	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$3,554.87	(\$1,054.87)	-42.19%
1000.11.4210.600.760.005.1596	MRMS Maint Of Grounds Otr Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	(\$1,500.00)	0.00%
1000.11.4220.400.800.005.1604	MRMS Maint Of Bldgs Cont Svcs	\$92,000.00	\$33,890.67	\$33,890.67	\$58,109.33	\$32,249.95	\$34,859.38	37.89%
1000.11.4220.500.800.005.1605	MRMS Maint Of Bldgs Supplies	\$3,000.00	\$19,143.84	\$19,143.84	(\$16,143.84)	\$3,929.50	(\$20,073.34)	-669.11%
1000.11.4220.600.800.005.1605	MRMS Maint Of Bldgs Otr Exp	\$0.00	\$696.00	\$696.00	(\$696.00)	\$0.00	(\$696.00)	0.00%
1000.11.4230.400.900.005.1624	MRMS Maint Of equip Cont Svcs	\$35,000.00	\$8,291.99	\$8,291.99	\$26,708.01	\$9,200.00	\$17,508.01	50.02%
1000.11.4230.500.900.005.1625	MRMS Maint Of equip Supplies	\$20,800.00	\$0.00	\$0.00	\$20,800.00	\$10,733.00	\$10,067.00	48.40%
1000.11.4230.600.900.005.1626	MRMS Maint Of equip Otr Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	(\$450.00)	0.00%
1000.11.4300.400.005.005.1634	MRMS Extraordinary Maintenance	\$20,000.00	\$29,966.75	\$29,966.75	(\$9,966.75)	\$4,050.75	(\$14,017.50)	-70.09%
1000.11.4400.300.160.005.0863	MRMS Networking & Telecom Otr Sa	\$57,875.00	\$15,910.69	\$15,910.69	\$41,964.31	\$41,964.63	(\$0.32)	0.00%
1000.22.2120.110.600.002.3411	MRHS Dept Heads/TeamCh (NonSup	\$92,800.00	\$3,164.42	\$3,164.42	\$89,635.58	\$75,946.16	\$13,689.42	14.75%
1000.22.2210.100.210.005.3421	MRHS Sch Leadership Admin Sal	\$355,462.00	\$95,701.20	\$95,701.20	\$259,760.80	\$259,760.35	\$0.45	0.00%
1000.22.2210.200.210.005.3422	MRHS Sch Leadership Clerical S	\$143,585.00	\$25,559.05	\$25,559.05	\$118,025.95	\$107,345.68	\$10,680.27	7.44%
1000.22.2210.200.771.005.3422	MRHS Sch Leadership Clerical S	\$203.00	\$0.00	\$0.00	\$203.00	\$213.75	(\$10.75)	-5.30%
1000.22.2210.400.210.005.3424	MRHS Sch Leadership Cont Svcs	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
1000.22.2210.500.210.005.3425	MRHS Sch Leadership Supplies	\$32,160.00	\$4,457.59	\$4,457.59	\$27,702.41	\$7,634.32	\$20,068.09	62.40%
1000.22.2210.600.210.005.3426	MRHS Sch Leadership Otr Exp	\$23,809.00	\$0.00	\$0.00	\$23,809.00	\$0.00	\$23,809.00	100.00%
1000.22.2210.620.210.005.3426	MRHS Sch Leadership Dues And F	\$5,800.00	\$6,020.00	\$6,020.00	(\$220.00)	\$0.00	(\$220.00)	-3.79%
1000.22.2250.400.210.005.3424	MRHS Admin Technology Cont Svc	\$0.00	\$6,314.01	\$6,314.01	(\$8,314.01)	\$7,300.00	(\$15,614.01)	0.00%
1000.22.2250.500.210.005.3425	MRHS Admin Technology Supplies	\$0.00	\$2,878.00	\$2,878.00	(\$2,878.00)	\$10,492.84	(\$13,370.84)	0.00%
1000.22.2305.110.408.001.3451	MRHS Teachers Prof Sal Special	\$314,858.00	\$36,995.91	\$36,995.91	\$277,862.09	\$472,987.50	(\$195,125.41)	-61.97%
1000.22.2305.110.410.001.3450	MRHS Teachers Prof Sal Art	\$190,303.00	\$23,065.70	\$23,065.70	\$167,237.30	\$124,489.08	\$42,748.22	22.46%
1000.22.2305.110.432.001.3450	MRHS Teachers Prof Sal ELA	\$584,306.00	\$46,404.38	\$46,404.38	\$537,901.62	\$556,716.10	(\$18,814.48)	-3.22%
1000.22.2305.110.450.001.3450	MRHS Teachers Prof Sal Language	\$392,267.00	\$30,694.94	\$30,694.94	\$361,572.06	\$376,273.80	(\$14,701.74)	-3.75%
1000.22.2305.110.460.001.3450	MRHS Teachers Prof Sal Well	\$182,919.00	\$15,031.26	\$15,031.26	\$167,887.74	\$211,085.22	(\$43,197.48)	-23.62%
1000.22.2305.110.490.001.3450	MRHS Teachers Prof Sal Music	\$90,300.00	\$6,869.24	\$6,869.24	\$83,430.76	\$93,430.76	\$0.00	0.00%
1000.22.2305.110.500.001.3450	MRHS Teachers Prof Sal Math	\$646,021.00	\$41,504.38	\$41,504.38	\$604,516.62	\$501,852.62	\$102,664.00	15.89%
1000.22.2305.110.520.001.3450	MRHS Teachers Prof Sal STE	\$618,628.00	\$47,586.78	\$47,586.78	\$571,041.22	\$571,041.22	\$0.00	0.00%
1000.22.2305.110.530.001.3450	MRHS Teachers Prof Sal History	\$727,581.00	\$55,457.64	\$55,457.64	\$672,123.36	\$669,291.36	\$2,832.00	0.39%
1000.22.2305.110.570.001.3450	MRHS Teachers Prof Sal Eng/Tec	\$349,912.00	\$27,320.76	\$27,320.76	\$322,591.24	\$327,849.24	(\$5,258.00)	-1.50%
1000.22.2305.110.575.001.3450	MRHS Teachers Prof Sal Ind Art	\$95,553.00	\$7,569.00	\$7,569.00	\$87,985.00	\$90,816.00	(\$2,831.00)	-2.96%
1000.22.2305.110.589.001.3450	MRHS Teachers Prof Sal ALP	\$88,962.00	\$5,623.00	\$5,623.00	\$83,339.00	\$87,476.00	(\$4,137.00)	-4.83%
1000.22.2305.110.600.002.3450	MRHS Teachers Prof Sal Spec Ed	\$749,692.00	\$54,753.14	\$54,753.14	\$694,938.86	\$586,500.00	\$108,438.86	14.46%
1000.22.2320.410.600.002.3465	MRHS Med/Ther Svcs Prof Sal Sp	\$96,879.00	\$7,815.38	\$7,815.38	\$89,063.62	\$94,037.45	(\$4,973.83)	-5.13%
1000.22.2320.410.600.002.3468	MRHS Med/Ther Svcs Prof or Tec	\$3,000.00	\$4,294.40	\$4,294.40	(\$1,294.40)	\$4,764.48	(\$6,058.88)	-201.96%
1000.22.2324.300.400.001.3470	MRHS subs, Long Term Otr Sal	\$31,150.00	\$7,581.71	\$7,581.71	\$23,568.29	\$31,810.39	(\$8,242.10)	-26.46%
1000.22.2324.300.400.002.3470	MRHS subs, Long Term Otr Sal S	\$6,815.00	\$0.00	\$0.00	\$6,815.00	\$0.00	\$6,815.00	100.00%
1000.22.2325.300.400.001.3470	MRHS subs, Short Term Otr Sal	\$101,340.00	\$3,372.50	\$3,372.50	\$97,967.50	\$18,911.50	\$79,056.00	78.01%
1000.22.2325.300.400.002.3470	MRHS subs, Short Term Otr Sal	\$12,847.00	\$1,232.00	\$1,232.00	\$11,615.00	\$392.00	\$11,223.00	87.36%
1000.22.2330.300.600.002.3473	MRHS Instl Asst Otr Sal Spec E	\$302,328.00	\$20,885.42	\$20,885.42	\$281,442.58	\$261,983.82	\$19,458.76	6.44%
1000.22.2330.300.771.001.3473	MRHS Instl Asst Otr Sal Subs	\$1,307.00	\$0.00	\$0.00	\$1,307.00	\$0.00	\$1,307.00	100.00%
1000.22.2330.300.771.002.3473	MRHS Instl Asst Otr Sal Spec E	\$24,841.00	\$297.39	\$297.39	\$24,543.61	\$743.48	\$23,800.13	95.81%
1000.22.2340.110.250.005.3476	MRHS Lib & Media Ctr Prof	\$94,558.00	\$7,273.70	\$7,273.70	\$87,284.30	\$87,284.30	\$0.00	0.00%
1000.22.2353.110.184.002.3491	MRHS Tch/Instr Staff PD Days	\$0.00	\$93.00	\$93.00	(\$93.00)	\$0.00	(\$93.00)	0.00%
1000.22.2354.110.505.001.3461	MRHS Inst Coach/Mentors Prof S	\$51,771.00	\$3,673.96	\$3,673.96	\$48,097.04	\$44,087.04	\$4,010.00	7.75%
1000.22.2356.600.184.002.3504	MRHS Staff At PD Other Exp Spe	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$621.25	\$1,378.75	68.94%
1000.22.2356.615.400.001.3498	MRHS Staff At PD Crse/Inserv E	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$2,625.00	\$2,875.00	52.27%
1000.22.2356.616.400.001.3498	MRHS Staff At PD Unit B PD Crs	\$1,513.00	\$0.00	\$0.00	\$1,513.00	\$1,435.00	\$78.00	5.16%
1000.22.2410.510.400.001.3505	MRHS Textbooks Books	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	100.00%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 9/30/2022

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.22.2410.510.410.001.3505	MRHS Textbooks Books Art	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2410.510.432.001.3505	MRHS Textbooks Books ELA	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2410.510.460.001.3505	MRHS Textbooks Books Languages	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2410.510.460.001.3505	MRHS Textbooks Books Well	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2410.510.500.001.3505	MRHS Textbooks Books Math	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
1000.22.2410.510.520.001.3505	MRHS Textbooks Books STE	\$15,000.00	\$9,780.89	\$9,780.89	\$5,219.11	\$0.00	\$5,219.11	34.79%
1000.22.2410.510.530.001.3505	MRHS Textbooks Books History	\$1,000.00	\$12,827.16	\$12,827.16	(\$11,827.16)	\$0.00	(\$11,827.16)	-1182.72%
1000.22.2410.510.589.001.3505	MRHS Textbooks Books ALP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2415.500.400.001.3515	MRHS Oth. Inst. Matl. Supplies	\$5,424.00	\$0.00	\$0.00	\$5,424.00	\$0.00	\$5,424.00	100.00%
1000.22.2415.500.490.001.3515	MRHS Oth. Inst. Materials Music	\$3,000.00	\$49.98	\$49.98	\$2,950.02	\$3,425.66	(\$475.64)	-15.85%
1000.22.2415.510.250.001.3515	MRHS Oth. Inst. Matl. Books Libra	\$5,000.00	\$4,616.67	\$4,616.67	\$383.33	\$958.39	(\$575.06)	-11.50%
1000.22.2415.510.410.001.3515	MRHS Oth. Inst. Matl. Supplies A	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
1000.22.2415.510.432.001.3515	MRHS Oth. Inst. Matl. Supplies E	\$1,000.00	\$342.31	\$342.31	\$657.69	\$704.02	(\$46.33)	-4.63%
1000.22.2415.510.450.001.3515	MRHS Oth. Inst. Matl. Supplies L	\$1,000.00	\$188.08	\$188.08	\$811.92	\$0.00	\$811.92	81.19%
1000.22.2415.510.460.001.3515	MRHS Oth. Inst. Matl. Supplies We	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1000.22.2415.510.500.001.3515	MRHS Oth. Inst. Matl. Supplies M	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2415.510.520.001.3515	MRHS Oth. Inst. Matl. Supplies S	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1000.22.2415.510.530.001.3515	MRHS Oth. Inst. Matl. Supplies H	\$1,000.00	\$806.88	\$806.88	\$193.12	\$0.00	\$193.12	19.31%
1000.22.2415.510.589.001.3515	MRHS Oth. Inst. Matl. Supplies A	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
1000.22.2420.400.490.001.3524	MRHS Inst. equip. Cont Svcs Musi	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,800.00	(\$800.00)	-40.00%
1000.22.2420.500.410.001.3525	MRHS MRHS Inst. equip. Acq Equip	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00	100.00%
1000.22.2430.500.400.001.3535	MRHS Gen. Class Supplies	\$21,559.00	\$4,921.46	\$4,921.46	\$16,637.54	\$1,742.85	\$14,894.69	69.09%
1000.22.2430.500.410.001.3535	MRHS Gen. Class Supplies Art	\$15,500.00	\$8,043.89	\$8,043.89	\$7,456.11	\$4,775.86	\$2,680.25	17.29%
1000.22.2430.500.432.001.3535	MRHS Gen. Class Supplies ELA	\$1,500.00	\$957.19	\$957.19	\$542.81	\$252.19	\$290.62	19.37%
1000.22.2430.500.450.001.3535	MRHS Gen. Class Supplies Langua	\$1,500.00	\$1,269.95	\$1,269.95	\$230.05	\$1,007.56	(\$777.51)	-51.83%
1000.22.2430.500.460.001.3535	MRHS Gen. Class Supplies Well	\$2,500.00	\$1,414.48	\$1,414.48	\$1,085.52	\$2,203.01	(\$1,117.49)	-44.70%
1000.22.2430.500.490.001.3535	MRHS Gen. Class Supplies Music	\$3,000.00	\$1,038.65	\$1,038.65	\$1,961.35	\$1,578.75	\$382.60	12.75%
1000.22.2430.500.500.001.3535	MRHS Gen. Class Supplies Math	\$1,500.00	\$4,846.91	\$4,846.91	(\$3,346.91)	\$3,660.03	(\$7,006.94)	-467.13%
1000.22.2430.500.520.001.3535	MRHS Gen. Class Supplies STE	\$1,500.00	\$10,097.84	\$10,097.84	\$8,902.16	\$7,441.10	\$1,461.06	7.69%
1000.22.2430.500.530.001.3535	MRHS Gen. Class Supplies Histor	\$1,500.00	\$540.34	\$540.34	\$959.66	\$21.10	\$938.56	62.57%
1000.22.2430.500.589.001.3535	MRHS Gen. Class Supplies ALP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$700.00	\$300.00	30.00%
1000.22.2430.500.600.002.3535	MRHS Gen. Class Supplies Spec E	\$3,600.00	\$0.00	\$0.00	\$3,600.00	\$57.67	\$3,542.33	98.40%
1000.22.2440.400.400.001.3541	MRHS Oth. Inst. Svcs (incl Fld T	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	(\$8,000.00)	0.00%
1000.22.2440.505.400.001.3542	MRHS Oth. Inst. Svcs Fld Trips S	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
1000.22.2440.600.490.001.3543	MRHS Oth. Inst. Svcs Otr Exp Mus	\$5,000.00	\$164.00	\$164.00	\$4,836.00	\$0.00	\$4,836.00	96.72%
1000.22.2451.830.927.001.3546	MRHS Clssrm Instr. Tech Acq Equ	\$112,675.00	\$42,900.00	\$42,900.00	\$69,775.00	\$3,780.96	\$65,994.04	58.57%
1000.22.2453.400.927.001.3749	MRHS Otr Instr. Hardware Cont S	\$0.00	\$700.00	\$700.00	(\$700.00)	\$0.00	(\$700.00)	0.00%
1000.22.2453.830.927.001.3750	MRHS Otr Instr. Hardware Acq Equ	\$0.00	\$27,360.59	\$27,360.59	(\$27,360.59)	\$331.30	(\$27,691.89)	0.00%
1000.22.2455.400.250.001.3553	MRHS Inst. Software Cont Svcs L	\$3,000.00	\$300.00	\$300.00	\$2,700.00	\$0.00	\$2,700.00	90.00%
1000.22.2455.400.410.001.3553	MRHS Inst. Software Cont Svcs A	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.22.2455.400.432.001.3553	MRHS Inst. Software Cont Svcs E	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.22.2455.400.450.001.3553	MRHS Inst. Software Cont Svcs L	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
1000.22.2455.400.460.001.3553	MRHS Inst. Software Cont Svcs W	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1000.22.2455.400.490.001.3553	MRHS Inst. Software Cont Svcs M	\$1,000.00	\$475.20	\$475.20	\$524.80	\$0.00	\$524.80	52.48%
1000.22.2455.400.500.001.3553	MRHS Inst. Software Cont Svcs M	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.22.2455.400.520.001.3553	MRHS Inst. Software Cont Svcs S	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$299.98	\$1,700.02	85.00%
1000.22.2455.400.530.001.3553	MRHS Inst. Software Cont Svcs H	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.22.2455.400.589.001.3553	MRHS Inst. Software Cont Svcs A	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.22.2455.400.925.002.3553	MRHS Inst. Software Cont Svcs S	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	100.00%
1000.22.2455.400.925.005.3553	MRHS Inst. Software Cont Svcs	\$1,000.00	\$8,492.00	\$8,492.00	(\$7,492.00)	\$7,830.00	(\$15,322.00)	-1532.20%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance
☐ Print accounts with zero balance

From Date: 7/1/2022 To Date: 9/30/2022

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.22.2455.600.925.005.3555	MRHS Inst Software Otr Exp	\$9,815.00	\$0.00	\$0.00	\$9,815.00	\$3,825.00	\$5,990.00	61.03%
1000.22.2710.110.270.001.3561	MRHS Guid/Adj Couns Prof Sal	\$359,400.00	\$43,453.93	\$43,453.93	\$315,946.07	\$318,690.56	(\$2,744.49)	-0.76%
1000.22.2710.300.270.001.3562	MRHS Guid/Adj Couns Otr Sal	\$39,202.00	\$7,538.99	\$7,538.99	\$31,663.01	\$31,084.00	\$579.01	1.48%
1000.22.2710.500.270.001.3565	MRHS Guid/Adj Couns Supplies	\$3,000.00	\$1,159.87	\$1,159.87	\$1,840.13	\$0.00	\$1,840.13	61.34%
1000.22.2710.600.270.001.3585	MRHS Guid/Adj Couns Otr Exp	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
1000.22.2800.110.280.002.3581	MRHS Psych Svcs Prof Sal Spec	\$179,158.00	\$12,041.76	\$12,041.76	\$167,116.24	\$144,976.01	\$22,140.23	12.36%
1000.22.3200.110.322.005.1441	MRHS Med/Health Svcs Prof Sal	\$146,876.00	\$14,211.90	\$14,211.90	\$132,664.10	\$135,993.16	(\$3,329.06)	-2.27%
1000.22.3200.110.322.005.1441	MRHS Med/Health Svcs Prof Sal	\$0.00	\$222.96	\$222.96	\$0.00	\$300.00	(\$300.00)	0.00%
1000.22.3200.500.322.005.1445	MRHS Med/Health Svcs Prof Sal	\$3,478.00	\$0.00	\$0.00	\$3,478.00	\$2,035.68	\$1,219.36	35.06%
1000.22.3510.110.350.005.1501	MRHS Ath & Intra Prof Sal	\$101,896.00	\$27,433.63	\$27,433.63	\$74,462.37	\$75,682.84	(\$1,220.47)	-1.20%
1000.22.3510.200.350.005.1502	MRHS Ath & Intra Clerical Sal	\$8,758.00	\$1,671.69	\$1,671.69	\$7,086.31	\$7,021.25	\$65.06	0.74%
1000.22.3510.300.350.005.1503	MRHS Ath & Intra Otr Sal	\$50,015.00	\$13,465.55	\$13,465.55	\$36,549.45	\$36,724.30	(\$174.85)	-0.35%
1000.22.3510.330.351.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$18,356.00	\$0.00	\$0.00	\$18,356.00	\$12,373.00	\$5,983.00	32.59%
1000.22.3510.330.353.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$4,192.00	\$0.00	\$0.00	\$4,192.00	\$10,685.00	(\$6,493.00)	-154.89%
1000.22.3510.330.354.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$21,261.00	\$0.00	\$0.00	\$21,261.00	\$0.00	\$21,261.00	100.00%
1000.22.3510.330.356.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$19,770.00	\$0.00	\$0.00	\$19,770.00	\$0.00	\$19,770.00	100.00%
1000.22.3510.330.357.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$12,259.00	\$0.00	\$0.00	\$12,259.00	\$4,882.00	\$7,377.00	60.18%
1000.22.3510.330.358.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$11,194.00	\$0.00	\$0.00	\$11,194.00	\$5,597.00	\$5,597.00	50.00%
1000.22.3510.330.359.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$17,423.00	\$0.00	\$0.00	\$17,423.00	\$15,269.00	\$2,154.00	12.36%
1000.22.3510.330.361.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$5,597.00	\$0.00	\$0.00	\$5,597.00	\$0.00	\$5,597.00	100.00%
1000.22.3510.330.362.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$11,025.00	\$0.00	\$0.00	\$11,025.00	\$0.00	\$11,025.00	100.00%
1000.22.3510.330.363.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$13,230.00	\$0.00	\$0.00	\$13,230.00	\$0.00	\$13,230.00	100.00%
1000.22.3510.330.364.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$11,025.00	\$0.00	\$0.00	\$11,025.00	\$8,279.00	\$2,746.00	24.91%
1000.22.3510.330.365.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$7,208.00	\$0.00	\$0.00	\$7,208.00	\$0.00	\$7,208.00	100.00%
1000.22.3510.330.366.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$6,097.00	\$0.00	\$0.00	\$6,097.00	\$6,097.00	\$0.00	0.00%
1000.22.3510.330.371.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$24,272.00	\$0.00	\$0.00	\$24,272.00	\$0.00	\$24,272.00	100.00%
1000.22.3510.330.372.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$10,479.00	\$0.00	\$0.00	\$10,479.00	\$0.00	\$10,479.00	100.00%
1000.22.3510.330.374.005.1503	MRHS Ath & Intra Coach/Adv Sal	\$19,828.00	\$0.00	\$0.00	\$19,828.00	\$13,307.00	\$6,521.00	32.89%
1000.22.3510.400.352.005.1504	MRHS Ath & Intra Cont Svcs	\$0.00	\$0.00	\$0.00	\$0.00	\$6,346.30	(\$6,346.30)	0.00%
1000.22.3510.440.381.005.1504	MRHS Ath & Intra Transportatio	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$2,900.00	\$97,100.00	97.10%
1000.22.3510.500.352.005.1505	MRHS Ath & Intra Supplies	\$49,950.00	\$14,016.22	\$14,016.22	\$35,933.78	\$6,933.72	\$29,000.06	58.06%
1000.22.3510.600.381.005.1506	MRHS Ath & Intra Otr Exp	\$87,635.00	\$10,588.15	\$10,588.15	\$77,046.85	\$3,171.00	\$73,875.85	84.30%
1000.22.3520.330.385.005.1523	MRHS Otr Std Acts Coach/Adv Sa	\$114,138.00	\$1,129.00	\$1,129.00	\$113,009.00	\$93,853.75	\$19,155.25	16.78%
1000.22.3520.400.385.005.1524	MRHS Otr Std Acts Cont Svcs	\$0.00	\$400.00	\$400.00	(\$400.00)	\$3,465.00	(\$3,865.00)	0.00%
1000.22.3520.500.385.005.1523	MRHS Otr Std Acts Supplies	\$15,350.00	\$0.00	\$0.00	\$15,350.00	\$3,500.00	\$11,850.00	77.20%
1000.22.3520.600.385.005.1526	MRHS Otr Std Acts Other Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$855.00	(\$855.00)	0.00%
1000.22.4110.300.770.005.1563	MRHS Custodial Svcs Otr Sal	\$294,116.00	\$83,575.15	\$83,575.15	\$210,540.85	\$225,717.89	(\$15,177.04)	-5.16%
1000.22.4110.300.771.005.1563	MRHS Custodial Svcs Otr Sal Su	\$26,000.00	\$6,666.00	\$6,666.00	\$19,334.00	\$6,571.43	\$12,762.57	49.09%
1000.22.4110.400.770.005.1564	MRHS Custodial Svcs Cont Svcs	\$85.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	100.00%
1000.22.4110.580.770.005.1565	MRHS Custodial Svcs Cleaning P	\$30,000.00	\$11,545.74	\$11,545.74	\$18,454.26	\$0.00	\$18,454.26	61.51%
1000.22.4120.633.773.005.1576	MRHS Heating Gas Heat	\$56,932.00	\$798.53	\$798.53	\$56,133.47	\$69,201.47	(\$13,068.00)	-22.95%
1000.22.4130.635.775.005.1586	MRHS Utilities Electricity	\$260,000.00	\$55,474.60	\$55,474.60	\$204,525.40	\$56,471.03	\$148,054.37	56.94%
1000.22.4130.636.775.005.1586	MRHS Utilities Telephone	\$40,000.00	\$6,873.27	\$6,873.27	\$33,126.73	\$50,426.73	(\$17,300.00)	-43.25%
1000.22.4210.420.760.005.1594	MRHS Maint Of Grounds Property	\$95,000.00	\$785.00	\$785.00	\$94,215.00	\$111,930.37	(\$17,715.37)	-18.65%
1000.22.4210.500.760.005.1595	MRHS Maint Of Grounds Supplies	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$1,784.58	(\$2,215.42)	-55.37%
1000.22.4220.420.800.005.1604	MRHS Maint Of Bldgs Property S	\$166,000.00	\$28,503.92	\$28,503.92	\$137,496.08	\$15,764.38	\$121,731.70	73.33%
1000.22.4220.500.800.005.1605	MRHS Maint Of Bldgs Supplies	\$4,000.00	\$4,394.44	\$4,394.44	(\$394.44)	\$1,346.22	(\$1,740.66)	-43.52%
1000.22.4225.400.900.005.1614	MRHS Building Security System	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
1000.22.4230.400.900.005.1624	MRHS Maint Of equip Cont Svcs	\$38,000.00	\$33,442.80	\$33,442.80	\$4,557.20	\$78,762.32	(\$74,205.12)	-195.28%
1000.22.4230.500.900.005.1625	MRHS Maint Of equip Supplies	\$4,000.00	\$166.24	\$166.24	\$3,833.76	\$3,457.00	\$376.76	9.42%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 9/30/2022

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.22.4300.420.800.005.1634	MRHS Extraordinary Maintenance	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
1000.22.4400.300.160.005.0863	MRHS Networking & Telecom Otr Sa	\$56,363.00	\$15,466.80	\$15,466.80	\$40,896.20	\$40,895.71	\$0.49	0.00%
1000.22.7350.830.936.005.1743	MRHS Capital Exp-Tech Acq Equi	\$0.00	\$0.00	\$0.00	\$0.00	\$5,518.00	(\$5,518.00)	0.00%
1000.30.1110.200.100.005.0702	DIST Sch Cttle Clerical Sal	\$3,060.00	\$490.35	\$490.35	\$2,569.65	\$817.25	\$1,752.40	57.27%
1000.30.1110.400.100.005.0704	DIST Sch Cttle Cont Svcs	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$18,750.00	\$31,250.00	62.50%
1000.30.1110.410.126.005.1741	DIST Sch Cttle Prof or Tech Sv	\$17,700.00	\$300.00	\$300.00	\$17,400.00	\$0.00	\$17,400.00	98.31%
1000.30.1110.410.127.005.0704	DIST Sch Cttle Prof or Tech Sv	\$33,000.00	\$0.00	\$0.00	\$33,000.00	\$31,000.00	\$2,000.00	6.06%
1000.30.1110.500.100.005.0705	DIST Sch Cttle Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
1000.30.1110.600.100.005.0706	DIST Sch Cttle Otr Exp	\$8,000.00	\$129.98	\$129.98	\$7,870.02	\$649.90	\$7,220.12	90.25%
1000.30.1210.100.105.005.0721	DIST Supt Salaries & Expense A	\$196,922.00	\$54,075.28	\$54,075.28	\$142,846.72	\$146,775.72	(\$3,929.00)	-2.00%
1000.30.1210.200.105.005.0722	DIST Supt Salaries & Expense C	\$72,533.00	\$19,158.96	\$19,158.96	\$53,374.04	\$50,374.20	\$2,999.84	4.14%
1000.30.1210.400.105.005.0724	DIST Supt Salaries & Expense A	\$16,000.00	\$5,442.97	\$5,442.97	\$10,557.03	\$6,500.00	\$4,057.03	25.36%
1000.30.1210.500.105.005.0725	DIST Supt Salaries & Expense S	\$13,500.00	\$3,712.29	\$3,712.29	\$9,787.71	\$3,342.01	\$6,445.70	47.75%
1000.30.1210.600.105.005.0726	DIST Supt Expense Otr Exp	\$7,000.00	\$6,234.20	\$6,234.20	\$765.80	\$607.90	\$157.90	2.26%
1000.30.1210.610.105.005.0726	DIST Supt Salaries & Expense S	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
1000.30.1210.615.105.005.0726	DIST Supt Salaries & Expense C	\$18,000.00	\$18,366.00	\$18,366.00	\$18,366.00	\$5,875.00	\$12,125.00	67.36%
1000.30.1210.620.105.005.0726	DIST Supt Salaries & Expense D	\$13,800.00	\$38,239.39	\$38,239.39	(\$4,566.00)	\$225.00	(\$4,791.00)	-34.72%
1000.30.1410.100.150.005.0781	DIST Business & Finance Admin	\$142,032.00	\$7,175.00	\$7,175.00	\$103,792.61	\$103,792.69	(\$0.08)	0.00%
1000.30.1410.110.101.005.0781	DIST Business & Finance Prof S	\$26,650.00	\$18,175.00	\$18,175.00	\$19,475.00	\$19,475.00	\$0.00	0.00%
1000.30.1410.200.150.005.0782	DIST Business & Finance Cleric	\$212,330.00	\$2,351.70	\$2,351.70	\$153,775.71	\$153,775.97	(\$0.26)	0.00%
1000.30.1410.300.150.005.0783	DIST Business & Finance Otr Sa	\$12,000.00	\$2,412.17	\$2,412.17	\$9,587.83	\$9,877.17	(\$228.87)	-1.91%
1000.30.1410.400.150.005.0784	DIST Business & Finance Cont S	\$6,000.00	\$598.32	\$598.32	\$3,587.83	\$10,577.83	(\$6,990.00)	-116.50%
1000.30.1410.500.150.005.0785	DIST Business & Finance Suppl	\$5,000.00	\$598.32	\$598.32	\$4,401.68	\$279.99	\$4,121.69	82.43%
1000.30.1410.600.150.005.0786	DIST Business & Finance Otr Ex	\$790.00	\$720.86	\$720.86	\$69.14	\$990.00	(\$920.86)	-116.56%
1000.30.1410.610.150.005.0786	DIST Business & Finance Staff	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
1000.30.1410.615.150.005.0786	DIST Business & Finance Crsll	\$4,600.00	\$0.00	\$0.00	\$4,600.00	\$0.00	\$4,600.00	100.00%
1000.30.1420.200.170.005.0802	DIST HR Benefits And Personnel	\$68,933.00	\$19,366.62	\$19,366.62	\$49,566.38	\$52,566.54	(\$3,000.16)	-4.35%
1000.30.1430.410.119.002.0824	DIST Legal Svcs For SC - Speci	\$12,000.00	\$390.00	\$390.00	\$11,610.00	\$11,610.00	\$0.00	0.00%
1000.30.1430.410.119.005.0824	DIST Legal Svcs For SC	\$30,000.00	\$2,702.50	\$2,702.50	\$27,297.50	\$27,297.50	\$0.00	0.00%
1000.30.1450.410.160.005.0864	DIST Dist Info Mngmnt Prof or	\$180,250.00	\$145,232.54	\$145,232.54	\$35,017.46	\$11,260.00	\$23,757.46	13.18%
1000.30.2110.100.205.001.0881	DIST Curr Dir Supvsry Admin Sa	\$140,903.00	\$37,935.24	\$37,935.24	\$102,967.76	\$102,967.31	\$0.45	0.00%
1000.30.2110.100.600.002.3401	DIST Director Supvsry Admin Sa	\$140,903.00	\$37,935.24	\$37,935.24	\$102,967.76	\$102,967.31	\$0.45	0.00%
1000.30.2110.200.205.001.0862	DIST Curr Dir Supvsry Clerical	\$36,067.00	\$15,488.91	\$15,488.91	\$20,578.09	\$25,187.17	(\$4,609.08)	-12.78%
1000.30.2110.200.600.002.3402	DIST Director Supvsry Clerical	\$60,101.00	\$16,564.59	\$16,564.59	\$43,536.41	\$43,535.94	\$0.47	0.00%
1000.30.2110.400.600.002.3404	DIST Director Supvsry Cont Svc	\$8,000.00	\$3,740.00	\$3,740.00	\$4,260.00	\$100.00	\$4,160.00	52.00%
1000.30.2110.500.600.002.3405	DIST Director Supvsry Supplies	\$12,000.00	\$788.99	\$788.99	\$11,211.01	\$3,075.10	\$8,135.91	67.80%
1000.30.2110.600.600.002.3406	DIST Director Supvsry Otr Exp	\$3,432.00	\$0.00	\$0.00	\$3,432.00	\$60.00	\$3,372.00	98.25%
1000.30.2120.110.600.002.3411	DIST Dept Heads/TeamCh (NonSup	\$9,280.00	\$833.17	\$833.17	\$8,446.83	\$3,512.65	\$4,934.18	53.17%
1000.30.2130.100.205.001.3421	DIST IT Leaders And Training A	\$121,101.00	\$32,604.18	\$32,604.18	\$88,496.82	\$88,497.14	(\$0.32)	0.00%
1000.30.2305.110.400.001.3450	DIST Teachers Prof Sal	\$54,000.00	\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	100.00%
1000.30.2305.110.595.002.3450	DIST Teachers Prof Sal Spec Ed	\$68,000.00	\$63,529.14	\$63,529.14	\$4,470.86	\$0.00	\$4,470.86	6.57%
1000.30.2305.350.400.001.3450	DIST Teachers Sick Leave	\$38,924.00	\$0.00	\$0.00	\$38,924.00	\$0.00	\$38,924.00	100.00%
1000.30.2320.300.600.002.3467	DIST Med/Ther Svcs Otr Sal Spe	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
1000.30.2320.400.569.001.3468	DIST Med/Ther Svcs Cont Svcs	\$30,625.00	\$0.00	\$0.00	\$30,625.00	\$0.00	\$30,625.00	100.00%
1000.30.2320.410.600.002.3468	DIST Med/Ther Svcs Prof or Tec	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$3,000.00	\$7,000.00	70.00%
1000.30.2320.600.600.002.3468	DIST Med/Ther Svcs Other Exp S	\$0.00	\$73.58	\$73.58	(\$73.58)	\$0.00	(\$73.58)	0.00%
1000.30.2330.300.595.002.3473	DIST Inst Asst Otr Sal Spec E	\$58,750.00	\$22,775.00	\$22,775.00	\$35,975.00	\$0.00	\$35,975.00	61.23%
1000.30.2354.110.505.001.3498	DIST Inst Coach/Mentors Prof S	\$27,000.00	\$0.00	\$0.00	\$27,000.00	\$22,084.00	\$4,916.00	18.21%
1000.30.2356.110.205.001.3498	DIST Staff At PD Prof Sal	\$18,000.00	\$8,226.16	\$8,226.16	\$9,773.84	\$2,662.84	\$7,111.00	39.51%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 9/30/2022

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
1000.30.2356.110.205.002.3498	DIST Staff At PD Prof Sal Spec	\$1,050.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$1,050.00 100.00%
1000.30.2356.500.205.001.3503	DIST Staff At PD Prof Supplies	\$1,192.00	\$319.60	\$319.60	\$872.40	\$0.00	\$872.40 73.19%
1000.30.2356.600.400.001.3498	DIST Staff At PD Otr Exp	\$75,000.00	\$9,006.30	\$9,006.30	\$65,993.70	\$19,515.80	\$46,477.90 61.97%
1000.30.2356.615.400.001.3498	DIST Staff At PD Cse/Inserv E	\$0.00	\$0.00	\$0.00	\$0.00	\$1,698.24	(\$1,698.24) 0.00%
1000.30.2356.616.400.001.3498	DIST Staff At PD Unit B PD Crs	\$0.00	\$0.00	\$0.00	\$0.00	\$811.42	(\$811.42) 0.00%
1000.30.2356.400.184.001.3696	DIST Outside PD Inst Staff Con	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00 100.00%
1000.30.2430.500.596.002.3535	DIST Gen Class Supplies Spec E	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00 100.00%
1000.30.2430.500.600.002.3535	DIST Gen Class Supplies Spec E	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00 100.00%
1000.30.2440.506.400.001.3543	DIST Oth Inst Svcs Otr Prog S	\$110,000.00	\$86,814.00	\$86,814.00	\$23,186.00	\$0.00	\$23,186.00 21.08%
1000.30.2455.600.925.005.3555	DIST Inst Software Otr Exp	\$20,500.00	\$19,019.00	\$19,019.00	\$1,481.00	\$0.00	\$1,481.00 7.22%
1000.30.2800.500.280.002.3585	DIST Psych Svcs Supplies Spec	\$13,000.00	\$6,900.00	\$6,900.00	\$6,100.00	\$0.00	\$6,100.00 46.92%
1000.30.3100.100.317.005.1421	DIST Attend/Parent Liaison Svc	\$69,333.00	\$18,958.96	\$18,958.96	\$50,374.04	\$0.00	\$50,374.04 73.37%
1000.30.3100.400.317.005.1424	DIST Attend/Parent Liaison Svc	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00 100.00%
1000.30.3100.500.317.005.1425	DIST Attend/Parent Liaison Svc	\$0.00	\$0.00	\$0.00	\$0.00	\$956.89	(\$956.89) 0.00%
1000.30.3200.100.322.005.1441	DIST Med/Health Svcs Prof Sals	\$75,256.00	\$5,788.92	\$5,788.92	\$69,467.08	\$69,467.08	\$0.00 0.00%
1000.30.3200.400.322.005.1444	DIST Med/Health Svcs Cont Svcs	\$0.00	\$918.79	\$918.79	(\$918.79)	\$11,000.00	(\$11,918.79) 0.00%
1000.30.3300.200.165.001.1464	DIST Transp Clerical Sal	\$94,467.00	\$13,888.95	\$13,888.95	\$20,578.05	\$25,187.16	(\$4,609.11) -13.37%
1000.30.3300.300.600.002.1463	DIST Transp Otr Sal Spec Ed	\$0.00	\$111.89	\$111.89	(\$111.89)	\$0.00	(\$111.89) 0.00%
1000.30.3300.440.331.001.1464	DIST Transp Transportation Con	\$1,083,404.00	\$0.00	\$0.00	\$1,083,404.00	\$656,142.00	\$427,262.00 39.44%
1000.30.3300.440.331.002.1464	DIST In Dist Transp Spec Ed	\$401,546.00	\$8,124.82	\$8,124.82	\$393,421.18	\$403,695.43	(\$10,174.25) -2.53%
1000.30.3400.561.340.005.1486	DIST Food Svcs Negative Balanc	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00 100.00%
1000.30.4110.500.770.005.1565	DIST Custodial Svcs Supplies	\$2,190.00	\$350.59	\$350.59	\$1,839.41	\$5,031.77	(\$3,192.36) -145.77%
1000.30.4130.420.806.005.1566	DIST Custodial Svcs Otr Exp	\$10,754.00	\$0.00	\$0.00	\$10,754.00	\$0.00	\$10,754.00 100.00%
1000.30.4130.636.775.005.1586	DIST Utilities Property Serv	\$55,000.00	\$7,525.08	\$7,525.08	\$47,474.92	\$54,859.38	(\$7,384.46) -13.43%
1000.30.4130.637.775.005.1586	DIST Utilities Telephone	\$8,000.00	\$662.64	\$662.64	\$7,337.36	\$4,417.36	\$2,920.00 36.50%
1000.30.4220.300.760.005.1603	DIST Maint Of Bldgs Otr Sal	\$20,000.00	\$5,873.57	\$5,873.57	\$14,126.43	\$12,541.43	\$1,585.00 7.93%
1000.30.4220.400.760.005.1604	DIST Maint Of Bldgs Cont Svcs	\$94,839.00	\$25,533.55	\$25,533.55	\$69,305.45	\$69,305.57	\$0.12 0.00%
1000.30.4220.500.760.005.1605	DIST Maint Of Bldgs Cont Svcs	\$36,000.00	\$4,061.00	\$4,061.00	\$31,939.00	\$21,739.00	\$10,200.00 28.33%
1000.30.4230.400.800.005.1626	DIST Maint Of Equip Cont Svcs	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00 100.00%
1000.30.4230.500.800.005.1625	DIST Maint Of Equip Otr Suppli	\$13,500.00	\$0.00	\$0.00	\$13,500.00	\$0.00	\$13,500.00 100.00%
1000.30.4230.600.800.005.1626	DIST Maint Of Equip Otr Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	(\$2,000.00) 0.00%
1000.30.4400.300.160.005.0863	DIST Maint Of Equip Otr Exp	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00 100.00%
1000.30.4450.410.926.005.1654	DIST Netwking & Telecom Otr Sa	\$70,716.00	\$21,042.83	\$21,042.83	\$49,673.17	\$54,673.39	(\$5,000.22) -7.07%
1000.30.4450.500.926.005.1656	DIST Tech Maint Prof or Tech S	\$91,070.00	\$30,407.87	\$30,407.87	\$60,662.13	\$88,669.13	(\$28,007.00) -30.75%
1000.30.4450.600.900.005.1646	DIST Tech Maint Supplies	\$10,000.00	\$22,083.99	\$22,083.99	(\$12,083.99)	\$4,272.70	(\$16,356.69) -163.57%
1000.30.4450.600.926.005.1656	DIST Tech Maint Otr Exp	\$69,150.00	\$0.00	\$0.00	\$69,150.00	\$9,264.00	\$59,886.00 86.60%
1000.30.5100.710.718.005.1661	DIST Retire Contribs Retire-Ot	\$60,000.00	\$11,367.74	\$11,367.74	\$48,632.26	\$22.45	\$48,569.81 80.95%
1000.30.5100.730.714.005.1661	DIST Retire Contribs FICA	\$1,255,870.00	\$1,255,870.00	\$1,255,870.00	\$0.00	\$0.00	\$0.00 0.00%
1000.30.5150.110.000.005.1664	DIST Employee Separation Costs	\$350,000.00	\$75,676.45	\$75,676.45	\$274,323.55	\$252,488.70	\$21,833.85 6.24%
1000.30.5150.200.000.005.1664	DIST Employee Separation Costs	\$45,000.00	\$4,715.33	\$4,715.33	\$40,284.67	\$14,637.50	\$25,647.17 56.99%
1000.30.5150.300.000.005.1664	DIST Employee Separation Costs	\$20,000.00	\$9,279.55	\$9,279.55	\$10,720.45	\$0.00	\$10,720.45 53.60%
1000.30.5150.300.000.005.1664	DIST Employee Separation Costs	\$30,000.00	\$11,975.60	\$11,975.60	\$18,024.40	\$0.00	\$18,024.40 60.08%
1000.30.5200.720.713.005.1662	DIST Ins Health Ins Work Comp	\$142,000.00	\$71,200.00	\$71,200.00	\$70,800.00	\$69,605.00	\$1,195.00 0.84%
1000.30.5200.720.725.005.1662	DIST Ins Health Ins Active	\$4,426,109.00	\$1,475,986.72	\$1,475,986.72	\$2,950,122.28	\$3,312,765.53	(\$362,643.25) -8.19%
1000.30.5200.720.725.005.1662	DIST Ins Health Ins Retiree	\$1,041,429.00	\$242,910.09	\$242,910.09	\$798,518.91	\$0.00	\$798,518.91 76.68%
1000.30.5200.721.725.005.1662	DIST Ins Life Ins	\$3,119.00	\$1,124.48	\$1,124.48	\$1,994.52	\$2,167.20	(\$172.68) -5.54%
1000.30.5200.722.725.005.1662	DIST Ins Dental Ins	\$198,043.00	\$61,357.55	\$61,357.55	\$136,685.45	\$139,256.60	(\$2,571.15) -1.30%
1000.30.5200.726.730.005.1662	DIST Ins HSA Health Savings Ac	\$18,000.00	\$21,000.00	\$21,000.00	(\$3,000.00)	\$0.00	(\$3,000.00) -16.67%
1000.30.5200.740.719.005.1662	DIST Ins Unemp Comp	\$45,000.00	\$9,426.49	\$9,426.49	\$35,573.51	\$38,911.15	(\$3,337.64) -7.42%
1000.30.5260.790.715.005.1664	DIST Other Non-Emp Ins Non	\$577,076.00	\$341,653.24	\$341,653.24	\$235,422.76	\$228,109.60	\$7,313.16 1.27%

Monomoy Regional School District

All Exp Accounts Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 9/30/2022

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.30.5300.835.980.005.1881	DIST Rental-Lease equip Rent-L	\$52,300.00	\$12,981.87	\$12,981.87	\$39,318.13	\$38,218.53	\$1,099.60	2.10%
1000.30.7200.820.935.005.1742	DIST Bldg Purch/Impr Buildings	\$146,000.00	\$50,000.00	\$50,000.00	\$96,000.00	\$0.00	\$96,000.00	65.75%
1000.30.7350.830.927.005.1743	DIST Capital Exp-Tech Acq Equi	\$0.00	\$43,632.08	\$43,632.08	(\$43,632.08)	\$15,009.90	(\$58,641.98)	0.00%
1000.30.8100.800.935.005.1751	DIST Debt Retirement	\$1,100,000.00	\$0.00	\$0.00	\$1,100,000.00	\$0.00	\$1,100,000.00	100.00%
1000.30.8200.800.935.005.1752	DIST Debt Service	\$779,625.00	\$1,503,562.50	\$1,503,562.50	(\$723,937.50)	\$376,062.50	(\$1,100,000.00)	-141.09%
1000.30.9100.970.655.002.1770	DIST Pay To Oth MA Dist's Tuiti	\$29,717.00	\$0.00	\$0.00	\$29,717.00	\$0.00	\$29,717.00	100.00%
1000.30.9110.970.658.005.1780	DIST SCCH Tuition Tuitions	\$1,124,707.00	\$185,235.00	\$185,235.00	\$939,472.00	\$1,001,217.00	(\$61,745.00)	-5.49%
1000.30.9120.970.659.005.1790	DIST Tuition To Charter Sch Tu	\$1,145,176.00	\$280,320.00	\$280,320.00	\$864,856.00	\$958,296.00	(\$93,440.00)	-8.16%
1000.30.9300.970.662.002.1810	DIST Non-Public Tuition Tuilio	\$794,073.00	\$36,675.34	\$36,675.34	\$757,397.66	\$379,104.47	\$378,293.19	-47.64%
1000.30.9400.970.663.002.1820	DIST Pay To Collabs Tuitions S	\$188,536.00	\$44,290.90	\$44,290.90	\$154,245.10	\$224,698.47	(\$70,453.37)	-35.49%
Grand Total:		\$42,801,403.00	\$9,645,104.71	\$9,645,104.71	\$33,156,298.29	\$29,755,451.98	\$3,400,846.31	7.95%

End of Report

Financial Report - FY23 Q1
Expenditure By Location

Code	Budget	YTD	Encumbrance	Balance	% remain
Location: Chatham Elementary School - 01					
Instructional Leadership	\$	247,074 \$	53,569 \$	215,047 \$	(21,542) -8.72%
Instructional Materials, Equipment and Technology	\$	138,345 \$	59,131 \$	66,244 \$	12,970 9.38%
Operations and Maintenance	\$	426,875 \$	104,703 \$	286,088 \$	36,084 8.45%
Other Teaching Services	\$	326,422 \$	22,781 \$	244,867 \$	58,774 18.01%
Professional Development	\$	45,330 \$	3,496 \$	46,300 \$	(4,466) -9.85%
Pupil Services	\$	96,616 \$	5,978 \$	80,651 \$	9,987 10.34%
Teachers	\$	1,318,640 \$	95,610 \$	1,149,501 \$	73,529 5.58%
Guidance, Counseling and Testing	\$	140,104 \$	9,373 \$	89,404 \$	41,326 29.50%
Location: Chatham Elementary School - 01 Total	\$	2,739,406 \$	354,640 \$	2,178,103 \$	206,663 7.54%
Location: Harwich Elementary School - 02					
Instructional Leadership	\$	507,923 \$	103,828 \$	417,633 \$	(13,538) -2.67%
Instructional Materials, Equipment and Technology	\$	242,304 \$	83,604 \$	97,615 \$	61,085 25.21%
Operations and Maintenance	\$	680,660 \$	190,143 \$	468,468 \$	22,049 3.24%
Other Teaching Services	\$	1,186,954 \$	92,960 \$	989,058 \$	104,936 8.84%
Professional Development	\$	58,827 \$	7,111 \$	64,101 \$	(12,385) -21.05%
Pupil Services	\$	90,530 \$	4,399 \$	70,066 \$	16,065 17.75%
Teachers	\$	3,634,597 \$	269,003 \$	3,243,082 \$	122,511 3.37%
Guidance, Counseling and Testing	\$	151,285 \$	16,651 \$	104,486 \$	30,147 19.93%
Location: Harwich Elementary School - 02 Total	\$	6,553,080 \$	767,700 \$	5,454,509 \$	330,871 5.05%
Location: Monomoy Regional Middle School - 11					
Instructional Leadership	\$	434,412 \$	92,164 \$	328,909 \$	13,339 3.07%
Instructional Materials, Equipment and Technology	\$	178,972 \$	32,563 \$	83,325 \$	63,084 35.25%
Operations and Maintenance	\$	763,324 \$	201,009 \$	476,230 \$	86,085 11.28%
Other Teaching Services	\$	733,557 \$	57,322 \$	560,101 \$	116,135 15.83%
Professional Development	\$	63,567 \$	2,965 \$	43,443 \$	17,159 26.99%
Pupil Services	\$	241,386 \$	15,597 \$	125,073 \$	100,716 41.72%
Teachers	\$	3,508,674 \$	286,889 \$	3,107,711 \$	114,073 3.25%
Guidance, Counseling and Testing	\$	246,206 \$	31,695 \$	281,749 \$	(67,238) -27.31%
Location: Monomoy Regional Middle School - 11 Total	\$	6,170,098 \$	720,204 \$	5,006,541 \$	443,353 7.19%
Location: Monomoy Regional High School - 22					
Acquisition, Improvement and Replacement of Fixed Assets	\$	- \$	- \$	5,518 \$	(5,518) 0.00%
Instructional Leadership	\$	663,819 \$	146,094 \$	468,693 \$	49,032 7.39%
Instructional Materials, Equipment and Technology	\$	349,298 \$	142,134 \$	55,409 \$	151,754 43.45%
Operations and Maintenance	\$	1,116,496 \$	247,692 \$	665,329 \$	203,474 18.22%
Other Teaching Services	\$	675,065 \$	52,753 \$	499,927 \$	122,385 18.13%
Professional Development	\$	60,784 \$	3,767 \$	48,768 \$	8,249 13.57%
Pupil Services	\$	891,312 \$	83,139 \$	455,271 \$	352,902 39.59%

Code	Budget	YTD	Encumbrance	Balance	% remain
Teachers	\$	5,031,302	\$ 398,875	\$ 4,639,809	\$ (7,382) -0.15%
Guidance, Counseling and Testing	\$	581,860	\$ 64,195	\$ 494,751	\$ 22,915 3.94%
Location: Monomoy Regional High School - 22 Total	\$	9,369,936	\$ 1,138,649	\$ 7,333,476	\$ 897,811 9.58%
Location: District - 30					
Acquisition, Improvement and Replacement of Fixed Assets	\$	146,000	\$ 93,632	\$ 15,010	\$ 37,358 25.53%
Administration	\$	1,157,850	\$ 385,783	\$ 667,040	\$ 105,027 9.07%
Benefits and Fixed Charges	\$	8,203,946	\$ 3,595,157	\$ 4,096,161	\$ 512,628 6.25%
Debt and Retirement Service	\$	1,879,625	\$ 1,503,563	\$ 376,063	\$ - 0.00%
Instructional Leadership	\$	531,787	\$ 145,890	\$ 369,903	\$ 15,994 3.01%
Instructional Materials, Equipment and Technology	\$	132,200	\$ 105,833	\$ -	\$ 26,367 19.94%
Operations and Maintenance	\$	547,219	\$ 128,909	\$ 328,836	\$ 89,474 16.35%
Other Teaching Services	\$	101,875	\$ 22,849	\$ 3,000	\$ 76,026 74.63%
Professional Development	\$	126,242	\$ 17,552	\$ 46,772	\$ 61,918 49.05%
Programs with Other School Districts	\$	3,292,209	\$ 546,521	\$ 2,563,316	\$ 182,372 5.54%
Pupil Services	\$	1,676,006	\$ 47,792	\$ 1,316,723	\$ 311,491 18.59%
Teachers	\$	160,924	\$ 63,529	\$ -	\$ 97,395 60.52%
Guidance, Counseling and Testing	\$	13,000	\$ 6,900	\$ -	\$ 6,100 46.92%
Location: District - 30 Total	\$	17,968,883	\$ 6,663,911	\$ 9,782,823	\$ 1,522,149 8.47%
Grand Total	\$	42,801,403	\$ 9,645,105	\$ 29,755,452	\$ 3,400,846 7.95%

Student Activity Accounts

Sep-22

School / Act/Activity	Starting Balance	Revenue to date	Expenditure to date	Balance
Chatham Elementary School	\$ 6,552	\$ 3	\$ -	\$ 6,554
Field Trips	\$ 2,889	\$ -	\$ -	\$ 2,889
Lighthouse Fund	\$ 774	\$ 3	\$ -	\$ 777
Yearbook	\$ 2,889	\$ -	\$ -	\$ 2,889
Harwich Elementary School	\$ 2,772	\$ 935	\$ -	\$ 3,707
Garden Club	\$ 332	\$ -	\$ -	\$ 332
Lighthouse Fund	\$ 2,439	\$ 935	\$ -	\$ 3,374
Monomoy Regional Middle School	\$ 25,367	\$ 139	\$ 650	\$ 24,855
Art	\$ 103	\$ -	\$ -	\$ 103
Band	\$ 57	\$ -	\$ -	\$ 57
Best Buddies	\$ 560	\$ -	\$ -	\$ 560
Empty Bowls Full Hearts	\$ 2,212	\$ -	\$ -	\$ 2,212
Golf - Boys	\$ 505	\$ -	\$ -	\$ 505
Grade 6	\$ 98	\$ -	\$ -	\$ 98
Lighthouse Fund	\$ 2,197	\$ 11	\$ 650	\$ 1,557
Monomoy Cares	\$ 437	\$ -	\$ -	\$ 437
Newspaper	\$ 25	\$ -	\$ -	\$ 25
School Store	\$ 1,874	\$ 128	\$ -	\$ 2,002
Shark Tank Cafe	\$ 1,806	\$ -	\$ -	\$ 1,806
Student Council	\$ 2,595	\$ -	\$ -	\$ 2,595
Writer's Retreat	\$ 8,377	\$ -	\$ -	\$ 8,377
Yearbook	\$ 4,523	\$ -	\$ -	\$ 4,523
Monomoy Regional High School	\$ 140,984	\$ 13,720	\$ 10,149	\$ 144,556
After Prom	\$ 5,956	\$ -	\$ -	\$ 5,956
Animal Welfare	\$ 1,034	\$ -	\$ -	\$ 1,034
Art	\$ 661	\$ -	\$ -	\$ 661
Best Buddies	\$ 11,559	\$ 1,850	\$ -	\$ 13,409
Class of 2016	\$ 1,234	\$ -	\$ 1,234	\$ -
Class of 2021	\$ 2,009	\$ -	\$ 2,009	\$ -
Class of 2022	\$ 1,455	\$ -	\$ 1,455	\$ -
Class of 2023	\$ 14,452	\$ 1,080	\$ 607	\$ 14,925
Class of 2024	\$ 8,038	\$ 1,050	\$ -	\$ 9,088
Class of 2025	\$ 3,194	\$ -	\$ 100	\$ 3,094
Class of 2026	\$ 1,820	\$ 1,619	\$ -	\$ 3,440
Field Trips	\$ 4,987	\$ -	\$ -	\$ 4,987
Gay Straight Alliance	\$ 1,089	\$ -	\$ -	\$ 1,089
Interact Club	\$ 1,332	\$ -	\$ 100	\$ 1,232
Key Club	\$ 5,829	\$ -	\$ -	\$ 5,829
Lighthouse Fund	\$ 33,294	\$ 2,791	\$ -	\$ 36,085
National Art Honor Society	\$ 557	\$ -	\$ -	\$ 557
National Honor Society	\$ 1,254	\$ -	\$ 396	\$ 858
Other Student Activities	\$ 1,521	\$ -	\$ -	\$ 1,521
School Store	\$ 13,634	\$ 3,445	\$ 2,150	\$ 14,928
Softball	\$ 888	\$ -	\$ -	\$ 888
Spirit Club	\$ 6,108	\$ 440	\$ -	\$ 6,548
STAND	\$ 6,000	\$ -	\$ -	\$ 6,000
Student Council	\$ 782	\$ -	\$ -	\$ 782
Yearbook	\$ 9,865	\$ 780	\$ 2,097	\$ 8,548
Young Women's Club	\$ 1,949	\$ 165	\$ -	\$ 2,114
Guidance (Exam Fees)	\$ 384	\$ -	\$ -	\$ 384
Political Action Group	\$ 98	\$ -	\$ -	\$ 98
Class of 2027	\$ -	\$ 500	\$ -	\$ 500
Grand Total	\$ 175,675	\$ 14,797	\$ 10,799	\$ 179,673

FY24 Budget Preparation

Monomoy Regional School Committee

December 6, 2022



Budget Development Principles

- Driven by the Strategic Plan
- Maintain long-standing class size guidelines of elementary class sizes average 18±1 and middle/high school 19±2
- Data-driven & transparent
- Collaborative - with staff, families, and community
- Recognizing the financial environment of both towns
- Forward-looking – 5-year projections

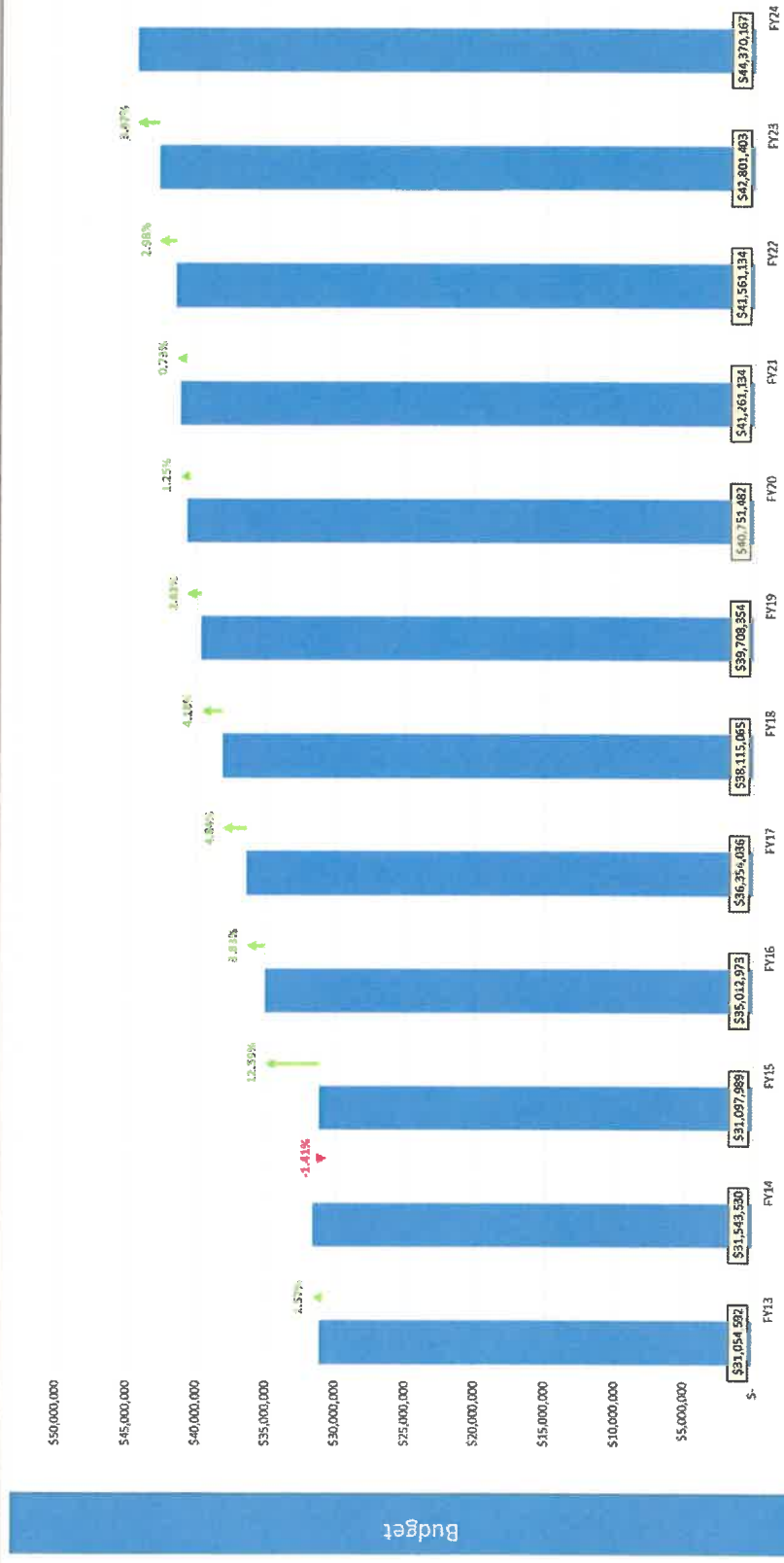
The Budget

- The current draft of the FY24 budget request includes a 3.7% increase on the FY23 budget, around \$1.57m.
- The increase is driven by benefit increases and key budget priorities.
- A reduction in school choice costs and savings from staff turnover are helping to offset other increases.

ASSUMPTIONS

- Stable enrollment.
- Health insurance is assumed to increase by 8%. Rates should be set for FY24 by Cape Cod Municipal Health Group in early February.
- School Choice and Charter School student numbers will remain consistent with FY22 & FY23.

Historical Context



Budget Requests

INCLUDED IN THE BUDGET

- District
 - 2FTE - 6-12 ELA and MATH Instructional Coaches
- MRHS
 - Theater House Manager
- MRMS
 - Facilities Projects (see below)
 - Robotics Lab computer upgrade
 - Upgrade Wireless Access Points

NOT YET INCLUDED IN THE BUDGET

- MRHS
 - Replace common area furniture - \$65,000
- Harwich ES:
 - Increase Math IA to Math Teacher Interventionist.
 - An additional Special Education teacher may be needed.
- Chatham ES:
 - 1.0 FTE Unit A Intervention Specialist (math & reading)
 - Additional 0.5 FTE Special Education Teacher
 - *Increase current 0.5 SPED teacher to 1.0 FTE*

Capital and Extraordinary Maintenance Items

Project	Budget	
Install additional external lighting at MRMS to improve the safety of students	\$60,000	<i>These items were identified as part of the district's capital planning process, as recently presented to the school committee (with some budget amount increases based on new estimates). These items (except the MSBA project) are included in the current budget.</i>
Update all PA systems	\$180,000	
District (MRMS and CES) Facilities pick up truck	\$80,000	
Replacement of carpet at MRMS	\$40,000	
Stabilization	\$50,000	<i>There is currently \$187,000 in the stabilization fund.</i>
~~MSBA application for CES and MRMS Roof replacement~~	~~\$200,000~~	<i>The MSBA is not funding roof projects in FY24 and so these projects have been postponed.</i>

Federal ESSER Funding

As currently planned, these positions will be funded until the end of FY24. However, when ESSER funding ends (Sept 30, 2024) these positions will have to be cut unless they can be funded from another source.

Description	▼	Sum of FY24 Budget	Sum of FY24 BUDGET FTE
⊕ Mental Health Coordinator		\$ 92,613	1.0
⊕ Teacher Adjustment Counselor		\$ 75,109	1.0
⊕ Teacher Math Interventionist		\$ 257,577	3.0
⊕ Teacher Nurse		\$ 62,334	1.0
⊕ Teacher School Counselor		\$ 102,895	1.0
Grand Total		\$ 590,528	7.000

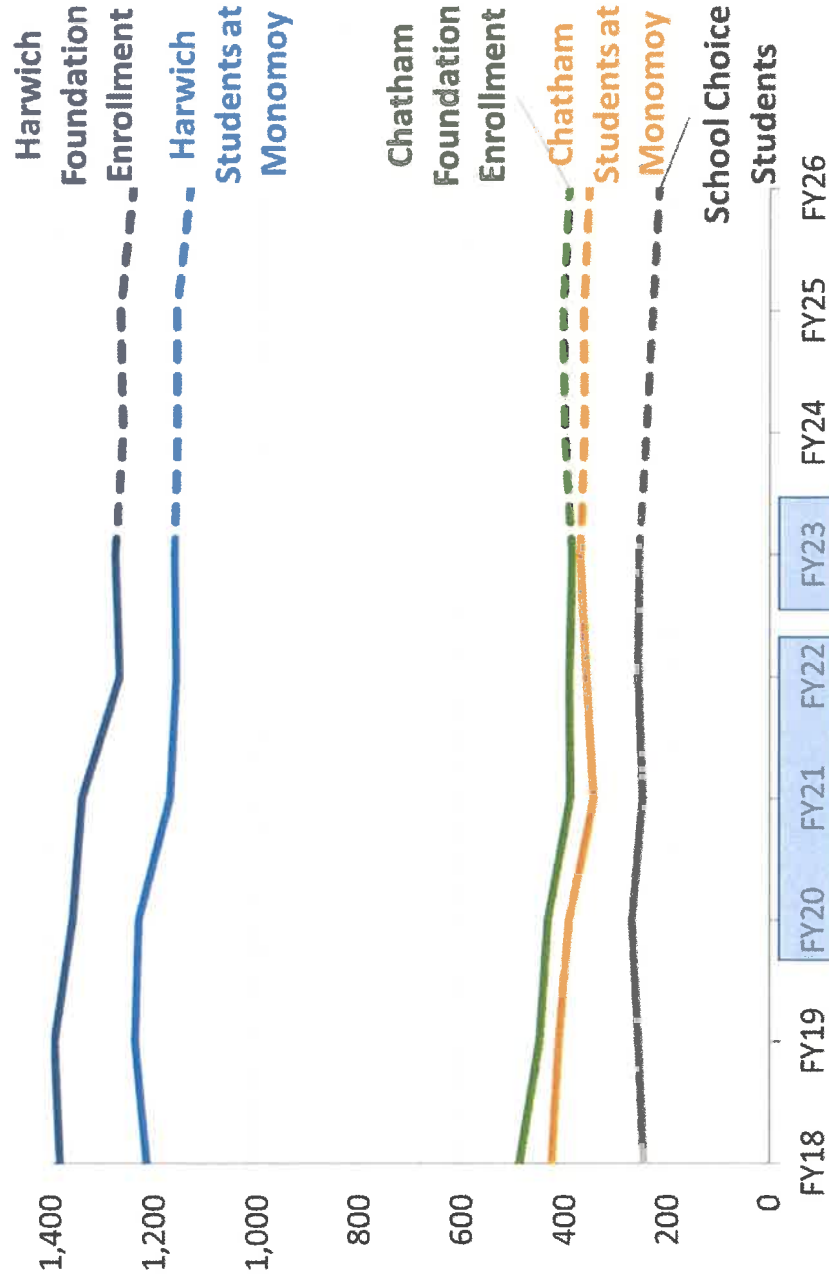
Enrollment trends and forecasts

Enrollment is expected to remain relatively stable for 2 years before there's another decline.

These changes impact the budget needs of the district and the assessment calculations.

Foundation enrollment = students within Harwich and Chatham for whom the district is financially responsible.

Monomoy enrollment= students attending Monomoy schools.



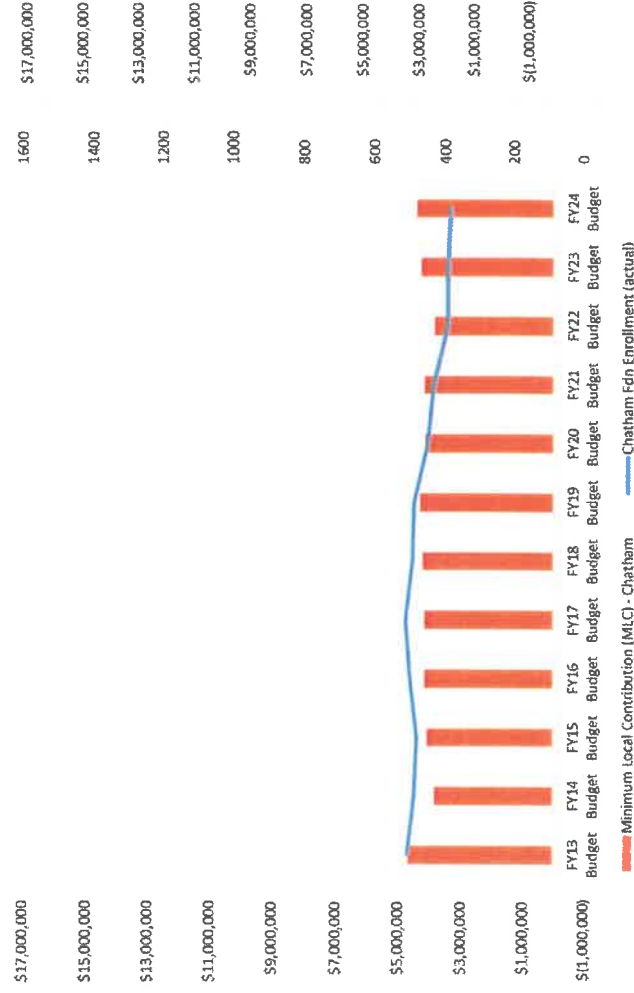
Figures used in assessments calculations:

District Calculations

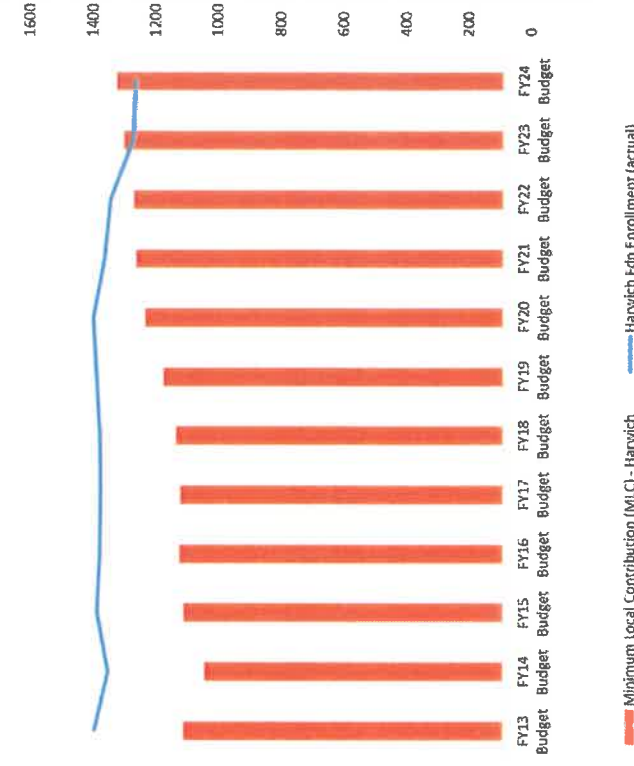
State Calculations

Foundation Enrollment (FY24 budget figures are estimates).

Chatham Fdn Enrollment and MLC



Harwich Fdn Enrollment and MLC



DRAFT General Fund Revenue and State Aid

Source	Forecast	Change from FY23
Chapter 70	\$4,239,341	\$123,476
Excess And Deficiency	\$600,000	-\$200,000
Charter School	\$120,000	-\$26,183
Medicaid	\$61,800	\$1,800
Interest	\$200,000	\$185,000
Misc Revenues	\$14,000	\$0
Total Transportation Aid	\$869,736	\$34,425
Total	\$6,104,877	\$118,518

These are estimates of the FY24 revenue that will be available to offset the district budget.

Chapter 70 funding will be first published by the state in 2024 – may be delayed due to the change in state governor.

The District Treasurer has invested the district funds to increase the interest generated.

Draft Assessments

These are preliminary estimates of the town assessments based on information that is currently available. These figures will change in the coming months as more information becomes available – particularly the state's chapter 70 figures.

Assessment	Harwich	Change from FY23	Chatham	Change from FY23
Local Minimum Contribution	\$13,780,493	\$154,188	\$4,421,356	\$130,204
Operating assessment beyond minimum contribution	\$12,496,882	\$855,831	\$4,676,153	\$129,348
- Of which: CES pre school			\$140,000	
Transportation	\$670,410	\$146,659	\$205,371	\$45,016
Capital	\$145,464	\$68,431	\$44,536	(\$24,431)
Debt	\$1,396,933	(\$36,657)	\$427,692	(\$18,343)
Total Assessment	\$28,490,183	\$1,188,451 4.2%	\$9,775,108	\$261,794 3.0%

Comparing the new approved assessment method with the original

Assessment	Harwich	Chatham
New Assessment Method	\$28,490,183	\$9,775,108
Original Method	\$29,140,976	\$9,124,314
<i>Difference between methods</i>	<i>-\$650,794</i>	<i>\$650,794</i>

What are the next steps?

- Continue to review priorities and requests with principals.
- Finalize the capital plan costs.
- Develop five-year projections.
- Update figures as more information becomes available:
 - By the end of January:
 - Health insurance rates.
 - February/March?
 - Preliminary Chapter 70 figures.
 - Minimum Local Contribution.
 - Foundation Enrollment.
- By early March:
 - updated figures on School Choice and Charter Tuition (expenditure and revenue).

Jennifer Police
Principal
jpolice@monomoy.edu

David Alexander
Assistant Principal
dalexander@monomoy.edu

Jeffery Sylvia
Assistant Principal
jsylvia@monomoy.edu



Karen Guillemette
Director of Athletics
kguillemette@monomoy.edu

Jonathan Bennett
Director of Guidance
jbennett@monomoy.edu

Lori Thomas
Special Education/Out-of-District
lthomas@monomoy.edu

November 9th, 2022

GlobalGiving
1 Thomas Circle NW
Suite 800
Washington, DC 20005

To Whom it May Concern,

The Culture Committee of MRHS raised money to help Puerto Rico and the Dominican Republic during the week of September 26-October 7. Several members of the Monomoy community have suffered great losses in their native country, and we wanted to help! Red cups were placed in classrooms to collect donations.

We would like to donate \$164.00 to Global Giving, an organization that helps the area most severely affected by the disaster.

Thank you!

Mimi van der Burg

Accounts Payable email for tax receipt: lmarcotte@monomoy.edu

Purchase Order

Monomoy Regional School District
Business Office
425 Crowell Road
Chatham MA 02633

No. 231626

MAIL INVOICES TO THE ADDRESS ABOVE
DO NOT EXCEED PURCHASE ORDER TOTAL

Tax Exempt # 451 833 513
PRICE CHANGES REQUIRE PRIOR APPROVAL
BY
THE BUSINESS OFFICE

P.O.# must be on ALL documents
MSDS sheets must accompany all products

P.O. Date: 11/21/2022**Questions ?** Accounts Payable (617) 848-0617**Ext:****Account:****P.O. Issued To :****Ship To:**

GlobalGiving
1 Thomas Circle NW
Suite 800
Washington DC 20005

Monomoy Regional High School
Attn: Mimi van der Burg
75 Oak Street
Harwich MA 02645
(508) 430-7207

Contact: Caroline Hall**Location:** Monomoy Regional High School**Phone:** (202) 232-5784**Fax:****Project:** Undesignated**Req#** 231710**Reference:****Date Required:** 11/24/2022**Award Number:**

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		Donation to Global Giving for Hurricane Fiona Relief Fund (Project #57227)	8900.22.3520.385.637.000.0000 SA Agy MRHS Otr Std Acts Other	164.00	164.00	0.00	0.00

Special PO Instructions: Please put "Project #57227" in memo line of check. Send attached letter with check.

APPROVAL SIGNATURES:

**Sub-Total:** 164.00**Freight:** 0.00**Tax:** 0.00**Total Amount:** 164.00**NOTES:****Order Via:**

Fax

ENTITY COPY

Monday, November 21, 2022

Page 1 of 1