



# Parent Superintendent Advisory Committee

May 25, 2023 | 8:30 a.m. - 9:45 a.m.

## Meeting Minutes

- Welcome & Introductions
  - Meeting Attendees:
    - TTUSD Representatives: Superintendent Carmen Ghysels, Kerstin Kramer, Amber Burke
    - Parent Representatives: Cory Allison (TLE), Lisa Archer (NTHS), Stephanie Bragg (THS), Megan Evans (ACMS), Kate Gladman (GES), Annie MacFadyen (DTE), Christine Ryan (KBE), Lisa Smith (NTHS)
- District Updates - Superintendent Carmen Ghysels
  - TTUSD has recently filled several open positions, including Sierra High School, Truckee High School, and Truckee Elementary principals.
  - TTUSD staff presented a first draft of the 2026 Strategic Plan Framework at the 5/17 board meeting. Staff collected comments from the Board, and a final survey is currently open for families, students, and staff to give feedback. An updated draft will be presented to the Board on 6/7 as an action item in hopes of getting the Framework approved.
  - TTUSD staff will present results from the calendar survey at the 6/7 board meeting with some proposed calendars for the 24/25 school year. We had over 1,700 responses to the survey.
- Overview of LCAP Survey Results - Kerstin Kramer
  - [Link to Presentation](#)
  - Assistant Superintendent Kerstin Kramer explained there are a number of strategic planning documents the district creates and utilizes as guiding principles, all of which are centered around students.
    - Strategic Plan | District-wide
    - Local Control and Accountability Plan (LCAP) | District-wide
    - School Site Accountability Plans | School Site
    - Department/Grade Level Teams Plans | School Site

- Individual Learning Plans | School Site
  - The LCAP is a 3-year plan, and we are currently finishing the second year within this plan. Next year we'll work on creating a new 3-year plan that will begin in the 24/25 school year.
  - Mrs. Kramer reviewed the goals outlined in the current LCAP and highlighted levels of progress. Since this is a 3-year plan, three are still goals that are being worked on.
  - TTUSD conducted an LCAP survey through Hanover Research, which had 972 responses from students, parents, and staff members.
  - Three main takeaways were highlighted:
    - Examine schools' climate and culture to address concerns related to bullying among students and promote positive relationships between students and staff members.
    - Provide increased opportunities for staff members to participate in high-quality professional development opportunities.
    - Explore ways to engage parents and staff in school- and district-level decision-making processes.
  - A few parent comments included:
    - Make sure TTUSD checks in with staff on what is and how to implement high-quality professional development.
    - Discussion around vaping - the issue came out of the comments from the survey
    - Can TTUSD provide resources for and normalize concerns around fatigue and lack of focus that many parents are seeing in their children when it comes to education?
- Facilities Master Plan Feedback Sessions
  - TTUSD has begun feedback sessions to collect input on the upcoming Facilities Master Plan, a 5-7 year document that outlines long-term strategic goals for developing and enhancing TTUSD's physical infrastructure, ensuring our facilities can support and meet the needs of our students and community. Listening sessions have taken place at the school sites with site counsels, and a community partner meeting will occur in mid-June. Additionally, there will be larger community input sessions in the fall.
- Family & Community Engagement Fishbone Activity Scheduled for June meeting.
  - The categories we're looking for your feedback on are:
    - School Staff Professional Development
    - Building Family Capacity
    - Impacting Student Academics
    - Impacting School Climate & Culture
  - Encouraged committee members to think about ideas and areas where TTUSD can work to improve in each of these categories.
- Parent Roundtable - School Updates

- ACMS: Testing taking place this week, 8th grade promotion is coming up, and the end of school is feeling really fun and “normal” after the last few years.
  - THS: Robotics and Tech expansion at THS and ACMS
  - DTE: It’s been a fun and normal end of the year. The Nelson Nordic Challenge was a full success and brought in almost \$10,000 to the PTO. And the end-of-school-year play is coming up.
  - NTHS: The spring band concert was great and bittersweet since one of the bands won’t be offered again next year. Graduation is coming up, kids are digging deep to stay focused for the last few weeks of the year.
  - KBE: Family Dinner and Reading night was wonderful, finally took place after being delayed due to March weather. They worked with the Boys & Girls Club on the event, and it was amazing to see the community come together. It is inspiring more joint events in the future. Christine attended the Facilities Master Plan school site meeting, which was great. There are lots of fun things going on for the end of the year. Still struggling with field trip transportation - the PTO was able to apply for grants to obtain funds to pay for transportation.
    - Amber & Chrstinee will follow up on some pain points families encounter with the volunteer sign-up process.
  - GES: It’s been a fun end of the year, especially with lots of stuff for the 5th graders, including their overnight field trip. There is an open house and Kermes on June 1st. There is also a science fair and talent show, and beach day at West End Beach for the entire school. It feels like a normal end of school.
  - THS: The Evening of Excellence is next week. Seniors are invited, and the community scholarships will be awarded with lots of money coming from the community, which is wonderful to see.
  - TLE: They are currently doing their testing. There are lots of fun field trips and performances coming up, and the first-grade performance is this afternoon.
- Adjourned