SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Rep.
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
We believe it is our responsibility to ensure the best education for every student, every day, in every classroom. We believe in success for students and staff every day.

March 10, 2016 Board Retreat – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the March 10 Board Retreat of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Acting Superintendent, Laurie Dent; Secondary School Support and Improvement Officer, Deb Barlow; Human Resources Assistant Superintendent, Marc Brouillet; Chief Financial Officer, Debbie Campbell; Recording Secretary, Bailey Ottenad

Visitors: 0

2. Flag Salute

3. Approval of Agenda

Moved by Paul Williams to approve the agenda as presented; Seconded by Deb Norris. Motion passed unanimously.

4. Financial Report Planning Discussion

Chief Financial Officer, Debbie Campbell, led the School Board in a discussion on the Capital Projects budget, General Fund budget, and how the District will prepare for the future.

Upon completion of the 2007 bond projects, the district had a surplus of nearly $22.6 million to use towards remaining capital facility needs and technology purposes. The remaining surplus went towards a list of additional projects identified as critical capital facility needs throughout the district. This list was reviewed with the School Board. The District has approximately $9 million remaining in the Capital Projects budget which will be used towards projects related to the passage of the February 2016 capital facility bond.

The monthly Budget Status Report included on Regular Board meeting agendas. Per Board policy 6022, 5% must remain in the District's ending fund balance.

The current rental fee schedule was reviewed with the Board and the process for making reservations and collecting rental fees from outside groups and organizations was explained. Business Services and Athletics annually review the fee schedule to determine if adjustments need to be made.

In closing, Debbie discussed the process Administration uses for long-term budget planning in an effort to maintain fiscal responsibility.

5. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Sessions, RCW 42.30.110(g), School Board President, Erin Markquart, announced the Sumner School District Board of Directors would hold an Executive Session for the purposes of discussing the Superintendent's evaluation. The Executive Session would last 20 minutes and action was not anticipated following the session.

Meeting Recessed to Executive Session: 8:32 p.m.

Meeting Reconvened: 8:59 p.m.

6. Adjournment

Moved by Deb Norris that the Board of Directors adjourn the March 10 Board Retreat; Seconded by Casey Chamberlain. Motion passed unanimously.

Meeting adjourned: 9:00 p.m.

_____
Laurie Dent, Secretary
Board of Directors

Attest: _____
Erin Markquart, President
Board of Directors