

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
PEQUANNOCK TOWNSHIP HIGH SCHOOL
85 SUNSET ROAD, POMPTON PLAINS, NJ 07444
WORKSHOP MEETING MINUTES
MONDAY, OCTOBER 2, 2023
7:00 P.M.**

CALL TO ORDER

The October 2, 2023 Working Board Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

ROLL CALL:

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
	Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Gregory MacSweeney
	Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

ALSO PRESENT: Michael Portas, Ed. D., Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Jaclyn M. Morgese, Esq., Board Attorney

FLAG SALUTE

President - Mr. Brian Senyk

Mr. Senyk congratulated the Board on obtaining their Board Certification. He further reviewed some of the upcoming events in the school district. Mr. Senyk thanked everyone for their support and prayers during his time of recovery.

Superintendent's Report - Dr. Michael Portas

Dr. Portas reported that we begin National Principals Month, of which he has heard positive reports and observed great things in every school. He further wished all the members of our custodial and maintenance teams a Happy National Custodial Workers Recognition Day. He expressed his appreciation for the hard work and dedication that has been provided. He mentioned that there is a resolution to terminate our relationship with our food service vendor. He further reported that back to School night with PV's event is on Thursday. Today we began our Week of Respect, which is part of our commitment to our character education program and overlaps with our anti-bullying measures. Today was celebrated as blue shirt day across the nation and recognizes a unified effort against bullying. He further stated that on Friday we have a full day PD Day and then on Saturday PTHS will host the SAT.

Student Representative Report - Emily Zegler and Caitlin Zegler

Emily Zegler reviewed various activities as this is the Week of Respect. She further talked about the PSAT and SAT tests for college as well as the various college events that will be coming up. She stated that Marc Moro, a former champion wrestler will be speaking at the school.

Caitlin Zegler discussed the various club activities that will be coming up. She also stated that there will be upcoming class elections. There will be a Pequannock Township High School homecoming dinner. She further discussed Operation Smiles, upcoming events with the boys soccer, and cancer awareness month.

School Business Administrator's Report - Mr. Gordon Gibbs

Mr. Gibbs stated that on this evening's Board Agenda there is an approval for the receipt of Extraordinary Aid in the amount of \$652,931 from the 2022-2023 school year. The additional funds will go towards the school's out of district placements.

The health insurance rates for the 2024 calendar year which have been posted by the insurance carrier and the increases are NJ Educators Health Plan is going up 2.6%, NJ Direct 10/1 is going up 11.8%, and Garden State Health Plan is going up 12.2%

Based on community input and the number of negative issues received from the community regarding the food service program, the Chartwells Food Service program will be replaced and, pending Board approval, Pomptonian Food Service will be put back in place effective December 4th, 2023. The price of meals will go down from \$5.00 per meal to \$4.50 per meal as indicated in Pomptonian's response to the Request for Proposal.

The solar project for the school district has been completed and all of the schools are operational.

The safety window film that the Board approved has an installation date is Tuesday, October 3, 2023.

There will be a town meeting on November 8th, 2023 at 6:00 pm to 11:30pm located at the High School auditorium. The town meeting will be the sixth Zoning Board of Adjustment Meeting regarding the approval of One School Global's new facility that will be located across the street from the High School. This is not a Board meeting but a use of the facilities requested by the town's Zoning Board of Adjustments.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

No public comment.

Approval of Action Items

*denotes new item on the agenda
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PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-90-24 Acceptance of Reports - 2023-2024 School Year
- PMC-91-24 Accept Resignation - 2023-2024 School Year
- PMC-92-24 Approval to Rescind Appointment of Work Based Learning Student Employee - 2023-2024 School Year (PMC-48-24)
- PMC-93-24 Approval to Amend Medical and/or Family Leave of Absence - 2023-2024 School Year (PMC-60-24)
- PMC-94-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
- PMC-95-24 Approval of Appointment of PTPSA Member - 2023-2024 School Year
- PMC-96-24 Approval of Salaries for Extracurricular Positions - 2023-2024 School Year
- PMC-97-24 Approval to Amend Coaches - 2023-2024 School Year (PMC-331-23)

RESOLUTION NO. PMC-90-24

ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-91-24

ACCEPT RESIGNATION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Trujillo, Heather	Winter Guard Advisor Pequannock Township High School	9/7/2023
Van Duyne, Randy	.7 Special Education Aide Pequannock Township School District	10/2/2023

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-92-24

APPROVAL TO RESCIND APPOINTMENT OF WORK BASED LEARNING STUDENT EMPLOYEE - 2023-2024 SCHOOL YEAR (PMC-48-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
Fahey, Colleen	WBL Student Employee - Lunch Aide Elementary Schools	9/7/2023-6/30/2024	\$14.13/hour Not to exceed 25 hours

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-93-24**APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-60-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage, if eligible. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#4770	9/20/2023-10/26/2023	26 days	10/27/2023-1/25/2024	1/26/2024-6/30/2024	9/1/2024

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-94-24**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA LEAVE (on or about)	FMLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#4638	9/22/2023-10/6/2023	11 days	N/A	N/A	N/A	N/A

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-95-24**APPROVAL OF APPOINTMENT OF PTPSA MEMBER - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
O'Keefe, Daniel <i>Replacing James Bermudez</i>	Supervisor Social Studies, World Language & Business PreK-12 Pequannock Township School District	1/1/2024-6/30/2024	Step 8, \$120,776

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-96-24

APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out of district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
Echeverry	Shanna	Volunteer - Marching Band	PTHS	N/A

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-97-24

APPROVAL TO AMEND COACHES - 2023-2024 SCHOOL YEAR (PMC-331-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following out of district personnel as coaches/volunteers for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Fall, 2023

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Lefebvre	Justin	Unified Sports	PTHS	Step 1	\$4,491
Zerener	Meghan	Assistant Unified Sports	PTHS	Step 1	\$3,538

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

CIS-24-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
 CIS-25-24 Approval of Professional Day Presenters
 CIS-26-24 Approval to Amend District Mentors for the 2023-2024 School Year (CIS-14-24)

RESOLUTION NO. CIS-24-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
10/11/23	Braun, Kimberly	Rutgers Advisory Meeting, VIRTUAL	\$0	\$0	\$150.00	\$150.00
10/11/23	Dougherty, Catherine	Rutgers Advisory Meeting, VIRTUAL	\$0	\$0	\$150.00	\$150.00
10/12/23 - 10-13/23	Schneider, Nicola	BABAT Annual Conf Worcester, MA	\$0	\$0	\$0	\$0
10/12/23, 12/12/23, 3/12/24	DeNoia-Grace, Colleen	Tools of the Mind PreK Year 1	\$3,750.00	\$0	\$300.00	\$4,050.00
10/12/23, 12/12/23, 3/12/24	Smith, Nancy	Tools of the Mind PreK Year 1	Included in above fee	\$0	\$160.00	\$160.00
10/12/23, 12/12/23, 3/12/24	Zimmerman, Amy	Tools of the Mind PreK Year 1	\$3,750.00	\$0	\$300.00	\$4,050.00
10/12/23, 12/12/23, 3/12/24	Greff, Susan	Tools of the Mind PreK Year 1	Included in above fee	\$0	\$160.00	\$160.00

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Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-25-24

APPROVAL OF PROFESSIONAL DAY PRESENTERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for the 2023-2024 school year, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 30.A.6.n \$95 for up to four hours and \$190 for more than four hours.

Avagyan, Olga	Deley, Chellsea	Griffith, Jacqueline	LaTempa, Lorraine
Lyon, Samantha	Piccoli, Adam	Muzzio-Rentas, Jessica	Valverde, Ariel
Crefeld, Michele	Kim, Siwoo		

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-26-24

APPROVAL TO AMEND DISTRICT MENTORS FOR THE 2023-2024 SCHOOL YEAR (CIS-14-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2023-2024 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Dreher, Kristi	Standard/Informal	Finnen, Ann Marie	NBS/HV

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

- FFA-42-24 Approval to Accept Extraordinary Aid from the 2022-2023 School Year
FFA-43-24 Approve the Termination of the Contract with Chartwells Effective December 1, 2023
FFA-44-24 Retro-Active Approval of the Tuition Contract with the West Milford School District for Student ID#101230
FFA-45-24 Retro-Active Approval of the Tuition Contract with the West Milford School District for Student ID#101229

RESOLUTION NO. FFA-42-24

APPROVAL TO ACCEPT EXTRAORDINARY AID FROM THE STATE FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Pequannock Board of Education, upon recommendation of the Superintendent approves the acceptance of Extraordinary Aid in the amount of \$652,931.00 from the 2022-2023 school year. The funds are to be used for Special Education out of district placements.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-43-24

APPROVAL TO TERMINATE CONTRACT WITH FOOD SERVICE MANAGEMENT COMPANY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to terminate the contract between Compass Group USA, Inc. by and through its Chartwells Division and the Pequannock Township School District, providing for a termination period of 60 days, in accordance with section 2, paragraph B, for the 2023-2024 school year. The effective date of the termination is December 1, 2023.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-44-24

RETRO-ACTIVE APPROVAL OF THE TUITION CONTRACT WITH THE WEST MILFORD SCHOOL DISTRICT FOR STUDENT ID#101230

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves the tuition contract with the West Milford School District for student ID#101230 in the amount of \$16,890.00 for the 2023-2024 school year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-45-24

RETRO-ACTIVE APPROVAL OF THE TUITION CONTRACT WITH THE WEST MILFORD SCHOOL DISTRICT FOR STUDENT ID#101229

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves the tuition contract with the West Milford School District for student ID#101229 in the amount of \$18,575.00 for the 2023-2024 school year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

1. Ongoing School Start Time Committee Work

Dr. Portas reported that there will be a Start Time Committee meeting in January 2024. A flier with more information will be distributed to the community.

2. Administrator Goals for School Year 2023-2024

Dr. Portas reported that there is a strategic plan in place that would coordinate the administrative goals with the district's goals.

3. Press Releases

Dr. Portas reported that he and community partners are working together to inform the community through various social media the different activities that are coming up.

PMC-98-24

PMC-XX-24 Approval of Unpaid Absences - 2023-2024 School Year

PMC-XX-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year

PMC-XX-24 Approval to Rescind Extracurricular Stipend Position - 2023-2024 School Year

PMC-XX-24 Approval of Extracurricular Stipend Positions - 2023-2024 School Year

PMC-XX-24 Approval of Appointment of Interscholastic Sports Stipend Position - 2023-2024 School Year

PMC-XX-24 Approval of Coaches - 2023-2024 School Year

PMC-XX-24 Approval of the Update to Uniform State Memorandum of Agreement & Understanding - 2023-2024 School Year

RESOLUTION NO. PMC-XX-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#1198	11/8/2023
#2893	5/9/2024, 5/10/2024

RESOLUTION NO. PMC-XX-24

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA LEAVE (on or about)	FMLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#3972	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
#4642	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

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RESOLUTION NO. PMC-XX-24**APPROVAL TO RESCIND EXTRACURRICULAR STIPEND POSITION - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the following stipend position for the 2023-2024 school year.

North Boulevard School

LAST NAME	FIRST NAME	POSITION	STIPEND
XXXXX	XXXXX	Computer Club-5th Grade	\$1,200

RESOLUTION NO. PMC-XX-24**APPROVAL OF EXTRACURRICULAR STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

North Boulevard School

LAST NAME	FIRST NAME	POSITION	STIPEND
XXXXX	XXXXX	Computer Club-5th Grade	\$1,200

RESOLUTION NO. PMC-XX-24**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Winter, 2023-2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Head Boys Basketball	PTHS	3	\$6,422
XXXXX	XXXXX	Assistant Boys Basketball	PTHS	5	\$5,317
XXXXX	XXXXX	Volunteer Boys Basketball	PTHS	N/A	N/A
XXXXX	XXXXX	Assistant Wrestling	PTHS	5	\$5,317/ +\$1,000
XXXXX	XXXXX	Head Winter Track	PTHS	4	\$6,144
XXXXX	XXXXX	Head Cheerleading	PTHS	N/A	\$2,672
XXXXX	XXXXX	Assistant Swim Coach	PTHS	M	\$5,570
XXXXX	XXXXX	Boys Basketball	PVS	M	\$5,727
XXXXX	XXXXX	Wrestling	PVS	M	\$5,727

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XXXXX	XXXXX	Head Cheerleading	PVS	N/A	\$2,672
XXXXX	XXXXX	Volleyball	PVS	2	\$2,703
XXXXX	XXXXX	Assistant Coach	PVS	N/A	\$2,580
XXXXX	XXXXX	Assistant Coach	PVS	N/A	\$2,580
XXXXX	XXXXX	Volunteer-Weight Room (Winter)	N/A	N/A	N/A
XXXXX	XXXXX	Volunteer-Weight Room (Winter)	N/A	N/A	N/A
XXXXX	XXXXX	Volunteer-Weight Room (Winter)	N/A	N/A	N/A

RESOLUTION NO. PMC-XX-24**APPROVAL OF COACHES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Winter, 2023-2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Assistant Boys Basketball	PTHS	5	\$5,317
XXXXX	XXXXX	Head Girls Basketball	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Girls Basketball	PTHS	3	\$4,480
XXXXX	XXXXX	Head Wrestling	PTHS	M	\$8,222/ +\$1,000
XXXXX	XXXXX	Assistant Wrestling	PTHS	3	\$4,480/ \$1,000
XXXXX	XXXXX	Assistant Winter Track	PTHS	M	\$5,570
XXXXX	XXXXX	Volunteer Wrestling	PTHS	N/A	N/A
XXXXX	XXXXX	Head Swim coach	PTHS	M	\$7,400
XXXXX	XXXXX	Head Ice Hockey	PTHS	N/A	N/A
XXXXX	XXXXX	Assistant Ice Hockey	PTHS	N/A	N/A
XXXXX	XXXXX	Volunteer Ice Hockey	PTHS	N/A	N/A
XXXXX	XXXXX	Girls Basketball	PVS	M	\$5,727

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xxxxx	xxxxx	Assistant Cheerleading	PVS	N/A	\$2,056
xxxxx	xxxxx	Volunteer-Weight Room (Winter)	PTHS	N/A	N/A

RESOLUTION NO. PMC-XX-24
APPROVAL OF THE UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT & UNDERSTANDING - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the update to the Uniform State Memorandum of Agreement & Understanding between Education and Law Enforcement Officials for the Pequannock Township School District for the 2023-2024 school year.

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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion:

1. Long Term Curriculum Writing

Dr. Sherraden reported that she has created a five-year curriculum cycle that will be put out for review before it goes to the Board for review. She is looking to have the curriculum done and the Board approved for September 2024.

2. Upcoming Professional Development

Dr. Sheridan reported that this Friday is the last full day of professional development. There will be a number of half day professional development workshops throughout the year of which there will be some more math training. There will be a number of topics discussed at the workshops ranging from AI to the Healthy Pequannock Initiative. Dr. Portas provided further insight to the process of the Healthy Pequannock Initiative and the NJ Wellness Program that will help reduce the school district's health insurance premium.

3. Grant Overview

Dr. Sheridan stated that she has completed the High Impact Tutoring Grant and there is hope for a number of participants in the program. Math and ELA tutoring will be available at the Middle School and High School level. Ms. Dempsey questioned the Learning Acceleration Grant to which Dr. Sheridan stated that it is different from last year in that it pertains to grades three and grade four.

4. Title I

Dr. Sheridan reported that the Title I program is dependent on the Free and Reduced Lunch Program. Dr. Portas stated that more people will qualify for the Free and Reduced lunch program given the changes in the Federal/State program.

5. Free and Reduced Lunch

Mr. MacSweeney questioned whether families can apply for the Free and Reduced Lunch program anytime throughout the year. Dr. Portas stated that you can apply throughout the year especially if your financial situation has changed.

CIS-xx-24	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-xx-24	Approval of Out-of-State Student Field Trip
CIS-xx-24	Approval of Student Field Trips

RESOLUTION NO. CIS-xx-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

*denotes new item on the agenda
bold print denotes change

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
11/16/23	Massaro, Jackie	NJASBO/Food Svc Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
12/3/23 - 12/5/23	Munro, Valerie	NJASL Fall Conf Atlantic City, NJ	\$250.00	\$508.57	\$300.00	\$1,058.57
12/3/23 - 12/5/23	Meyerson, Kimberly	NJASL Fall Conf Atlantic City, NJ	\$250.00	\$450.54	\$300.00	\$1,000.54
12/3/23 - 12/5/23	Sinopoli, Cheryl	NJASL Fall Conf Atlantic City, NJ	\$250.00	\$492.28	\$300.00	\$1,175.28
12/5/23	Kopp, Edward	CAE - Aviation Roundtable, Morristown, NJ	\$0	\$15.98	\$0	\$15.98
12/12/23	Massaro, Jackie	NJASBO/Pensions Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
12/15/23 - 12/19/23	Silipena, Brian	NADC Conference Orlando, FL	\$470.00	\$1,730.89	\$0	\$2,200.89
2/2/24	Blau, Alexandra	FDU Counselor Luncheon Teaneck, NJ	\$0	\$19.46	\$0	\$19.46
3/21/24	Massaro, Jackie	NJASBO/Purchasing Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
4/11/24	Massaro, Jackie	NJASBO/Audit Review Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29

RESOLUTION NO. CIS-xx-24

APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/8/24 - 3/10/24	Boston Symphony Orchestra	Streifer, Anthony Arnold, William	PV/PTHS/8- 12/110	Concert Bands Professional Clinic	\$695.00	\$0
4/1/24 - 4/5/24	Quebec City & Montreal, Canada	Crefeld, Michele	PTHS/9-12/20	For cultural awareness	\$1,477.00	\$0

*denotes new item on the agenda
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RESOLUTION NO. CIS-xx-24
APPROVAL OF STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/1/23	Tavern 5	Lipari/Honig	PTHS/9-12/50	Investigate the segments of the food & beverage industry	\$20.00	\$300.00 (Subs)
11/2/23	Lincoln Park Airport	George, Chris	PTHS/9-12/20	Aero Safety Training	\$0	\$0

FINANCE, FACILITIES, AND ATHLETICS
Mr. Joseph Blumert, Chair

Discussion:

1. Facilities Naming

Dr. Portas mentioned that Ruthann Kellett could be named on the school's High School Gym based on her number of years service in the school district and her accomplishments while in the district. A number of board members were in agreement that she should be honored. There was further discussion as to whether future candidates should follow the same criteria as in the current policy.

2. Traffic/Student Safety on Sunset Road

Mrs. Esposito expressed her concern over the pedestrian crossing for students. It was further discussed that there should be more electronic sign crosswalks put into place in the district.

FFA-XX-24	Transfer of Funds for September 2023
FFA-XX-24	Payment of Bills - September 19, 2023 to October 16, 2023
FFA-XX-24	Approval of Financial Reports/Monthly Certifications for September 2023
FFA-XX-24	Monthly Reports from Schools and Programs for September 2023
FFA-XX-24	Approval to Accept Donations to the Pequannock Township School District

RESOLUTION NO. FFA-XX-24
TRANSFER OF FUNDS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from September 2023, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-XX-24
PAYMENT OF BILLS – SEPTEMBER 19 - OCTOBER 16, 2023

RESOLVED, that the Board of Education approves the Bills List, from September 19, 2023 to October 16, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$0

*denotes new item on the agenda
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Capital Projects Fund 30	\$0
Food Service Fund 6x	\$0

RESOLUTION NO. FFA-XX-24

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for September 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-XX-24

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2023 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account.

RESOLUTION NO. FFA-XX-24

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY

*denotes new item on the agenda
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POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. Policy 7250 - School and Facility Names

Ms. Dempsey reported that there are some ideas as to whether to change the number of years of service. The Board discussed a number of options. The Board agreed to leave the number of years of service at twenty-five years.

2. Policy 5533 - Student Smoking

Ms. Dempsey stated that the policy is clear as to any student caught vaping or smoking there will be disciplinary consequences. This also coincides with the Athletic disciplinary consequences to smoking and vaping. Dr. Portas reiterated that there are vaping issues and we do have Vape detectors in some of the bathrooms. He further explained the number of Vape detectors in the buildings. There was some discussion as to whether the detectors are obsolete given the advancement of technology.

P-05-24 Approval of Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-05-24

APPROVAL OF REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and Regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0167 - Public Participation in Board Meetings
<i>Students</i>	5530R - Substance Abuse

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

John Nacion, 57 Sunset Road, Pompton Plains, NJ, finance for the High School music parents association. Mr. Nacio stated that the Noctaves had a good time performing for the Yankees. They also finished their auditions for the fall play. The home competition was rained out on the 23rd of September. They had some very generous alumni donations which helped out with the expenses for the year. The Band Director is looking to perform for the community and all are welcome. He appreciates any discussion regarding the traffic situation in town.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

BOARD MEMBER ANNOUNCEMENTS

Ms. Dempsey congratulated all seniors who are doing fall sports.

Mrs. Shenton and Mr. Pompeo attended a workshop that they felt was very beneficial.

*denotes new item on the agenda

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CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by: Pompeo	Second by: Dempsey	Roll Call Vote: 9-0-0	Time: 8:32 pm
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Adjournment

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 9-0-0	Time: 8:41 pm
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Respectfully



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, October 16, 2023	Regular Business Meeting	7:00 P.M.	Cedar Crest
Monday, November 6, 2023	Workshop Meeting	7:00 P.M.	PTHS

*denotes new item on the agenda
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