

## WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

August 10, 2023

Regular Meeting  
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Administration Building in the Mendez Board Room at 14121 Cedarwood Street, Westminster, California, on the date and at the time set forth above.

**PUBLIC SESSION**

Public Session

**1.0 CALL TO ORDER**

Call to Order

**TRUSTEES PRESENT:** David M. Johnson, President  
Frances Nguyen, Vice President  
Jeremy Khalaf, Clerk  
Tina Gustin-Gurney, Trustee

**TRUSTEES ABSENT:** Khanh Nguyen, Trustee

**ADMINISTRATORS PRESENT:** District Office:  
Dr. Gunn Marie Hansen, Superintendent;  
Manuel Cardoso, Assistant Superintendent, Business Services;  
Dr. Richard J. Noblett, Assistant Superintendent, Educational Svcs.;  
Rich Montgomery, Assistant Superintendent, Human Resources

Board President David Johnson, presiding, called the meeting to order at 6:02 p.m. Any person wishing to address the Board on Closed Session agenda items did so at this time. There were no requests to address the Board. Adjourned to Closed Session at 6:02 p.m.

**2.0 CLOSED SESSION**

Closed Session

2.1 **Public Employee Appointment/Discipline/Dismissal/Release**  
- Government Code §54957

2.2 **Conference with Labor Negotiator**  
- Government Code §54957.6 & §3549.1

2.3 **Pending Litigation**  
- Government Code §54956.9

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**Call to Order  
and Pledge  
of Allegiance

Board President David Johnson reconvened the meeting in Public Session at 7:17 p.m. and called on Ms. Ellen Reilly, Citizen Oversight Committee Member, to lead the *Pledge of Allegiance*.

**3.1 Report of action taken in Closed Session**

Board President David Johnson reported that with a 4-0-1 vote, the Board took action to reclassify the Human Resources Director position to an Executive Director position.

Action taken in  
Closed Session  
to reclassify HR  
Director to  
Executive  
Director

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**4.0 ORAL PRESENTATIONS**Oral  
Presentations**4.1 Public Relations | Marketing Update**

Public Relations Specialist Tony Phan gave a thorough presentation on the ongoing marketing of WSD.

Public Relations  
| Marketing  
Update**4.2 Recognitions**

Assistant Superintendent Rich Montgomery introduced Katie Cox as the new principal of Eastwood Elementary, Laura Urquhart as the new principal of Fryberger Elementary, and Sarah Bosworth as the new assistant principal at Warner Middle School.

Recognitions

**4.3 Administering Medication and Monitoring Health Conditions**

Assistant Superintendent Dr. Richard J. Noblett presented information regarding administering medication and monitoring health conditions.

Administering  
Medication and  
Monitoring  
Health  
Conditions**4.4 New Website Update**

Public Relations Specialist Tony Phan and Chief Technology Officer Dr. Michael Robbins presented information regarding the new website.

New website  
update**4.5 Public comments**

There were no requests to address the Board.

Public  
Comments**5.0 CONSENT AGENDA**

The following items comprise the Consent Agenda, and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

Consent  
Agenda  
Approved

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11

**TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE TINA GUSTIN-GURNEY, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER THAT THE AGENDA AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

**6.0 HUMAN RESOURCES**

**6.1** Conduct a public hearing – recommended reappointment of Mr. Thomas Connolly to Westminster School District’s Personnel Commission.

Public Hearing:  
Reappointment  
of Mr. Thomas  
Connolly

Board President David M. Johnson opened the public hearing at 8:16 p.m. President Johnson hearing no requests to address the board on this item, closed the public hearing at 8:16 p.m.

**6.2** Approve the recommendation to reappoint Mr. Thomas Connolly as Personnel Commissioner for the Westminster School District or post vacancy.

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**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE FRANCES NUGYEN, TO APPROVE THE RECOMMENDATION TO REAPPOINT MR. LOUIS FERMLIA AS PERSONNEL COMMISSIONER FOR THE WESTMINSTER SCHOOL DISTRICT, OR POST VACANCY. MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

Reappointment of Mr. Thomas Connolly Approved

6.3 Approve the one-time payment for employees to complete policy acceptance for the 2023-2024 school year.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE FRANCES NUGYEN, TO APPROVE THE ONE-TIME PAYMENT FOR EMPLOYEES TO COMPLETE POLICY ACCEPTANCE FOR THE 2023-2024 SCHOOL YEAR. MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

One-Time payment for...policy acceptance Approved

**7.0 BUSINESS SERVICES**

7.1 Adopt Resolution No. 23-24-01 declaring September 19, 2023, as National IT Professionals Day.

**TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE FRANCES NUGYEN, TO ADOPT RESOLUTION NO. 23-24-01 DECLARING SEPTEMBER 19, 2023 AS NATIONAL IT PROFESSIONALS DAY. MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

Resolution No. 23-24-01 Adopted

7.2 Approve the nominee to serve on the Measure T Citizen’s Oversight Committee (COC) Member.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO APPROVE THE NOMINEE TO SERVE ON THE MEASURE T CITIZEN’S OVERSIGHT COMMITTEE (COC) MEMBER. MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

Nominee to Serve on COC Approved

**8.0 BOARD OF EDUCATION | SUPERINTENDENT**

8.1 Approve revisions to Board Policies and Bylaws.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO APPROVE THE REVISIONS TO BOARD POLICIES AND BYLAWS. MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

Revisions to Board Policies and Bylaws Approved

8.2 Approve Westminster School District’s (WSD) Strategic Plan (2023-2029) WSD INSPIRES!

**TRUSTEE DAVID JOHNSON MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO APPROVE WESTMINSTER SCHOOL DISTRICT’S STRATEGIC PLAN (2023-2029) WSD INSPIRES! MOTION CARRIED 4-0-1. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT KHANH NGUYEN).**

WSD Strategic Plan WSD INSPIRES! Approved

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**9.0 OPEN ITEMS**

9.1 Schedule of Regular Board Meetings.

The **schedule of regular Board Meetings** was presented as information.

Calendar reviewed

**10.0 PUBLIC COMMENTS ON NON-AGENDA ITEMS**

There were no requests to address the Board.

Public Comment on non-agenda items

**11.0 REPORTS/COMMENTS**

11.1 **Staff Comments**

No staff comments.

Staff Comments

11.2 **Board Member Comments/New Business**

Trustee Tina Gustin-Gurney recognized Tony Phan and the new site leaders, the new website, and WSD’s Strategic Plan she said the start of this new school year is quite amazing. She talked about her visits to Stacey and Clegg’s summer programs. Trustee Gurney talked about the enrichment programs at Meairs. She thanked the staff for getting the school sites ready for students.

Board Member Comments

Trustee Jeremy Khalaf thanked the staff for their hard work in getting ready for the new school year.

Trustee Frances Nguyen congratulated the new site leaders. She talked about how each program should have a plan written out for future reference. Trustee F. Nguyen attended the National Night Out and said it was a great way to continue strengthening our partnerships with the community.

Board President David Johnson echoed the items the other Trustees acknowledged.

**12.0 CLOSED SESSION**

There was no need for an additional Closed Session.

Closed Session

**11.0 ADJOURNMENT**

Board President David Johnson adjourned the meeting at 9:14 p.m.

Adjournment

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Jeremy Khalaf, Clerk  
Board of Trustees  
Westminster School District

Recorder: Yolanda Galvas