SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Representative
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
We believe it is our responsibility to ensure the best education for every student, every day, in every classroom. We believe in success for students and staff every day.

April 19, 2017 Regular Meeting

Board Room

1. **Call to Order: 6:00 p.m.**
2. **Flag Salute**
3. **Recognition of Greeters**

   This is the time on the agenda for Board members to meet and recognize the student greeters.

4. **Approval of Agenda** **(Action)**
5. **Approval of Previous Meeting Minutes** **(Action)**

   March 15, 2017 Regular Meeting Minutes (p. 6)
   April 12, 2017 Study Session Meeting Minutes (p. 13)

6. **Consent Items** **(Action)**

   Consent Items (p. 19)
   April Surplus (p. 23)
   April Warrants (p. 30)
   Puget Sound Educational Service District Safety Cooperative (p. 32)
   2017-18 Dairy Contract Recommendation (p. 36)
   2017-18 Copier Contract Extension Recommendation (p. 37)
   2017-18 Vending Contract Extension Recommendation (p. 38)
   2017-18 Yearbook Vendor Contract (p. 39)

7. **Recognition - Roll of Honor**

   The Roll of Honor recognizes community partnerships and accomplishments, achievements, and other notable activities of and by students, staff and educators, presented by Sumner School District Superintendent, Laurie Dent.

8. Superintendent Comments

This is the time on the agenda for the Superintendent to provide information and comment on District activities.

9. Board Member Comments

This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues and other items of interest.

10. Audience Comments

The Sumner School Board welcomes the public to its meetings. Individuals who wish to address the Board should use the sign-up sheet provided at the door. Comments should be restricted to no more than three minutes. Remarks regarding District personnel are not appropriate for the Audience Comments portion of the meeting.

11. Kindergarten Transition Overview

Elementary Executive Director Beth Dykman will provide an overview of the kindergarten transition.

12. Unfinished Business

a. New and Revised Policies - Second Reading (Action)

Policy 1310: Adoption and Amendment of Policies and By-Laws

The Administration recommends the Board adopt the following new and revised policies:

- 3432 Emergencies
- 5201 Drug-Free Schools, Community and Workplace
- 5280 Separation from Employment

3432 Emergencies (p. 40)

5201 Drug-Free Schools, Community and Workplace (p. 43)

5280 Separation from Employment (p. 46)

b. Instructional Materials Adoption - Second Reading (Action)

Policy 2020: Course Design, Selection and Adoption of Instructional Materials

The Administration recommends the Board adopt the following instructional materials as presented:
Title: Core Focus on Math
Author: Shannon McCaw
Publisher: SM^{C} Curriculum
Copyright: 2014
Name of class in which the textbook will be used: Math 6, Honors Math 6, Math 7, Accelerated Math 7, Math 8, Co-Teach Math 6, Co-Teach Math 7, Co-Teach Math 8

Title: Eureka Math
Author: Various
Publisher: Great Minds
Copyright: 2015
Name of class in which the textbook will be used: Grades K-5 Mathematics

Title: Edmentum (Plato and EdOptions)
Author: Various
Publisher: Edmentum
Copyright: Varies by course
Name of class in which the textbook will be used: All online courses for middle and high school

Title: World Civilizations: Global Experience
Author: Peter N. Stearns, Michael B. Adas, Stuart B. Schwartz, Marc Jason Gilbert
Publisher: Pearson
Copyright: 2015
Name of class in which the textbook will be used: AP World History

Title: Beginning Visual Basic
Author: Philip Conrod and Lou Tylee
Publisher: Kid Software LLC
Copyright: 2015
Name of class in which the textbook will be used: Introduction to Programming (Visual Basic)

Title: Programming Games with Visual Basic
Author: Philip Conrod and Lou Tylee
Publisher: Kid Software LLC
Copyright: 2015
Name of class in which the textbook will be used: Introduction to Programming (Visual Basic)

13. New Business

a. Fiber and Cabling Request for Proposals (Action)

Policy 6220: Bid Requirements

On March 8, the District issued Request for Proposals through E-Rate, and on April 7, opened bids. Seven vendors expressed interest in submitting bids and 6 vendors submitted proposals. The financial proposals ranged from $101,478-$479,595.

The Administration recommends the Board approve Ednetics for fiber and cabling upgrades at Crestwood, Daffodil Valley, and Liberty Ridge Elementaries.

b. 2017-18 School Year Calendar (Action)

The Sumner School District Board of Directors approved the 2017-18 School Year Calendar in January 2015. Since then, proposed changes to the 2017-18 School Year Calendar have been agreed upon.

Change Thursday, October 26 from a non-student day (teacher professional development) to Friday, October 27th. This day impacts all students.
Reason: October 26th is in conflict with a secondary grading due date.

Change Wednesday, January 31st from a secondary non-student day (secondary teacher work day) to Monday, January 29th. This day impacts secondary students.
Reason: First semester ends Friday, January 26th. The District has always had the following Monday off to complete grading and transition to a new semester.

The Administration recommends the Board adopt the revised 2017-18 School Year Calendar as presented.

Revised 2017-18 School Year Calendar (p. 49)

c. Resolution No. 24/16-17: Maple Lawn Parking Lot Expansion Final Acceptance (Action)

The Administration recommends the Board adopt Resolution No. 24/16-17: Maple Lawn Parking Lot Expansion Final Acceptance.

Resolution No. 24/16-17: Maple Lawn Parking Lot Expansion Final Acceptance (p. 50)

d. Instructional Materials Adoption - First Reading

Policy 2020: Course Design, Selection and Adoption of Instructional Materials

The following instructional material is presented for first reading:

Title: Unique Learning Systems
Author: Various
Publisher N2Y
Copyright: N/A
Name of class in which the instructional material will be used: High School Developmental Learning Center (DLC) and Community Based Transition Program

This curriculum has been reviewed and approved by the District Curriculum and Instructional Materials Committee.

e. New and Revised Policies - First Reading

Policy 1310: Adoption and Amendment of Policies and By-Laws

The following policies are presented for first reading:

- 2220 School Calendar
- 3530 Fundraising Activities Involving Students
- 4260 Use of School Facilities
- 4314 Notification of Threats of Violence or Harm
- 5006 Certificate Revocation

2220 School Calendar (p. 51)

3530 Fundraising Activities Involving Students (p. 52)

4260 Use of School Facilities (p. 53)

4314 Notification of Threats of Violence or Harm (p. 56)

5006 Certification Revocation (p. 58)

f. New and Revised Procedures (Information)

Policy 1310: Adoption and Amendment of Policies and By-Laws

The following new and revised procedures are presented for Board information:

- 3530P Fundraising Activities Involving Students
- 4260P Use of School Facilities
- 4314P Notification of Threats of Violence or Harm
- 4350.1P Facility Rental Information

3530P Fundraising Activities Involving Students (p. 61)

4260P Use of School Facilities (p. 64)

4314P Notification of Threats of Violence or Harm (p. 66)

4350.1P Faciliy Rental Information (p. 69)

14. Information Only

a. Upcoming Board Meeting(s)

A Study Session is scheduled for May 3 in the Central Office Board Room. The next Regular Board meetings are scheduled for May 10 in the Sumner High School Choir Room and May 24 at Bonney Lake High School in Rooms 410 and 411. All meetings will begin at 6:00 p.m.

b. Budget Status Report

The Budget Status Report for March is included for Board information.

March Budget Status Report (p. 71)

15. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Sessions, RCW 42.30.110(iii) and RCW 42.30.140(4)(a), the Sumner School District Board of Directors will hold an executive session for the purposes of discussing potential litigation and collective bargaining. Possible action is anticipated following the session.

SUMNER SCHOOL DISTRICT
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SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Rep.
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
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March 15, 2017 Regular Meeting – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the March 15 Meeting of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent of Operations and Community Engagement, Bill Gaines; Assistant Superintendent of Instructional Services, Kelly Denn; Communications Director, Elle Warmuth; Bonney Lake High School Principal, Cris Turner; Career and College Readiness Executive Director, Sharon Fochtman; Donald Eismann Elementary Dean of Students, Julana Hardtke; Sumner High School Principal, Kassie Meath; Educational Support Services Executive Director, Steve Sjolund; Athletics and Activities Director, Tim Thomsen; Donald Eismann Elementary Principal, Susie Black; Chief Financial Officer, Debbie Campbell; Human Resource Executive Director, Marion Leach; Learning and Innovation Executive Director, Michelle Lewis; Secondary Curriculum Director, Leeann Alfano; Curriculum Director, Lindsay O'Neal; Liberty Ridge Elementary Principal, Linda Heade; Communications Manager, Sarah Gillispie; Math TOSA, Darla Offner; Daffodil Valley Dean of Students, Corey Gould; Elementary Program Administrators, Elli McDaniel and Laurie Sjolund; Recording Secretary, Bailey Ottenad

Visitors: 38

2. Flag Salute

3. Recognition of Greeters

Bonney Lake High School Students, Kai Covey and Zach Koeller, introduced themselves to the School Board.

4. Approval of Agenda

School Board President, Erin Markquart, requested the agenda be amended to edit New Business Item 12b. District Late Start. In the first sentence, after the words "whether to," Erin asked for "direct the district" to be deleted, and "accept the recommendation of administration" inserted.

Moved by Paul Williams to amend the agenda to edit New Business Item 12b. District Late Start. In the first sentence, after the words “whether to,” “direct the district” would be deleted, and “accept the recommendation of administration” inserted; Seconded by Casey Chamberlain. Motion passed unanimously.

Moved by Casey Chamberlain to approve the agenda with amendments; Seconded by Deb Norris. Motion passed unanimously.

5. Approval of Previous Meeting Minutes

Moved by Rick Hendricks to approve the minutes of the February 15 Regular Board meeting and March 8 Study Session; Seconded by Paul Williams. Motion passed unanimously.

6. Consent Items

Moved by Casey Chamberlain to approve the consent items as presented; Seconded by Deb Norris. Motion passed unanimously.

6a. Supplemental Consent Items

Moved by Paul Williams to approve the supplemental consent items as presented; Seconded by Rick Hendricks. Motion passed unanimously.

7. Recognition – Roll of Honor

The Roll of Honor recognizes community partnerships and accomplishments, achievements, and other notable activities of and by students, staff and educators, presented by Sumner School District Superintendent, Laurie Dent.

The Golden Apple Community Partnership Award recognized Officer Matt Elle (Sumner Police and Officer Daron Wolschleger (Bonney Lake Police).

School Resource Officers, employed through the City of Sumner and the City of Bonney Lake police departments, maintain safe environments where teaching and learning can flourish. They work diligently to have a positive impact on our school communities and provide a sense of safety.

Throughout the years, Officer Matt Eller and Officer Daron Wolschleger have served our schools and made valuable connections with students and school programs. In addition to maintaining safe learning environments, School Resource Officers improve school/law enforcement collaboration and promote positive relations among students, staff and law enforcement officials.

Thank you, Matt and Daron, for your commitments to the safety and security of Sumner School District students!

The following students and staff members were recognized for their notable successes and achievements; Alisha Maulding, Kelley Adcox, Katie Laramore and Allison Elliot from Liberty Ridge Elementary; Leann Klockeman from Bonney Lake Elementary; Jaime Frederick from Crestwood Elementary; Erin Rumpza and Megan Harshman from Donald Eismann Elementary; Kim Hammer from Daffodil Valley Elementary; Joanna Gianni from Emerald Hills Elementary; Michelle Nazelrod from Maple Lawn Elementary; Kellie Fremont from Victor Falls Elementary; Kristi Martinez, Ellen Berwick, Dawn Jenks, Dreakeanna Adair, Brenden

Chaowanapibool, Keegan Dorsey, Brandon Kaylor, Zachary Koeller, Nia Lawes, Kaesen Ludwig, Samuel Peterson, Mason Sabin, Ryan Shaffer, Evan Tracy, David Wood and Daniel Pitsch from Bonney Lake High School; Elizabeth Mantle and Nicole Gaines from Sumner High School.

Meeting Recessed – 6:27 p.m.

Meeting Reconvened – 6:35 p.m.

8. Superintendent Comments

Superintendent, Laurie Dent, introduced new administrators to the School Board: Secondary Executive Director, Sara Stewart; Special Services Executive Director, Karen Finigan; Human Resources Executive Director, Marion Leach; Maple Lawn Elementary Principal, Elli McDaniel; Liberty Ridge Elementary Principal, Julana Hardtke; Liberty Ridge Elementary Assistant Principal, Corey Gould; Bonney Lake and Donald Eismann Elementary Assistant Principal, Connie Halvorson; Victor Falls Elementary Assistant Principal, Ann Schumacher; Donald Eismann Elementary Assistant Principal, Dara Zurfluh; Emerald Hills Elementary Assistant Principal, McKenzie Walsh. Karen and Marion have begun working in there new roles; all other administrators will begin July 1.

9. Board Member Comments

School Board Member, Casey Chamberlain, attended the Community Summit and Sumner High School's Benefit Night. Casey said both were wonderful events and had great attendance.

School Board Vice President, Deb Norris, thanked Tim Thomsen, Debbie Campbell, and Rick Hendricks for answering questions at the pool meeting. Deb also said she attended Benefit Night, District STEM Fair and Art Show, SERVUS conference and Community Summit; all events were wonderful. Deb said she attended the second session of League of Women Voters on incivility and how it's the adult version of bullying.

School Board President, Erin Markquart, spoke about her attendance at the SERVUS conference. Erin thanked John Norlin and team for putting on the event. She said it's exciting to see 6th-12th graders from across the state devoted to growing into positive leaders.

School Board Member, Paul Williams, said he was impressed with how big of an event the District STEM Fair and Art Show was. Paul also attended the SERVUS conference and said it was great seeing students work alongside one another, teachers, and administrators.

School Board Member, Paul Williams, informed the School Board of his time at the Legislative Conference in Olympia on Monday. Paul said he attended four appointments and learned new information. Paul anticipates this Legislative Session to be long.

School Board Member, Rick Hendricks, reiterated his comments from last week's Study Session and would like the School Board and District to consider renaming the District to Bonney Lake-Sumner School District or Sumner-Bonney Lake School District. Rick said a large portion of the District is representative of Bonney Lake and unincorporated areas of Pierce County. He believes citizens would appreciate support and recognition through a name change.

School Board Vice President, Deb Norris, expressed her interest in renaming the District as well. Deb said back in 2001, when the Sumner-Bonney Lake Education Foundation was founded, it was discussed to eventually have the District renamed to a combination of the two cities. Deb said this is long overdue.

10. Audience Comments

Steve Allsop, 1427 Willow St, said he was here on behalf of the neighborhood group in opposition to the Early Learning Center (ELC). Steve said they are sincere and committed to resolving issues the ELC would create in the neighborhood. Steve said he and others hope to work towards a common goal and become allies again.

11. Unfinished Business

a. Revised Policies – Second Reading

Moved by Rick Hendricks to approve new and revised policies 2410 High School Graduation Requirements, 3415 Accommodating Students with Diabetes, 3419 Self-Administration of Asthma and Anaphylaxis Medications, and 4060 Distribution of Materials; Seconded by Deb Norris. Motion passed unanimously.

12. New Business

a. School District Name Change

Per previous pubic School Board discussions desiring to change the name of the district, the Sumner School District Board of Directors will vote to direct the district to begin the process, as outlined in RCW 28A.320.025, to explore public interest in changing the district's name.

Moved by Rick Hendricks to direct the district to hold a hearing to change the school district name pursuant to RCW 28A.320.025(1)(a); Seconded by Casey Chamberlain. Motion passed unanimously.

b. District Late Start

School Board Vice President, Deb Norris, asked if New Business Item 12b. District Late Start change could be tabled to a later date to provide the School Board with an opportunity to discuss this matter further.

Moved by Casey Chamberlain to table New Business Item 12b. District Late Start Change; Seconded by Paul Williams. Rick said the School Board has many important matters to address and changing the day might not be in the District's best interest. Rick said the School Board will look at changing the date down the road. Deb said she wants to have further discussion as a School Board and that it's important the Board comes to a decision. Motion passed unanimously.

c. Sumner School District Banking Services

Moved by Deb Norris to engage Heritage Bank for Sumner School District banking services; Seconded by Casey Chamberlain. Motion passed unanimously.

d. Resolution No. 14/16-17: Sumner High School Educational Specifications

Moved by Paul Williams to approve Resolution No. 14/16-17: Sumner High School Educational Specifications; Seconded by Casey Chamberlain Motion passed unanimously.

e. Resolution No. 22/16-17: New Tehaleh Elementary Value Engineering

Moved by Paul Williams to approve Resolution No. 22/16-17: New Tehaleh Elementary Value Engineering; Seconded by Deb Norris. Motion passed unanimously.

f. Resolution No. 23/16-17: Development and Joint Use of Aquatic Facilities

Moved by Casey Chamberlain to approve Resolution No. 23/16-17: Development and Joint Use of Aquatic Facilities; Seconded by Paul Williams. Motion passed unanimously.

g. Instructional Materials Adoption – First Reading

The following materials were presented for first reading:

Title: Core Focus on Math
Author: Shannon McCaw
Publisher: SM^{c} Curriculum
Copyright: 2014
Name of class in which the textbook will be used: Math 6, Honors Math 6, Math 7, Accelerated Math 7, Math 8, Co-Teach Math 6, Co-Teach Math 7, Co-Teach Math 8

Title: Eureka Math
Author: Various
Publisher: Great Minds
Copyright: 2015
Name of class in which the textbook will be used: K-5 Mathematics

Title: Edmentum (Plato and EdOptions)
Author: Various
Publisher: Edmentum
Copyright: Varies by course
Name of class in which the textbook will be used: All online courses for middle and high school

Title: World Civilizations: Global Experience
Author: Peter N. Stearns, Michael B. Adas, Stuart B. Schwartz, Marc Jason Gilbert
Publisher: Pearson
Copyright: 2015
Name of class in which the textbook will be used: AP World History

Title: Beginning Visual Basic
Author: Philip Conrod and Lou Tylee
Publisher: Kid Software LLC
Copyright: 2015
Name of class in which the textbook will be used: Introduction to Programming (Visual Basic)

Title: Programming Games with Visual Basic
Author: Philip Conrod and Lou Tylee
Publisher: Kid Software LLC
Copyright: 2015
Name of class in which the textbook will be used: Introduction to Programming (Visual Basic)

h. New and Revised Policies – First Reading

The following new and revised policies were presented for first reading:

- 3432 Emergencies
- 5201 Drug-Free Schools, Community and Workplace
- 5280 Separation from Employment

i. New and Revised Procedures

The following new and revised procedures were presented for Board information:

- 3432P Emergencies
- 5201P Drug-Free Schools, Community and Workplace

13. Information Only

a. Upcoming Board Meetings

A Study Session has been scheduled for April 12. The next Regular Board meeting is scheduled for April 19. Both meetings will begin at 6:00 p.m. in the Central Office Board Room.

b. Budget Status Report

The budget status report for February was included for Board information.

14. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Session, RCW 42.30.110(f)(iii) and RCW 42.30.140(4)(a), School Board President, Erin Markquart, announced the Sumner School District Board of Directors would hold an Executive Session for the purposes of discussing a personnel matter, potential litigation, and the Superintendent's evaluation. The Executive Session would last 75 minutes and action was not anticipated following the session.

Meeting Recessed to Executive Session: 7:00 p.m.

Meeting Reconvened to Open Session: 8:13 p.m.

15. Adjournment

Moved by Casey Chamberlain to adjourn the March 15 Board meeting; Seconded by Deb Norris. Motion passed unanimously.

Meeting adjourned: 8:14 p.m.

Laurie Dent, Secretary
Board of Directors

Attest:

Erin Markquart, President
Board of Directors

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SCHOOL BOARD MEETING

Board of Directors
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Mission
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April 12, 2017 Special Board Meeting – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the April 12 Special Board Meeting of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent, Bill Gaines; Assistant Superintendent, Kelly Denn; Educational Support Services Executive Director, Steve Sjolund; Human Resources Executive Director, Marion Leach; Technology Operations Director, Kyal Olson; Communications Director, Elle Warmuth; Activities/Athletics Director, Tim Thomsen; Special Education Executive Directors, Keoni Smith and Karen Finigan; Special Education Director, Traci Donohue; Finance Director, Merridith Way; Innovation and Learning Executive Director, Michelle Lewis; Career and College Readiness Executive Director, Sharon Fochtman; Chief Financial Officer, Debbie Campbell; Elementary Executive Director, Beth Dykman; Communications Manager, Sarah Gillispie; SEA Treasurer, Andy Wagner; Maintenance and Operations Director, Dave Coutts; Secondary Curriculum Director, Lindsay O'Neal; Recording Secretary, Bailey Ottenad

Visitors: 13

2. Flag Salute

3. Approval of Agenda

Moved by Casey Chamberlain to approve the agenda as presented; Seconded by Deb Norris. Motion passed unanimously.

4. Public Hearing

Pursuant to RCW 28A.320.025, School Board President Erin Markquart announced the School Board of Directors would hold a public hearing to, (1) change the school district name proposed by the Board of Directors to the Sumner-Bonney Lake School District and (2) consider other names that may be suggested by the community.

The School Board moved into the public hearing to take oral and written comments on the school district name change.

Meeting Recessed to the Public Hearing – 6:02 p.m.

Rick Rainwater of 4007 176th Ave E Lake Tapps, asked for the reasoning behind the proposed school district name change and mentioned how surrounding districts like Bethel and Puyallup are comprised of multiple cities but keep to their roots with the school district name. School Board Member Rick Hendricks said that there's one constant in life and that is change and that it's time for the school district to change its name. The City of Bonney Lake and its citizens helped support a bond passage and are partnering with the school district to build a swimming pool and transition the joint cooperative Parks and Recreation department. Rick said the citizens of Bonney Lake deserve recognition for their continued support of Sumner School District and he feels this could be shown through a name change.

Molly Goff of 17304 111th St E Bonney Lake, said she is alumni of the Sumner School District with children who have gone through or are currently attending Sumner School District. Although a Bonney Lake resident, Molly said Sumner School District is home. Many districts around us encompass multiple cities, but have not changed their name. Molly said the district is growing, and maybe a name change could come later, but it doesn't need to happen now.

Mike Gregg of 7685 136 Ave E Sumner, does not agree with a hyphenated school district name. Many school districts name schools after cities, but do not change the district name. Sumner is a close knit community, but changing the district name seems extreme. Mike said he would be disappointed if the name change happened because the district has over 100 years of history as the Sumner School District.

Mike Herbert of Sumner, said only three districts in the state of Washington have hyphenated names and that hyphenating a district name changes the format of the school district. Other large cities overlap into our boundaries and we are not including them in the name change.

Markie Jones of 13011 210th Ave Ct E Bonney Lake, asked if the school board had looked into estimated costs for a name change. Markie said the community around Liberty Ridge is low income and they cannot afford to be taxed additional money due to a name change. School Board President Erin Markquart said the district has drawn up rough estimates and a name change would cost anywhere from $35,000 to nearly $100,000. School Board Vice President Deb Norris said it would be a gradual change of the district logo with business cards and letterhead; the most immediate change would come to signage and district vehicles. School Board Member Paul Williams said taxes should not go up due to a name change.

Arisa Gregg, said she is sensing the school board has already made up their mind on the district name change. Arisa asked if the name change is due to economic or political pressure the board is receiving from someone and said there is a consistent voice of opposition tonight.

School Board Member Rick Hendricks read the approved City of Bonney Lake Resolution No. 2585 where the City endorses Sumner School District to rename the District to the Sumner-Bonney Lake School District. Rick said that lots of times people only show up to board meetings when they are upset about a situation or matter, people in favor of the change are not here because they are excited. School Board President Erin Markquart reiterated what Rick said. School Board Member Casey Chamberlain said he would love to see more people

involved and that he was surprised by the number of people who were here – he had hoped to have more people attend tonight's public hearing.

Communications Director Elle Warmuth commented on the various communication outlets used to get the word out; newspaper articles, public hearing notices ran for 3 consecutive weeks, emails to families and social media.

Tiffany Elliot of Bonney Lake, asked if this was a push from the City or citizens of Bonney Lake. Tiffany said she understands the need to be inclusive, but when is it too much; Tehaleh has mentioned becoming its own city, will the district also include them in a future name change?

School Board Member Rick Hendricks said he made the name change proposal a while back. Rick said this is about being inclusive of our entire community, Bonney Lake and Sumner.

Daffodil Valley Elementary Dean of Students Corey Gould asked what the School Board's next steps would be.

School Board President Erin Markquart said conversations regarding this matter are open to the public. The School Board will be taking all comments under advisement and discussing whether or not they will hold another public hearing. According to RCW 28A.320.025, one public hearing is all the district is legally required to have. Once the hearing closes tonight, all written and oral comments will be recorded with the meeting agenda. Erin thanked everyone for speaking and closed the public hearing.

Meeting Reconvened to Regular Session – 6:28 p.m.

5. Reports

a. Fiber and Cabling Request for Proposals

Finance Director Kyal Olson discussed the District's need and process to request proposals for fiber and cabling at Crestwood, Daffodil Valley, and Liberty Ridge Elementaries. On March 8, the District issued proposal requests through E-Rate, and on April 7, opened bids. Seven vendors expressed interest in submitting bids and 6 vendors submitted proposals. The Administration will be recommending Ednetics for fiber and cabling at the April 19 Board meeting.

b. Budget Presentation

Chief Financial Officer Debbie Campbell provided an update on the 2017-18 school year budget. Deb discussed the legislative session, K-3 class size funding, classroom planning, increased enrollment, and the District's projected budget of $118 million.

Deb will return in the coming months with additional updates. The timeline is for there to be a public hearing at the July Board meeting with final adoption at the August Board meeting.

c. Instructional Materials

Secondary Curriculum Director, Dr. Lindsay O'Neal, presented the following instructional materials:

Title: Unique Learning Systems
Author: Various
Publisher: N2Y

Copyright: N/A

Name of class in which the instructional material will be used: High School Developmental Learning Center (DLC) and Community Based Transition Program

d. New and Revised Policy and Procedure

In accordance with School Board Policy 1310: Adoption and Amendment of Policies and By-Laws, Superintendent Laurie Dent presented the following new and revised policies and procedures:

- 2220 School Calendar
- 3530 and 3530P Fundraising Activities Involving Students
- 4260 and 4260P Use of School Facilities
    - School Board Member Paul Williams brought Everett School District's policy 6112 Rental or Lease of District Real Property. Paul asked the District to consider adopting 6112 at an upcoming meeting because it goes hand-in-hand with 4260 Use of School Facilities. Paul and Deb discussed the District how the District tracks community rental fees and where to put the money. Currently, the District puts the money in the general fund. Paul would like to see this money put in Capital Projects or Debt Service Fund. School Board Member Rick Hendricks asked both Paul and Deb to create presentations for both of their rationales and bring to a future Study Session.

      The Board will review policy 6112 at the May 3 Study Session.
- 4314 and 4314P Notification of Threats of Violence or Harm
- 4350.1P Facility Rental Information
- 5006 Certificate Revocation

6. Capital Projects Update

Educational Support Services Executive Director Steve Sjolund updated the School Board on the New Tehaleh Elementary, Bonney Lake High School, Sumner High School, and Emerald Hills Elementary construction projects. Steve said traffic studies have been initiated on all four schools.

Steve said he will be attending the County Council hearing next week where they will take action to rezone Victor Falls Elementary and Lakeridge Middle.

7. School Board Future Planning

This is a time on the agenda for the School Board to review their commitments to action and requests for Superintendent Laurie Dent.

Superintendent Laurie Dent said she would bring policy 6112 Rental or Lease of District Real Property to the May 3 Study Session. Laurie said the Board needs to collectively decide on next steps for the District name change and late start.

8. Board Discussion

School Board Member Casey Chamberlain asked community members Kirk Hardtke and Reverend Kimberly Sales if they would like to address the School Board regarding the proposed District name change.

Kirk Hardtke of 1913 Gary St Sumner, said it has taken a great amount of effort to build the Sumner School District name the past 125 years. Kirk said Sumner School District has been built from generations past and does not see the advantage of the name change or how it will improve student achievement.

Reverend Kimberly Sales of 14006 136th St Ct E Orting, discussed her involvement with Sumner School District the past 14 years. Kimberly said Sumner School District has done a marvelous job in championing all students in Sumner, Bonney Lake and its surrounding communities. Kimberly said her concern is that the name change will have no added value and make people in a more affluent community feel acknowledged. Kimberly is concerned about the amount of money this will cost the District. If the District has excess money to spend on a name change, those funds should be repurposed for student learning, blinking lights at crosswalks to increase student safety, and mandatory racial sensitivity work for all employees.

School Board Member Paul Williams informed the Board he sent them an email regarding WSSDA policy 6112. He would like the Board to consider adopting this policy. Paul also said he is looking forward to the bond presentation by District Bond Counsel at the April Study Session.

Superintendent Laurie Dent asked the Board how they would like to proceed on discussing the District's bond structure. The Board would like Alan Dashen from Northwest Municipal Advisors and Jon Gores from D.A. Davison to speak to the Board at an upcoming Study Session.

Superintendent Laurie Dent will also begin work on starting a policy committee. School Board Member Paul Williams was the only board member who expressed interest in joining.

9. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Sessions, RCW 42.30.110(c) and RCW 42.30.140(4)(a), School Board President Erin Markquart announced the Sumner School District Board of Directors would hold an Executive Session for the purposes of discussing a real estate matter and collective bargaining. The session would last 60 minutes and possible action was anticipated.

Meeting Recessed to Executive Session – 8:03 p.m.

Meeting Reconvened to Open Session – 9:00 p.m.

School Board President Erin Markquart announced the Board would take an additional 50 minutes in Executive Session.

Meeting Recessed to Executive Session – 9:00 p.m.

Meeting Reconvened to Open Session – 9:57 p.m.

10. Adjournment

Moved by Rick Hendricks to adjourn the April 12 Special Board Meeting; Seconded by Deb Norris. Motion passed unanimously.

Meeting adjourned: 9:57 p.m.

Laurie Dent, Secretary
Board of Directors

Attest:

Erin Markquart, President
Board of Directors

April 19 Board Meeting

Date Approved by HR	Name	Position	Location	Type	Effective
Personnel Contracts					
3/16/2017	Hansen, Emily	Occupational Therapist	Administration	New hire on a 1.0 FTE provisional contract	4/10/2017
3/28/2017	Davis, Karen	Teacher - 3rd	Emerald Hills	Rehire on a 1.0 FTE provisional contract	2017/18
3/28/2017	Freeman, Allyson	Teacher - Math	Sumner High	New hire on a 1.0 FTE provisional contract	2017/18
3/28/2017	Jensen, Jillian	Teacher - 2nd	Daffodil Valley	Rehire on a 1.0 FTE provisional contract	2017/18
3/28/2017	Mitchell, Nicole	Teacher - 2nd	Bonney Lake Elementary	Rehire on a 1.0 FTE provisional contract	2017/18
3/28/2017	Shimer, Kathryn	Teacher - Social Studies	Sumner High	Rehire on a 1.0 FTE provisional contract	2017/18
4/3/2017	Barnett, Trevor	Teacher - Physical Education	Sumner Middle	New hire on a 1.0 FTE provisional contract	2017/18
4/6/2017	Jacobson, Bradley	Teacher - 4th	Donald Eismann	New hire on a 1.0 FTE provisional contract	2017/18
4/12/2017	Bills, Amanda	Teacher - 3rd	Liberty Ridge	New hire on a 1.0 FTE provisional contract	2017/18
4/12/2017	Crane, Billie	Teacher - 1st	Liberty Ridge	New hire on a 1.0 FTE provisional contract	2017/18
4/12/2017	Gustafson, Laura	Teacher - 2nd	Donald Eismann	New hire on a 1.0 FTE leave replacement contract	2017/18
4/12/2017	Huelle, Deborah	Teacher - 2nd	Donald Eismann	New hire on a 1.0 FTE provisional contract	2017/18
4/12/2017	Lane, Gabrielle	Special Education Teacher	Maple Lawn	New hire on a 1.0 FTE provisional contract	2017/18
4/12/2017	Lester, Brittany	Teacher - Language Arts/Social Studies	Mt View	New hire on a 1.0 FTE provisional contract	2017/18
4/12/2017	Rothschiller, Chelsie	Teacher - Kindergarten	Liberty Ridge	New hire on a 1.0 FTE provisional contract	2017/18
Offers of Employment					
3/17/2017	Boyles, Lorraine	Early Learning Lead Teacher	Bonney Lake High	New hire, ongoing	3/20/2017
3/22/2017	VanFossen, Melody	Paraeducator	Crestwood	New hire, time-limited	3/22/2017
3/23/2017	Jones, Erin	Paraeducator	Bonney Lake High	New hire, time-limited	4/3/2017
3/29/2017	Anderson, Taylor	Paraeducator	Daffodil Valley	New hire, time-limited	3/22/2017

April 19 Board Meeting

Date Approved by HR	Name	Position	Location	Type	Effective
3/29/2017	Osborne, Madison	Paraeducator	Daffodil Valley	New hire, ongoing	4/24/2017
3/29/2017	Smith, Kyla	Family Center Coordinator	Administration	New hire, ongoing	4/3/2017
3/29/2017	Tate, Kathryn	Early Learning Lead Teacher - Floater	Bonney Lake High	New hire, ongoing	4/3/2017
4/3/2017	Buck, Toni	Paraeducator	Community Based Program	New hire, time-limited	4/3/2017
4/6/2017	Amer, Kathryn	School Nurse	Bonney Lake High	New hire, ongoing	4/10/2017
4/6/2017	Campbell, Amy	Paraeducator	Lakeridge	New hire, time-limited	4/5/2017
4/6/2017	Rojas, Amanda	Paraeducator	Emerald Hills	New hire, time-limited	4/6/2017
4/6/2017	Verhoff, Crystal	Paraeducator	Crestwood	New hire, time-limited	4/6/2017
4/7/2017	Eiler, Rachelle	Child Nutrition Assistant	Lakeridge	New hire, ongoing	4/10/2017
4/12/2017	Hartnett, Diana	Paraeducator	Liberty Ridge	New hire, time-limited	4/11/2017
Supplemental Contracts					
3/23/2017	Vaca-Trujillo, Eduardo	Assistant Boys Soccer	Sumner High	Coaching contract	2016/17
3/31/2017	Smith, Shane	Assistant Football	Mt View	Coaching contract	2016/17
Separations					
3/17/2017	Hall, Bryan	Custodian III Nights	Donald Eismann	Separation	4/17/2017
3/17/2017	Olson, Mariah	Teacher - 3rd	Maple Lawn	Resignation	End of 2016/17
3/17/2017	Ramberg, Leah	Library Media Assistant	Emerald Hills	Resignation	3/24/2017
3/20/2017	DeProspo, Donna	Paraeducator	Mt View	Resignation	End of 2016/17
3/22/2017	Flores, Griselda	Building Secretary	Bonney Lake High	Resignation	3/20/2017
3/23/2017	Johnson, Rachel	Teacher - English	Bonney Lake High	Resignation	End of 2016/17

April 19 Board Meeting

Date Approved by HR	Name	Position	Location	Type	Effective
3/28/2017	Zawislak, Kathryn	Connections Behavior & Family Support Specialist	Mt View	.50 FTE Resignation of 1.00 FTE Continuing Contract	2017/18
4/3/2017	Dorman, Stacia	Administrative Assistant to Human Resources Department	Administration	Resignation	4/14/2017
4/6/2017	Collins, Sharon	School Psychologist	Mt View Middle/Bonney Lake High	.40 FTE Resignation of 1.00 FTE Continuing Contract	2017/18
4/6/2017	Guth, Jennifer	Speech Language Pathologist	Sumner High/Bonney Lake High/Sumner Middle	.50 FTE Resignation of 1.00 FTE Continuing Contract	2017/18
4/6/2017	Ross, Margaret	Teacher - Music	Emerald Hills	Resignation	End of 2016/17
4/6/2017	Jacobson, Bradley	Library Media Assistant	Sumner Middle	Resignation	End of 2016/17
4/7/2017	Snyder, Jesse	Dean of Students/Athletic Coordinator	Bonney Lake High	Resignation	End of 2016/17
Reduction in Force					
Leave of Absence					
3/16/2017	Rosal, Leah	Teacher - 2nd	Donald Eismann	Continued request for 1.0 FTE leave of absence without pay	2017/18
3/16/2017	Stevens, Lindsey	Mentor Teacher	Administration	New request for 1.0 FTE leave of absence without pay	2017/18
3/16/2017	Thaanum, Melissa	Teacher - LAP	Crestwood	New request for .50 FTE leave of absence without pay	2017/18
3/20/2017	Wright, Gabrielle	Teacher - English	Bonney Lake High	Continued request for .60 FTE leave of absence with pay for SEA President duties	2017/18
3/27/2017	Maulding, Alisha	Title I Teacher	Liberty Ridge	New request for .20 FTE leave of absence without pay	2017/18

April 19 Board Meeting

Date Approved by HR	Name	Position	Location	Type	Effective
3/28/2017	Krezelak, Jacqueline	Teacher - Computers	Mt View	New request for .50 FTE leave of absence without pay	2017/18
4/3/2017	Johnson, Michele	District Behavior & Family Support Specialist	Administration	Continued request for .40 FTE leave of absence without pay	2017/18
4/3/2017	Odell, Kara	Teacher - 2nd	Daffodil Valley	Continued request for 1.0 FTE leave of absence without pay	2017/18
4/12/2017	Robertson, Jennifer	Teacher - Technology	Bonney Lake Elementary	Continued request for .20 FTE leave of absence without pay	2017/18

Administrative Appointments

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	124630	LAPTOP	LENOVO	X120E
1	124631	LAPTOP	LENOVO	X120E
1	124678	LAPTOP	LENOVO	X120E
1	124637	LAPTOP	LENOVO	X120E
1	124624	LAPTOP	LENOVO	X120E
1	124582	LAPTOP	LENOVO	X120E
1	124681	LAPTOP	LENOVO	X120E
1	124610	LAPTOP	LENOVO	X120E
1	124575	LAPTOP	LENOVO	X120E
1	124669	LAPTOP	LENOVO	X120E
1	124501	LAPTOP	LENOVO	X120E
1	124649	LAPTOP	LENOVO	X120E
1	124667	LAPTOP	LENOVO	X120E
1	124634	LAPTOP	LENOVO	X120E
1	124611	LAPTOP	LENOVO	X120E
1	124556	LAPTOP	LENOVO	X120E
1	124571	LAPTOP	LENOVO	X120E
1	124565	LAPTOP	LENOVO	X120E
1	124555	LAPTOP	LENOVO	X120E
1	124549	LAPTOP	LENOVO	X120E
1	124560	LAPTOP	LENOVO	X120E
1	124548	LAPTOP	LENOVO	X120E
1	124545	LAPTOP	LENOVO	X120E
1	124546	LAPTOP	LENOVO	X120E
1	124573	LAPTOP	LENOVO	X120E
1	124622	LAPTOP	LENOVO	X120E
1	124587	LAPTOP	LENOVO	X120E
1	124583	LAPTOP	LENOVO	X120E
1	124671	LAPTOP	LENOVO	X120E
1	124628	LAPTOP	LENOVO	X120E
1	124577	LAPTOP	LENOVO	X120E
1	124619	LAPTOP	LENOVO	X120E
1	124677	LAPTOP	LENOVO	X120E
1	124670	LAPTOP	LENOVO	X120E
1	124535	LAPTOP	LENOVO	X120E
1	124613	LAPTOP	LENOVO	X120E
1	124601	LAPTOP	LENOVO	X120E
1	124506	LAPTOP	LENOVO	X120E
1	124641	LAPTOP	LENOVO	X120E
1	124578	LAPTOP	LENOVO	X120E
1	124644	LAPTOP	LENOVO	X120E
1	124504	LAPTOP	LENOVO	X120E
1	124608	LAPTOP	LENOVO	X120E

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	124640	LAPTOP	LENOVO	X120E
1	124529	LAPTOP	LENOVO	X120E
1	124672	LAPTOP	LENOVO	X120E
1	124579	LAPTOP	LENOVO	X120E
1	124508	LAPTOP	LENOVO	X120E
1	124527	LAPTOP	LENOVO	X120E
1	124499	LAPTOP	LENOVO	X120E
1	124612	LAPTOP	LENOVO	X120E
1	124662	LAPTOP	LENOVO	X120E
1	124505	LAPTOP	LENOVO	X120E
1	124638	LAPTOP	LENOVO	X120E
1	124602	LAPTOP	LENOVO	X120E
1	124584	LAPTOP	LENOVO	X120E
1	124503	LAPTOP	LENOVO	X120E
1	124636	LAPTOP	LENOVO	X120E
1	124494	LAPTOP	LENOVO	X120E
1	124495	LAPTOP	LENOVO	X120E
1	124635	LAPTOP	LENOVO	X120E
1	124592	LAPTOP	LENOVO	X120E
1	124603	LAPTOP	LENOVO	X120E
1	124525	LAPTOP	LENOVO	X120E
1	124604	LAPTOP	LENOVO	X120E
1	124599	LAPTOP	LENOVO	X120E
1	124523	LAPTOP	LENOVO	X120E
1	124598	LAPTOP	LENOVO	X120E
1	124605	LAPTOP	LENOVO	X120E
1	124600	LAPTOP	LENOVO	X120E
1	124590	LAPTOP	LENOVO	X120E
1	124597	LAPTOP	LENOVO	X120E
1	124520	LAPTOP	LENOVO	X120E
1	124594	LAPTOP	LENOVO	X120E
1	124591	LAPTOP	LENOVO	X120E
1	124660	LAPTOP	LENOVO	X120E
1	124642	LAPTOP	LENOVO	X120E
1	124514	LAPTOP	LENOVO	X120E
1	112548	PRINTER	HP	C7064A
1	115342	COMPUTER	GATEWAY	PROFILE 5
1	114007	LAPTOP	DELL	INSPIRON 5150
1	120756	LAPTOP	GATEWAY	E-475M
1	135644	PRINTER	HP	LASERJET4050
1	104360	PRINTER	HP	C3150A
1	EA	PRINTER	HP	C4700
1	EA	PRINTER	HP	PHOTOSMART8150
1	104837	VCR	PANASONIC	1200 PROLINE
1	EA	MONITOR	ACER	AL1817W

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	ACER	AL1917W
1	113006	MONITOR	ACER	AL512
1	114003	MONITOR	GATEWAY	PPD1530
1	EA	MONITOR	ACER	A61917W
1	EA	MONITOR	SAMSUNG	940BE
1	EA	MONITOR	VIEWSONIC	VX1935WM-3
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	SAMSUNG	940BE
1	EA	MONITOR	SAMSUNG	940BE
1	EA	MONITOR	SAMSUNG	910T
1	EA	COMPUTER	GATEWAY	E9220T
1	117616	LAPTOP	APPLE	MACBOOK PRO
1	122093	PROJECTOR	MITSUBISHI	XD250U
1	121661	PROJECTOR	EPSON	LCD3
1	117610	COMPUTER	HP	DC7800
1	EA	COMPUTER	HP	XW4600
1	EA	COMPUTER	GATEWAY	E-9220T
1	122766	COMPUTER	LENOVO	M90Z
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	ACER	AL1917W
1	118105	PROJECTOR	HITACHI	CP-X430
1	EA	MONITOR	HP	LA1951G
1	122877	COMPUTER	LENOVO	M90Z
1	122093	PROJECTOR	MITSUBISHI	XD250U
1	122104	PROJECTOR	MITSUBISHI	XD250U
1	124369	LAPTOP	LENOVO	THINKPAD
1	124362	LAPTOP	LENOVO	THINKPAD
1	124375	LAPTOP	LENOVO	THINKPAD
1	124374	LAPTOP	LENOVO	THINKPAD
1	122168	NETBOOK	IBM	X100E
1	122217	NETBOOK	IBM	X100E
1	122216	NETBOOK	IBM	X100E
1	122212	NETBOOK	IBM	X100E
1	122169	NETBOOK	IBM	X100E
1	122180	NETBOOK	IBM	X100E
1	122188	NETBOOK	IBM	X100E
1	122171	NETBOOK	IBM	X100E
1	122162	NETBOOK	IBM	X100E
1	122215	NETBOOK	IBM	X100E
1	122174	NETBOOK	IBM	X100E
1	122166	NETBOOK	IBM	X100E

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	122170	NETBOOK	IBM	X100E
1	122179	NETBOOK	IBM	X100E
1	122172	NETBOOK	IBM	X100E
1	122429	NETBOOK	IBM	X100E
1	122425	NETBOOK	IBM	X100E
1	124322	NETBOOK	IBM	X100E
1	124392	NETBOOK	IBM	X100E
1	124322	NETBOOK	IBM	X100E
1	122407	NETBOOK	IBM	X100E
1	122440	NETBOOK	IBM	X100E
1	122423	NETBOOK	IBM	X100E
1	122421	NETBOOK	IBM	X100E
1	122213	NETBOOK	IBM	X100E
1	122214	NETBOOK	IBM	X100E
1	122191	NETBOOK	IBM	X100E
1	122218	NETBOOK	IBM	X100E
1	122177	NETBOOK	IBM	X100E
1	122173	NETBOOK	IBM	X100E
1	122178	NETBOOK	IBM	X100E
1	122176	NETBOOK	IBM	X100E
1	122163	NETBOOK	IBM	X100E
1	122160	NETBOOK	IBM	X100E
1	122164	NETBOOK	IBM	X100E
1	122175	NETBOOK	IBM	X100E
1	122161	NETBOOK	IBM	X100E
1	122165	NETBOOK	IBM	X100E
1	122167	NETBOOK	IBM	X100E
1	124358	LAPTOP	LENOVO	THINKPAD
1	124364	LAPTOP	LENOVO	THINKPAD
1	124378	LAPTOP	LENOVO	THINKPAD
1	124339	LAPTOP	LENOVO	THINKPAD
1	124297	LAPTOP	LENOVO	THINKPAD
1	124319	LAPTOP	LENOVO	THINKPAD
1	124397	LAPTOP	LENOVO	THINKPAD
1	124295	LAPTOP	LENOVO	THINKPAD
1	124321	LAPTOP	LENOVO	THINKPAD
1	124326	LAPTOP	LENOVO	THINKPAD
1	124398	LAPTOP	LENOVO	THINKPAD
1	124303	LAPTOP	LENOVO	THINKPAD
1	124367	LAPTOP	LENOVO	THINKPAD
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1	124283	LAPTOP	LENOVO	THINKPAD
1	124377	LAPTOP	LENOVO	THINKPAD
1	124343	LAPTOP	LENOVO	THINKPAD
1	124355	LAPTOP	LENOVO	THINKPAD
1	124352	LAPTOP	LENOVO	THINKPAD

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	124342	LAPTOP	LENOVO	THINKPAD
1	124344	LAPTOP	LENOVO	THINKPAD
1	124350	LAPTOP	LENOVO	THINKPAD
1	124277	LAPTOP	LENOVO	THINKPAD
1	124287	LAPTOP	LENOVO	THINKPAD
1	124351	LAPTOP	LENOVO	THINKPAD
1	124305	LAPTOP	LENOVO	THINKPAD
1	124379	LAPTOP	LENOVO	THINKPAD
1	124289	LAPTOP	LENOVO	THINKPAD
1	124353	LAPTOP	LENOVO	THINKPAD
1	124354	LAPTOP	LENOVO	THINKPAD
1	124376	LAPTOP	LENOVO	THINKPAD
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1	124396	LAPTOP	LENOVO	THINKPAD
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1	124317	LAPTOP	LENOVO	THINKPAD
1	122422	LAPTOP	LENOVO	THINKPAD
1	124399	LAPTOP	LENOVO	THINKPAD
1	124323	LAPTOP	LENOVO	THINKPAD
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1	124309	LAPTOP	LENOVO	THINKPAD
1	124291	LAPTOP	LENOVO	THINKPAD
1	124370	LAPTOP	LENOVO	THINKPAD
1	124285	LAPTOP	LENOVO	THINKPAD
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1	124306	LAPTOP	LENOVO	THINKPAD
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1	124333	LAPTOP	LENOVO	THINKPAD
1	124313	LAPTOP	LENOVO	THINKPAD
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1	124307	LAPTOP	LENOVO	THINKPAD
1	124336	LAPTOP	LENOVO	THINKPAD
1	124320	LAPTOP	LENOVO	THINKPAD
1	124334	LAPTOP	LENOVO	THINKPAD
1	124332	LAPTOP	LENOVO	THINKPAD
1	124290	LAPTOP	LENOVO	THINKPAD
1	124394	LAPTOP	LENOVO	THINKPAD
1	124293	LAPTOP	LENOVO	THINKPAD
1	124304	LAPTOP	LENOVO	THINKPAD
1	124395	LAPTOP	LENOVO	THINKPAD
1	124328	LAPTOP	LENOVO	THINKPAD
1	124308	LAPTOP	LENOVO	THINKPAD
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1	122408	LAPTOP	LENOVO	THINKPAD
1	122426	LAPTOP	LENOVO	THINKPAD
1	122413	LAPTOP	LENOVO	THINKPAD
1	122419	LAPTOP	LENOVO	THINKPAD
1	122410	LAPTOP	LENOVO	THINKPAD
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1	122414	LAPTOP	LENOVO	THINKPAD
1	122417	LAPTOP	LENOVO	THINKPAD
1	122412	LAPTOP	LENOVO	THINKPAD

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	122406	LAPTOP	LENOVO	THINKPAD
1	122420	LAPTOP	LENOVO	THINKPAD
1	122424	LAPTOP	LENOVO	THINKPAD
1	122415	LAPTOP	LENOVO	THINKPAD
1	122403	LAPTOP	LENOVO	THINKPAD
1	122401	LAPTOP	LENOVO	THINKPAD
1	122411	LAPTOP	LENOVO	THINKPAD
1	122416	LAPTOP	LENOVO	THINKPAD
1	122409	LAPTOP	LENOVO	THINKPAD
1	122427	LAPTOP	LENOVO	THINKPAD
1	122418	LAPTOP	LENOVO	THINKPAD
1	126161	COMPUTER	HP	DC7700
1	117384	COMPUTER	HP	XN4600
1	113959	COMPUTER	GATEWAY	E4100
1	113567	COMPUTER	GATEWAY	E4100
1	126938	COMPUTER	HP	DC7900
1	127501	COMPUTER	HP	DC7900
1	126892	COMPUTER	HP	DC7900
1	127652	COMPUTER	HP	DC7900
1	127656	COMPUTER	HP	DC7900
1	126931	COMPUTER	HP	DC7900
1	126944	COMPUTER	HP	DC7900
1	126918	COMPUTER	HP	DC7900
1	126510	COMPUTER	HP	DC7900
1	125042	COMPUTER	HP	DC7900
1	125041	COMPUTER	HP	DC7900
1	127674	COMPUTER	HP	DC7900
1	127672	COMPUTER	HP	DC7900
1	125043	COMPUTER	HP	DC7900
1	127653	COMPUTER	HP	DC7900
1	127651	COMPUTER	HP	DC7900
1	127654	COMPUTER	HP	DC7900
1	117526	COMPUTER	HP	DC7900
1	117372	COMPUTER	HP	DC7900
1	117383	COMPUTER	HP	DC7900
1	117374	COMPUTER	HP	DC7900
1	126296	COMPUTER	HP	DC7900
1	126315	COMPUTER	HP	DC7900
1	126316	COMPUTER	HP	DC7900
1	126317	COMPUTER	HP	DC7900
1	126318	COMPUTER	HP	DC7900
1	126872	COMPUTER	HP	DC7900
1	117530	COMPUTER	HP	XW4600
1	117522	COMPUTER	HP	XW4600
1	121546	COMPUTER	HP	XW4600
1	117520	COMPUTER	HP	XW4600
1	117536	COMPUTER	HP	XW4600
1	117373	COMPUTER	HP	XW4600
1	117527	COMPUTER	HP	XW4600
1	117385	COMPUTER	HP	XW4600
1	117525	COMPUTER	HP	XW4600
1	117521	COMPUTER	HP	XW4600
1	117524	COMPUTER	HP	XW4600
1	117382	COMPUTER	HP	XW4600
1	117378	COMPUTER	HP	XW4600
1	117376	COMPUTER	HP	XW4600

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
April 19, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	117523	COMPUTER	HP	XW4600
1	117401	MONITOR	HP	L1950
1	117565	MONITOR	HP	L1950
1	117554	MONITOR	HP	L1950
1	117400	MONITOR	HP	L1950
1	117555	MONITOR	HP	L1950
1	117554	MONITOR	HP	L1950
1	117400	MONITOR	HP	L1950
1	117555	MONITOR	HP	L1950
1	117560	MONITOR	HP	L1950
1	117559	MONITOR	HP	L1950
1	117570	MONITOR	HP	L1950
1	117553	MONITOR	HP	L1950
1	117416	MONITOR	HP	L1950
1	117419	MONITOR	HP	L1950
1	117415	MONITOR	HP	L1950
1	117551	MONITOR	HP	L1950
1	117566	MONITOR	HP	L1950
1	117408	MONITOR	HP	L1950
1	117402	MONITOR	HP	L1950
1	117561	MONITOR	HP	L1950
1	117412	MONITOR	HP	L1950
1	117552	MONITOR	HP	L1950
1	117571	MONITOR	HP	L1950
1	117567	MONITOR	HP	L1950
1	117550	MONITOR	HP	L1950
1	EA	MONITOR	HP	L1950
1	EA	MONITOR	HP	L1950

Warrants for Approval
April 19, 2017

Warrant #61916-61995 in the total amount of $590,858.54
General Fund $304,372.05
Capital Projects $267,368.76
ASB Fund $18,567.56
Private Purpose $185.01

Warrant #61996-62061 in the total amount of $342,518.91
General Fund $296,098.06
Capital Projects $$24,350.76
ASB Fund $21,882.97
Private Purpose $187.12

Warrant #62062-62084 in the total amount of $69,494.72
General Fund $43,578.66
Capital Projects $1,616.25
ASB Fund $24,299.81

Warrant #62085-62090 in the total amount of $418,002.55
Capital Projects $418,002.55

Warrant #62091-62144 in the total amount of $239,230.73
General Fund $170,827.96
Capital Projects $319.55
ASB Fund $67,429.52
Private Purpose $123.28

Warrant #62145-62214 in the total amount of $267,305.51
General Fund $219,736.43
Capital Projects $12,102.27
ASB Fund $26,158.23
Private Purpose $128.47

Warrant #62215-62258 in the total amount of $610,669.97
General Fund $600,905.00
ASB Fund $8,600.24

Warrant #62259-62269 in the total amount of $371,362.95
Capital Projects $371,362.95

Warrant #161700024-161700026 in the total amount of $3,039.90
General Fund $2,190.17
Capital Projects $378.63
ASB Fund $471.10

57346 Sports Connection
Voids/Cancellations totaling $1,046.11
ASB Fund -$1,046.11

PUGET SOUND EDUCATIONAL SERVICE DISTRICT
SAFETY COOPERATIVE
Interlocal Cooperative Agreement

This Interlocal Agreement is made and entered into as of this ____ day of April, 2017, by and between Puget Sound Educational Service District ("PSESD"), a political subdivision of Washington State and Sumner, a Washington State school district ("District").

1. INTRODUCTION

WHEREAS, PSESD and District are public agencies as defined by chapter 39.34 RCW and are authorized to enter into interlocal agreements to provide for joint or cooperative actions;

WHEREAS, Washington State law authorizes local school districts and educational service districts to join together to form cooperatives for the purpose of making joint purchases and operating joint programs (RCW 39.34 and 28A.320.080);

WHEREAS, Washington State law directs educational service districts (ESDs) to establish cooperative service programs for school districts within said educational service district boundaries (RCW 28A.310.180);

NOW THEREFORE, a Safety Cooperative is hereby created according to the terms and conditions contained within this Agreement.

2. NAME

A. This cooperative shall be known as the Puget Sound Educational Service District Safety Cooperative (Safety Cooperative).

3. PURPOSE OF AGREEMENT

A. The Safety Cooperative has been established as a resource for the mutual benefit of regional K-12 educational partners to address school preparedness in response to natural, man-caused, biological and technical threats and hazards.

B. It is the intention of the Safety Cooperative to work collaboratively with regional school communities to develop and maintain sound, best practice operating protocols that will strengthen safety services in school communities across the region through high-quality training, networking and coordination opportunities that are culturally responsive and trauma informed.

C. The Safety Cooperative is intended to be an advisory led, cost-effective model that facilitates the implementation of high-quality safety services by regional school communities.

4. DURATION/TERMINATION

A. The term of this Agreement shall be from the execution date to July 31, 2018. Thereafter, it shall be automatically renewed from year to year, unless terminated by written notice furnished by either party not later than four (4) months prior to the end of the original term or any renewal term.

5. MEMBERSHIP

A. Membership in the Safety Cooperative is at the organizational level.

B. Membership entitles the Member Cooperative to services described in Attachment A.

6. MEMBERSHIP FEE

A. The Safety Cooperative membership fee shall be according to the following table:

MEMBERSHIP LEVELS All memberships include unlimited attendees at Safety Leads Networking meetings, Resource Subscription, and 20% off all PSESD Safety Services Trainings.						
Student Body	Membership Fee	**Number of participants indicated for each service per membership level**				
		Safety Summit	Quarterly Safety Specific PD	Threat Assessment	High Quality Safety Plans Foundation	Crisis Team Foundational Training
Under 300	$500	1	1	-	-	-
300-2000	$900	1	1	1	1	1
2000+	$2,600	4	2	4	2	2

7. SERVICES

A. Membership includes services and terms specified in Description of Services for 2017-2018 PSESD Safety Co-op marked as "Attachment A".

B. Cooperative services are informed by the previous year's Membership Advisory.

IN WITNESS WHEREOF, this parties have executed this Agreement.

PUGET SOUND EDUCATIONAL SERVICE DISTRICT

_____
(Signature) (Date)

_____
(Printed Name)

_____
(Address)

_____
(Telephone Number)

MEMBER COOPERATIVE'S NAME:

Sumner School District

_____
(Signature) (Date)

Laurie Dent
(Printed Name)

1202 Wood Ave, Sumner WA 98390
(Address)

253-891-6000
(Telephone Number)

Attachment A
Description of Services for 2017-18 PSESD Safety Co-op*

- Safety Leads Networking Meetings
  - Safety leads from across the region will have the opportunity to convene for the purpose of sharing best and promising practices, peer consultation and resource sharing.
    - Quarterly
    - Meetings will be 2 hours in length
    - Membership includes unlimited attendees

- Safety Specific Professional Development (PD)
  - Topics include: Continuing Operations Plans (12/14/17), Reunification Plans (3/14/18), De-escalation (9/20/17)
    - Quarterly
    - PD will be 3-4 hours in length
    - Membership includes two attendees*

- Safety Institute (August 1-2, 2017)
  - A two-day institute covering a variety of safety related topics as developed by safety leads across the region. Tracks may include: Harassment Intimidation and Bullying, Right Response (limited to one attendee per Co-op), Threat Assessment, De-escalation, Crisis Response Teams, Active shooter, Continuing Operations Plans, culturally relevant safety practices, etc.
    - Annually
    - Membership includes four attendees*

- School Security Officers: Navigating Roles and Responsibilities (October TBD)
  - Participants define the role of a school resource officer in their district, learn key competencies and have the opportunity to learn from peers in the field.
    - Annually
    - Membership includes four attendees*; Teams of administrators and SSO's preferred

- Crisis Team Foundational Training & Follow-Up (October 30-31, 2017)
  - Participants will gain foundational knowledge to implement Crisis Recovery (AKA Flight Teams) in their schools or districts including: roles and responsibilities of members, typical day, understanding grief and trauma and providing culturally relevant services.
    - Annually with four booster sessions for trained staff
    - Membership includes two attendees

- HQ Safety Planning Foundation (1/17/2017)
  - Participants will be trained in the Six Step Emergency Operations Planning process developed by the Department of Education Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center. Activities will include assessments of strengths and gaps in existing plans, sharing of regional expertise and sharing of existing resources.
    - Annually
    - Membership includes two attendees*

- Resource Subscription
  - Membership includes a subscription to monthly website repository for research, media templates (in multiple languages), sample policies, forms & upcoming cross-system trainings.

A Great Place to Learn.
1202 Wood Avenue
Sumner, Washington 98390

sumnersd.org
tel (253) 891-6010
fax (253) 891-6098

Business Services

BOARD MEETING DATE: April 19, 2017

TO: Laurie Dent, Superintendent

FROM: Debbie Campbell, Executive Director Business Services
Cheryl Collins, Purchaser

RE: Dairy Recommendation
FD 1115

DATE: April 11, 2017

RECOMMENDATION

The Sumner School District would like to exercise the option to extend the contract with Liberty Distributing for dairy products for the 2017-18 school year. The original contract number FD 1115 was awarded June 17, 2015, provided for a renewal option for three consecutive one-year extensions.

RATIONALE

The district is satisfied with the current products and services that Liberty Distributing has provided. The Administration recommends that the Board extend the contract for the period of September 1, 2017 – August 31, 2018.

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Business Services

BOARD MEETING DATE: April 19, 2017

TO: Laurie Dent, Superintendent

FROM: Debbie Campbell, Executive Director Business Services
Cheryl Collins, Purchaser

RE: Copier Service Management Recommendation

DATE: April 11, 2017

RECOMMENDATION

The Sumner School District would like to continue with our current copy management with Pacific Office Automation for the 2017-18 school year under the Cooperative Agreement through OETC, RFP# MPS-RFP-2014, which the Sumner School District is a cooperative member. Original contract of 2013 and contract revision for 3 years (2016-17, 2017-18, 2018-2019).

RATIONALE

The district is satisfied with the current copiers and service that Pacific Office Automation has provided. The Administration recommends that the Board extend the contract for the period of September 1, 2017 – August 31, 2018.

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Business Services

BOARD MEETING DATE: April 19, 2017

TO: Laurie Dent, Superintendent

FROM: Debbie Campbell, Executive Director Business Services
Cheryl Collins, Purchaser

RE: Vending Service Recommendation
RFP# 04-15

DATE: April 11, 2017

RECOMMENDATION

The Sumner School District would like to exercise the option to extend the contract with Vista Vending for snacks and beverages for the 2017-18 school year. The original contract number was awarded May 13, 2015 and provides for a renewal option of four (4) consecutive one-year extensions.

RATIONALE

The district is satisfied with the current products and services that Vista Vending has provided. The Administration recommends that the Board extend the contract for the period of September 1, 2017 – August 31, 2018.

Vista Vending's products meet the Nutritional Guidelines set by the Sumner School District and the USDA "Smart Snacks in School" guidelines.

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sumnersd.org
tel (253) 891-6010
fax (253) 891-6098

Business Services

BOARD MEETING DATE: April 19, 2017

TO: Laurie Dent, Superintendent
Sumner School Board

FROM: Cheryl Collins, Purchaser

RE: Yearbook RFP YB03-17
Middle School and High School Yearbooks

DATE: March 16, 2017

RFP's were opened Thursday, March 16, 2017, at 2:05 p.m. for yearbook products and services for the 2017-18 school year. RFP advertising was posted in the Seattle Daily Journal with reference to locate the bid on the District website. Two (2) bidders responded on time.

RECOMMENDATION
Upon review and reference checks by district staff, it is recommended the Board of Directors award the bid as follows:

Balfour Publishing

RATIONALE
Balfour Publishing is the low responsive bidder being qualified and met the specifications. Optional items are priced higher, but are optional and not all of these services are rendered.

ATTACHMENTS
Bid summary

EMERGENCIES

Drills:

Fire Evacuation

Students will receive instruction so that in case of fire or sudden emergency they will be able to leave their particular building in the shortest time possible, or take such other steps as the particular emergency demands, and without confusion or panic. Fire drills will be held three (3) times each year.

The superintendent is directed to develop emergency evacuation procedures for each building.

Lockdowns

Students will receive instruction so that in the event of the breach of security of a school building or campus; staff, students and visitors will be able to take positions in secure enclosures. Lockdown drills will be held at least three (3) times each school year.

Evacuations

Students will receive instruction so that in the event the school or district needs to be evacuated, they will be able to leave the building in the shortest time possible and take the safest route possible to another school or facility.

Shelter-in-Place

Students will receive instruction so that in the case of a hazardous vapor release that doesn't allow time to evacuate the campus, they will be able to remain inside, and take the steps necessary to eliminate or minimize the health and safety hazard. A shelter-in-place drill will be held at least once each school year.

Annually at least one drill will be conducted using the school mapping information system.

Additional safety-related drill

One additional safety-related drill to be determined by the school will be held each year. Schools will consider earthquakes, tsunamis or other high-risk local events.

At least one drill will annually use the school mapping information system.

Adopted 4/2017

Earthquakes

The board recognizes the importance of protecting staff, students and facilities in the event of an earthquake. Facilities will be designed and maintained in a manner that recognizes the potential danger from such an occurrence. Likewise, staff must be prepared to take necessary action to protect students and staff from hard.

The superintendent will establish guidelines and action taken by building principals should an earthquake occur while school is in session.

Bomb Threats

The superintendent will establish procedures for action in the event that any threat is received towards the school by telephone, letter, orally or by other means.

Emergency School Closure or Evacuation

When weather conditions or other circumstances make it unsafe to operate schools the superintendent is directed to determine whether schools should be started late, closed for the day or transportation will be provided only on emergency routes. Those decisions will be communicated through community media resources pursuant to a plan developed by the superintendent or designee.

Pandemic/Epidemic

The board recognizes that a pandemic outbreak is a serious threat that could affect students, staff and the community. The superintendent or designee will serve as a liaison between the school district and local health officials. The district liaison, in consultation with local health officials, will ensure that a pandemic/epidemic plan exists in the district and establish procedures to provide for staff and student safety during such an emergency.

When an emergency within a school or its surrounding area necessitates evacuation and /or total or partial closure of the schools within the district, staff will be responsible for aiding in the safe evacuation of the students within the endangered school or its surrounding area.

The superintendent will establish procedures for the emergency closure of a building or department.

Cross References: 4310 – District Relationships with Law Enforcement and

Adopted 4/2017

other Government Agencies

Legal References:

RCW 19.27.110 International fire code – Administration and enforcement by counties, other political subdivisions and municipal corporations – Fees

RCW 28A.320.125 Safe school plans – Requirements – Duties of school districts, schools, and educational service districts – Reports – Drills - Rules

Adopted 4/2017

DRUG-FREE SCHOOLS, COMMUNITY AND WORKPLACE

Sumner School District believes that the unlawful use and possession of illicit drugs and alcohol in the workplace or at or around work or school related activities is harmful, wrong, and negatively impacts employee conduct and performance. The board has an obligation to staff, students and citizens to take reasonable steps to assure safety in the workplace and to provide safety and high quality performance for the students that the staff serves.

The Drug Free Workplace Act and Drug Free Schools and Community Act amendments require that directly funded federal grant recipients notify their employees in writing that alcohol and drug abuse in the workplace is prohibited. "Workplace" is defined to mean the site for the performance of work done, which includes work done in connection with a federal grant. That includes any school building or any school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district which could also include work on a federal grant.

Prohibited Behavior:
For these purposes, the board declares that the following behaviors will not be tolerated:

A. Reporting to work under the influence of alcohol, illegal under state or federal law, and/or controlled substances including marijuana (cannabis) regardless of purpose (to include medical marijuana) and anabolic steroids.
B. Using, possessing, transmitting alcohol, illegal under state or federal law, and/or controlled substances, including marijuana (cannabis) regardless of purpose and anabolic steroids, in any amount or in any manner on district property at any time or when involved in a school district activity on or off school district property. Any staff member convicted of a felony attributable to the use, possession, or sale of illegal and/or controlled substances including marijuana (cannabis) will be subject to disciplinary action, including immediate termination.
C. Using district property or the staff member's position within the district to make or traffic alcohol, illegal under state or federal law and/or controlled substances including marijuana (cannabis) regardless of purpose and anabolic steroids.
D. Using, possessing or transmitting illegal and/or controlled substances under state or federal law, including marijuana (cannabis) regardless of purpose and anabolic steroids.

Notification Requirments:
Each employee shall be notified of the District's policy and procedures regarding employee drug activity at work.

A. Any staff member who is taking a drug or medication, whether or not prescribed by the staff member's physician which may adversely affect that staff member's ability to perform work in a safe or productive manner, is required to report such use of medication

Revised 8/2012, 5/2014, 4/2017
Personnel Section Revised 1/2006
Previously Policy No. 5134

to his or her supervisor.

B. If the use of a medication could compromise the safety of the staff member, other staff members, students or the public, it is the staff member's responsibility to use appropriate personnel procedures (e.g., use leave, request change of duty, or notify his/her supervisor of potential side effects) to avoid unsafe workplace practices.
C. This includes drugs which are known or advertised as possibly affecting judgment, coordination, or any of the senses, including those which may cause drowsiness or dizziness. The supervisor, in conjunction with the district office, then will determine whether the staff member can remain at work and whether any work restrictions will be necessary.
D. As a condition of employment, each employee shall notify his or her supervisor of a conviction under any criminal drug statute violation occurring in the workplace as defined above. Such notification shall be provided no later than 5 days after such conviction. The district shall inform the federal government within 10 days of such conviction, regardless of the source of the information.

Disciplinary Action:
Any staff member who violates any aspect of this policy may be subject to disciplinary action, which may include immediate discharge. As a condition of eligibility for reinstatement, an employee may be required to satisfactorily complete a drug rehabilitation or treatment program approved by the board, at the employee's expense. Nothing in this policy shall be construed to guarantee reinstatement of any employee who violates this policy, nor does the school district incur any financial obligation for treatment or rehabilitation ordered as a condition of eligibility for reinstatement.

The district may notify law enforcement agencies regarding to a staff member's violation of this policy at the district's discretion or take other actions as it the district deems appropriate.

Compliance with the above standards of conduct is mandatory.

Cross References:	5280 – Separation from Employment
	4215 – Use of Tobacco, Nicotine Products and Delivery Devices
Legal References:	RCW 69.50.435 Violations committed in or on certain public places or facilities – Adittional penalty – Defenses – Construction – Definitions 41 U.S.C.8104 Drug Free Workplace Requirements for Federal Grant Recipients 21 U.S.C. 812 Controlled Substance Act

Revised 8/2012, 5/2014, 4/2017
Personnel Section Revised 1/2006
Previously Policy No. 5134

20 U.S.C. 7101-71187 Safe and Drug-Free Schools and Communities Act (as amended by Title IV – 21st Century Schools)

Revised 8/2012, 5/2014, 4/2017
Personnel Section Revised 1/2006
Previously Policy No. 5134

SEPARATION FROM EMPLOYMENT

Under Washington law the superintendent has the authority to issue an appropriate notice of probable cause for discharge or nonrenewal to any certificated staff member. The board of directors will consider the notice of probable cause for a certificated staff member, or the superintendent's recommendation regarding the discharge of a classified staff member, and render a decision regarding the discharge or nonrenewal. A notice of discharge will include notice of any appeal rights the employee may have and notice of the appeal processes.

A. Certificated Staff Member Release from Contract
Upon request a certificated staff member may be released from contract under the following conditions:

1. A letter requesting release will be submitted to the superintendent's office. If accepted by the board, the staff member may be released from contract.

2. A release from contract may be granted by the board to allow a staff member to accept another position prior to or during the school year provided a satisfactory replacement can be obtained.

3. A release from contract may be granted by the board in case of illness or other personal matters which make it a substantial hardship for the staff member to continue his/her employment in the district.

4. Each request will be reviewed and a decision rendered based on the totality of the circumstances. The needs of the district and continuity of the educational program offered to students will receive primary consideration in the board's decision.

B. Resignation
In order to permit proper staff planning and to minimize inconvenience to others who may be affected, certificated staff who plan to resign at the end of their contract period are requested to notify the superintendent of their resignation or retirement by April 1 (or the district may insert alternate date).

Those staff who are not contractually obligated to complete the current school year should notify the superintendent as early as possible of their intent to resign and no less than 30 days prior to their last working day.

C. Retirement
Staff will participate in the retirement programs under the Federal Social Security Act

Adopted 4/2017

and the Washington State Teachers' Retirement System or the Public Employees' Retirement System. Payroll deductions will be made and paid into the respective retirement programs in the manner prescribed by law.

Staff who become eligible to retire under the controlling retirement system and who intend to retire at the end of the current school year should notify the superintendent prior to April 1st of that year.

Those staff intending to retire who are not contractually obligated to complete the current school year should notify the superintendent as early as possible and no less than 30 days prior to their retirement date.

Program and Staff Reductions

The board of directors determines the educational and operational programs for the district. Program and staff reductions may be required as a result of many factors, including but not limited to enrollment decline, programmatic needs or interests, a change in staffing needs, failure of a special levy election or other events resulting in reduction in revenue, increase in costs, and/or termination or reduction of funding of categorically-funded projects. The board will review appropriate information and based on administrative recommendations identify those educational programs and services which will be reduced, modified or eliminated.

Cross References:	5240 – Evaluation of Staff
	5006 – Certification Revocation
	5281 – Disciplinary Action and Discharge
Legal References:	RCW 28A.400.300 Hiring and Discharging Employees – Written leave policies – Seniority and leave benefits, retention upon of employees transferring between school districts and other education employers
	RCW 28A.400.320 Mandatory termination of classified employees – Appeal – Recovery of salary or compensation by district
	RCW 28A.405.340 Notice of discharge to contain notice of right to appeal if available
	RCW 28A.405.100 Minimum criteria for the evaluation of certificated employees – Revised four-level evaluation systems for classroom teachers and principals – Procedures

Adopted 4/2017

– Steering committee – Models – Implementation – Reports

RCW 28A.405.140 Assistance for teacher may be required after evaluation

RCW 28A.405.210 Conditions and contracts of employment – Determination of probable cause for non-renewal of contracts – Nonrenewal due to enrollment decline or revenue loss – Notice – Opportunity for hearing

RCW 28A.405.220 Conditions and contracts of employment – Non-renewal of provisional employees – Notice – Procedure

RCW 28A.405.300 Adverse change in contract status of certificated employee – Determination of probable cause – Notice – Opportunity for hearing

RCW 28A.405.310 Adverse change in contract status of certificated employee, including non-renewal of contract – Hearings – Procedure

RCW 28A.405.470 Crimes against children – Mandatory termination of certified – employees – Appeal – Recovery of salary or compensation by district

RCW 28A.410.090 Revocation of authority to teacher – Criminal basis – Complaints – Investigation – Process

RCW 41.32.240 Membership in system

RCW 41.33.020(6) Terms and provisions of plan

RCW 41.40.023 Membership

Chapter 41.41 RCW State Employees' Retirement – Federal Social Security

Chapter 181-86 WAC Policies and procedures for administration of certification proceedings

Chapter 181-87 WAC Acts of Unprofessional Conduct

Chapter 392-191 WAC School Personnel – Evaluation of Professional Performance Capabilities

Adopted 4/2017

SSD SEA Calendar 2017/18 School Year

Aug 29 Paid Day: SEA Training Day - Convocation
Aug 30 Paid Day: SEA Training Day - Professional Dev
Aug 31 Paid Day: SEA Training Day - Professional Dev
Sep 01 NON WORK
Sep 04 NON WORK: Labor Day Holiday
Sep 05 Paid Day: SEA Training Day - Professional Dev
Sep 06 1st Day: 1st Day of School
Oct 13 NON WORK: October NW Day
*Oct 27 Paid Day: SEA Training Day - Professional Dev
Nov 10 NON WORK: Veterans Day Holiday
Nov 22 Elem Grdng: ELEMENTARY GRADING DAY
Nov 23 NON WORK: Thanksgiving Holiday
Nov 24 NON WORK: Day After Thanksgiving Hol
Dec 18 NON WORK: WINTER BREAK
Dec 19 NON WORK: WINTER BREAK
Dec 20 NON WORK: WINTER BREAK
Dec 21 NON WORK: WINTER BREAK
Dec 22 NON WORK: Christmas Eve Holiday
Dec 25 NON WORK: Christmas Holiday
Dec 26 NON WORK: Day After Christmas Holiday
Dec 27 NON WORK: WINTER BREAK
Dec 28 NON WORK: WINTER BREAK
Dec 29 NON WORK: WINTER BREAK
Jan 01 NON WORK: New Years Day Holiday
Jan 15 NON WORK: MLK Jr Holiday
*Jan 29 Sec Grdng: SECONDARY GRADING DAY
Feb 16 NON WORK: MID-WINTER BREAK
Feb 19 NON WORK: Presidents Holiday
Mar 26 NON WORK: SPRING BREAK
Mar 27 NON WORK: SPRING BREAK
Mar 28 NON WORK: SPRING BREAK
Mar 29 NON WORK: SPRING BREAK
Mar 30 NON WORK: SPRING BREAK
May 25 EMERG: EMERGENCY WEATHER DAY
May 28 NON WORK: Memorial Holiday
Jun 21 Last Day: Last Day of School

August 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
8			9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2018

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

* Oct 27th was previously Oct 26th; Jan 29th was previously Jan 31st.

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 24/16-17

FINAL ACCEPTANCE
MAPLE LAWN ELEMENTARY PARKING LOT EXPANSION

WHEREAS, the engineer has inspected the work performed under the general contract for construction of Maple Lawn Elementary Parking Lot Expansion, and determined that the work has been completed in accordance with terms and conditions of the contract documents; and

WHEREAS, the engineer has issued a letter recommending acceptance of the contract as being complete; now

THEREFORE, BE IT RESOLVED that the Board of Directors of Sumner School District No. 320, hereby accepts the work performed under the general contract for Maple Lawn Elementary Parking Lot Expansion project as performed by Neeley Construction as being complete in accordance with terms and conditions of the contract documents.

ADOPTED this _____ day of _____, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SCHOOL CALENDAR

In order to permit staff, students and parents to make plans for their own work and vacation schedules, the board will adopt a school calendar or calendars by June 1 of each year. Multiple calendars may be developed where some schools are on modified school calendars for the forthcoming school year. Following board action, staff, students, parents and community members will be advised of the school calendar(s).

Legal References:

RCW 28A.150.203 Definitions

RCW 28A.150.220 Basic education – Minimum instructional requirements – Program accessibility – Rules

RCW 28A.330.100(7) Additional powers of board

WAC 180-16-215 Minimum 180 school day year

Adopted 5/2017

SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

Policy No. 3530
Students

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

The board acknowledges that the solicitation of funds from students, staff and citizens must be limited because students are a captive audience and because solicitation can disrupt the program of the schools. Solicitation and collective of money by students for any purpose including the collection of money in exchange for tickets, papers, magazine subscriptions, or for any other goods or services for the benefits of an approved school organization may be permitted by the superintendent, providing that the instructional program is not adversely affected.

The superintendent will establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and by outside organizations. The principal will distribute these rules and regulations to each student organization granted permission to solicit funds.

Cross References: **6102 – District Fundraising Activities**

3510 – Associated Student Bodies

Adopted 5/2017

USE OF SCHOOL FACILITIES

The board believes that public schools are owned and operated by and for the community. The public is encouraged to use school facilities, but will be expected to reimburse the district for such use to ensure that funds intended for education are not used for other purposes. On recommendation of the superintendent, the board will set the rental rates schedule.

The superintendent is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization.

The district does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School of Child-Related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city of county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, a fee, established by the superintendent, will be

charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

Nonprofit Groups

Nonprofit groups and organizations may use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes.

Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veteran groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate.

Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

Cross References:	**3422 – Students Sports – Concussion, Head Injury and Sudden Cardiac Arrest**
	6112 – Rental or Lease of District Real Property
Legal References:	**RCW 28A.230.180 Access to campus and student information directories by official recruiting**

Entire Section Revised 12/1992
Revised 12/2011, **5/2017**
Previously Policy No 4350

representatives – Informing students of educational and career opportunities.

RCW 4.24.660 Liability of school districts under contracts with youth programs

RCW 28A.320.510 Night schools, summer schools, meetings, use of facilities

RCW 28A.335.150 Permitting use and rental of playgrounds, athletic fields, or athletic facilities

RCW 28A.335.155 Use of buildings for youth programs – Limited immunity

20 USC Sec. 7905 Boys Scout of America Equal Access Act

34 CFR Sec. 108.6 Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups

AGO 1973 No. 26, Initiative No. 276 – School districts – Use of school facilities for presentation of programs – Legislature – Elections

~~The Board of Directors subscribes to the belief that the public schools are owned and operated by and for its patrons. The public is encouraged to use the school facilities, but shall be expected to reimburse for such usage to ensure that funds intended for education of students are not used for other purposes.~~

~~The district does not discriminate based on race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.~~

Entire Section Revised 12/1992
Revised 12/2011, **5/2017**
Previously Policy No 4350

NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Students and school employees who are subject of threats of violence or harm will be notified of the threats in a timely manner. Parents will be included in notifications to students who are subjects of threats of violence or harm. If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act (FERPA), other legal limitations, and the circumstances.

Individual-directed threats of violence or harm are direct or indirect communications by any means of the intent to cause damage to a school building or school property (e.g., bomb threats), or to harm students, employees, volunteers, community members of visitors.

The district will address threats of violence or harm in a manner consistent with the district's safety policies and comprehensive safe school plans.

Persons found to have made threats of violence or harm against district property, students, employees or others will be subject to relevant district discipline policies and will be referred to appropriate community agencies including law enforcement and mental health services. District staff will work with in-district and community-based professionals and services in all relevant disciplines to address threats of violence or harm, those threatened and those making the threats. Necessary information about the person making the threat will be communicated by the principal to teachers and staff, including personnel.

State law provides the district, school district directors and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.

Cross References:

6513 – Workplace Violence Prevention
5281 – Disciplinary Action and Discharge
3240 – Student Conduct Expectations and Reasonable Sanctions
3241 – Classroom Management, Discipline and Corrective Action
3207 – Prohibition of Harassment, Intimidation and Bullying
2162 – Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
2162 – Special Education and Related Services

Revised 5/2017

for Eligible Students

Legal References:

RCW 28A.320.128 Notice and disclosure policies – Threats violence – Student conduct – Immunity for good faith notice – Penalty
WAC 392-400 Pupils
20 U.S.C. 1232g Family Educational Rights and Privacy Act
34 C.F.R. Part 99 FERPA Regulations

~~The district will address threats of violence or harm to students and school employees in a manner consistent with the district's safety policies and comprehensive safe school plans. The superintendent is directed to develop and implement procedures consistent with this policy. State law provides the district, school district directors and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.~~

~~References: WAC 180-40~~

Revised 5/2017

CERTIFCATION REVOCATION

The board of directors recognizes its responsibility to protect students from physical and/or emotional harm. Staff members are expected to exhibit "good moral character and personal fitness" as they teach or supervise students. Staff members will not engage in unprofessional conduct including, but not limited to:

A. **The related acts of immorality and/or intemperance;**
B. **Violation of written contract;**
C. **Crime against the state or involving the physical neglect of children;**
D. **The physical injury of children;**
E. **Sexual misconduct with children or students;**
F. **Misrepresentation or falsification in the course of professional practice;**
G. **Possession, use or consumption or being under the influence of alcohol or of a controlled substance on school premises or at a school-sponsored activity involving students;**
H. **Disregard or abandonment of generally recognized professional standards;**
I. **Abandonment of contract for professional services;**
J. **Unauthorized professional practice;**
K. **Illegal furnishing of alcohol or a controlled substance, including marijuana (cannabis) to a student; or**
L. **Improper remunerative conduct.**

Unprofessional conduct will not include matters such as insubordination, violation of the collective bargaining agreement or other employment related acts correctable by the district or other civil remedies.

When the superintendent possesses sufficient reliable information to believe that a certificated employee is not of good moral character or personally fit or has committed an act of unprofessional conduct, within a reasonable period of time of making such determination, he/she will file a written complaint with the Superintendent of Public Instruction.

If the district is considering action to discharge a staff member, the superintendent need not file such complaint until ten calendar days after making the final decision to serve or not serve formal notice of discharge. Such written complaint will state the grounds for revocation and summarize the factual basis upon which a determination has been made that an investigation by the Superintendent of Public Instruction is warranted. The Superintendent of Public Instruction will provide the affected certificate holder with a copy of such written complaint.

Intentional failure to file a complaint is an act of unprofessional conduct and may be

sufficient cause for revocation of the superintendent's professional education certificate. A staff member may voluntarily surrender his or her certificate.

The superintendent will maintain a confidential file containing allegations and the findings related to his/her investigation.

Cross References:

5281 – Disciplinary Action and Discharge

5005 – Employment Disclosures, Certification Requirements, Assurances and Approval

Legal References:

RCW 28A.400.320 Crimes against children – Mandatory termination of classified employees – Appeal – Recovery of salary or compensation by district

RCW 28A.405.470 Crimes against children – Mandatory termination of certificated employees – Appeal – Recovery of salary or compensation by district

RCW 28A.410.090 Revocation or suspension of certificate or permit to teach – Criminal basis – Complaints – Investigation – Process

RCW 28A.410.100 Revocation of authority to teacher – Hearings

RCW 28A.410.110 Limitation on reinstatement after revocation – Reinstatement prohibited for certain felony crimes

Chapter 181-79A WAC Standards for teacher, administrator, and educational staff associate certification

Chapter WAC 181-86 Professional certification – Policies and procedures for administration of certification proceedings

Chapter WAC 181-87 Professional certification – Acts of unprofessional conduct

WAC 181-79A-155 Good Moral Character and Personal Fitness – Necessary supporting

Adopted 5/2017

evidence applicants

Adopted 5/2017

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

Guidelines for student fundraising activities are as follows:

A. **Student participation must be voluntary;**

B. **The fundraising activity must be such that is it not likely to create a poor public relations image;**

C. **Fundraising activity efforts must not interfere with the educational program;**

D. **Fundraising activities conducted by associated student bodies or sub-groups thereof must conform to the district ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB;**

E. **Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made;**

F. **Sponsorship of fundraising activities by schools' official parent groups, event where moneys realized will be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fundraising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fundraising;**

G. **The following fundraising activities are approved:**

1. **Sales of goods (candy, T-shirts, etc.), magazines, apples (if maintained in cold storage);**

2. **Car washes, school supplies, rummage and garage sales, pancake breakfasts, spaghetti dinners;**

3. **Paper drives, bottle drives, etc., that do not interfere with the school day;**

Adopted 4/2017

4. **Carnivals when organized and supervised by the school and/or the recognized parent group;**

5. **Skating and bowling parties provided there is adequate supervision and liability protection;**

6. **Bandathons, bikeathons, and walkathons;**

7. **Basketball games if liability insurance for participants and facilities is included in the contract**

8. **Talent, variety, musical, and drama productions (after school hours); and**

9. **Any major purpose fundraising activity that is not listed above must have the approval of the superintendent;**

H. Fundraising activities in excess of $25,000 must be submitted by the principal to the superintendent for approval. Application for approval must include:

1. **The sponsoring group;**

2. **The proposed activity;**

3. **The manner in which the money is to be collected; and**

4. **The purpose;**

I. When the ASB shares in the receipts derived from vending machine operations or from the sale of student pictures, such activities must be in compliance with policy; and

J. Any outside group other than an official school-parent group must have central office approval before conducting fundraising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students:

Adopted 4/2017

1. **Must work through established official parent organizations and not with or through student body organizations or the administration;**

2. **May not use school materials, supplies, facilities, or staff without proper reimbursement. Requests to the administration for access to students for purposes of fundraising should be referred to the appropriate parent organizations, which will have the option of permitting the outside group to utilize the parent organization's normal method of communication to transmit information concerning the fundraising;**

3. **Will not collect money in school buildings as part of fundraising activities. Fund collections must be made by other means in other locations under the supervision of the official parent groups, except that each school may permit the official parent organization to maintain one box in the school's central office for deposit of envelopes containing funds from a permissible fundraising activity; and**

4. **May display a sign announcing a fundraising activity. Brochures explaining the program may be made available to students through the school office.**

Adopted 4/2017

USE OF SCHOOL FACILITIES

Categorical Definitions:

Community groups within the Sumner School District shall be permitted to use all facilities for worthwhile purposes when such users will not interfere with the school program. In order to carry out this service to the best interest of the whole community, organizations seeking use of the Sumner School District facilities have been divided into categories as follows:

Group 1 – Allied School Groups

This includes local, non-profit organizations whose main purpose is to support educational programs and activities for students in our district. This group would include parent/teacher organizations, school booster groups and other school related groups.

Group 2 – Youth Groups

These are general, civic and non-profit in nature and their primary reason for existence is the betterment of children, the community, and the state. This group would include service clubs, church-related youth groups, Boy Scouts, Girl Scouts, Campfire Girls and local youth athletic teams and local youth organizations. For small group events held during regular business hours, certain fees may be waived at district discretion. Local government agencies using district facilities during normal business hours are included in this group.

Group 3 – Adult Groups/Non-Local Youth Groups

Local for-profit organizations and social gatherings. This group would include homeowners associations, political, adult athletics, religious and other non-profit adult organizations. Non-local youth athletic teams, non-local youth organizations and local for-profit youth activities.

Group 4 – Commerical Groups

Profit making enterprise, professional groups, conventions, and promotional groups are examples of groups, who come under this classification. Promotional groups, who have the potential of making large profits, must be approved by the Sumner School District Board.

The above classifications shall be the order of priority in granting use permits and shall be the basis for establishing differentials in rental and other charges. User fees will be posted to the District website. Local is defined as groups having fifty percent (50%) of the participants residing in the Sumner School District boundaries.

Previously Policy No. 4350.1P
Revised 4/2017

Application Schedule:

1. Facility space will be available on a fair and equitable basis and shall be scheduled according to a semester schedule/timeline. Application for the use of Sumner District facilities shall be accepted as follows:

(Dates are approx.)		**District**	**Rec Dept**	**Other Users**
1st Semester	(Aug. 1 – Jan. 31)	Sept. 15	Sept. 20	Sept. 30
2nd Semester	(Dec. 1 – Aug. 31)	Feb. 1	Feb. 7	Feb. 15

Later applications will be honored on a space available basis using the priorities. Community applications for scheduled events may be accepted earlier upon approval of District administration. Any reservation may be cancelled or relocated based on Sumner School District need.

2. The following requirements will be met by all groups prior to approval and use of the Sumner School District facilities:
   - There will be a signed contract between the group and the Sumner School District.
   - Deposit and/or payment has been made according to the Use Agreement.
   - The contract must include an indemnity agreement, which holds the district harmless for any injury except those that arise from the district's sole negligence.
   - The outside organization must provide the district with a certificate of insurance for a minimum of $1 million and name the Sumner School District as an additional insured.
   - The outside group must meet all safety standards and accepted standards for the specific program they are conducting.

Previously Policy No. 4350.1P
Revised 4/2017

NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Staff, students, volunteers, and others involved in school activities have the responsibility to report any threats of violence or harm to designated school officials. Based on the significance and credibility of the threat, it will be reported to law enforcement. Staff will involve in-district multi-disciplinary professionals in evaluating the threat and the needs of the person making the threat. Consultation with or referrals to community-based professionals and services are encouraged where appropriate.

Under the Family Educational Rights and Privacy Act, the district may only release student records with parent or adult student permission or in a health or safety emergency. For that reason, the district will identify students who have made threats of violence or harm when notifying the subjects of the threats, under the following conditions:

A. **The parent or adult student has given permission to disclose the student's identify or other information to the subject of the student's threat;**
B. **The identity of the student and the details of the threat are being disclosed to relevant district staff who have been determined to have legitimate educational interest in the information;**
C. **The identity of the student or the details of the threat are being released because the release of the information is necessary to protect the health or safety of the student or other individuals. In making this determination, school officials will use their best judgement, and may take into account the "totality of the circumstances" pertaining to the safety or health of a student or other individuals; or**
D. **The district is responding to a court order or subpoena. The district must make a reasonable effort to notify the parents of the student or adult student of the subpoena in advance of complying, so that the family can seek protective action, unless the court order or subpoena expressly forbids such notification.**

Relevant information about the threat that does not improperly identify a student will be provided to the subject of the threat, and the subject will be advised that if law enforcement has been involved in the matter, the law enforcement agency may have more information that can be shared with the subject.

To promote the safety of all concerned, the principal will determine if classroom teachers, school staff, school security, and others working with the student(s) involved in the threat circumstance, should be notified. Subject to the confidentiality provisions cited above, principals will consider all available information when determining the extent of information to be shared, including prior disciplinary records, official juvenile court records, and documented history of violence of the person who made the threat.

When considering the appropriate discipline for a student who has made a threat of violence or harm, the student's prior disciplinary records will be taken into account.

6/2003
Revised 4/2017

Emergency expulsion will be considered, based on the credibility and significance of the threat. Discipline will only be imposed on students with disabilities consistent with policy and the legal requirements for special education.

If the threat by a student was significant and credible enough to warrant expulsion, the student may only be readmitted to the district through the readmission application process provided for in district policy. The readmission application process will include meeting district readmission criteria established at the time of expulsion and should include completion of an assessment by an appropriate professional, with a report to the district, when the district determines such an assessment is necessary.

Discipline against district staff for making threats of violence or harm will be consistent with district policy and procedure regarding staff discipline, and any relevant collective bargaining requirements.

~~Staff, students, volunteers, and others involved in school activities have the responsibility to report any threats of violence or harm. The report will be made to the school official most readily available. Based on the significance and credibility of the threat, it may be reported to law enforcement. State law provides the district, school district directors and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies, and may be referred for prosecution.~~

~~Individual-directed threats of violence or harm are communications that create fear of physical harm to a specific individual or individuals, communicated directly or indirectly by any means. Building-directed threats of violence or harm are direct or indirect communications by any means of the intent to cause damage to a school building or school property, or to harm students, employees, volunteers, patrons, or visitors).~~

~~Procedure:~~

~~1. When a school official receives notification of a threat, the official will immediately evaluate the significance and credibility of the threat. Depending on the nature and severity of the threat, the school official may involve other district staff or community-based professionals in making an informed evaluation of the threat and crafting an appropriate response. A written record of the threat, including the people involved in the threat, an evaluation of the threat, the staff or consultants involved in evaluation of the threat, and the responses and actions taken as a result will be made as soon as practical, but not later than 24 hours following the threat. A log of all such threats will be maintained at each school building by the building principal. Copies of all written records will be forwarded to the superintendent's office within 48 hours of the incident.~~

~~2. Students and school employees who are subjects of threats of violence or harm must be~~

notified of the threat by the responsible school official in a timely manner. Relevant information about the threat that does not improperly identify a student will be given to the subject of the threat, and the subject of the threat will be advised that if law enforcement has been involved in the matter, that agency may have more information that can be shared with the subject.

3. To ensure the safety of all concerned, the building principal shall determine if classroom teachers, school staff, school security, and others working with the student(s) involved in the circumstances, should be notified. Subject to the confidentiality provisions cited below, principals shall consider all available information when determining the types of information to be shared, including disciplinary records, official juvenile court records, and documented history of violence of the person who made the threat.
4. When considering the appropriate discipline for a student who has made a threat of violence or harm, the student's prior disciplinary records shall be taken into account. Emergency expulsion may be considered, based on the credibility and significance of the threat. Discipline shall only be imposed on students with disabilities consistent with district policy and the legal requirements for special education.

Under the Family Educational Rights and Privacy Act, the district may only release student records, including those involving threats of violence or harm, with parent or adult student permission, or under limited conditions. For that reason, the district will not identify students who have made threats of violence or harm when notifying the subjects of the threats, except under the following conditions:

1. The parent or adult student has given permission to disclose the student's identity or other information to the subject of the student's threat.
2. The identity of the student and the details of the threat are being disclosed to relevant district staff who have been determined to have legitimate educational interest in the information.
3. The identity of the student or the details of the threat are being released because the release of the information is necessary to protect the health or safety of the student or other individuals. This exemption is to be strictly construed pursuant to federal regulations.
4. The district is responding to a court order or subpoena. Generally, the district will make a reasonable effort to notify the parents of the student, or the adult student, of the subpoena in advance of complying, so the family can seek protective action.

Discipline against district employees for making threats of violence or harm shall be consistent with district policy and procedures regarding staff discipline and any relevant collective bargaining requirements

6/2003
Revised 4/2017

FACILITY RENTAL INFORMATION

Categorical Definitions:

Community groups within the Sumner School District shall be permitted to use all facilities for worthwhile purposes when such users will not interfere with the school program. In order to carry out this service to the best interest of the whole community, organizations seeking use of the Sumner School District facilities have been divided into categories as follows:

Group 1 – Allied School Groups

This includes local, non-profit organizations whose main purpose is to support educational programs and activities for students in our district. This group would include parent/teacher organizations, school booster groups and other school related groups.

Group 2 – Youth Groups

These are general, civic and non-profit in nature and their primary reason for existence is the betterment of children, the community, and the state. This group would include service clubs, church-related youth groups, Boy Scouts, Girl Scouts, Campfire Girls and local youth athletic teams and local youth organizations. For small group events held during regular business hours, certain fees may be waived at district discretion. Local government agencies using district facilities during normal business hours are included in this group.

Group 3 – Adult Groups/Non-Local Youth Groups

Local for-profit organizations and social gatherings. This group would include homeowners associations, political, adult athletics, religious and other non-profit adult organizations. Non-local youth athletic teams, non-local youth organizations and local for-profit youth activities.

Group 4 – Commerical Groups

Profit making enterprise, professional groups, conventions, and promotional groups are examples of groups, who come under this classification. Promotional groups, who have the potential of making large profits, must be approved by the Sumner School District Board.

The above classifications shall be the order of priority in granting use permits and shall be the basis for establishing differentials in rental and other charges. User fees will be posted to the District website. Local is defined as groups having fifty percent (50%) of the participants residing in the Sumner School District boundaries.

Revised 7/2007
Revised 4/2013

Application Schedule:

1. Facility space will be available on a fair and equitable basis and shall be scheduled according to a semester schedule/timeline. Application for the use of Sumner District facilities shall be accepted as follows:

(Dates are approx.)		**District**	**Rec Dept**	**Other Users**
1st Semester	(Aug. 1 – Jan. 31)	Sept. 15	Sept. 20	Sept. 30
2nd Semester	(Dec. 1 – Aug. 31)	Feb. 1	Feb. 7	Feb. 15

Later applications will be honored on a space available basis using the priorities. Community applications for scheduled events may be accepted earlier upon approval of District administration. Any reservation may be cancelled or relocated based on Sumner School District need.

2. The following requirements will be met by all groups prior to approval and use of the Sumner School District facilities:

- There will be a signed contract between the group and the Sumner School District.
- Deposit and/or payment has been made according to the Use Agreement.
- The contract must include an indemnity agreement, which holds the district harmless for any injury except those that arise from the district's sole negligence.
- The outside organization must provide the district with a certificate of insurance for a minimum of $1 million and name the Sumner School District as an additional insured.
- The outside group must meet all safety standards and accepted standards for the specific program they are conducting.

Revised 7/2007
Revised 4/2013

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of March , 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	21,513,504	770,071.70	10,832,374.27		10,681,129.73	50.35
2000 LOCAL SUPPORT NONTAX	7,408,678	624,523.79	3,520,331.41		3,888,346.59	47.52
3000 STATE, GENERAL PURPOSE	63,559,266	5,456,237.15	36,615,582.18		26,943,683.82	57.61
4000 STATE, SPECIAL PURPOSE	12,891,764	1,168,050.42	7,263,978.25		5,627,785.75	56.35
5000 FEDERAL, GENERAL PURPOSE	817,895	2,132.47	2,132.47		815,762.53	0.26
6000 FEDERAL, SPECIAL PURPOSE	5,692,695	377,207.38	2,457,779.90		3,234,915.10	43.17
7000 REVENUES FR OTH SCH DIST	1,008,707	.00	472,218.57		536,488.43	46.81
8000 OTHER AGENCIES AND ASSOCIATES	64,617	3,651.80	37,028.98		27,588.02	57.31
9000 OTHER FINANCING SOURCES	25,000	2,548.93	3,237.62		21,762.38	12.95
Total REVENUES/OTHER FIN. SOURCES	112,982,126	8,404,423.64	61,204,663.65		51,777,462.35	54.17
B. EXPENDITURES						
00 Regular Instruction	69,731,437	5,214,395.87	38,012,413.49	25,874,471.78	5,844,551.73	91.62
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	12,170,505	1,241,368.81	7,803,934.11	5,494,349.34	1,127,778.45-	109.27
30 Voc. Ed Instruction	2,937,504	225,413.23	1,535,702.73	1,097,986.41	303,814.86	89.66
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	4,281,870	315,878.18	1,723,149.98	1,023,321.13	1,535,398.89	64.14
70 Other Instructional Pgms	248,556	14,032.30	95,203.81	35,841.01	117,511.18	52.72
80 Community Services	2,351,495	190,237.12	1,266,118.02	680,264.83	405,112.15	82.77
90 Support Services	22,260,759	1,725,868.87	12,959,091.11	7,736,127.91	1,565,539.98	92.97
Total EXPENDITURES	113,982,126	8,927,194.38	63,395,613.25	41,942,362.41	8,644,150.34	92.42
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	1,000,000-	522,770.74-	2,190,949.60-		1,190,949.60-	119.09
F. TOTAL BEGINNING FUND BALANCE	3,528,396		8,846,853.39			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	2,528,396		6,655,903.79			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 815 Restric Unequalized Deduct Rev	0		.00			
G/L 821 Restricted for Carryover	63,833		139,516.81			
G/L 825 Restricted for Skills Center	0		.00			
G/L 828 Restricted for C/O of FS Rev	0		.00			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	285,509		295,530.53			
G/L 845 Restricted for Self-Insurance	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committed to Min Fund Bal Polic	0		.00			
G/L 875 Assigned Contingencies	0		.00			
G/L 884 Assigned to Other Cap Projects	1,000,000		1,000,000.00			
G/L 888 Assigned to Other Purposes	2,179,054		914,988.13			
G/L 890 Unassigned Fund Balance	1,000,000-		4,305,868.32			
G/L 891 Unassigned Min Fnd Bal Policy	0		.00			
TOTAL	2,528,396		6,655,903.79			

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of March , 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	2,731,290	99,489.29	1,336,644.25		1,394,645.75	48.94
2000 Local Support Nontax	1,152,400	58,114.73	689,651.62		462,748.38	59.84
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	24,165.50		24,165.50-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	3,883,690	157,604.02	2,050,461.37		1,833,228.63	52.80
B. EXPENDITURES						
10 Sites	32,868,710	21,571.91	733,401.95	2,755,248.54	29,380,059.51	10.61
20 Buildings	3,400,000	797,149.28	3,400,614.15	5,257,384.21	5,257,998.36-	254.65
30 Equipment	3,731,290	83,858.92	646,926.98	9,822.85	3,074,540.17	17.60
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	798.91	0.00	798.91-	0.00
60 Bond Issuance Expenditure	0	.00	117,907.77	0.00	117,907.77-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	40,000,000	902,580.11	4,899,649.76	8,022,455.60	27,077,894.64	32.31
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	36,116,310-	744,976.09-	2,849,188.39-		33,267,121.61	92.11-
F. TOTAL BEGINNING FUND BALANCE	82,207,768		84,214,157.34			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	46,091,458		81,364,968.95			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 825 Restricted for Skills Center	0		.00			
G/L 830 Reserved fof Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 861 Restricted from Bond Proceeds	43,472,880		69,641,981.24			
G/L 862 Committed from Levy Proceeds	1,107,525		515,984.51			
G/L 863 Restricted from State Proceeds	0		24,165.50			
G/L 864 Rsrv Of Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	119,011		116,036.00			
G/L 866 Restricted from Impact Proceeds	6,568,547-		2,612,055.22			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Rsrvd UnDistrib Proceeds	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	7,960,589		8,454,746.48			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	46,091,458		81,364,968.95			

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of March, 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	13,427,923	537,184.62	5,821,495.91		7,606,427.09	43.35
2000 Local Support Nontax	10,000	1,164.56	11,364.46		1,364.46-	113.64
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	835,873.66-		835,873.66	0.00
Total REVENUES/OTHER FIN. SOURCES	13,437,923	538,349.18	4,996,986.71		8,440,936.29	37.19
B. EXPENDITURES						
Matured Bond Expenditures	6,030,000	.00	4,995,000.00	0.00	1,035,000.00	82.84
Interest On Bonds	7,103,930	.00	3,471,275.25	0.00	3,632,654.75	48.86
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	2,702.47	0.00	7,297.53	27.02
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	405,000	.00	.00	0.00	405,000.00	0.00
Total EXPENDITURES	13,548,930	.00	8,468,977.72	0.00	5,079,952.28	62.51
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXPENDITURES (A-B-C-D)	111,007-	538,349.18	3,471,991.01-		3,360,984.01-	> 1000
F. TOTAL BEGINNING FUND BALANCE	5,421,553		6,400,158.46			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	5,310,546		2,928,167.45			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	5,310,546		2,928,167.45			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	5,310,546		2,928,167.45			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of March, 2017

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	711,140	77,646.81	426,772.85		284,367.15	60.01
2000 Athletics	374,627	18,792.95	237,325.96		137,301.04	63.35
3000 Classes	91,000	3,923.00	8,723.60		82,276.40	9.59
4000 Clubs	756,357	34,909.33	200,189.58		556,167.42	26.47
6000 Private Moneys	170,040	49,049.94	79,731.85		90,308.15	46.89
Total REVENUES	2,103,164	184,322.03	952,743.84		1,150,420.16	45.30
B. EXPENDITURES						
1000 General Student Body	512,157	76,728.29	293,700.82	25,821.58	192,634.60	62.39
2000 Athletics	543,520	38,168.94	354,401.65	42,926.64	146,191.71	73.10
3000 Classes	73,825	1,478.54	5,570.80	0.00	68,254.20	7.55
4000 Clubs	667,996	37,132.25	236,185.64	0.00	431,810.36	35.36
6000 Private Moneys	165,350	56,026.82	82,970.25	0.00	82,379.75	50.18
Total EXPENDITURES	1,962,848	209,534.84	972,829.16	68,748.22	921,270.62	53.06
C. EXCESS OF REVENUES OVER(UNDER)EXPENDITURES (A-B)	140,316	25,212.81-	20,085.32-		160,401.32-	114.31-
D. TOTAL BEGINNING FUND BALANCE	668,652		795,437.64			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	808,968		775,352.32			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	808,968		775,352.32			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	808,968		775,352.32			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of March, 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,200	40.65	556.80		643.20	46.40
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	330,000	.00	.00		330,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	70,000	.00	139,658.75		69,658.75-	199.51
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	401,200	40.65	140,215.55		260,984.45	34.95
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	401,200	40.65	140,215.55		260,984.45	34.95
D. EXPENDITURES						
Type 30 Equipment	812,949	.00	397,969.44	143,956.85	271,022.71	66.66
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	812,949	.00	397,969.44	143,956.85	271,022.71	66.66
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)	411,749-	40.65	257,753.89-		153,995.11	37.40-
H. TOTAL BEGINNING FUND BALANCE	412,249		481,343.24			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	500		223,589.35			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	500		223,589.35			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	500		223,589.35			