

**Monomoy Regional School District - Monomoy Regional School Committee  
Meeting Minutes for Thursday, November 3, 2022 at 6:30PM  
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645**

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

**Members present in person:** Jackie Zibrat-Long, Chair; Meredith Henderson, Vice-Chair; Danielle Tolley; Tina Games; Terry Russell

**Members not present:** Jessica Rogers; Sharon Stout

**Administrators present:** Dr. Scott Carpenter, Superintendent; Michael MacMillan, Melissa Maguire; Joy Jordan

**A. Call to Order:** The meeting was called to order at 6:30 PM by Chair Jackie Zibrat-Long.

**B. Adjournment to Executive Session**

**MOTION :** Danielle Tolley moved to adjourn to Executive Session pursuant to M.G.L. c. 30A section 21 (a) paragraph 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the District's position and the Chair so declares it. The motion was seconded by Meredith Henderson.

**ROLL CALL VOTE:** Danielle Tolley: aye; Tina Games: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

**UNANIMOUS** the meeting adjourns to Executive Session at 6:31 PM.

**Regular open session resumes at approximately 6:43 PM.**

**C. Public Comment:** None

**D. Approval of Minutes**

**i. October 20, 2022**

**MOTION:** Tina Games moved to approve the minutes from the October 20, 2022 MRSC meeting, seconded by Meredith Henderson.

**UNANIMOUS** the motion passes.

**E. Reports and Discussions**

**i. Senior Class Trip to Washington, DC proposal - Presented by Karen Manning**

Senior Class Advisors Karen Manning and Jazmyn St. John, along with the 2023 Class Officers, presented information related to their anticipated trip to Washington, DC. This Senior Class trip is due to leave on May 19, 2023 and return May 23, 2023. There are an anticipated 50 students traveling with 5 chaperones. The cost is \$980 for students in a 'Quad'. The group spoke on the proposed itinerary, transportation, security, and special events.

After their presentation, the group took questions from the school committee. Though not scheduled for a formal approval vote, the committee agreed via general consensus to take the vote.

**MOTION:** Danielle Tolley moved to approve the Senior Class Trip to Washington, DC as presented. The motion was seconded by Terry Russell.

**UNANIMOUS** the motion passes.

**ii. Open Campus Pilot Program - Class of 2023**

Senior Class Advisors Karen Manning and Jazmyn St. John, along with the 2023 Class Officers presented their proposal to establish an open campus program at the MRHS. The class officers conducted a poll of students, looked at other MA

schools with similar programs, and set a list of pros and cons to support their recommendation. The students also cited the current Monomoy Internship program, Jawsome, the Athletic policy on transportation and Portrait of the Graduate to advocate for their proposal.

The outline of the Open Campus proposal reads as follows:

- Students would have to fit certain requirements
  - Good standing in school
  - Good attendance
  - Not scheduled for another Jawsome with a teacher
- Parents would have to sign a waiver giving their child permission
- Students may not drive another student
- Students are required to check in and out of the school, most likely with an assigned administrator

At the end of the presentation, the School Committee asked several questions of the student representatives. The group will update their proposal with the requested information and return to the committee at a later date.

### **iii. National Education Support Professionals (ESP) day: November 16, 2022**

HES Instructional Assistant and MREA school committee liaison Cindy Gushee shared that November 16, 2022 is National ESP Day. Education Support Professionals (ESPs) are Instructional Assistants, Custodians, Food Service staff, as well as clerical and administrative, transportation, health and student service, and computer professionals. Ms. Gushee asked the school committee to consider ways to thank and recognize the ESPs within the district.

### **iv. Creation of International Trip Student Activity Account**

MRSD Business Manager Michael MacMillan sought approval from the school committee for the creation of a new International Student Trip student activity account for the purpose of separating funds from the existing Field Trip student activity account.

**MOTION:** Meredith Henderson moved to approve the creation of a student activity account for High School International Trips. The motion was seconded by Danielle Tolley.

**UNANIMOUS** the motion passes.

### **v. Update on the Portrait of a Graduate Development Team Process**

Danielle Tolley and Director of Curriculum, Instruction and Assessment Marc Smith, spoke on the process of the development of the Portrait of the Graduate. To date, there have been two development team meetings. The consultant-led team meetings have focused on sorting through the collected data from various sources to develop the Portrait. The team will continue to meet throughout the months of December and January with an anticipation of having a draft Portrait of the Graduate presented to the full committee on February 16, 2023.

### **vi. Capital Plan - Michael MacMillan**

MRSD Business Manager Michael MacMillan shared an overview of the FY24 Capital Plan with the school committee. After having walked the buildings and created a list of anticipated projects, items are assessed and prioritized based on building and equipment needs. Mr. MacMillan then shared the 5-year capital list per building and the district-wide extraordinary maintenance plan.

The FY24 capital plan summary is as follows:

- Budget
  - Install additional external lighting at MRMS to improve the safety of students - \$40,000
  - Update all PA systems. - \$180,000
  - MSBA application for CES and MRMS Roof replacement \$200,000
  - District (MRMS and CES) Facilities pick up truck - \$50,000
  - Replacement of carpet at MRMS. - \$20,000

- School Choice
  - Upgrade of security camera and access control systems - \$100,000
  - Upgrade of Middle School Auditorium Stage Lighting System - \$350,000
- Grants and Other Funds
  - Equipping Middle School gym for ball games – artificial turf (Building Use Fund). - \$150,000
  - Middle School student activity vehicle (ESSER) - \$80,000
  - Touchless water fountains (ESSER) - \$24,000
  - HVAC upgrades through the replacement of mini splits (ESSER) - \$65,000
  - Wireless access point replacement (ERATE) - \$60,000
  - Landscaping around new HES playground (MCLP fund) - \$10,000
  - Press Box Project (PEG fund / Donation) - \$225,000

#### **vii. New MRSC Candidate Update**

Chair Zibrat-Long provides an update on the process of filling the Chatham vacancy on the MR school committee. On Thursday, October 27, 2022, Jackie Zibrat-Long and Danielle Tolley attended the Chatham Select Board in the interview process of candidate Elizabeth 'Betty' Gray. No vote was taken at that time. The Chatham Select Board will meet on November 15, 2022 to take that formal vote to appoint. Chatham members Jackie Zibrat-Long, Jessica Rogers and Danielle Tolley will also be there for the vote.

#### **F. Subcommittee, Representatives, Liaison Report - None**

#### **G. Superintendent's Report**

##### **i. Recognition of Donations, Grants, and other Acknowledgments**

Dr. Carpenter thanked those people and/or organizations who've supported the Monomoy Regional School District and and acknowledged those for their accomplishments including:

Chatham Police Department Sergeant and School Resource Officer William Massey was named a recipient of the Excellence in Community Outreach and Prevention Award for the Berkshire and Cape & Islands County's Project Safe Childhood Education Series. The award recipients demonstrated an ongoing commitment to keeping children safe. The award recipients were also recognized for the hard work and dedication to work collaboratively to keep pace with those who seek to harm a child. Congratulations to Sgt. Massey on this well-deserved honor!

November is National Native American Heritage Month, a time to give special recognition to the significant contributions the first Americans made to the establishment and growth of the United States, and to our region in particular. The name of our district is derived from Monomoyick, a Wampanoag term meaning "a mighty rush of water," and from Monomoit, one of the villages of Wampanoag Nation. We honor and acknowledge that our schools are located upon the traditional lands of the Wampanoag People, and pay our respect to members past, present, and future.

MRHS students participated in the Credit for Life Fair today - thanks to Cape Cod Five for hosting this important event for our students. The Credit for Life Fair is a nationally recognized program designed to help high school students develop personal financial management skills that they will use throughout their lives, through actual budgeting and financial planning activities.

Congratulations to the students in the MRHS Political Action Club and teacher John Dickson for hosting the congressional debate today between Representative Bill Keating and Jesse Brown.

#### **H. Action Items**

##### **i. Creation of International Trip Student Activity Account**

**MOTION:** Meredith Henderson moved to approve the creation of a student activity account for High School International Trips. The motion was seconded by Danielle Tolley.

**UNANIMOUS** the motion passes.

##### **ii. Second Reading: 2022-2023 Superintendent Goals**

**MOTION:** Meredith Henderson moved to approve the 2022-2023 Superintendent Goals as presented in the packet. The motion was seconded by Terry Russell.

**UNANIMOUS** the motion passes.

**iii. Presentation of the Warrants**

Accounts Payable and Payroll Warrants were presented for School Committee member signature.

**I. Adjournment**

**MOTION:** Meredith Henderson moved to adjourn the meeting, seconded by Tina Games.

**UNANIMOUS** the meeting adjourns at 9:37 PM.

Respectfully Submitted,

Leah Tambolleo  
Recording Secretary

Documents reviewed and available upon request:  
MRSC November 3, 2022 Meeting Agenda  
MRSC October 20, 2022 Meeting Minutes  
Senior Class Trip to Washington, DC proposal  
Open Campus Pilot Program - Class of 2023  
Creation of International Trip Student Activity Account  
FY 24 Capital Plan  
Second Reading: 2022-2023 Superintendent Goals