

**Monomoy Regional School District - Monomoy Regional School Committee  
Meeting Minutes for Thursday, April 27, 2023 at 6:30 PM  
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645**

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

**Members present in person:** Jackie Zibrat-Long, Chair; Meredith Henderson, Vice-Chair; Scotti Finnegan; Tina Games; Betty Gray; Terry Russell

**Members present remotely via Zoom:** Sharon Stout

**Members not present:** Jessica Rogers

**Administrators present:** Dr. Scott Carpenter, Superintendent; Marc Smith, Michael MacMillan, Melissa Maguire, Joy Jordan; Jim Birchfield

**A. Call to Order** The meeting was called to order at 6:30 PM by Chair Zibrat-Long.

**ROLL CALL ATTENDANCE:** Sharon Stout: present; Scotti Finnegan: present; Tina Games: present; Betty Gray: present; Terry Russell: present; Meredith Henderson: present; Jackie Zibrat-Long: present

**B. Public Comment:** Harwich resident Charles Gruszka thanked school committee members for their support of budget scenario 3. Mr. Gruszka also made comments related to the following the proper chain of command when dealing with staff conflicts and grievances.

**C. Approval of Minutes**

**i. April 13, 2023 MRSC Meeting**

**MOTION:** Meredith Henderson moved to approve the minutes from the April 13, 2023 MRSC meeting, seconded by Terry Russell.

**ROLL CALL VOTE:** Sharon Stout (1): aye; Scotti Finnegan (.5): aye; Tina Games (1): aye; Betty Gray (.5): aye; Terry Russell (1): aye; Meredith Henderson (1): aye; Jackie Zibrat-Long (.5): aye

**UNANIMOUS** the motion passes.

**D. Reports and Discussions**

**i. Portrait of the Graduate - First Draft**

Dr. Carpenter shared the first rough draft of the Portrait of a Graduate with the school committee. After months of meeting with the Development Team, facilitators Teaching and Learning Alliance (TLA) took their findings back to the design board and have provided the graphic of the four pillars (or compass points) of the POG, along with the beginnings of marketing materials that will be used on the district website, etc to promote the Portrait. The four points are: Creative and Critical Thinker; Communicator and Leader; Engaged Citizen, and Independent and Confident Learner. Dr. Carpenter will continue to work with TLA to refine some of the graphics, materials and final version that will be brought back to committee members for an approval vote at a later date.

**ii. Superintendent's 2022-2023 End-of-Cycle Report**

Dr. Carpenter shared his end-of-cycle report and supporting documents with school committee members. His self-evaluation includes his overall rating on Instructional Leadership, Management and Operations, Family and Community Engagement, and Professional Culture. Dr. Carpenter also included in his evaluation one of his student learning goals, a professional practice goals and district improvement goals.

School committee members will take the evaluation form and rate his overall performance and provide their individual assessments to Meredith Henderson, who then create the summative evaluation, which will read at the next meeting on May 11, 2023.

**iii. Qtr 3 Finance Report**

MRSD Business Manager Michael MacMillan shared a financial report of where the district stands as of quarter three. The report included information related to annual expenditure, historic trends, expenditures by major account, maintenance of buildings/grounds/equipment, heating/utilities and substitute expenditures. School Committee members will be asked to approve budget transfers to cover significant increase in expenses related to facilities, particularly in HVAC repair. This vote will take place at the next MRSC meeting agenda on May 11, 2023.

**iv. MRSD Regional Agreement - update on DESE recommendations and town meetings**

Dr. Carpenter reported that DESE has come back to the district with clarity on its recommendations to the proposed changes to the Regional Agreement. The feedback focuses largely on majority voting meaning that for votes requiring a simple majority, there must be no fewer than 3.5 votes however the current regional agreement reads that one member from each of the two towns must vote in the affirmative. This could prove to be problematic with voters from Chatham as removal of this current language could favor Harwich interests over Chatham's as Harwich members have one full vote while Chatham members have a .5 vote.

A meeting of the MRSC Regional Agreement Working Group will be called for members to start working on a solution to this challenge.

**E. Subcommittee, Representatives, Liaison Report - None**

**F. Superintendent's Report**

**i. Recognition of Donations, Grants, and other Acknowledgments**

Congratulations to Breonna Mody who has won the Governor's Portrait Essay Contest! Breonna was invited to the State House on Wednesday, April 26 for a reception with the Governor, Lt. Governor, and Secretary of Education Patrick Tutwiler, will receive a citation and be able to get their photo taken with the Governor. Over 100 essays were reviewed and Breonna's stood out for its thoughtfulness, creativity, and insight.

Monomoy Regional High School is also proud to have three students among the winners of the 2023 Blue Institute Words on Water Writing Contest! Congratulations to Talia Tambolleo Perez, Edrian Wright, and Quill Adamsons.

Lastly, we would like to gratefully acknowledge the following community donations for the Monomoy Middle School Community Heroes luncheon: food from both the Red Nun restaurant and Mom & Pops, and a \$50 gift card from Star Market.

Dr. Carpenter also recognized Chatham Elementary School grade 4 teacher Cindy Macomber for being honored by the New Pedagogies for Deeper Learning Global Partnership. Macomber was named a Teacher of Distinction for 2023 at the organization's annual conference in April.

**G. Action Items - Vote Required**

**i. Qtr 3 Finance Report/Vote - Moved to May 11, 2023**

**H. Presentation of the Warrants**

Accounts Payable and Payroll warrant were presented for school committee member signatures.

**I. Adjournment**

**MOTION:** Meredith Henderson moved to adjourn the meeting, seconded by Betty Gray.

**ROLL CALL VOTE:** Sharon Stout (1): aye; Scotti Finnegan (.5): aye; Tina Games (1): aye; Betty Gray (.5): aye; Terry Russell (1): aye; Meredith Henderson (1): aye; Jackie Zibrat-Long (.5): aye

**UNANIMOUS** the meeting adjourns at 8:07 PM.

Respectfully Submitted,

Leah Tambolleo  
Recording Secretary

**Documents reviewed and available upon request:**

April 27, 2023 MRSC Meeting Agenda  
April 13, 2023 Meeting Minutes  
Portrait of the Graduate - First Draft  
Superintendent's 2022-2023 End-of-Cycle Report  
Qtr 3 Finance Report  
MRSD Regional Agreement - DESE recommendations