School Parent and Family Engagement Policy
Donner Trail Elementary School
Updated and Approved - January 2023

Donner Trail Elementary agrees to implement the following engagement practices, in keeping with Tahoe Truckee Unified School District's Policy (6020) for Meaningful Family Engagement:

The school provides parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children by:

- Regular meetings between parents and teachers (at SSTs, parent-teacher conferences, etc.) and at whole school data conferences between families and teachers, grade level workshops.
- We support all our parents through regular meetings that encompass all the data and curricular needs of our students. The meetings go from the whole school level to the one-on-one level depending on what our families need.
- Regular times are scheduled to meet with the Superintendent CLO and principal to meet with parents.

The school supports a partnership among staff, parents, and the community to improve student academic achievement and engage parents in meaningful interactions with the school by:

- Regular meetings between parents and teachers (at SSTs, parent-teacher conferences, etc.) and at whole school data conferences between families and teachers, grade level workshops.

Families and school staff engage in regular, two-way, meaningful communication about student learning. The school communicates to families about the School Parent and Family Engagement Policy by:

- Convening an annual meeting, at a convenient time, to which all parents shall be invited and encouraged to attend, to inform parents of their school's program and the right of parents to be involved. (Back to School Night)
- Use of an automated messaging system with regular updates from the teachers and principals.
- Personal communication from teachers and staff via email, text, and

Families are actively involved as volunteers and audiences at the school or in other locations to support students and school programs. The school provides opportunities for families to volunteer in classrooms and other school activities by:

- Donner Trail has a Parent Teacher Organization (PTO) that supports teachers in getting volunteers.
- Donner Trail has a school secretary who assists families in getting the resources they need or connecting with their child's teacher.
- Donner Trail teachers and staff regularly communicate volunteer needs with parents.

Families are involved with their children in learning activities at home, including homework and other curriculum-linked activities and decisions. The school provides parents with materials and training to help them work with their children to improve their children's achievement by:

- Teachers send home materials for parents to use such as online portal access, curriculum resources, books, flashcards, etc. to support learning.
- School staff regularly invites the Nevada County library to distribute books to students to support reading at home.

Families and school staff are equal partners in decisions that affect children and families and together inform and create policies, practices, and programs. With the assistance of parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners by:

- Donner Trail holds training for parents at a needs-basis when needs are communicated to staff and/or teachers.
- Asking parents and parent leaders to share needs/requests at parent-leader meetings.
- Parents indicate which types of workshops they would like to have at School Site Council meetings.

The school provides opportunities for regular meetings with a flexible schedule that allows parents to participate in decisions relating to the education of their children by:

- We hold SSC at a regular time during the school year, typically on the 4th Tuesday of each month.
- Coffee with the Superintendent CLO and principal to meet at least once per year.

- The school involves parents in an organized, ongoing, and timely way, in the planning and review of the School Plan for Student Achievement (SPSA)

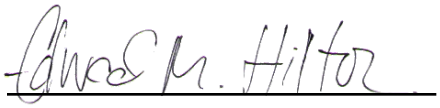
The school provides opportunities for regular meetings with a flexible schedule that allows parents to participate in decisions relating to the School Parent and Family Engagement Policy by:

- Sharing the policy at the Back to School Night.
- Asking for other engagement ideas or opportunities.
- Asking Parent leaders for feedback
- Asking SSC for feedback at SSC meeting.

Adoption

This policy was adopted by Donner Trail on January xx, 2023 and will remain in effect until updated annually by the School Site Council.

The school will distribute this policy to all parents on or before September 30 of each school year.

Edward M. Hilton		January 30, 2022
Name of Principal	Signature of Principal	Date