

Audubon Public Schools
Preschool Registration Notice
Audubon Public Schools - Haviland Avenue School
240 S. Haviland Avenue
Audubon, New Jersey 08106
(856) 546-4922



Dear Parent/Guardian of Prospective Preschool Student:

Pre-Registration for children entering Preschool in the Audubon Public Schools, for the 2023-2024 school year, is now open. Parents/Guardians are directed to www.audubonschools.org. Information is found under the [Registration Tab](#). Children entering Preschool must be three years old on or before October 1, 2023, and will start upon their 3rd birthday.

Please note: Current preschool students will automatically be re-enrolled for the next school year according to their appropriate age and grade designation.

Parents/Guardians of students must complete **BOTH** [On-Line Pre-Registration](#) and [In-Person Registration](#). **You must attend in person registration in order for your child to be a part of the lottery.** Print and complete the [pre-registration packet](#) prior to in person registration. Use the double doors on the blacktop to enter the building. Staff will be available to greet you.

In-Person Registration will be held at Haviland Avenue School in the Cafeteria on:

Friday, March 10, 2023
7:00 AM - 6:00 PM

Students without completed registration documentation will not be included in the lottery and will be automatically waitlisted for future consideration.

- **April 17, 2023** - Acceptance Letters will be mailed the week of April 17, 2022. -All in-person registration attendees will receive a letter to indicate placement or wait list status.

Please, contact our school secretary and registrar, Mrs. Melissa Chisholm, at 856-546-4922 extension 6212 for any questions.

Parents/Guardians must bring the following documents to in-person registration:

1. **Original Birth Certificate**
2. **Two Proofs of Residency (1 Primary and 1 Secondary)**

Primary (must submit 1 of the following):

- Lease Agreement (must have CURRENT DATE)

- Property Mortgage Bill
- Property Tax Bill
- Property Deed

Secondary (must submit 1 of the following – bills not listed will NOT be accepted):

- Recent Utility Bill (less than 60 days)
 - electric
 - gas
 - water and sewer
 - cable

3. Current vaccination record.

Current immunizations will be reviewed by the school nurse. If immunization boosters are needed, you will be informed at this time.

The following vaccinations, required by New Jersey Law, are **needed before Preschool entrance**:

DPT - a minimum of four doses with one dose administered on or after the fourth birthday.

Polio - a minimum of three doses provided one dose is given on or after the fourth birthday.

Measles, Mumps, Rubella - one dose given on or after the first birthday.

Varicella - one dose administered on or after the first birthday.

Hepatitis - three doses vaccine.

HIB - one dose on or after the first birthday.

Pneumococcal Conjugate Vaccine - one dose given on or after the first birthday.

Influenza Vaccine - one dose annually up to age five, given between September 1 and December 31 of each year.

4. Physical Exam Report.

Physical examinations, performed **after the child's most recent (3 or 4 year) birthday** and within the 365 days preceding the first day of school, are required.

5. Preschool Registration Packet which can be found at www.audubonschools.org under the Registration Tab.

Information and supporting documentation will be reviewed during In-Person Registration. If you are missing any requirements, you will be informed at that time. **Registration is considered incomplete until all requirements are met.** Your child will not be assigned to a teacher/class or be permitted to start school until all documents are received.