

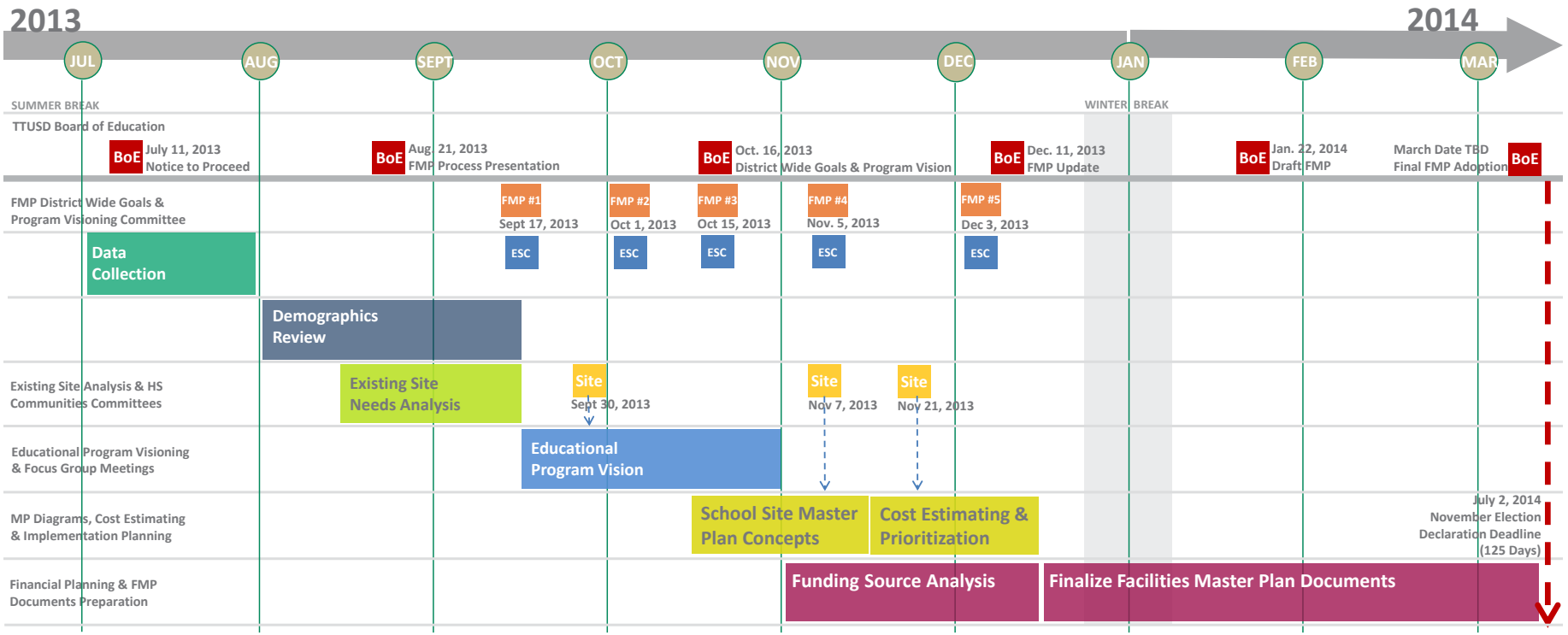
APPENDIX | SECTION 6

6.1 | DETAILED FMP SCHEDULE

Tahoe-Truckee Unified School District

Facilities Master Plan – Proposed Program Schedule

TIMELINE 2013-2014



KEY

- FMP — District Wide Committee
- ESC — Executive Steering Committee
- BoE — Meet with TTUSD Board of Education
- Site — North Lake Tahoe & Truckee High School Communities Committees

PROPOSED MEETINGS

Board of Education
(1) July 11, 2013
Notice to Proceed
(1) August 21, 2013
FMP Process
(1) October 16, 2013
Ed. Spec's Vision
(2) Dec. 2013 & Jan. 2014
Present Master Plan

Facilities Master Plan Committee
(Meets every 2 to 4 weeks during the FMP process)

5 TOTAL Meetings

North Lake Tahoe & Truckee High School Communities Committees
5 Elementary Schools
2 Middle Schools
3 High Schools (2 Comprehensive HS & 1 Cont. HS)

10 SITES Total
Mtg #1 – District Wide Goals & Local Community Desires
Mtg #2 – Community Townhall & Draft School Site Master Plans

FMP COMMITTEE MEETING MINUTES

6.2 | FMP COMMITTEE MEETING MINUTES

MEETING #1

LPA
1548 Eureka Road, Suite 101, Roseville, California 95661
p. 916.772.4300 f. 916.772.4330
w. lpainc.com e. lpa@lpainc.com

October 9, 2013

MEETING MINUTES NO. 1
TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN
FACILITIES MASTER PLAN COMMITTEE MEETING
LPA PROJECT NO. 13100.10

DATE: September 17, 2013
TIME: 5:30pm – 7:30pm
PLACE: Board Room

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT	DISTRIBUTION	CONSULTANTS
Rob Leri, TTUSD	Via website posting	(as indicated)
John Britto, TTUSD		
Anna Klovstad, TTUSD		
Jim Kisel, LPA		
Steve Newsom, LPA		
36 Committee Members		

DISCUSSION ITEMS

ACTION	ITEM NO.		DUE DATE
	1.01	**Introductions & Committee Welcome** a. Rob Leri opened the meeting. b. Jim Kisel and Steve Newsom presented the PowerPoint covering the following topics: • **FMP Team / Process Overview** • **Facilities Needs Assessment Process & LPA Site Observations** • **Educational Program Opportunities - Thought Starters**	
	1.02	**"If You Could Dream" - Small Group Activity** a. The Committee was divided into six groups and given the task of answering the following two questions: • What are your goals for the FMP process? • What are the Educational Vision and Concepts you think the FMP process should examine?	

ACTION	ITEM NO.		DUE DATE
	1.03	**Present Back - Group Responses** a. Add ASB at 2 High School campuses to future meeting – engage the students. b. In FMP document, talk about how students are engaged…it begins with them. c. Training the future workforce to be able to stay in the community, not hire from outside. d. Bring Middle Class back – they can have a future in this community. e. Desire for businesses to relocate, based on excellence of education system. f. Maximize Environmental Education opportunities. g. Incorporate the benefit of location into facilities and educational opportunities for students. h. What would South Lake Tahoe SD do differently, now that construction program is completed? i. Consolidation of schools? j. Welcoming to parents and families to use the schools. k. See outside from inside – sustainable connection to the environment. l. What do they want? What do they need? m. How do they pay for it? n. Don't reinvent the wheel o. Shared space/programs p. No redundancy q. Joint Use r. Bond is for the whole community – not just parents with children in the District. s. Address needs of ALL students. t. Multi-cultural community u. Maximize learning opportunities for ALL kids v. Equal opportunities w. Social spaces for kids. See also the images of the Group Responses.	
	1.04	**Next Steps** a. Next Meeting – October 1, 2013	

Submitted by: Steve Newsom, AIA

6.2 | FMP COMMITTEE MEETING MINUTES

TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT
Facilities Master Plan Committee
District-Wide Master Plan
Sign-in Sheet
September 17, 2013

Printed Name	School/Department/Affiliation	E-mail Address
Sydney Dion	DO / Teacher	sdion@ttusd.org
Corine Harvey	DO Admin	charvey@ttusd.org
Heather Urrea Sullivan	teacher	heatherjirreasullivan@gmail.com
Edward Hilton	Teacher	ehilton@ttusd.org
Doug Gadow	CATT	doug@linchpinse.com
Sandy E. Hall	NLTRA	Sandy@PureTahoeNorth.com
BOB BOLTON	TCPUD	BBOLTON@TCPUD.org
Stephanie Foucek	Tahoe Lake	sfoucek@ttusd.org
RANDY HILL	DISTRICT	RW.HILL@LTOL.COM
Gaylan Larson	DISTRICT	Gaylan.G20@gmail.com
John Carlson	THS	Jecarlson@ttusd.org
ANNA KLOVSTAD	FACILITIES	AKLOVSTAD@TTUSD.ORG
JOHN BRITTO	"	jbritto@ttusd.org

Please Print Neatly -- Thank You.

6.2 | FMP COMMITTEE MEETING MINUTES

TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT
Executive Steering Committee
District-Wide Master Plan
Sign-in Sheet
September 17, 2013

Printed Name	School/Department/Affiliation	E-mail Address
JIM KISEL	LPA	JKISEL@LPAINC.COM
STEVE NEWSOM	LPA	SNEWSOM@LPAINC.COM
DAN O'GORMAN	T.D.R.P.U.D.	DANO@TDRPUD.COM
DAVE Ferrari	Sierra College	dave_ferrari@hotmail.com
NIK FERTITTA	THS	nfertitta@ttusd.org
CINDY GUSTAFSON	TCPUD	cindyg@tcpud.org
RON TREABESS	NLTRA	Ron@GoTahoeNorth.com
PATRICK FLORA	TOWN Truckee	patrick@svcinc.net
Todd Rivera	TTUSD	trivera@ttusd.org
Beth Nordby	Tahoe Lake	bnordby@ttusd.org
Sue Lowder	THS	slowder@ttusd.org
Sara Colborn	DO NTS NTHS	scolborn@ttusd.org
Betsy Ford	TE	bford@ttusd.org
Mike Mandelson	NTHS	mmandelson@ttusd.org
JOHN MANOCCHIO	CHAMBER	JOHN.MANOCCHIO@YAHOO.COM
LINDA BENDOCK	NTS	lbendock@ttusd.org
JOHN SNAFFER	TDRPD	JSNAFFER@TDRPD.ORG
Ricci Fisher	TTUSD	sfisher@ttusd
MINDY CARBAJAL	BGCNLT	mcarbajal@bgcnlt.org
Alex Terrazas	Town of Truckee	aterrazas@townoftruckee.com
Alison Plapp	TTUSD - NTS PARENT	aplapp@ttusd.org
Alex Herrera		ajh49@cornell.edu
Bob Guntert	TTUSD-Maint	rguntert@TTUSD.ORG
DAVE CURRY	TTUSD - ADMIN	dcurry@ttusd.org
Rebecca Maas	TTUSD	rmaas@ttusd.org
Alison Elder	Parent	tahoe@alisonelder.com

Please Print Neatly -- Thank You.

6.2 | FMP COMMITTEE MEETING MINUTES

TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT
Facilities Master Plan Committee
District-Wide Master Plan
Sign-in Sheet
September 17, 2013

Printed Name	School/Department/Affiliation	E-mail Address
Valerie Sm	TES	

Please Print Neatly -- Thank You.

6.2 | FMP COMMITTEE MEETING MINUTES

MEETING #2

LPA
1548 Eureka Road, Suite 101, Roseville, California 95661
p. 916.772.4300 f. 916.772.4330
w. lpainc.com e. lpa@lpainc.com

October 3, 2013

MEETING MINUTES NO. 2
TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN
FACILITIES MASTER PLAN COMMITTEE MEETING
LPA PROJECT NO. 13100.10

DATE: October 1, 2013
TIME: 6:00pm – 8pm
PLACE: Board Room

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT
Rob Leri, TTUSD
John Britto, TTUSD
Rob Koster, TTUSD
Anna Klovstad, TTUSD
Jim Kisel, LPA
Steve Newsom, LPA
35 Committee Members

DISTRIBUTION
Via website posting

CONSULTANTS
(as indicated)

DISCUSSION ITEMS

ACTION	ITEM NO.	DUE DATE

2.01 **Introductions & Committee Welcome**
- a. Rob opened the meeting.
- b. Steve Newsom gave introductions and walked through agenda.

2.02 **Draft Guiding Principles**
- a. Jim Kisel presented draft guiding principles. These were well received, with suggested edits to 7th principle Gaylan Larson mentioned there should be a distinction between needs vs. wants and CTE spaces for courses that don't exist yet.

2.03 **FMP Activities Update**
- a. Verify if square footage includes portables.
- b. Consider frontage improvements along Donner Pass Rd.
- c. Bears are an issue throughout District.
- d. Check on possible structural upgrades due to snow load. Todd Rivera indicated a structural analysis has been done, and District applied for FEMA grants and will be doing some improvements and some have already been done.
- e. Jim Kisel and Steve Newsom presented the Elementary School site assessments and opportunities. The Secondary schools will be presented at an upcoming FMP meeting.

ACTION	ITEM NO.	DUE DATE

Additional items noted by committee members:

f. Donner Trail ES:
- No Performing Arts capability.
- Kitchen is not commercial.
- Corridor between MPR and Classrooms functions as a Classroom.
- School gets excessive snow - have to tunnel out some years.
- No desire for heated walks.

g. Glenshire ES:
- Portable ramps need repair. 16 portables (not 15) per John Britto.
- Make it more available to neighborhood.
- Too many spaces used for storage in lieu of small group areas.
- Grow Dome location? Typical request at all Elementary Schools.

h. Kings Beach ES:
- TRPA possible issues with future projects?
- Need Restrooms in remote areas of site.

i. Tahoe Lake ES:
- We will provide two (2) options - min and max.

j. Truckee ES:
- Snow accumulation on flat roof could be structural problem.
- Wooded area on south slope is a garden and par course - if we build there, maybe garden could go elsewhere?
- Is I-80 a scenic by-way? Could affect removal of trees.
- Kinders and Classrooms are all undersized.

2.04 **Small Group Activity**
- a. Each group developed and presented responses to the questions given. See attached images.

2.06 **Next Steps**
- a. Next FMP Meeting is scheduled for October 15.

Submitted by: Steve Newsom, LPA

6.2 | FMP COMMITTEE MEETING MINUTES

TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT
Facilities Master Plan Committee
District-Wide Master Plan
Sign-in Sheet
October 1, 2013

Printed Name	School/Department/Affiliation	Present? Yes/No	E-mail Address
Alex Herrera	Parent		
Alison Elder	Parent		
Alison Plapp	North Tahoe HS		aplapp@ttusd.org
Anna Klovstad	Facilities		
Beth Nordby	Tahoe Lake ES		
Betsy Ford	Truckee ES		efo[illegible]@ttusd.org
Bob Bolton	TCPUD		[illegible]@tcpud.org
Bob Guntar	TTUSD - Maint		
Cindy Gustafson	TCPUD		
Corine Harvey	D.O./ Admin		
Dan O'Gorman	TDRPD		
Dave Curry	TTUSD - Admin		D Curry
Dave Ferrari	Sierra College		
Doug Gadon	CATT		
Gaylan Larson	District		
Heather Urrea Sullivan	Teacher		heather.urreasullivan@gmail.com
John Britto	Facilities		
John Carlson	Truckee HS	Yes	Jecarlson@ttusd.org
John Manocchio	Chamber	Yes	John.Manocchio@tahoe.com
John Shaffer	TDRPD	Yes	
Linda Bendoch	North Tahoe HS	yes	lbendoch@ttusd.org
Mike Mendelson	North Tahoe HS	yes	mmendelson@ttusd.org
Mindy Garbajal	BGCNLT		
Nik Fertitta	Truckee HS		nfertitta@ttusd.org
Patrick Flora	Town of Truckee		
Randy Hill	District		
Rebecca Maas	TTUSD	yes	rmaas@ttusd.org
Ricci Fisker	District	yes	rfisker@ttusd.org
Ron Treabess	NLTRA	yes	ron@puretahoenorth.com
Sandy E. Hall	NLTRA	yes	Sandy@puretahoenorth.com
Sara Colborn	DO/NTS/NTHS	yes	Scolborn@ttusd.org
Stephanie Foucek	Tahoe Lake ES	yes	sfoucek@ttusd.org
Sue Lowder	Truckee HS	yes	
Sydney Dion	D.O./Teacher	yes	sdion@ttusd.org
Todd Rivera	District	yes	
Valerie Simpson	Truckee ES	yes	
Laura Brown	Ex Ed	yes	exed@tcf.net
[illegible]	TSI		
[illegible]	TTUSD		
Jim Kisel	LPA		
David Manahama	SEFS		dmanahan@truckeecharterschool.org
Alex Terrazas	Town of Truckee		

Valerie Simpson TES

Please Print Neatly -- Thank You

10.1.13
FMP MEETING
SIGN-IN

NAME	AFFILIATION	EMAIL
Bridget Cornell	– TRPA	bcornell@trpa.org
Tom Gemmet	TTUSD	
Heather Urrea Sullivan		heather.urreasullivan
Beth Nordby	TLE	bnordby@ttusd.org

6.2 | FMP COMMITTEE MEETING MINUTES

MEETING #3

LPA
1548 Eureka Road, Suite 101, Roseville, California 95661
p. 916.772.4300 f. 916.772.4330
w. lpainc.com e. lpa@lpainc.com

November 6, 2013

MEETING MINUTES NO. 3
TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN
FACILITIES MASTER PLAN COMMITTEE MEETING
LPA PROJECT NO. 13100.10

DATE: October 15, 2013
TIME: 6:00pm – 8pm
PLACE: Board Room

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT	DISTRIBUTION	CONSULTANTS
Rob Leri, TTUSD	Via website posting	(as indicated)
John Britto, TTUSD		
Rob Koster, TTUSD		
Anna Klovstad, TTUSD		
Jim Kisel, LPA		
Steve Newsom, LPA		
35 Committee Members		

DISCUSSION ITEMS

ACTION	ITEM NO.		DUE DATE
	3.01	RL opened meeting and gave updated information on upcoming Board study sessions. SN presented mechanical and electrical engineering assessment process and ASB meeting information. JK presented site diagrams	
	3.02	**SELS Charter ES** a. Donner Trail • No one attending works there. • Question asked about amount of money spent vs. number of students affected. • DTES has a small number of students. JK said that the prioritization process will address that. • Question regarding expansion, since there is a lottery to get into the program. • The site has limitations, including septic system. • New addition would accommodate about 72 students. • Anna said this solution would dramatically improve safety and program needs. • Randy asked if it is appropriate to break down the cost per student. JK said we can do that as part of the prioritization process, and the FMP Committee can prioritize the sites district wide. • Comment regarding a concern over per student cost analysis, because it is difficult to compare a campus with additions vs. a campus just getting	

ACTION	ITEM NO.		DUE DATE
		modernization.	
		b. Glenshire • Question regarding Learning Courts - enclosed? JK explained the heated paving. • JK explained new construction timing and avoidance of interim housing costs. • Comment regarding the benefit of having classrooms in a centralized location - staff able to see each other and collaborate more.	
		c. Kings Beach ES • Staff member likes it. • Addresses security and stray bears. • Security fencing may be needed between existing building and Boys & Girls Club bldg. • JK explained parking and hard court layouts.	
		d. Tahoe Lake ES • Question regarding snow removal on hard courts. Need to accommodate snow removal equipment, which is very large. • Question regarding relocating the school and selling this site due to high value of the real estate and the ADA challenges. RL stated that the Board would have to consider that. No one from this school present.	
		e. Truckee ES • Concerns regarding grade breaks at hard courts and fields. • Principal expressed concerns about Kinder travel time and cafeteria on the other side of court. They'd like to relocate food service to address this. • JK asked if P.E. room is needed, since it's not at any other school. They'd like to retain a CR for this function. This will be discussed at 1:1 meeting. • Question regarding building multi-story. JK explained the new additions floor levels. Can we build a second floor on Kinder addition. JK said we can sketch ideas at 1:1 meeting. • Request to build multi-story building more centrally located in E-W orientation.	
	3.03	**MS / HS Facilities & Program Needs Assessment** a. Alder Creek MS • JK asked if it is a concern not being organized by grades. One person said yes, due to sixth graders and eighth graders co-mingling. It is possible to use the east wing as more of a sixth grade wing. • Question regarding space used previously for CBC program, which is currently storage. This space is only large enough for 1-2 labs, which could reduce some of the new construction. • Comment regarding sixth graders already mixing with eighth graders in a Math program. • Concern regarding food service and noise in halls.	

6.2 | FMP COMMITTEE MEETING MINUTES

ACTION	ITEM NO.	DUE DATE

- JK discussed east parking lot and potential for secure lobby on south side. Concern over traffic currently happening on Alder Dr., which shuts down the street. JK proposed having auto drop off on Comstock and buses only on Alder.

b. North Tahoe School
- Desire for additional indoor fitness facility. This could be less expensive than a new Gym. JK expressed concerns over the perception of a third Gym, but a properly sized Fitness Room could accommodate the need.
- Comment regarding size of existing staff rooms - very large and could be reduced to provide CR space.

c. North Tahoe HS
- Three staff members from this school here.
- Ability to provide Distance Learning is appreciated.
- Better identification of the Gym entry is requested.

d. TTHS
- Attendee expressed concern regarding drainage if fields are relocated.
- Comment supporting improving athletic fields.
- A comment regarding this school not having equal facilities of high schools in other districts.
- RL requested a plan that does not require relocation of the stadium.
- Message received is to create a plan that does not require relocation of the stadium.
- Makes sense to relocate the Maintenance facilities from their current location. Joint use expressed as an important opportunity.
- Question regarding Food Service philosophy. JK said that it is being looked at on a site by site basis.
- Concern regarding HS and ES students mixing. JK said field would have fencing separating HS and ES outdoor spaces.

e. Sierra HS

f. SELS

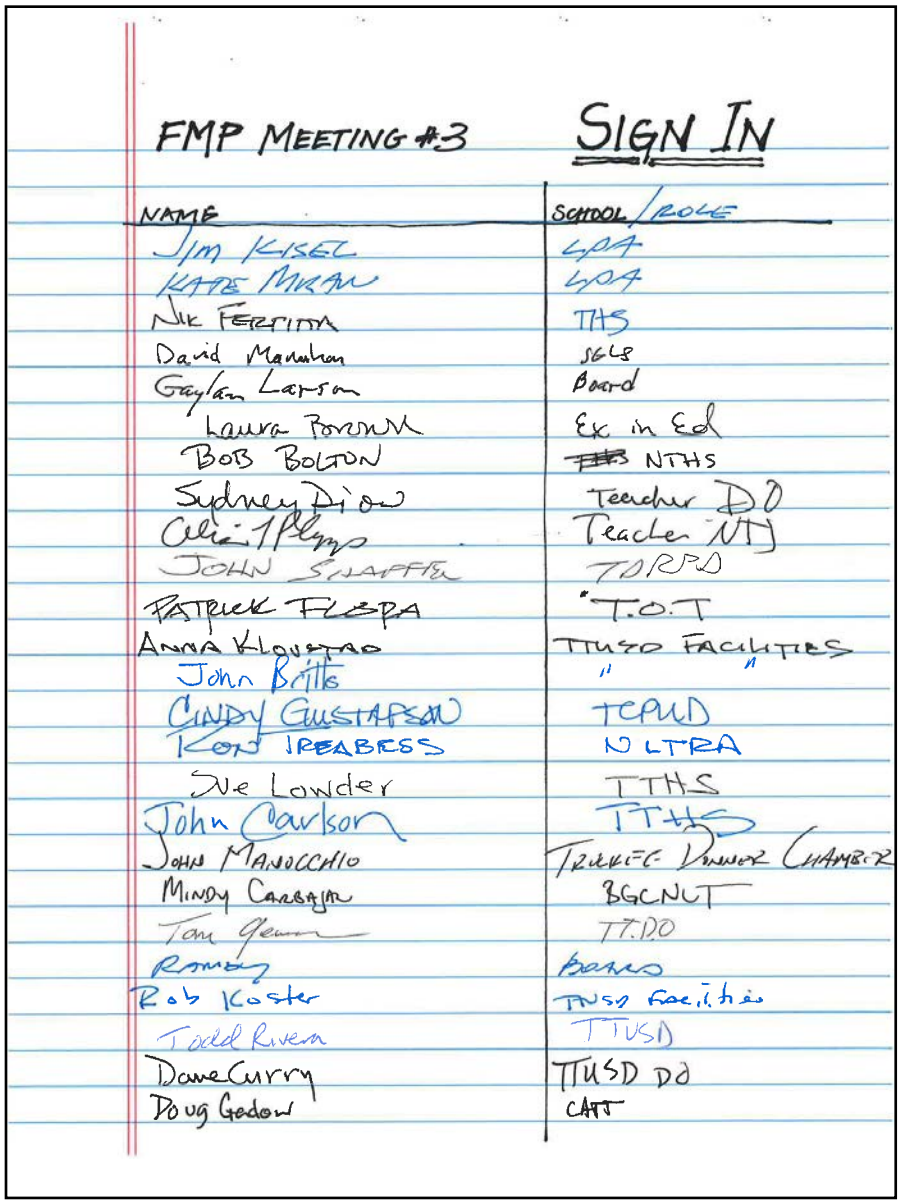
3.04 **HS Program Opportunities**

3.05 **HS Master Plan Concepts Small Group Activity**

3.06 **Next Steps**
- Upcoming meeting dates and next steps.

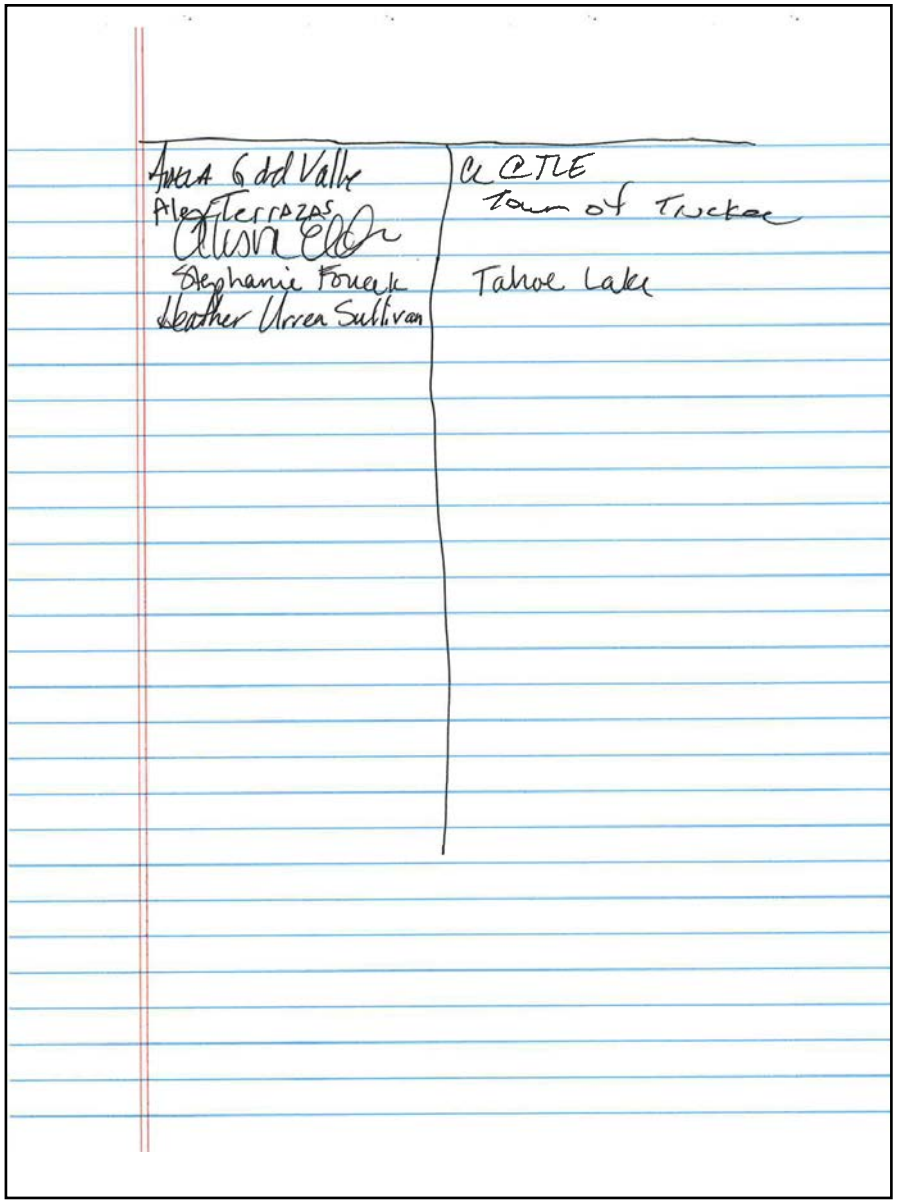
Submitted by: Steve Newsom, LPA

6.2 | FMP COMMITTEE MEETING MINUTES



FMP MEETING #3 — SIGN IN

NAME	SCHOOL / ROLE
Jim Kisel	LPA
Kate Mikan	LPA
Nik Ferrito	THS
David Manahan	SGLS
Gaylan Larson	Board
Laura Bowman	Ex in Ed
Bob Bolton	~~TBS~~ NTHS
Sydney Dion	Teacher DO
Celia Plemp	Teacher NTJ
John Shaffer	TDRPS
Patrick Flespa	T.O.T
Anna Klouzard	TTUSD Facilities
John Britts	" "
Cindy Gustafson	TCPUD
Ken Treabess	N LTRA
Sue Lowder	TTHS
John Carlson	TTHS
John Manocchio	Truckee Donner Chamber
Mindy Carbajal	BGCNT
Tom Glenn	TTDO
Romany	Boards
Rob Koster	TUSD facilities
Todd Rivera	TTUSD
Dave Curry	TTUSD DO
Doug Gedow	CATT



Anna Goddard Valle	CL @ TLE
Alex Terrazas	Town of Truckee
Allison Elder	
Stephanie Foucek	Tahoe Lake
Heather Urrea Sullivan	

MEETING #4

LPA

5161 California Avenue, Suite 100, Irvine, California 92617

p. 949.261.1001 f. 949.260.1190
w. lpainc.com e. lpa@lpainc.com

November 20, 2013

MEETING MINUTES NO. 4
TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN
FACILITIES MASTER PLAN COMMITTEE MEETING
LPA PROJECT NO. 13100.10

DATE: November 5, 2013
TIME: 6:00pm – 8:00pm
PLACE: Board Room

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT	DISTRIBUTION	CONSULTANTS
Rob Leri, TTUSD		(as indicated)
Anna Klovstad, TTUSD	All Present	
18 Committee Members		
Jim Kisel, LPA		
Steve Newsom, LPA		

DISCUSSION ITEMS

ACTION	ITEM NO.		DUE DATE
	4.01	RL opened meeting and gave updated info on upcoming Board study sessions SN presented mechanical and electrical engineering assessment process and ASB meeting info JK presented site diagrams...	
	4.02	Donner Trail...no one attending works there. Question asked about amount of money spent vs number of students affected. DTES has a small number of students. JK said that the prioritization process will address that. Question regarding expansion, since there is a lottery to get into the program. The site has limitations, including septic system. New addition would accommodate about 72 students. Anna said this solution would dramatically improve safety and program needs. Randy asked if it is appropriate to break down the cost per student. JK said we can do that as part of the prioritization process, and the FMP Committee can prioritize the sites district wide. Comment regarding a concern over per student cost analysis, because it is difficult to compare a campus with additions vs a campus just getting modernization.	
	4.03	Glenshire....question regarding Learning Courts - enclosed? JK explained the heated paving. Question regarding phasing of construction vs existing portables. JK explained new construction timing and avoidance of interim housing costs. Comment regarding the benefit of having classrooms in a centralized location - staff able to see each other and collaborate more.	

ACTION	ITEM NO.		DUE DATE
	4.04	Kings Beach ES....staff member likes it. Addresses security and stray bears. Security fencing may be needed between existing building and Boys & Girls Club bldg. Jk explained parking and hard court layouts.	
	4.05	Truckee ES....concerns regarding grade breaks at hard courts and fields. Principal expressed concerns about Kinder travel time and cafeteria on the other side of court. They'd like to relocate food service to address this. JK asked if P.E. room is needed, since it's not at any other school. They'd like to retain a CR for this function. This will be discussed at 1:1 meeting. Question regarding building multi-story. JK explained the new additions floor levels. Can we build a second floor on Kinder addition. JK said we can sketch ideas at 1:1 meeting. Request to build multi-story building more centrally located in E-W orientation.	
	4.06	Alder Creek MS....JK asked if it is a concern not being organized by grades. One person said yes, due to sixth graders and eighth graders co-mingling. It is possible to use the east wing as more of a sixth grade wing. Question regarding space used previously for CBC program, which is currently storage. This space is only large enough for 1-2 labs, which could reduce some of the new construction. Comment regarding sixth graders already mixing with eighth graders in a Math program. Concern regarding food service and noise in halls. JK discussed east parking lot and potential for secure lobby on south side. Concern over traffic currently happening on Alder Dr., which shuts down the street. JK proposed auto drop off on Comstock and buses only on Alder.	
	4.07	North Tahoe School....desire for additional indoor fitness facility. Tis could be less expensive than a new Gym. JK was concerned over perception of a third Gym, but a properly sized Fitness Room could meet the need. Comment regarding size of existing staff rooms - very large and could be reduced to provide CR space.	
	4.08	North Tahoe HS...three staff members from this school here. Ability to provide Distance Learning is appreciated. Better identification of the Gym entry is requested.	
	4.09	TTHS....Attendee expressed concern regarding drainage if fields are relocated. Comment supporting improving athletic fields. A comment regarding this school not having equal facilities of high schools in other districts. RL requested a plan that does not require relocation of the stadium. Message received is to create a plan that does not require relocation of the stadium. Makes sense to relocate the Maint facilities from their current location. Joint use expressed as an important opportunity. Question regarding Food Service philosophy. JK said that it is being looked at on a site by site basis. Concern regarding HS and ES students mixing. JK said field would have fencing between HS and ES outdoor spaces.	
	4.10	**Upcoming meeting dates and next steps**	

Submitted by: Steve Newsom, AIA

6.2 | FMP COMMITTEE MEETING MINUTES

TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT
Facilities Master Plan Committee
District-Wide Master Plan
Sign-in Sheet
November 5, 2013

Printed Name	School/Department/Affiliation	Present? Yes/No	E-mail Address
Alex Herrera	Parent		
Alex Terrazas	Town of Truckee		
Alison Elder	Parent		
Alison Plapp	North Tahoe HS	yes	aplapp@ttusd.org
Anna Klovstad	Facilities	Yes	
Beth Nordby	Tahoe Lake ES		
Betsy Ford	Truckee ES	Yes	eford@ttusd.org
Bob Bolton	TCPUD		
Bob Guntar	TTUSD - Maint	Yes	bguntar@TTUSD.org
Cindy Gustafson	TCPUD		
Corine Harvey	D.O./ Admin		
Dan O'Gorman	TDRPD		
Dave Curry	TTUSD - Admin		dcurry@ttusd.org
Dave Ferrari	Sierra College		
Doug Gadon	CATT		
Gaylan Larson	District		
Heather Urrea Sullivan	Teacher		
John Britto	Facilities		
John Carlson	Truckee HS	YES	Jecarlson@ttusd.org
John Manocchio	Chamber		
John Shaffer	TDRPD	YES	JSHAFFER@TDRPD.ORG
Laura Brown	Ex in Ed	Yes	exed@ttsf.net
Linda Bendoch	North Tahoe HS	yes	lbendoch@ttusd.org
Mike Mendelson	North Tahoe HS	yes	mmendelson@ttusd.org
Mindy Carbajal	BGCNLT		
Nik Fertitta	Truckee HS	YES	nfertittae ttusd.org
Patrick Flora	Town of Truckee	Y	
Randy Hill	Board		
Rebecca Maas	TTUSD	Yes	rmaas@ttusd.org
Ricci Fisker	District		
Rob Koster	District		
Rob Leri	Superintendent		
Ron Treabess	NLTRA		
Sandy E. Hall	NLTRA		
Sara Colborn	DO./NTS/NTHS	yes	scolborn@ttusd.org
Stephanie Foucek	Tahoe Lake ES		
Sue Lowder	Truckee HS		
Sydney Dion	D.O./Teacher	yes	Sdion@ttusd.org
Todd Rivera	District		
Tom Gemma	District		
Valerie Sims Simpson	Truckee ES		
Bridget Cornell	TRPA	✓	bcornell@trpa.org
Jim Keiser	LPA	✓	

6.2 | FMP COMMITTEE MEETING MINUTES

MEETING #5

LPA
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December 5, 2013

MEETING MINUTES NO. 5
TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN
FACILITIES MASTER PLAN COMMITTEE MEETING
LPA PROJECT NO. 13100.10

DATE: December 3, 2013
TIME: 6:00pm – 8:00pm
PLACE: Board Room

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT	DISTRIBUTION	CONSULTANTS
Rob Leri, TTUSD	Via District Website	(as indicated)
John Britto, TTUSD		
Anna Klovstad, TTUSD		
Rob Koster, TTUSD		
22 Committee Members		
Jim Kisel, LPA		
Steve Newsom, LPA		

DISCUSSION ITEMS

ACTION	ITEM NO.	DUE DATE
	5.01 **Welcome** a. Rob opened the meeting and presented information to the committee on the upcoming schedule for the District regarding the Master Plan and the Board's potential decision to pursue a local bond.	
	5.02 **FMP Process to Date** a. Steve presented the FMP process to date.	
	5.03 **Funding Source Analysis** a. Ann presented the Funding Source Analysis.	
	5.04 **Overview of Survey and G.O. Bond Process** a. Charles presented the public survey and bond process information.	
	5.05 **Scope of Work Categories/Principal's Priorities/Program Costs** a. Jim presented the scopes of work categories, Principals' priorities and estimated costs. He then explained the prioritization voting process.	
	5.06 **Prioritization Voting & Group Discussion** a. The FMP Committee then cast their votes for scopes of work at individual sites and across the District.	

ACTION	ITEM NO.	DUE DATE
	5.07 **Schedule & Next Steps** a. Jim presented the Next Steps.	

Submitted by: Steve Newsom, AIA

6.2 | FMP COMMITTEE MEETING MINUTES

TAHOE-TRUCKEE UNIFIED SCHOOL DISTRICT
Facilities Master Plan Committee
District-Wide Master Plan
Sign-in Sheet
December 3, 2013

Printed Name	School/Department/Affiliation	Present? Yes/No	E-mail Address
Alex Herrera	Parent	Yes	
Alex Terrazas	Town of Truckee	Yes	
Alison Elder	Parent		
Alison Plapp	North Tahoe HS		
Anna Klovstad	Facilities	Yes	
Beth Nordby	Tahoe Lake ES		
Betsy Ford	Truckee ES		
Bob Bolton	TCPUD		
Bob Guntar	TTUSD - Maint	Yes	
Cindy Gustafson	TCPUD		
Corine Harvey	D.O./ Admin		
Dan O'Gorman	TDRPD		
Dave Curry	TTUSD - Admin		
Dave Ferrari	Sierra College	Here	
Doug Gadon	CATT		
Gaylan Larson	District	X	
Heather Urrea Sullivan	Teacher	X	
John Britto	Facilities	X	
John Carlson	Truckee HS		
John Manocchio	Chamber		
John Shaffer	TDRPD	YES	
Laura Brown	Ex in Ed	X	
Linda Bendoch	North Tahoe HS		
Mike Mendelson	North Tahoe HS		
Mindy Carbajal	BGCNLT		
Nik Fertitta	Truckee HS	YES	
Patrick Flora	Town of Truckee	YES	
Randy Hill	Board	YES	
Rebecca Maas	TTUSD	Yes	
Ricci Fisker	District	Yes	
Rob Koster	District	Yes	
Rob Leri ✓	Superintendent		
Ron Treabess	NLTRA		
Sandy E. Hall	NLTRA		
Sara Colborn	DO./NTS/NTHS		
Stephanie Foucek	Tahoe Lake ES		
Sue Lowder	Truckee HS		
Sydney Dion	D.O./Teacher		
Todd Rivera	District		
Tom Gemma	District		
Valerie Sims ✓	Truckee ES		
Jim KISEL	LPA	YES	
ED HILTON	TTUSD		
JOHN MANOCHIO	TD CHAMBER		
David Manahan	SELS	✓	