

**Business and Non-Instructional Operations: Guidelines for Lease-Leaseback Contractors**

The District is required to publish notice in the manner required by Public Contract Code section 20112 and in a trade paper of general circulation in Orange County for any request for sealed proposals to be issued for public works projects to be awarded utilizing the lease-leaseback delivery method. Each such notice shall reference the Request for Proposals, containing the procedures and guidelines required by BP/AR 3311.5 to be used in evaluating proposals.

The District shall enter into lease-leaseback agreements using a competitive solicitation process as required by Education Code section 17406. Lease-leaseback agreements will be awarded following the completion of the competitive solicitation process based on the best value to the District, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. The procedures and guidelines set forth in AR 3311.5 for evaluating the qualifications of proposers will ensure the best value selections by the District are conducted in a fair and impartial manner.

Legal References:

EDUCATION CODE

- 17406 Lease-Leaseback Contract
- 17407.5 Use of Skilled and Trained Workforce

PUBLIC CONTRACT CODE

- 20111.6 Prequalification of bidders
- 20112 Advertisement for bids

Adopted: September 7, 2023

ORANGE UNIFIED SCHOOL DISTRICT  
Orange, California