SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Rep.
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
We believe it is our responsibility to ensure the best education for every student, every day, in every classroom. We believe in success for students and staff every day.

May 4, 2016 Study Session – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the May 4 Meeting of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Richard Hendricks

Acting Superintendent, Laurie Dent; Acting Assistant Superintendent of Instructional Services, Deb Barlow; Assistant Superintendent of Human Resources; Marc Brouillet; Educational Support Services Officer, Steve Sjolund; Elementary School Support and Improvement Officer, Beth Dykman; K-12 Student Leadership and Community Outreach Program Administrator, John Norlin; Elementary Literacy Program Administrator, Elli McDaniel; Early Learning Program Administrator, Laurie Sjolund; K-12 Math Director, Kelly Denn; Secondary Literacy Director, Kassie Meath; Chief Financial Officer, Debbie Campbell; Accounting Manager, Merridith Way; Communications Secretary, Ashlyn Kaydus; Web/Application Developer, Mike Jensen; Communications Manager, Sarah Gillispie; Research and Assessment Director, Dan Lysne; Chief Financial Officer, Debbie Campbell; Career and College Readiness Executive Director, Sharon Fochtman; Instructional Services Officer, Michelle Lewis; Special Services Officer, Keoni Smith; Recording Secretary, Bailey Ottenad

Visitors: 0

2. Flag Salute

3. Approval of Agenda

School Board President, Erin Markquart, asked that the agenda be amended to remove Item 4c. Sumner School District Study and Survey.

Moved by Casey Chamberlain to remove Item 4c. Sumner School District Study and Survey from the agenda; Seconded by Deb Norris. Motion passed unanimously.

Moved by Deb Norris to approve the agenda with amendments; Seconded by Casey Chamberlain. Motion passed unanimously.

4. Reports

a. Instructional Materials Adoption

Director of ELL and Student Services, Tyler Stiner, presented the following materials to the School Board. The materials will be presented for first reading at the May 11 Board meeting.

Title: Business Management for the IB Diploma

Author: Peter Stimpson & Alex Smith

Publisher: Cambridge University

Copyright: 2015

Name of class in which the textbook will be used: IB Business Management HL

Title: Kognity digital IB Physics Textbook

Author: Kognity.com

Publisher: Kognity.com

Copyright: 2015

Name of class in which the textbook will be used: IB SL Physics I and II

Title: Environmental Systems and Societies 2015 Edition

Author: Jill Rutherford and Gillian Williams

Publisher: Oxford University Press

Copyright: 2015

Name of class in which the textbook will be used: IB Environment: Systems and Societies

Title: Common Sense Media Digital Literacy Curriculum

Author: N/A

Publisher: Common Sense Media

Copyright: 2016

Name of class in which the textbook will be used: Elementary Tech Specialist, Applied Tech Middle School

b. Website Redesign Demonstration

Communications Manager, Sarah Gillispie, presented the what, why, and how supporting the new District Website. Next week, a preview link of the new Website will be posted to the current Website for staff, families, and community members to access. The new Website will launch on May 27.

c. Capital Facilities Plan 2016-2021

Educational Support Services Officer, Steve Sjolund, informed the Board that he and Casey Bradfield of 3 Square Blocks will be writing the 2016-2021 Capital Facilities Plan (CFP). This year, changes to level of service will be incorporated into the CFP indicating our classroom rate of utilization because of new class size language from the Legislature.

d. New and Revised Policies and Procedures

Assistant Superintendent, Marc Brouillet, presented the following new and revised policies and procedures:

- 3122 and 3122P Excused and Unexcused Absences
- 5501 Tax Sheltered (403b) and Tax Deferred Governmental (457) Plans
- 6020 System of Funds and Accounts
- 6030 Financial Reports
- 6100 Revenues from Local, State and Federal Sources

- 6101 and 6101P Federal Cash and Financial Management
- 6102 District Fundraising Activities

The School Board requested that policy 6020 System of Funds and Accounts be tabled to a later date and 6102P District Fundraising Activities come before them for first reading at the May 11 Board meeting.

5. May 11 and 25 Agenda Review

School Board President, Erin Markquart, asked that this item be skipped since Acting Superintendent, Laurie Dent, had already reviewed the May 11 and May 25 agendas with the School Board.

6. Board Presentation Planning

This is a time on the agenda when the School Board reviews upcoming presentations and makes requests for future presentations.

7. Board Discussion

School Board Member, Paul Williams, thanked Steve Sjolund for hosting and facilitating the Early Learning Center Open House on April 20. Paul said he would like the District to schedule a few more Open Houses to update staff, families, and community members as progress is made on the Early Learning Center and to receive additional feedback from the public. Paul also asked that a future discussion around school district bond sales be added to the calendar as a Study Session topic.

8. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Session, RCW 42.30.110(b)(c)(g) and RCW 42.30.140(4)(a), School Board President, Erin Markquart, announced the Sumner School Board of Directors would hold an Executive Session for the purposes of discussing real estate matters and the Acting Superintendent's evaluation and contract negotiations. The Board anticipates Executive Session to last 120 minutes and action was not anticipated.

Meeting Recessed to Executive Session – 7:20 p.m.

Meeting Reconvened – 9:20 p.m.

School Board President, Erin Markquart, asked for an extension of 40 minutes in Executive Session pursuant to RCW 42.30.110(c)(i) and RCW 42.30.140(4)(a).

Meeting Recessed to Executive Session – 9:20 p.m.

Meeting Reconvened – 9:59 p.m.

9. Adjournment

Moved by Deb Norris to adjourn the May 4 Study Session; Seconded by Paul Williams. Motion passed unanimously.

Meeting adjourned: 10:00 p.m.

Laurie Dent, Secretary
Board of Directors

Attest:

Erin Markquart, President
Board of Directors