



Parent Superintendent Advisory Committee

June 8, 2023 | 8:30 a.m. - 10:00 a.m.

Alder Creek Middle School

Meeting Minutes

- Welcome & Introductions
 - Meeting Attendees:
 - TTUSD Representatives: Superintendent Carmen Ghysels, Amber Burke
 - Parent Representatives: Lisa Archer (NTHS), Kate Gladman (GES), Stephanie Bragg (THS), Megan Evans (ACMS), Annie MacFadyen (DTE), Christine Ryan (KBE)
- Family & Community Engagement Fishbone Activity - Amber Burke
 - The committee provided feedback on two community engagement topics:
 - Impacting Student Academics
 - Explore an academic center (MTSS), which could include peer tutoring
 - Need follow-up opportunities for parents and teachers to connect at the fall events. There really aren't structured events again until the end of the year.
 - At parent/teacher meetings (Back to School Night, Parent Teacher Conferences), parents need more time to speak to teachers, and these events only provide a few minutes
 - Identify families who could use a little more assistance in advance and provide guidance to them at the events
 - Consistency
 - How are district and administrative staff connecting with families, a lot of it is through teachers.
 - Principal Coffees, etc.
 - Need to get parents there that don't normally attend.
 - Childcare Services

- Could the district identify families that are willing to help with childcare (not endorsed by TTUSD) that could be on a list to call if a parent needs help while they are attending a school function?
 - Expand the Community Liason Program
 - Link Crew at the Middle Schools (Principal Led)
 - Ways for older kids to speak to incoming classes to ease concerns
 - Ex. ACMS students talking to 5th graders about their experience
- Building Family Capacity
 - Provide information at transition points (TK/K, new to the district, changing schools)
 - Explore a TTUSD Intake Center where families can come to register, get information, etc.
 - Include translation services
 - PTO and Parent Liaisons
 - Parents trust parents and get a lot of their information from other parents. So how can we build a network of parents to help communicate information?
 - Continue collaborations with Sierra Community House
 - Leverage community events and have a TTUSD presence at them to relay information
 - Family Room - community hub
 - Spanish translations are a little too formal
 - Working with local churches to provide them with information and resources for their congregations, specifically the Spanish-speaking community
- The committee will review two other community engagement topics at the September meeting: School Staff Professional Development and Impacting School Climate & Culture
- 24/25 School Calendar Update - Amber Burke
 - Amber presented on the 2024/25 school calendar at the [6/7/23 board meeting](#)
 - Staff brought the Board of Trustees [two calendar options](#) for review as an action item and presented the results of the School Calendar Survey.
 - The board directed staff to bring both calendars back to the 6/21 meeting, where they will vote on one of them. The Trustees are hoping to hear family feedback in the next two weeks.
 - TTUSD will send an email to families to make sure they know the vote is happening on 6/21. It was also suggested that we include communications on high school sports starting earlier in August, so the early start aligns with that. Perhaps make a chart that outlines points on each calendar.

- Discussed inviting a parent to join each Weather Watch so they can see how the decisions are made.
- Strategic Plan Review - Superintendent Carmen Ghysels
 - The Strategic Plan Framework was approved at the 6/7 board meeting. Thank you to all the PSAC parents who participated in the Task Force.
- 23/24 School Year - Review of who is interested in staying on the committee and as which school representative.
 - Most PSAC participants are interested in joining the committee next year.
 - Christine (KBE), Megan (THS), Annie (ACMS), Lisa (NTHS), Kate (GES)
 - They will send recommendations for anyone else that staff could reach out to.
 - Staff will also touch base with principals for member recommendations and for High School students that can join next year.
- District Updates - Superintendent Carmen Ghysels
 - Reviewed the Athletic Policy discussion that took place at the 6/7 board meeting.
 - New principals at Sierra High School and Truckee High School.
- Parent Roundtable - School Updates
- Adjourned