

**Personnel Commission
Meeting Minutes
September 20, 2023
MHUSD Board Room**

I. Open Session

Meeting was called to order by Chairperson Victor Loesche at 5:09 pm

II. Adoption of Agenda

The Agenda was adopted unanimously.

III. Approval of minutes - was tabled for the next meeting.

IV. Introductions/presentations/recognition/announcements

All commission members introduced themselves as did Cheryl Van Deventer Union President, Mary Berkey HR Consultant, and Patrick Sanchez new HR assistant Superintendent. Pat also shared his personal cell phone number with commissioners.

V. Items for Public Comment and Communication

No public Comments

A. MHCEA Update - Cheryl Van Deventer

Cheryl spoke to the concern about overuse of the "other duties as assigned in the job descriptions" She was concerned that it was being overused and was advising for a change of language. Discussion continued among commissioners and President Van Deventer and no changes were made, but addressing administrators who were overusing this would be looked at by Pat Sanchez and President Van Deventer.

VII. Items for personnel action

A. Hiring Report - approved unanimously.

VIII. Reports/Information/Discussion

Some discussion on how best to communicate with commissioners and preferred email to use for sharing information.

IX. Adjournment