

RECORD OF BOARD PROCEEDINGS  
(MINUTES)

**SPRINGFIELD, KY SEPTEMBER 18, 2023 REGULAR SESSION**

The Washington County Board of Education met in Regular Session at the Washington County TEL Center at 6:00 p.m. on the 18<sup>th</sup> day of SEPTEMBER 2023 with the following members present:

- (1) Curtis Hamilton (2) Jeremy Thompson (3) Carissa Harley (4) Sherri Cheser  
(5) Ray Canterbury

Board chair Curtis Hamilton led the pledge of allegiance and Superintendent Dr. Robin Cochran read the mission statement. Mr. Hamilton welcomed all in attendance, acknowledged that Hispanic Heritage Month is September 15 to October 15, and proceeded with the meeting.

**AP Recognition**

The board, Superintendent Cochran and Allison Carney, who serves as Gifted and Talented Coordinator and Resource Teacher, recognized 37 students who passed an advanced placement (AP) exam. Students who passed an AP exam receive a certificate and \$100 per passing score from the district. Students recognized were: Victoria P. Johnson, Zaylee-Paige E. Lykke, Andrew T. "Ty" Mattingly, JeAnna N. McGavock, Kailey Tatum, Anna C. "Catie" Taylor, Taylor M. Fleming, Jacob M. Shain, John A. "Alex" Taylor, Timothy A. "TJ" Yates, William Peyton Fowler, Jesse J. McClain, Reagan E. Anderson, Levi G. Baker, Morgan T. Carrico, Ann C. "Ann Claire" Hamilton, Kennedy E. Lanham, Jolon W. Mudd, Addison L. Osbourne, Isabella G. Piasecki, Nathan R. Preston, Kaylee N. Sparrow, Mary Baylah Staser, Jillian G. Hammes, Madison K. Honaker, Dakota R. Mudd, Clinton C. Wandle, Kathryn N. "Kate" Lewis, Julia R. Phelps, Ashtyn N. Baker, Noah L. Campbell, Brandon M. Cheser, Luke D. Essex, Cecilia-Ellen J. Higdon, Ashton E. Jones, Claire M. McCain, and Jacob F. Piasecki.

**Legislative Liaison Report**

Mr. Thompson reported that the Interim Joint Committee on Education met August 1, 2023. Items discussed included a presentation from the Kentucky Center for Mathematic, instructional coaching and a JCPS presentation. The next meeting is scheduled for tomorrow, Tuesday, September 19, 2023.

**Treasurer's Report**

Board Meeting Date: 9/18/2023

The following is a summary of the FY24 Working Budget:

The FY23 tentative budget presented to the board totals \$34,889,077.

The total general fund tentative budget is \$23,738,565. This includes a \$5,376,810 in beginning fund balance, operating revenues of \$12,576,865 and the state's on behalf payments for our district of \$5,679,530. Indirect costs transfers of \$105,360 in from food service and grants. The

budget does include the 4% property tax increase. SEEK funding is projected to be \$6,997,756. This is a \$51,908 increase from 2023 final SEEK allocation. We budgeted a slight decrease in motor vehicle taxes and utility taxes by averaging the prior 3 years. We projected interest earnings to be \$240,000. We budgeted \$17,517,736 for payroll, fringe, on behalf payments and worker's compensation insurance and \$4,408,397 in operating costs and funds transfers. The budgeted contingency is \$1,812,432. KTRS employer match is 3.0% for nonfederal funds. CERS employer match is 23.34%. Additional budget was applied to key areas such as substitute costs, sick leave payout, building repair and maintenance and supplies. The general fund budget is made up of 74% salaries, fringe and on behalf payments (66% without the state's on behalf payments), 17.4% operating expenditures, less than 1% of funds transfers leaving the remaining 7.6% as contingency.

The special revenue fund total budget is \$3,455,264.

The district activity fund total budget is \$267,833.

The school activity fund total budget is \$390,551.

Our capital outlay and building funds total budgets are \$941,277 and \$1,987,906. A total of \$1,238,026 to be used toward debt service.

Debt service budget for next year is \$1,443,134 for principal and interest payments. SFCC provides \$166,384 towards debt service.

School food service has a budget of \$3,441,031 with a budgeted contingency of \$949,749. The indirect cost is budgeted at \$95,000.

Daycare has a budget of \$666,650.

Scholarship fund budget is \$0.

Current year report:

#### Balance Sheet:

General Fund \$5,367,176.48

Special Revenue \$1,645,405.87

District Activity \$150,472.82

Student Activity \$129,044.18

Capital Outlay \$287,617.72

Building \$323,452

Construction \$712,076.70

Debt Service \$(1,034,281.77)

Food Service \$1,126,678.81

Day Care \$499,330.67

Scholarship \$2,999.63

#### General Fund:

General fund received \$1,481,989.92 in revenue and spent \$815,663.78 in expenditures.

#### Special Revenue Fund:

Year-to-date expenditures for salaries and fringe are \$166,908.38 and operational expenditures are \$265,227.37.

#### District Activity Fund:

Year-to-date expenditures are \$18,918.05.

Student Activity Fund:

Year-to-date expenditures are \$10,822.45.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$77,600 in capital outlay funding and \$323,452 in state match FSPK funding. This will be used to offset the debt service.

Construction Fund:

Year to date we spent \$343,457.30 in construction funds.

Debt Service Fund:

Year-to-date principal and interest paid on debt is \$1,034,281.77.

Food Service Fund:

Total year-to-date receipts are \$258,367.19 and expenditures are \$233,438.18.

Day Care Fund:

Total year-to-date receipts are \$26,493.26 and expenditures are \$23,205.13.

Scholarship Fund:

No scholarships have been paid out this fiscal year.

**Superintendent's Report**

Dr. Cochran notified the board that the district's calendar committee would be meeting soon to discuss the 2024-2025 calendar. She also informed the board that the school resource officer memorandum of agreement was on the agenda for approval under consent, as previous approval had already been given. She informed them that WCHS's dual credit numbers were excellent. She informed the board that St. Dominic Church had contacted the bus garage about using a bus for an event, and that since it was a late request, but the event would occur before the next board meeting, it would be under consent on the October Board Meeting Agenda. Next, she talked to the board members about issues with the Springfield City Council over the use of Idle Hour Park and negotiations on the contract. She advised the board that the City Council decided that they were no longer negotiating, even though they had previously indicated that they were interested. Dr. Cochran informed the board that she would continue to attempt to negotiate a contract. The board discussed also talking to ARC about facilities. She advised the board of the WCHS senior trip to Orlando, FL, that was on the agenda for approval, and had principal Charlie Cox give a few details. Finally, she advised the board that the Stronger Connections grant final contract was just received that day and would be on the next board meeting agenda.

**Student Learning and Support Services – Action by Consent**

**Bd. #23-097** – Upon motion of Ray Canterbury and seconded by Jeremy Thompson, the board approved by a vote of 5-0 the following consent items:

- Approved minutes from August 21, 2023 Regular Session.

- Approved payment of bills as presented.
- Approved budget amendments as presented.
- Approved submitted donations made to Washington County Schools to date as presented:
  - Donation to WCMS Girls Basketball from Parents; Concession Items
  - Donation to NWES FRYSC from J. Speed Lodge No. 298; \$175.50
  - Donation to Washington County FRYSC from Heavenly Treasures; \$500.00
  - Donation to Washington County Middle School Football from Snappy Tomato; \$1,000.00
  - Donation to Washington County Middle School Football from Snappy Tomato; \$2,000.00
  - Donation to Washington County Schools from Springfield Rotary Club; Doughnuts for staff on opening day
- Approved Washington County (575) Public District – FY 2024 – Consolidated Application as presented.
- Approved Infinite Campus Xello Export/Import Agreement as presented.
- Approved ENA Internet Service Provider document as presented.
- Approved Student Teacher and Clinical Experience Agreement with Campbellsville University as presented.
- Approved field experience observation hour requests as needed with Elizabethtown Community & Technical College as presented.
- Approved School Resource Officer Memorandum of Understanding between Washington County Sheriff's Office, Washington County Board of Education and Washington County Fiscal Court as presented.
- Approved Extended Disability Leave request as presented.
- Approved updated salary schedule as presented.
- Approved Local Head Start Memorandum of Agreement between Central Kentucky Head Start and Washington County School District for 2023-2024 as presented.

#### **Student Learning and Support Services – Action, Potential Discussion**

**Bd. #23-098** – Upon motion of Sherri Cheser and seconded by Ray Canterbury, the board approved by a vote of 5-0 **first reading** of update to policy 03.125 Expense Reimbursement (Certified) and policy 03.225 Expense Reimbursement (Classified). Mileage will be adjusted every July 1<sup>st</sup> according to IRS standard mileage rate. (Previously approved but not in policy format required by KSBA).

**Bd. #23-099** – Upon motion of Jeremy Thompson and seconded by Sherri Cheser, the board approved by a vote of 5-0 the following Trip Requests as presented:

- Trip Request for WCMS & NWMS 8<sup>th</sup> Grade Trip to Niagara Falls, New York
- Trip Request for WC Commander Marching Band to Miamisburg, Ohio
- Trip Request for WC Commander Marching Band to Mason, Ohio
- Trip Request for WCHS chapter of Beta to attend Leadership Summit in Bowling Green, KY
- Trip Request for WCHS chapter of Beta to attend the Kentucky Senior Beta Club Convention
- Trip Request for WCHS Senior Class of 2024 to Orlando, Florida

**Bd. #23-100** – Upon motion of Jeremy Thompson and seconded by Sherri Cheser, the board approved by a vote of 5-0 Application and Agreement for Use of District Property for Child Evangelism Fellowship of Kentucky.

**Bd. #23-101** – Upon motion of Sherri Cheser and seconded by Ray Canterbury, the board approved by a vote of 5-0 Application and Agreement for Use of District Property for WCHS Commander Marching Band Booster Club chili supper fundraiser.

**Bd. #23-102** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved Application and Agreement for Use of District Property for Springfield-Washington County Chamber of Commerce, contingent on receipt of Certificate of liability insurance.

**Bd. #23-103** – Upon motion of Ray Canterbury and seconded by Carissa Harley, the board approved FY24 Working Budget as presented.

**The Board was notified of the following personnel actions:**

**September Personnel Actions**

**Certified Employment:**

Janet Newton – Teacher (WCHS)  
Zachary Casey – Teacher (WCES)  
Donna Lashley – Teacher (WCHS)  
Faith Carney – Substitute Teacher  
Emily Keith – Teacher (WCHS)  
Kim Mackin – Instructional Supervisor  
Paula Mattingly - .5 Interventionist (WCMS)  
Devin Crouch – Substitute Teacher  
Holly De Leon – Substitute Teacher  
Megan Lanham - Non-Certified Emergency Substitute Teacher  
Jami Reynolds - .5 Instructional Supervisor & .5 ESL Teacher

**Classified Employment:**

Maria Simms – District Wide Head Custodian  
Cynthia Coulter – District Wide Special Education Instructional Assistant  
Michael Bonzo – Substitute Bs Driver  
Brianna Jones – Assistant FRYSC Coordinator  
Rebecca Reynolds – Substitute Instructional Assistant  
Skyla Traffas – District Wide Custodian  
Evan Smith – Part-Time Network Technician  
Daylee Hood – Part-Time Childcare Worker

**Coaches Employment:**

Whitney Bowen – Girls Basketball Assistant Coach (WCMS)  
Tina Sagrecy – Girls Basketball Assistant Coach (NWES)  
Amanda Taylor – Volleyball Head Coach (NWES)

**Extra Services Employment:**

Holly Medley – Teacher Leader (WCHS)  
Jamaal Stiles – Teacher Leader (WCHS)  
Matthew Garrett – Teacher Leader (WCHS)  
Lisa Hall – Teacher Leader (WCHS)  
Madeline Gash – Teacher Leader (WCHS)  
Elizabeth Spalding – Teacher Leader (WCMS)

**Student Employment:**

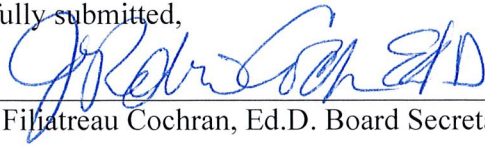
Trevor Boblitt – Student Bus Monitor

**Resignation:**

Brianna Jones – Substitute Teacher  
Christie Metcalf – Girls Basketball Assistant Coach (WCMS)  
Brett Sheckles – J.V. Boys Basketball Coach  
Elizabeth Fowler – District Wider Food Service Cook/Baker  
Angela Hicks-Miller – Childcare Worker  
Tessa Simpson – FRYSC Coordinator (WCHS)  
Whitney Bowen – Girls Basketball Head Coach (WCMS)  
Varina Smith – Softball Assistant Coach (WCHS)  
Chris Lanham – Girls Developmental Basketball Coach (WCES)  
Evan Smith – Seasonal Adult Worker  
Paula Mattingly - .5 Interventionist (WCMS)  
Paul Carney – District Wide Custodian  
Anna Abell – Part-Time Interventionist

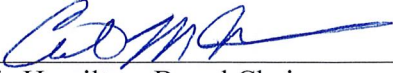
**Bd. #23-104–** Upon motion of Sherri Cheser and seconded by Jeremy Thompson, the board approved by a vote of 5-0 to adjourn at 7:16 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. Robin Filatreau Cochran", written over a horizontal line.

J. Robin Filatreau Cochran, Ed.D. Board Secretary

Approved:

A handwritten signature in blue ink, appearing to read "C. Hamilton", written over a horizontal line.

Curtis Hamilton, Board Chair