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| CALL TO ORDER | At 7:17 p.m., the October 2, 2023, meeting of the Susquehanna Township Board of School Directors was called to order by President John F. Dietrich. |
| SCHOOL BOARD MEMBERS PRESENT | Mr. Jesse Rawls, Sr., Mr. Terry Heller, Ms. Julieann Newill, Dr. Michael Cohen, Keita Kalonji Johnson, Esq., Mr. John F. Dietrich |
| SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS | Mr. Scott Campbell |
| ABSENT | Mr. Majid Ali, Rebecca McCullough, Esq. |
| DISTRICT OFFICE PRESENT | Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Dr. Kristi Prime, Mrs. Carrie Martin, Mrs. Cara Klinger, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop |
| SOLICITOR | Appel, Yost & Zee LLP |
| EXECUTIVE SESSION | The President announced that executive session was held immediately prior to the meeting for the purpose of personnel, real estate and student matters. |
| INTRODUCTIONS/ GUEST PRESENTATIONS | Communities in Schools of Pennsylvania (CISPA): Angelica DeSantiago, Director of Central Pa Programs for CISPA, and Rebeca Chlebnikow, Program Manager of Central PA for CISPA, provided an update of CISPA programming in the district. |
| REPORTS/ ANNOUNCEMENTS | <p>Superintendent Report: Dr. Tamara Willis reminded members that the Ribbon Cutting ceremony to celebrate the Grand Opening of the new concession stand will be Friday, October 6, 2023, at 5:30 p.m. The Football Booster Club will prepare concessions and provide light refreshments after the ribbon cutting. The Homecoming football game will start at 7 p.m. Dr. Willis shared that October is Breast Cancer Awareness month. UPMC will offer a breast cancer and cervical cancer early detection program in the high school cafeteria on October 19, 2023. Information can be found on the STHS Alumni’s website. The Pink Out football game will be held on Friday, October 20, 2023. Please contact Dwayne DeFoor to purchase t-shirts or luminaries.</p> |
| II. APPROVAL OF AGENDA ITEMS FOR OCTOBER 2, 2023 | |
| MOTION TO APPROVE | <p>2.A. Moved by Ms. Newill, seconded by Mr. Johnson to approve the meeting agenda for October 2, 2023, with the following modifications:</p> <ul style="list-style-type: none">• Agenda item 7.H.7. – postponed until the October 16, 2023, board meeting.• Agenda item 11.B. – the date should reflect October 20, 2023 <p>Motion passed 7-0, 0 abstentions, 2 absent (Ali, McCullough)</p> |

2.B. Board Member Comments

Mr. Rawls would like clarification on the policy for members joining meetings Virtually.

Mr. Johnson reminded everyone that this week is PSBA Advocacy Week at the Pennsylvania Capital. He also made the suggested that it would be helpful to parents to have a customized learning portal or FAQ page on the district website.

III. HEARING OF THE PUBLIC

None

IV. PRESENTATIONS AND DISCUSSIONS

None

V. MINUTES

MOTION TO APPROVE

5.A.B. Moved by Mr. Heller, seconded by Dr. Cohen, to approve Items 5.A.B. Motion passed 7-0, 0 abstentions, 2 absent (Ali, McCullough)

5.A. Approve the Minutes of the September 5, 2023, board meeting.

5.B. Approve the Minutes of the September 18, 2023, board meeting.

VI. PROGRAM

MOTION TO APPROVE

6.A. Moved by Mr. Johnson, seconded by Mr. Rawls, to approve Item 6.A. Motion passed 7-0, 0 abstentions, 2 absent (Ali, McCullough)

6.A. Approve the creation of Rho Kappa Social Studies Honor Society at the Susquehanna Township High School.

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F.G.H. Moved by Mr. Rawls, seconded by Mr. Johnson, to approve Items 7.A.B.C.D.E.F.G.H. Motion passed 7-0, 0 abstentions, 2 absent (Ali, McCullough)

Note: agenda was amended to reflect postponement of item 7.H.7 until the next meeting.

7.A.1. Approve the resignation of Jordan Jones as Custodian at the Sara Lindemuth/Anna Carter Primary School, effective September 29, 2023.

7.A.2. Approve the resignation of Jasmine Willis as Social Worker at the Susquehanna Township School District, effective October 6, 2023.

7.B.1. Approve the termination of Yaneshia Gaston (probationary employee) as Assistant III Paraprofessional at the Sara Lindemuth/Anna Carter Primary School, effective September 29, 2023.

7.B.2. Approve the termination of Alma Riley (probationary employee) as Part-Time Food Service Worker at the Susquehanna Township Middle School, effective September 25, 2023.

7.C.1. Approve the transfer of Tamaura Woodson as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School to Dean of Students at the Susquehanna Township Middle School, effective September 11, 2023. The Dean position replaces an instructional coach position.

7.D.1. Approve the transfer of Omar Coperland from Night Custodian at the Susquehanna Township High School to Mid-Shift Custodian at the Susquehanna Township High School, effective October 3, 2023. Mr. Coperland will be replacing Anthony Henderson.

7.D.2. Approve the transfer of Maria Gongora from Night Custodian at the Sara Lindemuth/Anna Carter Primary School to Night Custodian at the Susquehanna Township High School, effective October 3, 2023. Ms. Gongora will be replacing Omar Coperland.

7.E. Amend Andrew Kuhn as Athletic Director at the Susquehanna Township School District from effective date to be determined to effective September 30, 2023. Mr. Kuhn will be replacing Victoria Ivey.

7.F.1. Approve Maya Swims as Special Education Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$52,766.00, effective October 16, 2023. Ms. Swims will be filling a new position.

7.F.2. Approve Kathleen Modica as Special Education Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$69,915.00, effective date to be determined. Ms. Modica will be filling a new position.

7.F.3. Amend Erica Womer as ELA Teacher at the Susquehanna Township Middle School from a date to be determined to effective November 6, 2023.

7.G.1. Approve Debra Hemperly as Assistant III Paraprofessional at the Sara Lindemuth/Anna Carter Primary School at a rate of \$20.41 per hour, effective October 2, 2023. Ms. Hemperly will be replacing Yaneshia Gaston.

7.H.1. Approve John Enerson as Detention Monitor at the Susquehanna Township Middle School at a rate of \$29.00 per hour for the 2023-2024 school year.

7.H.2. Approve the following Susquehanna Township Middle School Advisors for the 2023-2024 school year:

| Club Name | Stipend | Advisor Name |
|---|--|---|
| Art Club/Mural Club | \$380.00 | Lindsey Hemmann |
| Boys Open Gym | \$21.00 per hour, not to exceed 20 hours | Anthony McCraw |
| Chess Club | \$500.00 | Ryan Stewart |
| Game Club | \$300.00 | Matthew Scharadin |
| Garden Club Co-Advisor | \$250.00 | Robin Broderick |
| Garden Club Co-Advisor | \$250.00 | Jesse Kochara |
| Girls on the Run Advisor | \$650.00 | Nicole Thomas |
| Math Counts Advisor | \$775.00 | Shannen DeLaurentis |
| MS Chorus Director (Select Choir, County Choir) | \$800.00 | Josamarie Stalcar |
| MS Jazz Band | \$1,200.00 | Caitlin Jodein Josamarie Stalcar |
| MS Orchestra Director | \$450.00 | Josamarie Stalcar |
| Musical Co-Producer Program and Advertisements | \$525.00 | Jolene Connelly |
| Musical Set Painting | \$525.00 | Lindsey Hemmann |
| National Junior Honor Society Advisor | \$1,400.00 | Ben Wiker |
| Quiz Bowl | \$21.00 per hour, not to exceed 20 hours | Ryan Stewart |
| School Store | \$1,000.00 | Janeen Kime |
| Science Fair Advisor | \$550.00 | Ryan Stewart |
| Student Government Co-Advisor | \$300.00 | Kiva Sutton |
| Student Government Co-Advisor | \$300.00 | Traci McAloose |
| TechTrep Club | \$1,000.00 | Robin Broderick |
| Volleyball Intramural Advisor | \$850.00 | Rebekah Batz |

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| Yearbook Advisor | \$1,780.00 | Lindsey Hemmann |
|------------------|------------|-----------------|

7.H.3. Approve the following Sponsors Mentors at the Susquehanna Township Middle School at a stipend of \$250.00 \$500.00 for the 2023-2024 school year:

| Employee | Sponsor |
|--------------------|------------------|
| Nathaniel Clugston | Harold Post |
| Olupecia Joseph | Rebekah Batz |
| Anthony McCraw | Jolene Connelly |
| Karla Najera | Jennifer Renaldi |

7.H.4. Approve Lindsey Hemmann as 2023-2024 Susquehanna Township Middle School Musical Set Crew Manager at a stipend of \$500.00.

7.H.5. Approve Jolene Connelly as 2023-2024 Susquehanna Township Middle School Musical Producer at a stipend of \$1,000.00.

7.H.6. Approve the following AAP Facilitators at the Susquehanna Township High School at a rate of \$31.00 per hour for the 2023-2024 school year:

| | |
|------------|------------|
| Juma Maser | Amy Vaughn |
|------------|------------|

7.H.8. Approve Cole Jackson as Student Worker (Food Service) at the Susquehanna Township School District at a rate of \$12.00 per hour, effective October 2, 2023.

7.H.9. Approve the following mentors at the Thomas W. Holtzman, Jr. Elementary School for the 2023-2024 School Year:

| Mentor | Mentee | Stipend (\$) |
|---------------------|-----------------|--------------|
| Jodi Pagni | Adam Wimmer | 500.00 |
| Jodi Pagni | Hannah Wilson | 500.00 |
| Megan Steever | Gretchen Helsel | 500.00 |
| Hannah Layton | Rachel Wagner | 500.00 |
| Jamie McNeal-Earley | Kathryn Linn | 500.00 |

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F. Moved by Mr. Rawls, seconded by Mr. Heller, to approve Items 8.A.B.C.D.E.F.
 Motion passed 7-0, 0 abstentions, 2 absent (Ali, McCullough)

8.A. Approve the payment of the Activity Fund bill from the First National Bank Activity Fund Checking Account, as listed on the Computer Check Summary, totaling \$1,500.00.

8.B. Approve payment of Capital Reserve PA School District Liquid Asset Fund (PSDLAF) Checking bill from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$904,312.38.

8.C. Approve the payment of the First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$3,608,736.59.

8.D. Approve the payment of the Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$59,725.54.

8.E. Approve the Food Service Cash Balance of \$1,868,751.53.

8.F. Approve the following Personal Tax Refunds:

1. Taxpayer Name: John R. Frantz
Bill#: 010440
Year: 2021
Refund Amount: \$294.00
Reason: John R. Frantz is disabled; paid the taxes in error.

2. Taxpayer Name: Annika E. Stare
Bill#: 007461
Year: 2022
Refund Amount: \$264.60

Reason: Annika E. Stare made less than \$5,000.00; paid the taxes in error.

3. Taxpayer Name: Steven Zanders
Bill#: 017428
Year: 2022
Refund Amount: \$274.40
Bill#: 018089
Year: 2023
Refund Amount: \$274.40
Total amount of refund \$548.80

Reason: Steven Zanders is not a resident of Susquehanna Township School District; paid the taxes in error.

4. Taxpayer Name: Tuam Pham
Bill#: 011312
Year: 2020
Refund Amount: \$308.00
Reason: Tuam Pham wages were attached in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Mr. Rawls, seconded by Mr. Johnson to approve Item 9.A.
Motion passed 5-2(Campbell, Cohen), 0 abstentions, 2 absent(Ali, McCullough)

9.A. Approve the 2-year agreement with Navigate 360 to provide Behavioral Threat Assessment platform and staff training.

MOTION TO APPROVE

9.A. Moved by Mr. Rawls, seconded by Mr. Johnson to approve Item 9.A.
Motion passed 6-1(Campbell), 0 abstentions, 2 absent(Ali, McCullough)

9.B. Approve the contract with DocuWare to consolidate, digitize, and secure student records into one platform in accordance with Policy 800.

DISCUSSION

9.C. Discuss the 2023-2024 CAIU Title III Consortium Memorandum of Understanding (MOU) regarding the program services and products to be provided in the CAIU Title III Consortium.

DISCUSSION

9.D. Approve the Agreement between STSD and CAIU for participation in the IDEA Part B School Aged Student Funds Program in the amount of \$551,454.86 (District Contract #84.027 – Award # H027A220093).

DISCUSSION

9.E. Approve the Agreement between STSD and CAIU for participation in the IDEA Part B Pre-School Aged Student Funds Program in the amount of \$1,888.00 (District Contract # 84.173 – Award # H173A230090).

DISCUSSION

9.F. Discuss the contract with Management Insights to continue the implementation and integration of the Baldrige Framework for Performance Excellence as a part of the District's long-term improvement strategy.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. Rawls, seconded by Mr. Johnson, to approve Item 11.A.
Motion passed 7-0, 0 abstentions, 2 absent(Ali, McCullough)

11.A. Approve candidates for the PSBA Officer Elections.

PSBA Leadership Positions up for Election

2024 President-Elect (one-year term)

Allison Mathis*, North Hills School District

2024 Vice President (one-year term)

Sabrina Backer*, Franklin Area School District

2024-2026 PSBA Treasurer (three-year term)

Karen Beck Pooley*, Bethlehem Area School District

2024-2026 Western Zone Representative (three-year term)

Marsha Pleta*, Washington School District

2024-2025 Section W3 Advisor (two-year term)

Erik Meredith*, East Allegheny School District

PSBA Insurance Trustees

Trustee (term ends Dec. 31, 2026) – Includes two candidates (three-year term)

Choose up to two candidates for a three-year term.

Marianne Neel

Michael Faccinetto

School Board Secretaries Forum

Only school board secretaries may nominate and vote for the forum officers.

Forum Steering Committee (term ends Dec. 31, 2025) – (two-year term)

Choose up to three individuals for a two-year term

Bethanne Zeigler, Shikellamy School District

Betsy Gates, Dauphin County Technical School

Jennifer Davidson, Manheim Township School District

MOTION TO APPROVE

11.B. Moved by Mr. Rawls, seconded by Mr. Heller, to approve Item 11.B.
Motion passed 7-0, 0 abstentions, 2 absent(Ali, McCullough)

11.B. Approve that the proceeds from the gate sales at the October 20, 2023, football game be given to the Pink Out Committee, with the intention of subsequently donating them to local charities assisting breast cancer efforts.

XII. NEW BUSINESS

Mr. Johnson would like an update on the Bus Patrol program.

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Rawls, seconded by Mr. Johnson, to adjourn the meeting.
Motion passed: 7-0, 0 abstentions, 2 absent(Ali, McCullough)

Meeting adjourned at 8:07 p.m.



Julieann Newill
Board Secretary