



## **SCHOOL BOARD MEETING**

### **Board of Directors**

Erin Markquart, President  
Deb Norris, Vice President  
Paul Williams, Legislative Rep.  
Casey Chamberlain, Member  
Richard Hendricks, Member

### **Mission**

*We believe it is our responsibility to  
ensure the best education for every student,  
every day, in every classroom.*

*We believe in success for  
students and staff every day.*

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### **June 8, 2016 Study Session – Meeting Minutes**

#### **1. Call to Order: 6:00 p.m.**

School Board Vice President, Deb Norris, called the June 8 Meeting of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

**Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain**

Acting Superintendent, Laurie Dent; Acting Assistant Superintendent of Instructional Services, Deb Barlow; Assistant Superintendent of Human Resources; Marc Brouillet; Educational Support Services Officer, Steve Sjolund; Elementary School Support and Improvement Officer, Beth Dykman; K-12 Student Leadership and Community Outreach Program Administrator, John Norlin; Early Learning Program Administrator, Laurie Sjolund; K-12 Math Director, Kelly Denn; Maintenance and Operations Director, Mark Baumgarten; Capital Projects Coordinator, Marina Tanay; SEA President, Gabrielle Wright; Director of ELL/Student Services, Tyler Stiner; Chief Financial Officer, Debbie Campbell; Accounting Manager, Merridith Way; Director of Technology Operations, Kyal Olson; Communications Manager, Sarah Gillispie; Research and Assessment Director, Dan Lysne; Chief Financial Officer, Debbie Campbell; Instructional Services Officer, Michelle Lewis; Special Services Officer, Keoni Smith; Recording Secretary, Bailey Ottenad

Visitors: 1

#### **2. Flag Salute**

#### **3. Approval of Agenda**

Moved by Casey Chamberlain to approve the agenda as presented; Seconded by Paul Williams. Motion passed unanimously.

Educational Support Services Officer, Steve Sjolund, introduced Director of Technology Operations, Kyal Olson, to the School Board.



#### **4. Reports**

##### **a. Alternative Learning Experience Update**

Acting Assistant Superintendent of Instructional Services, Deb Barlow, reported on the different Alternative Learning environments (ALE) offered by the Sumner School District. Deb presented course completion and dropped course data information. This year, both high schools implemented additional requirements for students to take online courses. The District is currently analyzing in-person interaction with online students to encourage a higher pass rate of ALE programs.

##### **b. 24 Credits for College and Career Readiness (24CCC)**

K-12 Math Director, Kelly Denn, updated the School Board on 24CCC, a new set of credit requirements for high school graduation, and how the district is preparing for this. In the Spring of 2015, the district applied for a 2-year waiver to comply with the new graduation requirements to support effective implementation. The class of 2021 (current 7<sup>th</sup> graders) will be the first class held accountable to the new graduation requirements. Kelly outlined how the district is focusing on prevention, intervention, and recovery to ensure graduation for all students.

##### **c. Budget Update**

Chief Financial Officer, Debbie Campbell, gave a 2016-17 School Year budget report. The District began reviewing the budget in November 2015 and core budget work started this past January. Debbie reviewed increased enrollment, staffing, local levy funding, and the new requirement for MSOC money according to RCW 28A.505. A final budget report will be given at the June 22 Board meeting, 1<sup>st</sup> reading of the 2016-17 School Year budget and public hearing at the July 20 Board meeting. Final adoption of the 2016-17 School Year budget is planned for the August 17 Board meeting.

##### **d. Sumner School District Study and Survey Report**

Educational Support Services Officer, Steve Sjolund, Maintenance and Operations Director, Mark Baumgarten and Capital Projects Coordinator, Marina Tanay, presented the Sumner School District Study and Survey Report. The Study and Survey is an analysis of the District's facilities, educational programs and plans, student population projections, capital finance and operating capabilities, and needs for new construction, modernization or replacement of facilities. The School Board will vote on final acceptance of the Study and Survey at the June 22 Board meeting.

##### **e. Instructional Materials Adoption**

ELL and Student Services Director, Tyler Stiner, presented the following instructional materials to the School Board. These materials will go for first reading at the June 22 Board meeting.

**Title:** 50 Essays: A Portable Anthology 4th Edition

**Author:** Samuel Cohen

**Publisher:** Macmillian

**Copyright:** 2014

**Name of class in which the textbook will be used:** AP Language and Composition

**Title:** Blink: The Power of Thinking without Thinking

**Author:** Malcolm Gladwell

**Publisher:** Bay Back Books

**Copyright:** 2007

**Name of class in which the textbook will be used:** AP Language and Composition

**Title:** They Say, I Say: The Moves that Matter in Academic Writing

**Author:** Gerald Graff and Cathy Birkenstein

**Publisher:** W.W. Norton and Co.

**Copyright:** 2015



**Name of class in which the textbook will be used:** AP Language and Composition

**Title:** IB Physics

**Author:** David Homer and Michael Bowen-Jones

**Publisher:** Oxford

**Copyright:** 2014

**Name of class in which the textbook will be used:** IB Physics

**Title:** Kognity Digital textbooks for IB Environmental Systems

**Author:** Senior IBDP ESS educators (per Kognity site)

**Publisher:** Kognity online digital resources

**Copyright:** Updated every year

**Name of class in which the textbook will be used:** IB Environment: Systems and Societies

**Title:** The Job Hunting Handbook

**Author:** Harry Dahstrom

**Publisher:** Dahlstrom & Company, Inc.

**Copyright:** 2014-2015

**Name of class in which the textbook will be used:** Business and Marketing Courses

**Title:** The Lean Start-Up

**Author:** Eric Ries

**Publisher:** Crown Business

**Copyright:** 2013

**Name of class in which the textbook will be used:** Entrepreneur

**Title:** Virtual Business Accounting Simulation

**Author:** N/A

**Publisher:** Knowledge Matters

**Copyright:** 2016

**Name of class in which the textbook will be used:** Accounting I & II

**Title:** Norton Anthology of Short Fiction

**Author:** Richard Bausch and R.V. Cassill

**Publisher:** W.W. Norton & Company

**Copyright:** 2015

**Name of class in which the textbook will be used:** AP English Literature and Composition

## **f. New and Revised Policies and Procedures**

Assistant Superintendent, Marc Brouillet, presented the following new and revised policies and procedures:

- 1400 Meeting Conduct, Order of Business and Quorum
- 1400P Meeting Conduct, Order of Business and Quorum
- 1420 Proposed Agenda and Consent Agenda
- 1420P Proposed Agenda and Consent Agenda
- 1630 Evaluation of the Superintendent
- 3130 District Attendance Areas
- 3141 Choice Transfer of Non-Resident Students
- 3141P Choice Transfer of Non-Resident Students



## 5. Transgender Students

District Legal Counsel reviewed policy and procedure 3211 Transgender Students, accommodations outlined in the law, and balancing the rights and privacy of transgender and non-transgender students and employees with the School Board.

## 6. June 22 Agenda Review

Acting Superintendent, Laurie Dent, reviewed the June 22 Board agenda.

## 7. Board Presentation Planning

This is a time on the agenda when the School Board reviews upcoming presentations and makes requests for future presentations.

## 8. Board Discussion

School Board President, Erin Markquart, thanked Sumner School District staff for everything they do this time of year. Erin said the Board recognizes and appreciates their hard work.

School Board Member, Paul Williams, thanked staff for the presentations and thoughtful answers to questions tonight.

## 9. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Session, RCW 42.30.110(c)(i) and RCW 42.30.140(4)(a), School Board Vice President, Deb Norris, announced the Sumner School Board of Directors would hold an Executive Session for the purposes of discussing a real estate matter, potential litigation, and the contract negotiations. The Board anticipates Executive Session to last 90 minutes and action was not anticipated.

**Meeting Recessed to Executive Session – 7:47 p.m.**

**Meeting Reconvened – 9:13 p.m.**

## 10. Adjournment

Moved by Paul Williams to adjourn the June 8 Study Session; Seconded by Casey Chamberlain. Motion passed unanimously.

**Meeting adjourned: 9:14 p.m.**

Attest: \_\_\_\_\_

**Erin Markquart, President  
Board of Directors**

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**Laurie Dent, Secretary  
Board of Directors**