



Clays Mill Elementary

October Board Member PTA Meeting

Clays Mill Elementary PTA

October 10, 2023 | 6:00 pm

Clay Mill Elementary Conference Room

Attendance: Grant Davis, Mallory Wood, Sarah Zeller, Brittany Jacobs, Sarah Newman, Nikki Ryles, Margaret Reynolds

Call to Order: 6:02 pm

Approval of Minutes: Brittany motioned, Sarah 2nd

Officer's Reports:

Principal's Report:

- Fall Fun Run was a success
- Upcoming events:
 - Cross age buddy first event in the next week (social/emotional learning time)
 - Book Fair- sign up
 - Real Read Program- signups available
 - Parent Teacher Conferences in October
 - CME was a PBIS Gold Standard in the Spring

President's Report:

- Feedback from Fall Fun Run- a few parents complained about the how set set up the laps

Treasurer's Report: see attachment

Communication Report:

- Newsletter out Friday October 13th
 - Reminder to add how to sign up for Kroger Rewards

Membership Report:

- Membership is up to 206 (all but ~3 teachers have signed up)

Fundraising Report:

Programs Report:

- Special Education subcommittee meets Thursday
- Room Parent Program going along
- PBIS committee is working on achieved Gold Standard again
- Diversity Equity Inclusion and Belonging Committee (DEIB)- going to send out an interest survey to gauge interest on families hosting a Cultural Table for a Family Cultural Night

Committee Chair Reports:

- Fall Fundraiser: Fall Fun Run Recap from October 3rd
 - Waiting to pay invoice until all payments finalized.
 - MyBooster wants us to schedule by next year by 10/12
 - Look into Apex to run our program from Louisville
 - Decision made to explore options

Unfinished Business: N/A

New Business:

- Penguin Patch vs. PTA convention Louisville Company
 - \$500 cancellation fee decision made to keep Penguin Patch for this year/ revisit other company option for next year
 - Need to revisit setup for it to make it more organized
 - Need to ask to use Mrs. Klinker's Wellness time to shop (incentivize by helping with cost for renting roller skates for her to use in Wellness)
 - Need to figure out markup and what potential earnings we could use for Mrs. Klinker
 - Scheduled for 1st week in December
- Fifth Grade Request for end of year
 - Brittany reviewed how we can utilize funds in the budget to help cover some of the cost (in budget review attached)
 - Give \$400 from Celebrations (the amount that is allotted to 5th grade) APPROVED this amount
 - Give \$360 from Recognitions (the amount that is allotted to 5th grade)
 - Is it fair if this is reward and may not include all 5th graders
 - Give \$150 from Holiday Party (the amount that is allotted to 5th grade)
 - Is it fair if this is reward and may not include all 5th graders
 - They will fundraise for any funds they do not get from us and CME will help subsidize anything else
 - Brittany will ask about more accurate cost and will ask if they think all students will earn the reward
 - We can reevaluate how much we can give based on how much of the budget has been used later in the year
 - We can also discuss merging Celebrations and Recognition later in the year
 - Decision made to gather more information before anything else is decided
 - Nikki brought up funding for MSD field trips and can we approve it
 - Discussed in April 2022 but was not discussed when we prepared budget for 23-24
 - Need more information from Mrs. Springate, Nikki will ask for a proposal from her
 - Will revisit December/January

Announcements:

- **JoyCart Delivery:** October 13, 2023 at 7:00 am
- **PTA Board Meeting:** November 14, 2023 at 6:00 pm

Adjournment: 7:18 pm

Chatham Boyer

Secretary Name

Clays Mill Elementary PTA

Monthly Treasurer's Report

September 2023

Beginning Balance 9/1/2023				\$26,532.04
Budget Line	Description	Amount	Year To Date	Budget Comp
Apparel	Monthly Total (income)	279.41	1073.69	2.15%
Fall Fun Run	Monthly Total (income)	35,788.05	33,751.06	1.23%
Kroger Rewards	Monthly Total (income)	763.12	1609.20	.54%
Interest	Bank Interest (income)	3.06	9.30	.23%
Membership	Misc Signup Total	150	1045	4.35%
	<i>Membership (income)</i>	155		
	<i>Membership returned check (expense)</i>	-5		
Celebrations	Bubbles for CATS Incentive Bubble Party (expense)	(172.94)	(172.94)	.04%
Clubs	Harry Potter Wands (expense)	(52.47)	(52.47)	5%
Bank Fees	Returned Check Fee (expense)	(10.00)	(10.00)	50%
Teacher Requests	3x Teacher Reimbursement Requests (expense)	(240)	(398.57)	.11%
Ending Balance 9/30/2023				\$63,040.27

Clays Mill Elementary PTA

Monthly Treasurer's Report

September 2023

Outstanding Checks/Deposits Already Included in Ending Balance **+\$1,051.89**

Check #	Amount	Check #	Amount
2213	\$3.50	2267	\$80
2289	\$27	2343	\$75
2416	\$154.61	2422	\$80
Deposit	\$1,472		

Budget Concerns, Comments, & Notes

Fall Fun Run finances are still wrapping up. We have another \$8,761.35 already deposited the first of October but also owe \$11,155.23. It will still take another couple of weeks to finalize all of the payments, but as of 10/6/2023 our total profit is \$31,357.18. That may seem a couple thousand less than what you were expecting, when fundraised totals were being discussed throughout the fundraiser, the \$2,000 base cost wasn't being taken into account. This is still \$3,857.18 more than what we wrote into the budget! I do expect a few more expenses to come through....like reimbursement receipts for the finish line... looking at you Margaret, Nikki, & Becca!

The 5th Grade class has submitted a request for the PTA to help fund their end of the year reward for kiddos that read 20 chapter books (2 a month) from a variety of genres. Any kiddo that meets this challenge will be rewarded with a trip to Sky Zone. They need \$1,200, which is more than we can do, but if we pull money from Celebrations, Recognition, & 5th Grade Homeroom Holiday Parties, we should be able to provide at least half of what they need.

Celebrations: \$4,000.00 Budget. **Proposed:** 40% should go to school wide celebrations and 10% for each grade to use for grade level celebrations. That would allow 5th grade \$400 in the celebrations budget. This leaves \$1600 enough for school wide celebrations. 500-700 will go to the end of the year carnival and approximately \$100/month can help with monthly celebrations. knowing we are wanting to get more involved with monthly celebrations?

Potential Donation from Celebrations - \$400

Recognition: \$1,200.00 Budget. **Proposed:** 40% to school wide/misc, 30% to Kindergarten & 30% to 5th grade. This budget was not used last year by either grade. Are there any recognition opportunities I am not thinking of? Is it fair to let the 5th graders use this towards a specific reward when it is supposed to go towards recognition of the entire grade?

Potential Donation from Recognition - \$360

Holiday Party: \$50/classroom (25 per party).Is it fair to let the 5th graders use this towards a specific reward when it is supposed to go towards parties for the entire grade?

Potential Donation from Holiday Party - \$150

