



**BOARD MEETING MINUTES**

**Board Members in Attendance:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Ryan Cotterman, President      | <input type="checkbox"/> Yuliya Morris, Treasurer        | <input type="checkbox"/> Hassan Kingsberry |
| <input type="checkbox"/> Monique Taylor, Vice President | <input type="checkbox"/> A. Monica Cutno, Chair Emeritus |  |
| <input type="checkbox"/> Shon Mallory, Secretary        | <input type="checkbox"/> Roland Lewis Jr.                |  |

**I. Call to Order**

- A. Regular monthly meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

**II. Consent Agenda**

- A. Draft minutes from the July 17, 2023 regular board meeting were presented.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

- Motion:** Shon Mallory
- Second:** Roland Lewis Jr.
- Discussion:** None
- Conflict of Interest:** None
- Vote:** Unanimously Approved (5-0)

Hassan Kingsberry joined the meeting at 7:18pm.

**III. Committee Reports**

- A. Academic Committee report was given by Dr. Fuller.
  - 1. The SOAR before and aftercare program net a profit in August 2023 with 15 students joining for before care and 95 students for aftercare.
  - 2. Enrollment for the 2023-2024 went well, resulting in an expected ADM of 740 plus. Additionally, ESA continues to have a healthy waitlist of greater than 1,000 students.
  - 3. Discussion ensued on various ongoing facility projects, including installing wood floors in the gym, soundproofing certain classrooms and common areas and installing fencing around the school.
  - 4. The administration presented the desire to reimplement the COVID-19 leave policy as the ESA is already experiencing several cases throughout their staff.
  - 5. Discussion ensued regarding the new state paid maternity/paternity leave, which resulted in agreement to move forward with opting-in to the program.

Motion to reinstate the Covid-19 policy providing 5 days of leave.

- Motion:** Roland Lewis Jr.
- Second:** Shon Mallory
- Discussion:** None
- Conflict of Interest:** None
- Vote:** Unanimously Approved (6-0)

B. Finance Committee Report was given by Yuliya Morris.

1. There were no significant changes to the 2023-2024 budget, other than adjusting the ADM to reflect the 742 expected ADM.
2. Reviewed various vendor contracts, purchase orders and other 2023-2024 annual service contracts.

Motion to approve auto renewal of TCG investment agreement.

**Motion:** Monique Taylor  
**Second:** Roland Lewis Jr.  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to approve Heartland five-year agreement to utilize the MySchoolBucks platform.

**Motion:** Yuliya Morris  
**Second:** Ryan Cotterman  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to ratify Boundary Zone agreement.

**Motion:** Shon Mallory  
**Second:** Roland Lewis Jr.  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to ratify Brightview service agreement.

**Motion:** Yuliya Morris  
**Second:** Shon Mallory  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to ratify Park Catalog agreement.

**Motion:** Ryan Cotterman  
**Second:** Monique Taylor  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to ratify ESA agreement to use Wake Preparatory Academy's fields.

**Motion:** Shon Mallory  
**Second:** Yuliya Morris  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to ratify Gaggle agreement for the 2023-204 school year.

**Motion:** Monique Taylor  
**Second:** Ryan Cotterman  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

Motion to ratify Backpack Buddies agreement.  
**Motion:** Shon Mallory  
**Second:** Yuliya Morris  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

C. Facilities Committee report was given by Roland Lewis Jr.

1. The facilities committee and administration will continue to work together to identify the best resolution for fencing around the school.
2. Continued irrigation issues were presented, and discussion ensued.

D. Governance Committee report was given by Hassan Kingsberry

1. No policy updates were presented other than the COVID-19 policy implementation discussion during the Academic Committee's report.

#### IV. Closed Session

A. The Board moved into closed session at 8:10 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to approve entering closed session.  
**Motion:** Ryan Cotterman  
**Second:** Roland Lewis Jr.  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

B. The Board exited closed session at 9:29 PM and resumed regular board meeting.

Motion to approve exiting closed session.  
**Motion:** Yuliya Morris  
**Second:** Hassan Kingsberry  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

#### V. Actions

Motion to accept the School's HR recommendations as discussed during closed session.  
**Motion:** Roland Lewis Jr.  
**Second:** Yuliya Morris  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)

#### VI. Public Comments

A. None presented.

**VII. Adjournment**

- A. Next regular board meeting is on Monday, September 18, 2023, from 6:30 PM - 8:00 PM via Zoom conference meeting.
- B. Board meeting was adjourned at 9:33 PM.

Motion to adjourn the meeting.

**Motion:** Hassan Kingsberry  
**Second:** Yuliya Morris  
**Discussion:** None  
**Conflict of Interest:** None  
**Vote:** Unanimously Approved (6-0)