SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Representative
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
We believe it is our responsibility to ensure the best education for every student, every day, in every classroom. We believe in success for students and staff every day.

February 15, 2017 Regular Meeting

Board Room

1. **Call to Order: 6:00 p.m.**
2. **Flag Salute**
3. **Recognition of Greeters**

   This is the time on the agenda for Board members to meet and recognize the student greeters.

4. **Approval of Agenda** **(Action)**
5. **Approval of Previous Meeting Minutes** **(Action)**

   January 18, 2017 Regular Meeting Minutes (p. 6)
   January 25, 2017 Board Retreat Meeting Minutes (p. 11)
   February 8, 2017 Study Session Meeting Minutes (p. 12)

6. **Consent Items** **(Action)**

   Consent Items (p. 16)
   February Surplus (p. 18)
   February Warrants (p. 20)
   Parks and Recreation Interlocal Agreement Extension (p. 21)
   Pierce County Skills Center and Sumner School District Summer School MOU (p. 23)

7. Acceptance of Donation (Action)

The Sumner School Board of Directors recognizes the following donors:

- Donald Eismann Elementary Parent Teacher Association for their donation of $31,347.47. The donation will be used to purchase playground equipment.
- Spartan Boosters for their donation of $5,083.10. The donation will be put towards stipends for Assistant Baseball Coaches at Sumner High School.

The Administration recommends the Board approve the donations as presented.

Donald Eismann Elementary Parent Teacher Association Donation (p. 27)

Spartan Boosters Donation (p. 28)

8. Recognition - Roll of Honor

The Roll of Honor recognizes community partnerships and accomplishments, achievements, and other notable activities of and by students, staff and educators, presented by Sumner School District Superintendent, Laurie Dent.

9. Superintendent Comments

This is the time on the agenda for the Superintendent to provide information and comment on District activities.

10. Board Member Comments

This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues and other items of interest.

11. Audience Comments

The Sumner School Board welcomes the public to its meetings. Individuals who wish to address the Board should use the sign-up sheet provided at the door. Comments should be restricted to no more than three minutes. Remarks regarding District personnel are not appropriate for the Audience Comments portion of the meeting.

12. Unfinished Business

a. Revised Policies - Second Reading (Action)

Policy 1310: Adoption and Amendment of Policies and By-Laws

The Administration recommends the Board adopt the following revised policies:

- 3240 Student Conduct Expectations and Reasonable Sanctions
- 3416 Medication at School

3240 Student Conduct Expectations and Reasonable Sanctions (p. 29)

3416 Medication at School (p. 32)

13. New Business

a. Resolution No. 15/16-17: Bonney Lake High School Performing Arts Center - Authorized District Personnel (Action)

Per WAC 392-344-120, it is required that the District designate personnel to provide district authorization related to the Bonney Lake High School Performing Arts Center Addition project.

The Administration recommends the Board adopt Resolution No. 15/16-17: Bonney Lake High School Performing Arts Center - Authorized District Personnel.

Resolution No. 15/16-17: Bonney Lake High School Performing Arts Center - Authorized District Personnel (p. 34)

b. Resolution No. 16/16-17: Bonney Lake High School Performing Arts Center - Racial Balance (Action)

Per WAC 392-342-025, it is required that the District certify the planned Bonney Lake High School Performing Arts Center project will not create or aggravate racial imbalance within District boundaries.

The Administration recommends the Board Adopt Resolution No. 16/16-17: Bonney Lake High School Performing Arts Center - Racial Balance.

Resolution No. 16/16-17: Bonney Lake High School Performing Arts Center - Racial Balance (p. 35)

c. Resolution No. 17/16-17: Emerald Hills Elementary Replacement Educational Specifications (Action)

The purpose of Educational Specifications per WAC 392-342-015 is to define and communicate to the architect/engineer the District's goals and requirements of the construction project. Educational Specifications related to the Emerald Hills Elementary Replacement project have been prepared by Erickson McGovern at the direction of the District and are recommended for acceptance.

The Administration recommends the Board adopt Resolution No. 17/16-17: Emerald Hills Elementary Replacement Educational Specifications.

Resolution No. 17/16-17: Emerald Hills Elementary Replacement Educational Specifications (p. 36)

d. Resolution No. 18/16-17: Emerald Hills Elementary Replacement - Authorized District Personnel (Action)

Per WAC 392-344-120, it is required that the District designate personnel to provide District authorization related to the Emerald Hills Elementary Replacement project.

The Administration recommends the Board adopt Resolution No. 18/16-17: Emerald Hills Elementary Replacement - Authorized District Personnel.

Resolution No. 18/16-17: Emerald Hills Elementary Repalcement - Authorized District Personnel (p. 37)

e. Resolution No. 19/16-17: Emerald Hills Elementary Replacement - Racial Balance (Action)

Per WAC 392-342-025, it is required that the District certify the planned Emerald Hills Elementary Replacement project will not create or aggravate racial balance within District boundaries.

The Administration recommends the Board adopt Resolution No. 19/16-17: Emerald Hills Elementary Replacement - Racial Balance.

Resolution No. 19/16-17: Emerald Hills Elementary Replacement - Racial Balance (p. 38)

f. Resolution No. 20/16-17: New Tehaleh Elementary - Authorized District Personnel (Action)

Per WAC, 392-344-120, it is required that the District designate personnel to provide District authorization related to the New Tehaleh Elementary project.

The Administration recommends the Board adopt Resolution No. 20/16-17: New Tehaleh Elementary - Authorized District Personnel.

Resolution No. 20/16-17: New Tehaleh Elementary - Authorized District Personnel (p. 39)

g. Resolution No. 21/16-17: New Tehaleh Elementary - Racial Balance (Action)

Per WAC 392-342-025, it is required that the District certify the planned new elementary in Tehaleh project will not create or aggravate racial imbalance within District boundaries.

The Administration recommends the Board adopt Resolution No. 21/16-17: New Tehaleh Elementary - Racial Balance.

Resolution No. 21/16-17: New Tehaleh Elementary - Racial Balance (p. 40)

h. Change Order: Maple Lawn Elementary Parking Lot Expansion (Action)

Maple Lawn Parking Lot Expansion completed by Neeley Construction - Change Order No. 1 is required for bonds required by the City, replacing fire hydrant, adding a section of sidewalk, temporary fencing, and hydrant concrete, and modification to the contract as requested by the engineer and/or owner for a total of $12,544.00.

Construction Contract - $418,000
Construction Contingency - %47,500 (0% of the projected construction budget)
Change Orders to Date: No. 1 - $12,544 represents a change order percentage on the project of 3%

Maple Lawn Elementary Parking Lot Expansion is 100% complete.

The Administration recommends the Board adopt Change Order No. 1 - Maple Lawn Elementary Parking Lot Expansion.

Change Order No. 1 - Maple Lawn Elementary Parking Lot Expansion (p. 41)

i. Career and Technical Education Plan Approval (Action)

Policy 2170: Career and Technical Education

At the February 8 Study Session, Career and College Readiness Executive Director, Sharon Fochtman, presented the district's plan for Career and Technical Education (CTE) and highlighted how Sumner School District's CTE opportunities benefit students and meet state requirements. Annually, all Washington state school districts must review and approve their district's CTE plan.

The Administration recommends the Board approve the Sumner School District Career and Technical Education plan.

j. New and Revised Policies - First Reading

Policy 1310: Adoption and Amendment of Policies and By-Laws

The following new and revised policies are presented for first reading:

- 2410 High School Graduation Requirements
- 3415 Accommodating Students with Diabetes
- 3419 Self-Administration of Asthma and Anaphylaxis Medications
- 4060 Distribution of Materials

2410 High School Graduation Requirements (p. 46)

3415 Accommodating Students with Diabetes (p. 56)

3419 Self-Administration of Asthma and Anaphylaxis Medications (p. 58)

4060 Distribution of Materials (p. 60)

k. New and Revised Procedures (Information)

Policy 1310: Adoption and Amendment of Policies and By-Laws

The following new and revised procedures are presented for Board information:

- 2024P Online Learning
- 2410P High School Graduation Requirements
- 3419P Self-Administration of Asthma and Anaphylaxis Medications
- 4060P Distribution of Materials

2024P Online Learning (p. 61)

2410P High School Graduation Requirements (p. 66)

3419P Self-Administration of Asthma and Anaphylaxis Medications (p. 78)

4060P Distribution of Materials (p. 80)

14. Information Only

a. Upcoming Board Meeting(s)

A Study Session has been scheduled for March 8. The next Regular Board meeting is scheduled for March 15. Both meetings will begin at 6:00 p.m. in the Central Office Board Room.

b. Budget Status Report

The Budget Status Report for January is included for Board information.

January Budget Status Report (p. 82)

c. STEM Fair and District Art Show - February 25

The Sumner School District has transformed the traditional science fair into a STEM Fair - showcasing Science, Technology, Engineering and Math. Math activities, technology and engineering projects will be featured along with science fair projects at this annual event, and held in conjunction with the District Art Show.

The STEM Fair will be held on Saturday, February 25, 10:00-3:00 p.m. at Sumner Middle School.

d. Community Summit - March 7

Join with neighbors, local leaders, youth, and community organizations to examine topics of importance to the health of our communities! Gain information about local issues, be inspired to take action, and become involved in creating solutions that address tough topics.

March 7, 2017
4:00-8:00 p.m.
Calvary Community Church in Sumner

For information, please call the Sumner/Bonney Lake Family Center at (253) 891-6535 or email marilee_hill-anderson@sumnersd.org.

15. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Sessions, RCW 42.30.110(g) and RCW 42.30.140(4)(a), the Sumner School District Board of Directors will hold an executive session for the purposes of discussing the Superintendent's evaluation and contract negotiations. Action is not anticipated following the session.

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SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Rep.
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
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January 18, 2017 Regular Meeting – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the January 18 Meeting of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent of Operations and Community Engagement, Bill Gaines; Assistant Superintendent of Instructional Services, Kelly Denn; Communications Manager, Sarah Gillispie; Bonney Lake High School Principal, Cris Turner; Family Center Director, Marilee Hill-Anderson; Career and College Readiness Executive Director, Sharon Fochtman; Athletics and Activities Director, Tim Thomsen; Secondary Curriculum Director, Lindsay O'Neal; Donald Eismann Elementary Principal, Susie Black; Victor Falls Elementary Principal, Martina Scheerer; Chief Financial Officer, Debbie Campbell; Interim Human Resource Executive Director, Don Waring; Recording Secretary, Bailey Ottenad

Visitors: 22

2. Flag Salute

3. Recognition of Greeters

Bonney Lake High School student, Sarah Spokeman, introduced herself to the School Board.

4. Approval of Agenda

Moved by Casey Chamberlain to approve the agenda as presented; Seconded by Deb Norris. Motion passed unanimously.

5. Approval of Previous Meeting Minutes

Moved by Deb Norris to approve the minutes of the December 14 Regular Board meeting and January 11 Study Session; Seconded by Paul Williams. Motion passed unanimously.

6. Consent Items

Moved by Rick Hendricks that the Board approve the consent items and supplemental consent items as presented; Seconded by Casey Chamberlain. Motion passed unanimously.

7. Acceptance of Donation

Moved by Paul Williams to accept the donation from Victor Falls Elementary Parent Teacher Organization in the amount of $4,665.88, Amazon Fulfillment Center for their donation of eight Olympus cameras worth $5,192.00, and Complete Access Integrated Stairs Systems, Inc. in the amount of $3,000.00; Seconded by Casey Chamberlain. Motion passed unanimously.

8. Recognition – Roll of Honor

The Roll of Honor recognizes community partnerships and accomplishments, achievements, and other notable activities of and by students, staff and educators, presented by Sumner School District Superintendent, Laurie Dent.

Sumner Education Foundation was recognized with the Sumner School District Community Partnership Golden Apple. Created in 2001, the Foundation is operated by a volunteer board of directors whose purpose is to raise funds to support student scholarships, enrichment and outreach programs. As a result of their work, the foundation has raised nearly $1 million in scholarships for Sumner School District students.

Students, staff members, volunteers and parent teacher organization members, Lindsey Stevens, Shannon Papcun, Alisha Smith from Central Office, Anngie Woodward, Savannah Milford, Cindy Stevenson, Kayla Sorensen, Vicki Johnson, Candace Nicholson, and Craig Nicholson from Victor Falls Elementary, Carson Tebbs, Os Nusbum, Luke Nelson, Blake Fixler, Samantha Owens, and McKinley Sennett from Donald Eismann Elementary, and Heather Kellington, Kate Zender, Irina Check, Valyn Peasner, and Puluta'Atasi Sikafagei Lopati Krehbiel-Richardson from Bonney Lake High School for their notable successes and achievements.

Meeting Recessed – 6:35 p.m.

Meeting Reconvened – 6:45 p.m.

9. Superintendent Comments

Superintendent, Laurie Dent, thanked the School Board for their time dedicated to making Sumner School District a great place to learn. January is School Board Appreciation Month

Superintendent, Laurie Dent, said January is also Whole Child Education month. Next year, the District is hoping to pass an official resolution which acknowledges the Whole Child work in Sumner School District.

Superintendent, Laurie Dent, introduced the District's new Executive Director of Human Resources, Marion Leach. Marion was approved for hire by the School Board at tonight's meeting and will begin working this spring.

10. Board Member Comments

School Board Member, Casey Chamberlain, said he attended Sumner High School's Showcase on Tuesday night. Casey said it was a great event and heavily attended.

School Board Vice President, Deb Norris, thanked Sumner High School for putting on another great Winter Wishes assembly last month. Deb also said she observed Bonney Lake High School's Career Day. Deb said it was an exciting day and the sessions were full.

School Board President, Erin Markquart, spoke of the Board Retreat scheduled for next Wednesday. WSSDA consultant, Tricia Lubach, will be working with the School Board to develop a calendar.

School Board Member, Paul Williams, thanked Bonney Lake High School Custodian, Andy Brazaitis and Sumner Middle School Custodian, Sharon Harris, for doing a great job. Paul witnessed their work at an event on Saturday. Paul said he is keeping his eye on Levy Cliff information. He said he feels Sumner is in a sound position but wants the District to be prepared for anything.

11. Audience Comments

None.

12. Unfinished Business

a. Instructional Materials – Second Reading

Moved by Rick Hendricks to approve the following instructional materials; Seconded by Paul Williams. Motion passed unanimously.

Title: Concise Introduction to Tonal Harmony
Author: L. Poundie Burstein and Joseph N. Straus
Publisher: W.W. Norton & Company
Copyright: 2016
Name of class in which the textbook will be used: AP Music Theory

Title: Music for Sight Singing
Author: Nancy Rogers and Robert W. Ottman
Publisher: Pearson
Copyright: 2013
Name of class in which the textbook will be used: AP Music Theory

b. New and Revised Policies – Second Reading

Moved by Deb Norris to approve the following policies: 2162 Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973, 3116 Students in Foster Care, 3120 Enrollment, 3140 Release of Resident Students, 3413 Student Immunization and Life Threatening Health Conditions, and 3422 Student Sports Concussion and Head Injuries; Seconded by Casey Chamberlain. Motion passed unanimously.

13. New Business

a. 2018-19 School Year Calendar

The Sumner Education Association and the Sumner School District reached an agreement on the 2018-19 School Year calendar. The 2018-19 School Year calendar was provided for Board information.

b. New and Revised Policies – First Reading

The following new and revised policies were presented for first reading:

- 3240 Student Conduct Expectations and Reasonable Sanctions
- 3416 Medication at School

c. Revised Procedures

The following revised procedures were presented for Board information:

- 3240P Student Conduct Expectations and Reasonable Sanctions
- 3416P Medication at School

14. Information Only

a. Upcoming Board Meetings

A Study Session is scheduled for February 8. The next Regular Board meeting is scheduled for February 15. Both meetings begin at 6:00 p.m. in the Central Office Board Room.

b. Budget Status Report

The budget status report for December was included for Board information.

15. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Session, RCW 42.30.140(4)(a), School Board President, Erin Markquart, announced the Sumner School District Board of Directors would hold an Executive Session for the purposes of discussing contract negotiations. The Executive Session would last 30 minutes and action was anticipated following the session.

Meeting Recessed to Executive Session: 6:56 p.m.

Meeting Reconvened to Open Session: 7:33 p.m.

School Board President, Erin Markquart, requested a motion to extend a multi-year contract to Interim Superintendent, Laurie Dent.

Moved by Deb Norris to extend a multi-year contract to Interim Superintendent, Laurie Dent; Seconded by Casey Chamberlain. Motion passed 5-0.

School Board President, Erin Markquart, requested a motion to authorize negotiations with Interim Superintendent, Laurie Dent, about the specifics of the multi-year contract.

Moved by Rick Hendricks to authorize negotiations with Interim Superintendent, Laurie Dent, about the specifics of the multi-year contract; Seconded by Casey Chamberlain. Motion passed 5-0.

16. Adjournment

Moved by Paul Williams to adjourn the January 18 Board meeting; Seconded by Casey Chamberlain. Motion passed unanimously.

Meeting adjourned: 7:38 p.m.

Laurie Dent, Secretary
Board of Directors

Attest:

Erin Markquart, President
Board of Directors

SUMNER SCHOOL DISTRICT
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SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Rep.
Casey Chamberlain, Member
Richard Hendricks, Member

Mission
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January 25, 2017 Board Retreat – Meeting Minutes
6:00 – 9:00 p.m.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent of Instructional Services, Kelly Denn; Recording Secretary, Bailey Ottenad

Visitors: 1

Washington State School Directors Association Consultant, Tricia Lubach, reviewed the agenda with the School Board.

1. Complete the Board Planning Calendar
In conjunction with reviewing Bellevue School District's Annual Agenda Planner, the School Board discussed calendar categories, the school visit cycle, school improvement plans, and required reports. The School Board agreed on the importance of the agenda planner being aligned with Vision 2020.

The School Board discussed having a presentation template that would serve as a guide to answer a series of questions such as, project cost, budget allocation, cost per student, impact to student performance, equity, benefiting parties, what is working well, and opportunities for improvement.

The School Board agreed to have three to four Board Retreats per year. This time will be used for professional development opportunities and/or as matters arise. The School Board will also calendar three to-be-determined placeholders for presentation requests made by them.

Laurie Dent, Secretary
Board of Directors

Attest:

Erin Markquart, President
Board of Directors

SUMNER SCHOOL DISTRICT
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SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
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Mission
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February 8, 2017 Study Session – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the February 8 Study Session of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent, Bill Gaines; Assistant Superintendent, Kelly Denn; Educational Support Services Executive Director, Steve Sjolund; Communications Director, Elle Warmuth; Career and College Readiness Executive Director, Sharon Fochtman; SEA President, Gabrielle Wright; Emerald Hills Elementary Principal, Andrea Landes; Maintenance and Operations Director, Mark Baumgarten; Capital Projects Coordinator, Marina Tanay; Chief Financial Officer, Debbie Campbell; Elementary Executive Director, Beth Dykman; Recording Secretary, Bailey Ottenad

Visitors: 7

2. Flag Salute

3. Approval of Agenda

Moved by Casey Chamberlain to approve the agenda as presented; Seconded by Deb Norris. Motion passed unanimously.

4. Reports

a. Emerald Hills Elementary Replacement Educational Specifications

Educational Support Services Executive Director, Steve Sjolund, introduced Erickson McGovern Architect, Steve Storassli. Steve spoke about the educational specification process as it relates to WAC 392-342-015 and the goals of the project. Emerald Hills Elementary (EHE) Principal, Andrea Landes, gave an overview of the work the planning team has completed and how they have been intentional with creating a STEM enhanced experience throughout the planning and educational specification process.

b. Design Development for Elementary #9 in Tehaleh

Educational Support Services Executive Director, Steve Sjolund, introduced Erickson McGovern Architect, Wade Jensen. Wade reviewed how the OSPI School Facilities Manual is the criteria used for the design development process. Since the Educational Specifications presentation in September 2016, the design has remained very similar. The school will utilize many outdoor features to compliment the STEM focus.

The District is anticipating the project to go for bid June 2017 with construction beginning summer 2017.

c. Life of a Construction Project

Educational Support Services Executive Director, Steve Sjolund, discussed the status of current bond projects: Bonney Lake High School (BHS) Performing Arts Center, BHS stadium cover, Sumner High School remodel, Early Learning Center and gave a project update on middle school field improvements, as well as safety and security upgrades across the District.

Steve said the District follows the OSPI School Construction Assistance Program (SCAP) for construction projects. SCAP provides funding assistance for new construction, modernization, and replacement of school instructional space. The school construction process takes approximately 2-4 years to complete and includes preliminary planning and financing, predesign analysis and preparing for construction, and the actual construction. Steve reviewed the four parts of a construction project: pre-construction phase, commissioning, change orders, and continuous improvement, and explained how each play an important role in creating a finished product.

Steve invited School Board Members to attend the weekly Capital Projects meeting and said he would like to schedule a spring tour of current bond project construction sites.

Meeting Recessed – 8:06 p.m.

Meeting Reconvened – 8:14 p.m.

d. Enrollment and Anticipated Boundary Revisions

Chief Financial Officer, Debbie Campbell, said the District is in beginning stages of building the 2017-18 School Year budget. Deb said the District is expecting 158 new elementary students and 105 new secondary students with a large amount of growth in the Tehaleh neighborhood. By law, the District is required to accept two types of waivers, waivers from children of District employees and incoming Dieringer ninth grade students. As a non-high district, Dieringer students are equal in funding to Sumner School District students. The District currently has 457 students on “optional” out-of-district waivers. Beginning in the 2016-17 School Year, Sumner School District closed to all new out-of-district waivers except if families already had a student in the district and a sibling coming up; the District’s intention is to keep families together. The District is evaluating enrollment and waivers closely.

Debbie reviewed current issues for the 2017-18 School Year as they relate to school district boundaries. The School Board authorized the District to begin work on reviewing boundaries for a revision beginning in the 2018-19 School Year. In the coming months, the District will hold open houses in Sumner and Bonney Lake to present options and gather community input.

e. Career and Technical Education in Sumner School District

Career and College Readiness Executive Director, Sharon Fochtman, presented the District's Career and Technical Education (CTE) plan that the Board will approve at the February 15 Board meeting.

f. New and Revised Policy and Procedure

In accordance with School Board Policy 1310: Adoption and Amendment of Policies and By-Laws, Superintendent, Laurie Dent, presented the following new and revised policies and procedures:

- 2024P Online Learning
- 2410 and 2410P High School Graduation Requirements
- 3415 Accommodating Student with Diabetes
- 3419 and 3419P Self Administration of Asthma and Anaphylaxis Medications
- 4060 and 4060P Distribution of Materials

5. School Board Future Planning

This is a time on the agenda for the School Board to review their commitments to action and requests for Superintendent Laurie Dent.

School Board President Erin Markquart said she would like to hear a quick report on kindergarten, when is registration happening, and the District's timeline between now through August.

6. Board Discussion

School Board Member, Rick Hendricks, said he would like the School Board and District to explore the option to rename Sumner School District. Rick said nearly 20,000 citizens live in Bonney Lake and have made significant contributions to the success of Sumner School District.

School Board Member, Casey Chamberlain, discussed the Parks and Recreation Interlocal Agreement the School Board will take action on next week. Casey said he may request the Interlocal be pulled from the consent agenda and have the City of Bonney assume the Lead Agent role since they have expressed interest.

School Board Member, Paul Williams, informed the School Board he had forwarded the Senate Republican Bill summary from the Washington State School Directors Association to them. He will be looking for the Democratic Bill summary to pass along as well.

Superintendent Laurie Dent briefly discussed the Late Start Survey. Laurie said a recommendation will be presented to the School Board for action at the March Board Meeting.

7. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Session, RCW 42.30.110(1)(iii), School Board President, Erin Markquart, announced the Sumner School District Board of Directors would hold an Executive Session for the purposes of discussing potential litigation. The Board expected Executive Session to last 60 minutes and action was not anticipated following the session.

Meeting Recessed to Executive Session – 9:23 p.m.

Meeting Reconvened to Open Session – 10:29 p.m.

8. Adjournment

Moved by Paul Williams to adjourn the February 8 Study Session; Seconded by Casey Chamberlain. Motion passed unanimously.

Meeting adjourned: 10:30 p.m.

_____
Laurie Dent, Secretary
Board of Directors

Attest: _____
Erin Markquart, President
Board of Directors

February 15 Board Meeting

Date Approved by HR	Name	Position	Location	Type	Effective
Personnel Contracts					
1/24/2017	McHugh Renn, Katherine	Assistant Principal	To Be Determined	New hire on a 1.0 FTE administrative contract	7/1/2017
2/8/2017	McVaugh, Skyler	Teacher - Science	Bonney Lake High	New hire on a 1.0 FTE leave replacement contract	2/9/2017
Offers of Employment					
1/24/2017	Allen, Lisa	Child Nutrition Assistant	Sumner High	New hire, ongoing	1/18/2017
1/24/2017	Donahoo, Linda	Child Nutrition Assistant	Maple Lawn	New hire, ongoing	1/17/2017
2/3/2017	Kleffner, Daniel	Computer Technican I	Administration	New hire, ongoing	2/6/2017
2/7/2017	Southworth, Aubrey	Paraeducator	Daffodil Valley	New hire, time-limited	2/8/2017
2/8/2017	Schultz, Kathleen	Co-Lead Intervention Preschool Teacher	Early Learning Center	New hire, ongoing	2/10/2017
Supplemental Contracts					
2/3/2017	Brodhagen, Jason	Assistant Boys Soccer	Bonney Lake High	Coaching contract	2016/17
2/3/2017	Nelson, Bryttne	Assistant Girls Fastpitch	Bonney Lake High	Coaching contract	2016/17
Separations					
1/27/2017	Donahoo, Linda	Child Nutrition Assistant	Maple Lawn	Resignation	1/26/2017
1/27/2017	Nash, Robin	Co-Lead Intervention Preschool Teacher	Early Learning Center	Resignation	2/6/2017
2/1/2017	Swope, Briana	Paraeducator	Victor Falls	Resignation	2/28/2017
2/3/2017	Thompson, Donna	Head Custodian	Mt View	Retirement - 30 years with SSD	4/28/2017
2/8/2017	York, Rina	Teacher - Science	Bonney Lake High	Resignation	2/15/2017
2/9/2017	DeGrenier, Pamela	Special Education Teacher	Community Based Program	Resignation	End of 2016/17
Reduction in Force					

February 15 Board Meeting

Date Approved by HR	Name	Position	Location	Type	Effective
Leave of Absence					
Administrative Appointments					
1/24/2017	Brozovich, Lisa	Assistant Principal	To Be Determined	1.0 FTE Administrative contract	7/1/2017
1/24/2017	Gould, Corey	Assistant Principal	To Be Determined	1.0 FTE Administrative contract	7/1/2017
1/24/2017	Hansen, Bobbi	Assistant Principal	To Be Determined	1.0 FTE Administrative contract	7/1/2017
1/27/2017	Hardtke, Julana	Administrator	To Be Determined	1.0 FTE Administrative contract	7/1/2017

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
February 15, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
33	BOXES	BOOKS, ASSORTED		
22	BOXES	BOOKS, ASSORTED		
1	121389	CAMERA, DOCUMENT	AVERMEDIA	AVERVISION300AF
1	115466	COMPUTER	APPLE	G5
1	121078	COMPUTER	APPLE	IMAC
1	121510	COMPUTER	APPLE	IMAC
1	121361	COMPUTER	APPLE	IMAC
1	121459	COMPUTER	APPLE	IMAC
1	120960	COMPUTER	APPLE	IMAC
1	120942	COMPUTER	APPLE	IMAC
1	120959	COMPUTER	APPLE	IMAC
1	120962	COMPUTER	APPLE	IMAC
1	121469	COMPUTER	APPLE	IMAC
1	121372	COMPUTER	APPLE	IMAC
1	122151	COMPUTER	APPLE	
1	120841	COMPUTER	ASUS	
1	127570	COMPUTER	HP	7900
1	135630	COMPUTER	HP	8300
1	135624	COMPUTER	HP	8300
1	135638	COMPUTER	HP	8300
1	135628	COMPUTER	HP	8300
1	135637	COMPUTER	HP	8300
1	135627	COMPUTER	HP	8300
1	135625	COMPUTER	HP	8300
1	135616	COMPUTER	HP	8300
1	135640	COMPUTER	HP	8300
1	135629	COMPUTER	HP	8300
1	117362	COMPUTER	HP	DC7800
1	121890	COMPUTER	HP	DC7800
1	122450	COMPUTER	LENOVO	A70
1	123347	COMPUTER	LENOVO	A70
1	123178	COMPUTER	LENOVO	A70
1	122344	COMPUTER	LENOVO	A70Z
1	122773	COMPUTER	LENOVO	M90Z
1	122814	COMPUTER	LENOVO	M90Z
1	124840	COMPUTER	LENOVO	M90Z
1	122385	COMPUTER	LENOVO	M90Z
1	125480	COMPUTER	LENOVO	
1	122824	COMPUTER	LENOVO	
1	125541	COMPUTER	LENOVO	
1	125970	COMPUTER		
1	EA	CONVERTER, ETHERNET MEDIA	MILAN	MIL-C2112
1	EA	CONVERTER, ETHERNET MEDIA	MILAN	MIL-C2112

SUMNER SCHOOL DISTRICT
SURPLUS REMOVAL AUTHORIZATION
February 15, 2017

QTY	UOM	ITEM DESC	BRAND	MODEL
1	EA	CONVERTER, ETHERNET MEDIA	MILAN	MIL-C2112
1	EA	CONVERTER, FIBER MEDIA	TRENDNET	TFC-110MSC
1	EA	CONVERTER, FIBER MEDIA	TRENDNET	TFC-110MSC
1	EA	FAX	HP	
1	118528	LAPTOP	APPLE	POWERBOOKG4
1	121009	LAPTOP	GATEWAY	475M
1	EA	LAPTOP	GATEWAY	NV5334U
1	106324	LAPTOP	HP	COMPAQ8510P
1	124151	LAPTOP	LENOVO	X120E
1	EA	MONITOR	ACER	AL1917W
1	EA	MONITOR	ACER	AL1917W
1	113001	MONITOR	ACER	AL512
1	121824	MONITOR	ACER	V193
4	EA	MONITOR	HP	
1	119926	MONITOR	SAMSUNG	SYNCMASTER
6	EA	MONITOR	SAMSUNG	
15	EA	MOUNT, PROJECTOR	PEERLESS	PRS-KIT0811
1	EA	PLAYER, BLU RAY	PANASONIC	DMP-BD87
1	EA	PRINTER	HP	DESKJET 5150
1	EA	PRINTER	HP	OFFICEJET J4540
1	EA	PRINTER	HP	VIVARA
1	EA	PRINTER	LEXMARK	X1185
1	EA	PRINTER, DOT MATRIX	CITIZEN	IDP3110
1	121868	PROJECTOR	HITACHI	CP-X20120N
1	106418	PROJECTOR	HITACHI	CP-X440
1	126330	PROJECTOR	MITSUBISHI	EX240U
1	122537	PROJECTOR	MITSUBISHI	XD250U
1	122085	PROJECTOR	MITSUBISHI	XD250U
1	117911	RISOGRAPH	RISO	RZ220UI
1	EA	ROUTER	CISCO	
1	EA	ROUTER	CISCO	
1	EA	ROUTER	CISCO	
1	EA	ROUTER	CISCO	
1	EA	SHREDDER	FELLOWS	
1	EA	STAND, COMPUTER		
1	EA	SWITCH	SMC	105DT
1	EA	TV	PANASONIC	CT-1382Y
1	EA	UNIT, DATA SERVICE	KENTROX	DATASMART658
1	EA	UNIT, DATA SERVICE	KENTROX	DATASMART658
1	115508	UNIT, DATA SERVICE	KENTROX	DATASMART658
1	EA	UNIT, DATA SERVICE	KENTROX	DATASMART658
1	EA	UNIT, DATA SERVICE	KENTROX	DATASMART658
1	EA	UNIT, DATA SERVICE	KENTROX	DATASMART658
1	EA	VCR	PANASONIC	AG-1260-D
1	EA	WHITEBOARD		

February 15, 2017 Board Meeting

Warrants for Approval

Warrants #61474-61522 in the total amount of $310,183.15
General Fund $249,770.32
Capital Projects $3,102.69
ASB Fund $50,198.31
Private Purpose $64.67

Warrant #61523-61602 in the total amount of $645,977.63; Voids/Cancellations totaling $1,195.00
General Fund $335,667.20
Capital Projects $285,789.78
ASB Fund $23,266.64
Private Purpose $59.01

Warrant #61603-61677 in the total amount of $703,637.87
General Fund $518,601.30
Capital Projects $161,120.81
ASB Fund $23,290.51
Private Purpose $43.50

Warrant #61678-61679 in the total amount of $5,036.33
General Fund $4,906.44
ASB Fund $129.89

Warrant #201462-201464 and 201467-201505 in the total amount of $2,452.330.71

Warrant #201465-201466 in the total amount of $5,038,432.52

INTERLOCAL AGREEMENT EXTENSION BETWEEN THE SUMNER SCHOOL DISTRICT AND THE CITY OF BONNEY LAKE AND THE CITY OF SUMNER

THIS IS AN INTERLOCAL AGREEMENT EXTENSION between the **SUMNER SCHOOL DISTRICT**, a common school district and municipal corporation of the State of Washington, and the **CITY OF SUMNER**, a municipal corporation of the State of Washington, and the **CITY OF BONNEY LAKE**, a municipal corporation of the State of Washington (collectively referred to as the "parties"), relating to the continuation of the Joint Recreation Program.

WHEREAS, there is a need for additional recreation and arts programs in the geographic area encompassed by the Sumner School District, the City of Bonney Lake and the City of Sumner; and

WHEREAS, the Sumner School District, the City of Bonney Lake and the City of Sumner desire to continue to provide the citizens of their respective communities enhanced opportunities for recreation and arts; and

WHEREAS, each part by itself does not have sufficient resources to provide such enhanced recreation and arts opportunities; and

WHEREAS, it is in the public interest that the parties continue to cooperate to provide resources to provide efficient, cost effective recreation and arts programs; and

WHEREAS, each of the parties is a "public agency" within the meaning of Chapter 39.34 RCW; and

WHEREAS, the parties executed the Interlocal Agreement as of January 1, 2013, extended it for an additional two year period as of January 1, 2015, and

WHEREAS, the parties wish to exercise an extension as provided for in Subsection 5.1.1 Renewal of the underlying Interlocal Agreement which allows for the Agreement to be renewed by agreement of all of the parties; and

WHEREAS, the terms and conditions of the underlying Interlocal Agreement shall remain in full force and effect, except as reflected by the term extension below.

NOW, THEREFORE, parties hereby agree as follows:

Section 1. The Sumner School District, the City of Bonney Lake, and the City of Sumner hereby agree to extend the Joint Recreation Program, under all the terms and conditions

set forth in the attached Interlocal Agreement; and as provided for the Subsection 5.1.1 "Renewal" for an additional term effective January 1, 2017 to August 31, 2017. All other Terms and Conditions of the underlying Interlocal Agreement shall remain in full force and effect with the following exceptions:

1. Length of term - as related to the eight month term extension addressed herein.

2. Prorated contributions to reflect the eight month term, of each party's previously agreed to annual contributions.

SUMNER SCHOOL DISTRICT

By:_____
Superintendent Laurie Dent

CITY OF SUMNER

By:_____
Mayor David Enslow

CITY OF BONNEY LAKE

By:_____
Mayor Neil Johnson, Jr.

APPROVED AS TO FORM:

By:_____
Kathleen Haggard, City Attorney

MEMORANDUM OF UNDERSTANDING

Between
Sumner School District #302
and
Pierce County Skills Center

This Memorandum of Understanding (MOU) is supplemental to the interdistrict agreement between the Sumner School District No. 302 and the consortium member districts of Pierce County Skills Center. This MOU is entered into in good faith between the Sumner School District #302 (SSD) and Pierce County Skills Center (PCSC), to provide summer classes within SSD.

Purpose and Duration
The purpose of this MOU is to offer two sessions of summer school in SSD from June 1, 2017through August 31, 2017 with actual session dates to be determined.

Services
SSD will provide the classrooms and equipment for all programs at various SSD high school location(s) for the duration of this MOU. SSD administration will prepare and submit facility use applications to reserve classrooms for PCSC summer school classes.

PCSC will provide instruction of approved PCSC summer school courses in compliance with all OSPI requirements. PCSC will submit all required reports and/or documentation to include, apportionment, attendance and grade transcripts.

A minimum of eight sections must be offered at the satellite in order for summer school to be offered at the site.

Fiscal
PCSC will be responsible for the following costs:

1. Instructor salary, benefits, and payroll taxes;
2. A daily rental/facility fee payable to SSD of $50 per classroom;
3. A fee for incidental costs to SSD based on the PCSC Summer School Incidental Costs Scale below:

# of Summer School Classes (per district)	Incidental Fee
1-10	$1000.00
11-15	$1500.00
16 and Above	$2000.00

4. Software license fee when specific to PCSC programs and limited tech support with prior approval of the PCSC (not to exceed 10 hours/class);

5. An on-site administrator for each site for each session. The on-site administrator will be present from the start of the scheduled school day to the end of the day and will assume administrative oversight and supervision of the site;
6. With documentation, replacement/repair of any broken, lost, or damaged equipment;
7. With documentation, repair of damage sustained to the facility as a result of this MOU;
8. All operating supplies and materials for the class.

Student Enrollment
PCSC will register the students in the Skills Center classes. SSD agrees that the PCSC shall count and report the actual student FTE based on the aggregate of enrolled hours based upon the fourth day of each summer session. (WAC 392-121-136 *1a*).

Instructor
The instructors for the classes will be provided by the PCSC in cooperation with the SSD and will have the appropriate credentials and certification to teach the classes.

Background Checks
The PCSC shall conduct criminal background checks, including fingerprinting, in accordance with RCW 43.43.830 through 43.43.835, as now or hereafter amended, on all employees or volunteers who will or may have contact with children or vulnerable adults in the work to be performed under this MOU. Pursuant to RCW 28A.400.330, the PCSC shall not permit any employee, subcontractor, intern or volunteer from performing work under this MOU who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 as it now exists or is hereafter amended. Failure to comply with this provision shall be grounds for SSD immediately terminating the MOU. The PCSC shall incorporate this requirement into every subcontract it enters relating into services with SSD.

Instructional Materials
SSD will provide curriculum for all students.

Special Education Liability
It is the intent of the parties is that all costs, damages, and fees incurred as a result of any claim brought by a student under state or federal law related to providing an appropriate education to students with disabilities – including but not limited to Chapter 28A.155 RCW, the Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973 – shall be paid by the district in which the student resides and that the ultimate responsibility for providing an appropriate program is the resident district. If the PCSC provides services as part of a student with disabilities program, the parties agree to the following:

1. PCSC will have a representative as part of the decision process to place the student at PCSC.
2. The resident district will be responsible for transportation and any additional costs associated with the student's placement.
3. The student will be subject to the rules and regulations of the PCSC; provided, that if state or federal law limits the application or requires an accommodation, the resident

district will provide any necessary support required to preserve the safety of students and the integrity of the education environment.

4. The resident district will be responsible for defending and hold PCSC, its officials, employees, and agents, harmless from all claims, costs, damages, and fees (including attorney fees) related to the appropriateness of the program or the adequacy of the prescribed services.
5. PCSC shall defend and hold harmless the resident district, its officials, employees, and agents, from claims, costs, damages, and fees (including attorney fees), that it did not provide the agreed upon services for which they are responsible or discriminated against a special education student.
6. In the event a claim, complaint, or other process or proceeding is brought which may be attributable to one or both parties, the parties shall confer to discuss and endeavor to resolve the responsibility for the defense of the allegations.

Non-Discrimination

The PCSC shall comply with all the federal, state, and local non-discrimination laws, ordinances, regulations and policies, which are otherwise applicable to SSD. Sumner School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a dog guide or trained service animal (a service animal is a dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability). Accordingly, no person shall be unlawfully excluded from participation in, be denied the benefits of, or be otherwise subjected to illegal discrimination under any activity performed by the PCSC and its agents under this MOU. Harassment on the basis of any of the foregoing conditions is strictly prohibited. The PCSC shall notify the Superintendent or designee immediately of any decision by a local, state or federal agency, court or jury that the PCSC violated a law, regulation or ordinance prohibiting discrimination. In the event of the PCSC's noncompliance or refusal to comply with this nondiscrimination provision, this MOU may be rescinded, cancelled or terminated in whole or part, and the PCSC may be declared ineligible for further MOUs with SSD.

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Indemnification

Each party to this MOU will be responsible for the negligent acts or omissions of its own employees, officers, or agents in performance of this agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

Insurance

SSD is self-insured as a member of the Washington State Risk Management Pool.
PCSC is covered by Canfield and Associates Risk Management Pool.

PCSC shall at all times during the term of this MOU, at its cost and expense, carry and maintain general public liability insurance, including contractual liability and professional liability and/or malpractice liability coverage when appropriate, against claims for bodily injury, personal injury,

death, or property damage occurring or arising out of services provided under this MOU. This insurance shall cover such claims as may be caused by any act, omission, or negligence of the PCSC or its officers, agents, representatives, assigns or servants. The limits of liability insurance shall cover such claims as may be caused by any act, omission, or negligence of the PCSC or its officers, agents, representatives, assigns or servants. The limits of liability insurance, which may be increased from time to time as deemed necessary by SSD, with the approval of the PCSC (which shall not be unreasonably withheld), shall not be less than as follows:

Each Occurrence	$1,000,000
Aggregate	$2,000,000

Assignment
No right or duty under this MOU may be assigned by any party without the other party's written consent.

Waiver
Failure by either party to enforce any provision of this MOU or to declare a breach shall not constitute a waiver thereof, nor shall it impair any parties right to demand strict performance of that or any other provision of this MOU any time thereafter.

Severability
If any provision of this MOU or its application is held invalid, the remainder of the MOU or the application of the remainder of the MOU shall not be affected.

Modifications
The MOU represents the entire agreement between the parties. No change, termination or attempted waiver of any of the provisions of the MOU shall be binding on any party unless executed in writing by an authorized representative of each party. The MOU shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.

Termination
This MOU shall be in effect through August 31, 2016.

_____	_____
Michelle Ledbetter (date)	Laurie Dent (date)
Director	Interim Superintendent
Pierce County Skills Center	Sumner School District #302

DONALD EISMANN ELEMENTARY PTA®

Help a Child, Change the World

Restricted Donation Form

Donald Eismann Elementary PTA 5.8.25 hereby gives to the Sumner School District a monetary grant in the amount of thirty one thousand three hundred forty seven dollars, and forty seven cents. ($31,347.47) by check number 7411.

This donation/grant is for the sole and express purpose of:
Purchasing playground equipment, and shipment fees, for Donald Eismann Elementary School.

It is agreed that the grant funds will be spent for the stated purpose on or before: 06/30/2017. Any unused or unexpected funds must be reported to the PTA (organization). PTA approval is required to spend any remaining funds. The school district (recipient) will provide a complete accounting of the expenditure of the grant funds to the PTA (organization).

If property is involved, the school district (recipient) agrees to maintain the above-described property at Donald Eismann Elementary for a period of not less than 5 years from the date of purchase. [This agreement may be revised with the consent of the PTA and school district.]

Signature of the PTA Officer: Mellyn Goff
Title: PTA president Date: 2/1/2017

Signature of the PTA Officer:
Title: Treasurer Date: 2/1/2017

Signature of the principal or authorized administrator: A Black
Title: Principal Date: 2/1/2017

Signature of the Superintendent or authorized administrator:
Title: Date:

Mission: Create opportunities for every child through increased community connection

Sumner School District
...a great place to learn!

Donation Agreement
Sumner School District #320

Sumner School District, Tax ID #91-0783342, acknowledges and thanks Spartan Boosters for the donation of $5083.10.

This donation is for the sole and express purpose of Asst Coach Stipends @ SHS

The School District agrees to maintain the above-described property at _____ for a period of not less than _____ years from the time of donation.

Approved:

2/9/17
Date

Debra W Campbell
Signature

Executive Director Business Services
Title/School or Dept.

Do you wish to be kept anonymous? ☐ Yes ☐ No

STUDENT CONDUCT EXPECTATIONS AND REASONABLE SANCTIONS

The board acknowledges that conduct and behavior are closely associated with learning. An effective instructional program requires a wholesome and orderly school environment. The board requires that each student adhere to the rules of conduct and submit to corrective action taken as a result of conduct violations. The rules of conduct are applicable during the school day as well as during any school activity conducted on or off campus. Special rules are also applicable while riding on a school bus.

Students are expected to:

A. Respect the rights, person and property of others;
B. Pursue the required course of study;
C. Preserve the degree of order necessary for a positive climate for learning;
D. Comply with district rules and regulations;
E. Submit to the authority of staff and reasonable discipline imposed by school employees and respond accordingly.

The Board also recognizes that schools must take reasonable steps so that students who fail to adhere to the district's rules and regulations and who receive discipline for such misconduct remain engaged or are effectively reengaged in their educational program.

The superintendent or designee will develop written rules of conduct for students and establish procedures that support an effective instructional program.

Cross References:

3241 – Classroom Management, Discipline and Corrective Action

6605 – Student Safety Walking, Biking and Riding Buses

Legal References:

RCW 28A.210.310 Prohibition on use of tobacco products on school property

RCW 28A.320.128 Notice and disclosure policies – Threats of violence – Student conduct – Immunity for good faith notice – Penalty

RCW 28A.400.110 Principal to assure appropriate student discipline – Building discipline standards – Classes to improve classroom management skills

Revised 6/2013, 4/2014, 2/2017
Previously Policy No. 3310

RCW 28A.600.015 Rules incorporating due process guarantees of pupils with regard to expulsions and suspensions

RCW 28A.600.020 Exclusion of student from classroom – Written disciplinary procedures – Long-term suspension or expulsion

RCW 28A.600.022 Suspended or expelled students – Reengagement plan

RCW 28A.600.040 Pupils to comply with rules and regulations

RCW 28A.635.060 Defacing or injuring school property – Liability of pupil, parent, or guardian – Witholding grades, diploma, or transcripts – Suspension and restitution – Voluntary work program as alternative – Rights protected

RCW 28A.635.090 Interference by force or violence – Penalty

RCW 28A.635.100 Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful – Penalty

RCW 4.24.190 Action against parent for willful injury to property by minor – Monetary limitation – Common law liability preserved

RCW 9.41 Firearms and dangerous weapons

RCW 9.91.160 Personal protection spray devices

RCW 9A.16.020 Use of force – When lawful

20 U.S.C. 7101 et seq. Safe and Drug-Free Schools and Communities Act

WAC 392-400-205 Definitions

WAC 392-400-210 Student responsibilities and duties

WAC 392-400-215 Student rights

WAC 392-400-225 School district rules defining

misconduct – Distribution of rules

WAC 392-400-226 School district rules defining harassment, intimidation and bullying prevention policies and procedures – Distribution of rules

WAC 392-400-227 School district rules defining students' religious rights

WAC 392-400-233 Unexcused absences and tardiness

Revised 6/2013, 4/2014, 2/2017
Previously Policy No. 3310

MEDICATION AT SCHOOL

Under normal circumstances prescribed and over-the-counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. If a student must receive prescribed or over-the-counter oral or topical medication, eye drops, ear drops or nasal spray ("medications") from an authorized staff member, the parent must submit a written authorization accompanied by a written requested from a licensed health professional prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent will establish procedures for:

A. Training and supervision of staff members in the administration of prescribed or non-prescribed oral medication to students by a physician or registered nurse;
B. Designating staff members who may administer prescribed or non-prescribed oral medication to students;
C. Obtaining signed and dated parental and health professional request for the dispensing of prescribed or non-prescribed oral medications, including instructions from health professional if the medication is to be given for more than fifteen (15) days;
D. Storing prescribed or non-prescribed medication in a locked or limited access facility;
E. Maintaining records pertaining to the administration of prescribed or non-prescribed oral medication; and
F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

Prescribed and over-the-counter oral or topical medications, eye drops or ear drops may be administered by a registered nurse, licensed practical nurse or an authorized staff member.

No medication will be administered by injection by school staff except when a student is susceptible to a predetermined, life-endangering situation [See Policy 3420, Anaphylaxis Prevention and Response]. In such an instance, the parent will submit a written and signed permission statement. Such an authorization will be supposed by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member will be trained prior to injecting a medication.

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Adopted 4/4/2012
Revised 2/2017

If a school nurse is on the premises, he/she may administer a nasal spray containing a prescribed drug or controlled substance to a student. If a school nurse is not on school premises, a nasal spray containing a legend (prescribed) drug or controlled substance may be administered by: 1) a trained school employee or 2) a parent-designated adult.

A parent designated adult is a volunteer, who may be a school district employee, who receives additional training from a healthcare professional or expert in epileptic seizure care selected by the parents who provides care for the student consistent with the student's individual health plan on file with the school.

Required Notification of EMS
After every administration of any legend (prescribed) drug or controlled substance by nasal spray to a student, Emergency Medical Services (911) will be summoned as soon as practicable.

Cross References:	3420 – Anaphylaxis Prevention and Response 3419 – Self-Administration of Asthma and Anaphylaxis Medications
Legal References	RCW 28A.210.260 Public and private schools – Administration of medication – Conditions RCW 28A.210.270 Public and private schools – Administration of medication – Immunity from liability – Discontinuance, procedure

Adopted 4/4/2012
Revised 2/2017

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 15/16-17

RESOLUTION OF AUTHORIZED DISTRICT PERSONNEL
BONNEY LAKE HIGH PERFORMING ARTS CENTER ADDITION

BE IT RESOLVED, that for purposes of WAC 392-344-120 the following Sumner School District No. 320 personnel are designated by the Board of Directors to provide district authorization related to the Bonney Lake High Performing Arts Center Addition project:

Steve Sjolund,
Educational Support Services Officer _____

Mark Baumgarten, Facilities Director _____

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 16/16-17

RESOLUTION OF RACIAL BALANCE
BONNEY LAKE HIGH PERFORMING ART CENTER ADDITION

WHEREAS, racial imbalance, as defined in WAC 392-342-025 does not presently exist at Bonney Lake High School; and

WHEREAS, Sumner School District No. 320 attendance policies will not be revised or changed as a result of the Bonney Lake High Performing Art Center Addition project; now

THEREFORE, BE IT RESOLVED, that the planned Bonney Lake High Performing Art Center Addition will not create or aggravate racial imbalance with the boundaries of Sumner School District No. 320.

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 17/16-17

RESOLUTION OF APPROVAL OF ED SPECS
EMERALD HILLS ELEMENTARY REPLACEMENT

WHEREAS, Sumner School District No. 320 plans to construct a new Emerald Hills Elementary School replacement; and

WHEREAS, Educational Specifications have been prepared by Erickson McGovern Architects; and

WHEREAS, the Educational Specifications have been reviewed by district representatives; now

THEREFORE, BE IT RESOLVED by the Board of Directors that the Educational Specifications for the Emerald Hills Elementary School replacement be approved.

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 18/16-17

RESOLUTION OF AUTHORIZED DISTRICT PERSONNEL
EMERALD HILLS ELEMENTARY REPLACEMENT (N/L)

BE IT RESOLVED, that for purposes of WAC 392-344-120 the following Sumner School District No. 320 personnel are designated by the Board of Directors to provide district authorization related to the Emerald Hills Elementary Replacement (N/L) project:

Steve Sjolund,
Educational Support Services Officer _____

Mark Baumgarten, Facilities Director _____

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 19/16-17

RESOLUTION OF RACIAL BALANCE
EMERALD HILLS ELEMENTARY REPLACEMENT (N/L)

WHEREAS, racial imbalance, as defined in WAC 392-342-025 does not presently exist at Emerald Hills Elementary School; and

WHEREAS, Sumner School District No. 320 attendance policies will not be revised or changed as a result of the Emerald Hills Elementary School Replacement (N/L) project; now

THEREFORE, BE IT RESOLVED, that the planned Emerald Hills Elementary School Replacement (N/L) will not create or aggravate racial imbalance with the boundaries of Sumner School District No. 320.

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 20/16-17

RESOLUTION OF AUTHORIZED DISTRICT PERSONNEL
NEW ELEMENTARY AT TEHALEH

BE IT RESOLVED, that for purposes of WAC 392-344-120 the following Sumner School District No. 320 personnel are designated by the Board of Directors to provide district authorization related to the New Elementary at Tehaleh project:

Steve Sjolund,
Educational Support Services Officer _____

Mark Baumgarten, Facilities Director _____

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

SUMNER PUBLIC SCHOOLS
Sumner, Washington

Resolution No. 21/16-17

RESOLUTION OF RACIAL BALANCE
NEW ELEMENTARY AT TEHALEH

WHEREAS, racial imbalance, as defined in WAC 392-342-025 does not presently exist; and

WHEREAS, Sumner School District No. 320 attendance policies will not be revised or changed as a result of the New Elementary at Tehaleh project; now

THEREFORE, BE IT RESOLVED, that the planned New Elementary at Tehaleh will not create or aggravate racial imbalance with the boundaries of Sumner School District No. 320.

ADOPTED this 15 day of February, 2017, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

_____

_____

_____

Attest:

_____

_____ _____

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington

Change Order #1

PROJECT:

Maple Lawn Elementary Parking Lot Expansion
230 Wood Avenue
Sumner, Washington 98390

TO CONTRACTOR:

Neeley
~~Neely~~ Construction
111 23rd St SE, Building B
Puyallup, Washington 98372

THE CONTRACT, dated September 7, 2016, IS CHANGED AS FOLLOWS:

ADD: Additional bonds required by the City	$ 3,962.00
ADD: Replace fire hydrant	$ 5,979.00
ADD: Additional sidewalk	$ 1,619.00
ADD: Miscellaneous Items (temp fencing, hydrant concrete)	$ 984.00
Net Change:	$ 12,544.00

The original Contract Sum was	$ 418,000.00
The Contract Sum will be increased by this Change Order in the amount of	$ 12,544.00
The new Contract Sum including this Change Order will be	$ 430,544.00

The Contract Time will be unchanged.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOT VALID UNTIL SIGNED BY CONTRACTOR AND OWNER.

NEELY CONSTRUCTION	SUMNER SCHOOL DISTRICT, NO. 320	AHBL
Mitch Neely Neeley	Laurie Dent	Nicholas Rheaume
President	Superintendent	Owners Representative
Dated: 1/31/17	Dated:	Dated: 1/27/2017

NEELEY
CONSTRUCTION & CABINET CO.

Change Order Request

Detailed (with Breakdown of PCOs), Grouped by Each Number

Maple Lawn Elementary Parking Lot Expansion **Project # 2016-05**
230 Wood Ave.
Sumner, WA 98390
Tel: 253-686-1744 Fax: mike@neeleycorp.com

Change Order Request: 001 **Date: 10/6/2016**

To:	From:
Nick Rheaume AHBL 2215 North 30th Street, Suite 300 Tacoma, WA 98403	Mitch Neeley Neeley Construction Company 111 23rd Street S.E. - Bldg B Puyallup, WA 98372-4119

Description	Category	Status
Additional bonds required by the City		Sent

Reference	Required By	Days Req	Amt Req
	10/13/2016	0	3,962

Notes

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
Description		**Notes**				
001	10/6/2016		3,962	0		
Additional bonds required by the City						

Item No	Item Description	Amt Prop	Reference
001	Additional bonds required by the City	3,435	
Level 1	12.00% Fee	412	
Level 2	3.00% Bond & Insurance	115	

Approved By:

Signature _____ 2/1/17

Name Mark L Baumgarten **Date**

NEELEY
CONSTRUCTION & CABINET CO.

Change Order Request

Detailed (with Breakdown of PCOs), Grouped by Each Number

Maple Lawn Elementary Parking Lot Expansion **Project # 2016-05**
230 Wood Ave.
Sumner, WA 98390
Tel: 253-686-1744 Fax: mike@neeleycorp.com

Change Order Request: 003 **Date: 11/23/2016**

To:	Nick Rheaume AHBL 2215 North 30th Street, Suite 300 Tacoma, WA 98403	**From:**	Mitch Neeley Neeley Construction Company 111 23rd Street S.E. - Bldg B Puyallup, WA 98372-4119

Description	Category	Status
Replace fire Hydrant		Sent

Reference	Required By	Days Req	Amt Req
	11/30/2016	0	5,979

Notes

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
Description		**Notes**				
003	11/23/2016		5,979	0		
Replace fire Hydrant						

Item No	Item Description	Amt Prop	Reference
001	Replace fire Hydrant - Extreme	5,183	
Level 1	12.00% Fee	622	
Level 2	3.00% Bond & Insurance	174	

Approved By:

Signature _____ 2/1/17

Name Mark L Baumgarten **Date**

NEELEY
CONSTRUCTION & CABINET CO.

Change Order Request

Detailed (with Breakdown of PCOs), Grouped by Each Number

Maple Lawn Elementary Parking Lot Expansion **Project # 2016-05**
230 Wood Ave.
Sumner, WA 98390
Tel: 253-686-1744 Fax: mike@neeleycorp.com

Change Order Request: 005 **Date: 1/18/2017**

To:	Nick Rheaume AHBL 2215 North 30th Street, Suite 300 Tacoma, WA 98403	From:	Mitch Neeley Neeley Construction Company 111 23rd Street S.E. - Bldg B Puyallup, WA 98372-4119

Description	Category	Status
Additional sidewalk		Pending

Reference	Required By	Days Req	Amt Req
	1/25/2017	0	1,619

Notes

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
Description		**Notes**				
005	1/18/2017		1,619	0		
Additional sidewalk						

Item No	Item Description	Amt Prop	Reference
001	Additional sidewalk	1,404	
Level 1	12.00% Fee	168	
Level 2	3.00% Bond & Insurance	47	

Approved By:
Signature _____ 2/1/17
Name Mark L Baumgarten **Date**

NEELEY
CONSTRUCTION & CABINET CO.

Change Order Request

Detailed (with Breakdown of PCOs), Grouped by Each Number

Maple Lawn Elementary Parking Lot Expansion **Project # 2016-05**
230 Wood Ave.
Sumner, WA 98390
Tel: 253-686-1744 Fax: mike@neeleycorp.com

Change Order Request: 006 **Date: 1/18/2017**

To:	Nick Rheaume AHBL 2215 North 30th Street, Suite 300 Tacoma, WA 98403	**From:**	Mitch Neeley Neeley Construction Company 111 23rd Street S.E. - Bldg B Puyallup, WA 98372-4119

Description	Category	Status
Misc items		Sent

Reference	Required By	Days Req	Amt Req
	1/25/2017	0	984

Notes

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
Description		**Notes**				
006	1/18/2017		984	0		
Misc items						

Item No	Item Description	Amt Prop	Reference
001	Temporary fencing relocation	392	
002	Concrete at fire hydrant	200	
003	4 sets of plans allowed per summary of work. Ordered through AHBL, but billed directly to Neeley.	261	
Level 1	12.00% Fee	102	
Level 2	3.00% Bond & Insurance	29	

Approved By:
Signature Mark L Baumgarten 2/1/17
Name Mark L Baumgarten Date

HIGH SCHOOL GRADUATION REQUIREMENTS

The board will establish graduation requirements which, at a minimum, satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may be pursued.

CREDIT REQUIREMENTS

Class of:	2012	2013	2014	2015	2016	2017	2018	2019-2020	**2021**
Entering 9th grade after July 1 of:	*2008*	*2009*	*2010*	*2011*	*2012*	*2013*	*2014*	*2015*	***2017***
English	4	4	4	4	4	4	4	4	**4**
Mathematics	2	3	3	3	3	3	3	3	**3**
Science	2	2	2	2	2	2	2	2	**3**
Social Studies	3	3	3	3	3	3	3	3	**3**
Arts	1	1	1	1	1	1	1	1	**2**
Health and Fitness	2	2	2	2	2	2	2	2	**2**
Career and Tech Ed									**1**
Occupational Education	1	1	1	1	1	1	1	1	
World Language									**2**
Electives	6	6	6	6	6	6	6	6	**4**
Total Required Credits:	22	22	22	22	22	22	22	22	**24**

Additional credit information for Classes of 2015-2017

Math (3 credits required)
Math credits are required as follows: Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; Algebra 2 or Integrated Math 3, or a 3rd credit of math, other than Algebra 2 or Integrated Math 3, if the elective is based on a career-oriented program of study identified in the student's High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a ~~from~~ **form** pursuant to WAC 180-51-067(2)(b).

Social Studies (2.5 credits required for Class of 2015, 3 credits required for Classes of 2016-2017)

For the Class of 2015, the following courses are required: 1 credit of U.S. History and Government, 1 credit of Contemporary World History, Geography and Problems, and .5

Revised 5/2013, 4/2014, 1/2015, 9/2016, **3/2017**
Revised 4/2012 and moved from Policy 3220
Revised 11/2004, 7/2007, 4/2009, 4/2010

credits of Washington State History. For the Classes of 2016 and 2017, the following courses are required: 1 credit of U.S. History and Government, 1 credit of Contemporary World History, Geography and Problems, .5 credits of Civics (content may be embedded in another social studies course) and .5 Social Studies elective.

The Washington State history and government requirement may be met in grades 7 through 12. If the course is taken in the 7th or 8th grade, it fulfills the requirement, but high school credit will only be awarded if the academic level of the course exceeds the requirements for 8th grade. Students who meet the requirement but do not earn credit must still take the required number of social studies credits in high school.

Career and Technical Education equivalencies
The district has determined the following Career and Technical Education (CTE) courses to be equivalent to a non-CTE course: *See Course Catalog.* ~~These courses may be used to meet two (2) graduation requirements.~~ **Pursuant to WAC 180-51-067 and 180-51-068, CTE courses give high school students flexibility to use our "two for one" option. This option allows a course to meet two (2) graduation requirements but will not grant duplicate credit for the successfully completed course. The current list of CTE course equivalencies will be updated annually in the high school course description book.**

Additional credit information for Class**es** of 2018-**2020**

Math (3 credits required)
The following courses are required: Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; Algebra 2 or Integrated Math 3, or a third credit of math, if the elective is based on a career-oriented program of study identified in the student's High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a form pursuant to WAC 180-51-067.

Science (2 credits required)
At least one lab is required.

Social Studies (3 credits required)
The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; .5 credits of Civics (content may be embedded in another social studies course); .5 credits of Social Studies elective.

Arts (1 credit required)
Performing or visual arts is required

Health and Fitness (2 credits required)
The following are required: .5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED); 1.5 credits of

Fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

Occupational Education (1 credit required)
A CTE course or one that meets the definition of an exploratory course according to the CTE program standards

Pursuant to WAC 180-51-067 and 180-51-068, CTE courses give high school students flexibility to use our "two for one" option. This option allows a course to meet two (2) graduation requirements but will not grant duplicate credit for the successfully completed course. The current list of CTE course equivalencies will be updated annually in the high school course description book.

Additional credit information for Class of ~~2019~~ **2021** and beyond
Credit requirements conform to Career & College-Ready Graduation requirements.

Math (3 credits required)
The following courses are required: Algebra 1 or integrated Math 1, Geometry or Integrated Math 2 and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Science (3 credits required)
At least two (2) labs are required and a third credit of Science chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Social Studies (3 credits required)
The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; 0.5 credits of Civics (content may be embedded in another social studies course); 0.5 credits of Social Studies elective.

Arts (2 credits required)
Performing or visual arts is required. One (1) credit may be a Personalized Pathway Requirement, defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student's interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student's learning.

World Language (2 credits required)

Both credits may be a Personalized Pathway Requirement. If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student will be advised to earn 2 credits in world language.

Career and Technical Education (1 credit required)
This credit may be an Occupational Education course that meets the definition of an exploratory course as described in the CTE program standards.

Pursuant to WAC 180-51-067 and 180-51-068, CTE courses give high school students flexibility to use our "two for one" option. This option allows a course to meet two (2) graduation requirements but will not grant duplicate credit for the successfully completed course. The current list of CTE course equivalencies will be updated annually in the high school course description book.

ASSESSMENTS

Class of:	2012	2013	2014	2015	2016	2017	2018	2019	**2020**	**2021**
Entering 9th grade after July 1 of:	*2008*	*2009*	*2010*	*2011*	*2012*	*2013*	*2014*	*2015*	***2016***	***2017***
	Reading and Writing High School Proficiency Exam (HSPE)			Reading and Writing HSPE, or ELA SBAC, or 10th grade ELA Exit Exam		10th grade ELA Exit Exam, or ELA SBAC	ELA SBAC	ELA SBAC	**ELA SBA**	**ELA SBA**
	Math HSPE, or one Math EOC, or earn 2 credits of Math after 10th grade	One Math EOC Exam in Algebra I/Integrated math 1 or geometry/ Integrated math 2		One Math EOC Exam or Algebra I/Integrated Math 1 EOC Exam or Geometry/Integrated Math 2 EOC Exit Exam or Math SBAC			One Math EOC Exam in Algebra 1/Integrated Math 1 or Geometry/ Integrated Math 2 or Math SBAC	Math SBAC	**Math SBA**	**Math SBA**
				CLASS OF 2017 ONLY: Biology EOC Exam			Biology EOC Exam	Bio EOC Exam	**Bio EOC**	**Bio EOC**

Revised 5/2013, 4/2014, 1/2015, 9/2016, **3/2017**
Revised 4/2012 and moved from Policy 3220
Revised 11/2004, 7/2007, 4/2009, 4/2010

Additional assessment information
SBAC refers to the Common Core State Standard assessments developed by the multi-state consortium, the Smarter Balanced Assessment Consortium. ELA SBAC refers to the English Language Arts assessment that will be administered to students in the 11th grade.
The 10th grade ELA Exit Exam refers to a Common Core State Standard assessment that will be developed by Washington using SBAC components. The Math EOC Exit Exam will be developed by the spring of 2015 and will be aligned with Common Core State Standards.

Next Generation Science Standards (NGSS) implementation and assessment development are underway as of December, 2014 and may be required for graduation for students graduating after 2015.

NON-CREDIT REQUIREMENTS

<table>
<tr><td>Class of:</td><td colspan="2">2012</td><td>2013</td><td>2014</td><td colspan="2">2015</td><td>2016</td><td>2017</td><td>2018</td><td>2019</td><td><u>2020</u></td><td><u>2021</u></td></tr>
<tr><td>Entering 9th grade after July 1 of:</td><td colspan="2">2008</td><td>2009</td><td>2010</td><td colspan="2">2011</td><td>2012</td><td>2013</td><td>2014</td><td>2015</td><td><u>2016</u></td><td><u>2017</u></td></tr>
<tr><td rowspan="4"></td><td colspan="4">Culminating Project</td><td colspan="8">As of the Class of 2015, the Culminating Project is no longer a state requirement</td></tr>
<tr><td colspan="12">High School and Beyond Plan</td></tr>
<tr><td></td><td colspan="11">Certificate of Academic Achievement or Individual Achievement awarded to student who pass the required assessments</td></tr>
<tr><td colspan="5"></td><td colspan="7">Washington State history and government</td></tr>
</table>

High School and Beyond Plan
Within the first year of high school enrollment, each student will develop a High School and Beyond Plan. The plan will be developed in collaboration with the student, parents/guardians and district staff and include, at a minimum: 1) a career goal; 2) an educational goal; 3) a four-year course plan for high school; and 4) identification of required assessments. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan if necessary and to advise the student on steps for successful completion of the plan. Whether the student has met requirements for the High School and Beyond Plan is determined by the district.

A student receiving special education services who has developed a transition plan as part of their Individualized Education Plan (IEP) may be considered by the district to have developed a High School and Beyond Plan.

Certificate of Academic Achievement
A student will receive a certificate of academic achievement (CAA) if they earn the appropriate number of credits required by the district, complete the High School and Beyond plan, complete the Culminating Project (not required for the Class of 2015 and beyond) and meet the reading,

writing, ~~and~~ math **and science** standards on the high school statewide assessment or an appropriate state-approved alternative ("CAA option").

Certificate of Individual Achievement
A student qualifying for special education services may earn a Certificate of Individual Achievement after passing assessments determined by the student's Individualized Education Plan (IEP) team to be appropriate for the student based on their learner characteristics, post-secondary goals and previous testing history.

International Baccalaureate Programme Diploma
A student who fulfills the requirements for an International Baccalaureate Programme diploma is considered to have satisfied the minimum state requirements for graduation from high school, but the district may require the student to complete additional local graduation requirements. To receive an international baccalaureate diploma, a student must complete and pass all required diploma program courses as scored at the local level, pass all internal assessments as scored at the local level, successfully complete all required projects and products as scored at the local level and complete the final exams administered by the international baccalaureate organization in each of the required subjects.

Awarding of High School Credit
High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or

2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or

3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.

4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

Implementation
The superintendent will develop procedures for implementing this policy which include:

1. Determination of the education plan process for identifying competencies;

2. Establishing the process for completion of the High School and Beyond Plan;

3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;

4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days;

5. Making graduation requirements available in writing to students, parents and members of the public;

6. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;

7. Granting credit for learning experiences conducted away from school, including National Guard high school career training;

8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit. State law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma. Tenth and eleventh grade students and their parents will be notified annually of the Running Start Program;

9. Granting credit for work experience;

10. Granting credit based upon competence testing, in lieu of enrollment;

11. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;

12. Counseling of students to know what is expected of them in order to graduate;

13. Preparing a list of all graduating students for the information of the board and release to the public;

14. Preparing suitable diplomas and final transcripts for graduating seniors;

15. Planning and executing graduation ceremonies; and

16. Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Plan (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.

Seal of Biliteracy
The district will award the Washington Seal of Biliteracy to students who have attained a high level of proficiency in speaking, reading and writing in one or more world languages in addition to English. Students who meet the criteria as established in WAC 392-410-350 will be awarded the seal on their high school diploma and transcript. The superintendent will implement procedures to determine eligibility.

Awarding of a Diploma
A student will be issued a diploma after completing the district's requirements for graduation. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student will also be advised that he/she may receive a final transcript.

Withholding of a Diploma
A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed $100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, *Classroom Management, Discipline and Corrective Action* When damages are in excess of $100, the appeal process for long term suspension as defined in Policy 3241, *Classroom Management, Discipline and Corrective Action*, will apply. The district may, in its discretion, choose to offer in-school suspension in these circumstances.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

Cross References:
2418 - Waiver of High School Graduation Credits
3412 - Automated External Defibrillators
3520 - Student Fees, Fines, or Charges
3241 - Classroom Management, Discipline and Corrective Action

Revised 5/2013, 4/2014, 1/2015, 9/2016, **3/2017**
Revised 4/2012 and moved from Policy 3220
Revised 11/2004, 7/2007, 4/2009, 4/2010

3110 - Qualification of Attendance and Placement

Legal References:

RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies

RCW 28A.230.093 Social studies course credits – Civics coursework

RCW 28A.230.097 Career and technical high school course equivalencies

RCW 28A.230.120 High school diplomas — Issuance — Option to receive final transcripts — Notice

RCW 28A.230.122 International baccalaureate diplomas

RCW 28A.600.300-400 Running start program - Definition

RCW 28A.635.060 Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected

WAC 180-51 High school graduation requirements

WAC 392-121-182 Alternative learning experience requirements

WAC 392-169 Special service programs - Running start program

WAC 392-348 Secondary education

WAC 392-410 Courses of study and equivalencies

WAC 392-410-350 Seal of Biliteracy

WAC 392-415-070 Mandatory high school transcript contents

Management Resources:

2015 - October Policy Issue

2014 - December Issue

2013 - September Issue

2012 - April Issue

2011 - October Issue

2010 - June Issue

2009 - April Issue

2009 - February Issue

Policy News, August 2007 Graduation Requirements Modified by Legislature

Revised 5/2013, 4/2014, 1/2015, 9/2016, **3/2017**
Revised 4/2012 and moved from Policy 3220
Revised 11/2004, 7/2007, 4/2009, 4/2010

Policy News, October 2004 Graduation Requirements: High School and Beyond Plans

Policy News, February 2004 High School Graduation Requirements

Policy News, December 2000 2004 High School Graduation Requirements Adopted

Policy News, April 1999 Variations Complicate College Credit Equivalencies

ACCOMMODATING STUDENTS WITH DIABETES

The Lead District Registered Nurse is appointed to:

A. **Consult and coordinate with the parents and health care providers of students with diabetes; and**
B. **Train and supervise the appropriate staff in the care of students with diabetes.**

The district will develop and follow an individual health plan for each student with diabetes. Each individual health care plan will include an individual emergency plan element. The health plans will be updated annually, and more frequently as needed.

Parents of students with diabetes may designate an adult to provide care for their student consistent with the student's individual health care plan. At parent request, school district employees may volunteer to be a parent-designated adult under this policy, but they will not be required to participate.

Parent-designated adults who are school employees will file a voluntary, written current and unexpired letter of intent stating their willingness to be a parent-designated adult. Parent-designated adults who are school employees are required to receive training in caring for students with diabetes from the Lead District Registered Nurse or from a nationally certified diabetes educator.

Parent-designated adults who are not school employees are required to show evidence of comparable training, and meet school district requirements for volunteers. Parent-designated adults will receive additional training from a parent-selected health care professional or expert in diabetic care to provide the care requested by the parent. The Leader District Registered Nurse is not responsible for the supervision of procedures authorized by the parents and carried out by the parent-designated adult.

In addition to adhering to the requirements of each individual health care plan, for the general care of students with diabetes, the district will:

A. **Acquire necessary parent requests and instructions for treatment;**
B. **Acquire monitoring and treatment orders from licensed health care providers prescribing within the scope of their licensed authority;**
C. **Provide sufficient and secure storage for medical equipment and medication provided by the parent;**
D. **Permit students with diabetes to perform blood glucose tests, administer insulin, and treat hypoglycemia by providing easy access to the necessary supplies, equipment and medication necessary under their individual health care plan. This includes the option for students to carry the necessary supplies, equipment and medication on their person and perform monitoring and treatment functions**

Adopted 3/2017

wherever they are on school grounds or at school-sponsored events;

E. **Permit students with diabetes unrestricted access to necessary food and water on scheduled and as needed and unrestricted access to bathroom facilities. When food is served at school events, provision will be made for appropriate food to be available to students with diabetes;**
F. **School meals will not be withheld from any student for disciplinary reasons. Students with diabetes will not miss meals because they are not able to pay for them. The charge for the meal will be billed to the parent or adult student and collected consistent with district policies;**
G. **Parents and health care providers of students with diabetes will be provided with a description of their student's school schedule to facilitate the timing of monitoring, treatment and food consumption; and**
H. **Each student's individual health care plan will be distributed to appropriate staff based on the student's needs and the staff member's contact with the student.**

The district, its employees, agents or parent-designated adults who act in good faith and in substantial compliance with a student's individual health care plan and the instructions of the student's health care provider will not be criminally or civilly liable for services provided under RCW 28A.210.330.

Cross References:	**5630 – Volunteers** **3520 – Student Fees, Fines, or Charges** **3416 – Medication at School** **2162 – Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973**
Legal References:	**42 U.S.C. 12101et seq. Americans with Disabilities Act** **RCW 28A.210.330 Students with diabetes – Individual health plans – Designation of professional to consult and coordinate with parents and health care provider – Training and supervision of school district personnel**

Adopted 3/2017

SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

Policy No. 3419
Students

SELF-ADMINISTRATION OF ASTHMA AND ANAPHYLAXIS MEDICATIONS

Asthma is an inflammatory disease of the respiratory tract. Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

It is the policy of the board of directors that students with asthma or anaphylaxis are afforded the opportunity to self-administer prescribed medications. The student's parent or guardian will submit a written request and other documentation required by the school The student's prescribing health care provider must provide a written treatment plan.

The student must demonstrate to the school's *nurse* ~~professional~~ ~~registered nurse~~ that the student is competent to possess and self-administer prescribed medications during school and at school sponsored events.

The superintendent will establish procedures that implement this policy and follow emergency rescue procedures outlined in the most recent edition of *AMES: Asthma Management in Educational Settings*, in cases of suspected asthma and the emergency rescue procedures outlined in the Office of the Superintendent of Public Instruction's *Guidelines for the Care of Students with Anaphylaxis (2009)* in cases of suspected anaphylaxis.

Cross References:

3420 – Anaphylaxis Prevention and Response

3416 – Medication at School

2162 – Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

2161 – Special Education and Related Services for Eligible Students

Legal References:

42 U.S.C. 280 Public Health Service Act

42 U.S.C. 12212 Section 512 Americans with Disabilities Act of 1990

Adopted 3/2017

34 CFR Part 104 Section 504 Rehabilitation Act of 1973

RCW 28A.210.370 Students with Asthma

RCW 28A.210.310 Anaphylaxis-Policy guidelines-Procedures-Reports

Adopted 3/2017

SUMNER SCHOOL DISTRICT
A GREAT PLACE TO LEARN.

Policy No. 4060
Community Relations

DISTRIBUTION OF MATERIALS

The ~~District~~ **Board** recognize~~d~~**s** that organizations may want to distribute materials ~~**in the school district that are non-curricular but that have social, recreational or educational value for students.**~~ to students, families, and staff using physical and electronic resources. The District is legally committed to using its public resources, including communications systems, to pursue its educational mission and provid~~ing~~**e** equal access to organizations based on their alignment with the educational mission.

Any nonprofit group wishing to distribute informational material must first submit, to the superintendent or a designee, a copy of the material and a statement of the educational value the program provides to students.

~~**Informational materials to be distributed must also be approved by the building principal and meet certain standards prior to distribution. The primary purpose of the standards is to prevent the exploitation of students by individuals or groups.**~~

All printed materials, papers, signs, leaflets, flyers, and brochures, electronic messages, yard signs, reader-board messages, live presentations or any other request to distribute information from non-~~school~~ **profit** organizations must be approved by the superintendent or his/her designee prior to distribution.

Student and District employee organizations are considered school agencies for the purpose of this policy.

The primary purpose of the standard is to prevent the exploitation of students by individuals or groups.

It is the responsibility of the superintendent, in conjunction with the building principals to draft procedures regarding this policy.

Cross References: **3220 – Freedom of Expression**

2340 – Religious-Related Activities and Practices

Adopted 11/2012
Revised 3/2017

ONLINE LEARNING

A. Definitions

Online Courses:	An "online course" is one in which more than half of the content is delivered online and more than half of the instruction is delivered online by a teacher from a location different than that of the student.
Online School Program:	An "online school program" is delivered by Sumner School District, or a cooperative of school districts, and provides an online, comprehensive, and sequential program of courses or grade-level coursework and instruction in which more than half of the program is delivered online and more than half of the instruction is delivered online by a teacher from a location different than that of the student.
Online Learning Support Team:	The District and/or school staff who will provide assistance to the student in accessing courses, understanding coursework, and making acceptable progress through the course. Members of this team will also communicate progress to parents and provide record keeping and reporting functions for WAC and RCW compliance documentation where applicable. The team will consist of the online learning manager and one or more of the following: registrar, counselor, building administrator, technology support.

B. Student Access to Online Courses and Online School Programs

The District may facilitate access to the following types of online learning opportunities:

1. Online courses:
    a. District-created and taught online courses;
    b. District-taught online courses created by a third-party contracted provider; and
    c. OSPI-approved online courses created and taught by third-party course providers.
2. Online school programs:
    a. District-created and -taught online school programs;
    b. District-sponsored programs created and taught by third-party course providers; and
    c. District-sponsored programs created by third-party course providers and taught by District teachers.

5/2010 Adopted
Revised 7/2011, 9/2016, **2/2017**

C. Types of Online Courses Available
The District may facilitate access to the following types of online courses:

1. Credit recovery courses allowing students to make up failed credits needed for graduation;
2. Advanced Placement courses;
3. World language courses;
4. Courses which may already be offered in the student's school but are inaccessible to the student due to scheduling or other factors;
5. Courses not available at the student's school that meet four-year college entrance requirements;
6. Elective and Career and Technical courses;
7. Standard-level courses meeting high school graduation requirements;
8. Grade level coursework for 6-12; and
9. Courses that are not on SSD list of approved courses, but fulfill the OSPI requirements.

D. Student Eligibility Criteria
The District may facilitate access to online learning courses and programs for students enrolled in grades 6-12. Students requesting permission to take an online course or participate in a District-created online school program must adhere to the following criteria:

1. Completion of any required prerequisites and meet district eligibility requirements;
2. Compliance with existing District policies for registering/enrolling in a course or District program including the signing of an Alternative Learning Experience Written Student Learning Plan (ALE WSLP), an enrollment disclosure understanding, and an online learning agreement;
3. Students interested in attending an online school program in another district must follow the inter-district transfer procedures; and
4. Re-entry after being dropped for lack of progress or attendance from an online course or program will require a meeting with parent/guardian and members of the online learning support team.

E. Supporting Student Success
The District may provide the following support to students to help ensure a successful online learning experience:

1. All online students will receive assistance from the local online learning support team;
2. The local online learning manager will guide students in registering for online learning options that have been identified with the help of guidance counselors;
3. The online learning manager will meet regularly with online students to ensure they are connecting to the online course work and the online teacher and are making acceptable progress in their online course work as determined by the WSLP. If students are not

successfully completing course work, on-campus attendance to work with the support of the online learning manager may be required;
4. The District may offer a dedicated class period during the school day in which the student may connect to an online course and to their online learning manager;
5. The District may offer access to computers for online coursework during and outside of the school day; and
6. Students will be enrolled in a maximum of 2 online courses concurrently until they have a proven track record of successfully finishing courses in advance of the target completion date.

F. Costs/Fees

1. Courses offered to students for which the District claims state education funding or that are included as part of the legally-required annual average total instructional hour offering of one thousand (1,000) hours will be paid for by the District. Students/families may be responsible for additional fees as specified by the District fee schedule.
2. The Sumner School District covers tuition costs up to 12 courses (6 credits) per year or 24 credits total.
3. Any course beyond the 6 credits provided annually to students on-site, whether credit recovery or acceleration/enrichment, would incur a course fee.
4. Courses offered to students for whom the District claims no state education funding and that are not included as part of the legally-required annual average total instructional hour offering of one thousand (1,000) hours will be paid for by students/families. Students/families may also be responsible for additional fees as specified by the District fee schedule.
5. At its discretion, the District may waive or reduce student/family course costs based on need as determined by Free and Reduced Lunch criteria.

G. Granting of High School Credit for Online Courses

1. ~~Credit for online courses will be granted with a final percentage of 70% or better. Because of the opportunity to redo assignments and retake tests, and because of the importance of mastering learning at the current level to be able to experience success at the next level, students will need to earn an overall percentage of 70% or better to receive course credit;~~
   Credit for online classes will be granted in the same manner as other course offerings in the district.
2. Currently enrolled students must seek approval by a SSD guidance counselor prior to enrolling in an online course provided outside the District. The student will seek prior approval and will be informed whether or not the course is eligible for academic credit from the District. Credit will not be granted without prior approval;
3. For students transferring credit from online courses or programs taken while enrolled outside of the District, credit will be granted according to the District transfer credit policy;

5/2010 Adopted
Revised 7/2011, 9/2016, **2/2017**

4. For eligible courses, if course credit is earned, the course will be recorded on the transcript as an online-learning course through the registrar at each building. Online courses must have unique standardized identifier for OSPI reporting; and
5. Assessment: At least twice per course (for one unit test and the course final) students will be required to schedule a time with their online learning manager to come test on campus in a supervised setting.

H. Information to Students and Parents or Guardians

The District will use a variety of methods to provide information to parents/guardians and students regarding online learning opportunities.

Information will be provided through the District Web page, counseling office materials, newsletters, the student handbook, and other appropriate District communication resources.

Information provided will include descriptions of online courses or online school programs, enrollment information, potential fees including dropped course charges, a description of credit awarded for courses, student eligibility requirements, and the methods the District will use to support student success.

I. Criteria for District Use of Non-OSPI Approved Online Courses

1. The District may offer courses to students from providers not on the OSPI approved list only after ensuring that they meet the criteria for District use of non-approved courses as posted on the OSPI Web site.
2. The District will ensure proper documentation when using non-approved online courses.

J. Student Responsibilities

1. Adhere to the District's Code of Conduct for academic integrity especially as it regards cheating and plagiarism;
2. Adhere to the District's Acceptable Use Policy;
3. Comply with course/program participation and completion requirements, which will include completing some course assessments in a District facility with District staff supervision;
4. Maintain high academic involvement by logging in regularly and making consistent progress toward course completion;
5. Notify the District if participation in an online course/program ceases or changes;
6. Maintain agreed-upon levels and kinds of communication with the online learning manager throughout the term of the online course (The student needs to make phone or e-mail contact once a week minimum with the online learning manager and submit a minimum of one assignment per week per course. An in-person conference may be required if the student is not making adequate progress;
7. Participate in an online course/program orientation;
8. Attend regularly (A login constitutes attending. A login lapse of 20 days will result in being withdrawn from the course with the 20-day lapse at the student's expense. Withdrawal will occur on the 21st day; and)

5/2010 Adopted
Revised 7/2011, 9/2016, **2/2017**

9. Take and complete all course assessments at designated school sites, unless alternative is agreed to by the schools online learning support team.

Failure to meet any one of these responsibilities may result in the student being withdrawn from their online course or program.

K. Parent or Guardian Responsibilities

1. Parents or guardians are responsible for costs/fees as outlined in Section F.
2. Parents or guardians are responsible for seeking appropriate technology – per District recommendations – for student participation in coursework outside of the school day.
3. Parents or guardians are responsible for helping the student to maintain agreed-upon levels and kinds of communication with the online learning manager throughout the term of the online course which may include providing transportation to a Sumner School District facility.

L. District Responsibilities:

1. Inform parents/guardians prior to student enrollment in any online course or program;
2. Inform staff, parents/guardians, and students of the online courses and programs that are available to them;
3. Inform staff, parents/guardians and students of the online course/online school program prerequisites, technology requirements, course outlines, syllabi, and all potential fees including drop and withdrawal fees;
4. Provide online students who remain enrolled in the District and who participate in the online course or program during the school day, with computing hardware and connectivity required for participation in the online course or online school program;
5. Inform staff, parents/guardians, and students of how to seek and access technology resources beyond the school day;
6. Provide online students with an online learning support team;
7. Ensure communication between the student's Online learning manager and parent/guardian;
8. Ensure proper student information system coding for online courses; and
9. Inform students and their parent/guardian of rescheduling options and grade impacts in the event a student withdraws from an online course or online school program prior to completion.

HIGH SCHOOL GRADUATION REQUIREMENTS

Publication of Graduation Requirements
Prior to registering in high school, and each year thereafter each student and his/her parents or guardians will be provided with a copy of the graduation requirements in effect for that student (those in effect when the student enrolled in ninth grade). Graduation requirements will also be included in the student handbook.

Period of Eligibility to Earn Credits
Generally, credit towards high school graduation will be earned in grades nine through twelve. However, upon request, a student who has completed high school courses while in seventh or eighth grade will be given high school credit towards fulfilling graduation requirements if:

A. The course was taken with high school students and the student successfully passed the same course requirements and examinations as the high school students enrolled in the class; or

B. The course taught at the middle school level has been determined by the district to be similar or equivalent to a course taught at the high school level.

Total Number of Credits Required
~~Students will be expected to earn a total of 22 credits in order to complete graduation requirements. A credit is defined as 180 (50 minute) hours of instruction.~~
Students will be expected to earn the minimum number of credits as specified in the table of required credits in Board Policy 2410 High School Graduation Requirements and meet all other district and state graduation requirements. Classes of 2017-2020 will be expected to earn a total of 22 credits. Beginning with the class of 2021, students will be expected to earn a total of 24 credits.

Subject Area Credit Requirements and Approved Courses (Classes of 2017, 2018, 2019, and 2020).

The following courses are approved for satisfying the subject area requirements as established by the State Board of Education and shall be required of each candidate for graduation:

A. English: Four [4] are required. See Course Catalog.

B. Math: Three [3] are required. See Course Catalog.

C. Science: Two [2] are required. See Course Catalog.

D. Social Studies: Two [2] are required. See Course Catalog.

Revised 12/2014, 1/2015, 2/2015, 8/2016, **2/2017**
~~12/2014~~

E. Contemporary World,
Geography and Problems; Civics: One [1] are required. See Course Catalog.

F. Arts: One [1] are required. See Course Catalog.

G. Health: Half [.5] are required. See Course Catalog.

H. Fitness: One and a half [1.5] are required. See Course Catalog.

I. Occupational Education: One [1] are required. See Course Catalog.

J. Electives: Six [6] are required. See Course Catalog.

K. Washington State History [non-credit]

Total number of credits: 22

Subject Area Requirements and Approved Courses (Classes of 2021 and beyond)
The following courses are approved for satisfying the subject area requirements as established by the State Board of Education [See Policy 2410] and shall be required of each candidate for graduation:

A. English: Four [4] credits required. See Course Catalog.

B. Math: Three [3] credits are required. See Course Catalog.

C. Science: Three [3] credits are required. See Course Catalog.

D. Social Studies: Three [3] credits are required. See Course Catalog.

E. Arts: Two [2] credits are required. See Course Catalog.

F. World Language: Two [2] credits are required. See Course Catalog.

G. Health and Fitness*: Two [2] credits are required (see Course Catalog), plus credit earned for Physical Education unless excused.

H. Career and Technical Education: One [1] credit is required. See Course Catalog.

I. Electives: Four [4] credits are required. See Course Catalog.

J. Washington State History [non-credit].

Total number of credits: 24

Revised 12/2014, 1/2015, 2/2015, 8/2016, **2/2017**
~~12/2014~~

*Per Chapter 28A.231, RCW, each school district must offer instruction in cardiopulmonary resuscitation (CPR) in at least one health class required for graduation. The instruction must have been developed by the American Heart of Association or the American Red Cross or be nationally recognized based on the most current national guidelines for CPR. The instruction must include use of automated external defibrillators (AED) which may be taught by video. The district may provide the CPR instruction directly or arrange it through community-based providers such as the local fire department. Students are not required to earn CPR certification to successfully complete the instruction.

High School and Beyond Plan
As a non-credit requirement for graduation, each student will create a High School and Beyond Plan in cooperation with their parents/guardians and school staff. The plan will provide the student with an opportunity to explore their own skills and career options and to develop personalized pathway requirements to meet credit requirements for graduation. The plan will also serve as a means of tracking requirements for graduation and entry into postsecondary programs. It must include a plan for the year after high school as required by WAC 180-51-066 and WAC 180-51-067.

In assisting students with developing a High School and Beyond Plan the district should:

A. Provide internal and external resources to ensure successful development and implementation of the High School and Beyond Plan;

B. Provide the opportunity for student choice, voice and ownership of the High School and Beyond Plan;

C. Teach students a planning process that provides a capacity to create, review and revise the High School and Beyond Plan;

D. Prepare all students for post-secondary options;

E. Align the High School and Beyond Plan with high school graduation requirements as determined by the State Board of Education and district high school graduation requirements;

F. Collect and analyze data to evaluate and improve the effectiveness of the High School and Beyond Plan; and

G. Assure parental involvement in the planning process, including the student's development of the High School and Beyond Plan.

~~Culminating Project~~

Revised 12/2014, 1/2015, 2/2015, 8/2016, **2/2017**
~~12/2014~~

~~The district requires that students complete a Culminating Project as a requirement for high school graduation. In assisting students with developing the Culminating Project the district should:~~

- ~~A. Advise the student and parents of the requirement to complete a culminating project as a graduation requirement;~~
- ~~B. Provide the student assistance and guidance annually on completing the project;~~
- ~~C. The culminating project may include:~~
  1. ~~A demonstration of the student's ability to communicate in writing by completing an analytical, argumentative and/or reflective letter;~~
  2. ~~A demonstration of the student's ability to communicate orally through a presentation to peers, teachers and/or community members;~~
  3. ~~Completion of a self-directed student project that demonstrates the student's academic and management skills; and~~
  4. ~~The opportunity for the student to complete a community service project or a project working with a community member;~~
- ~~D. Review each student's progress annually;~~
- ~~E. Provide opportunities within the curriculum for students to work on projects; and~~
- ~~F. Ensure projects align with goals three and four of the learning goals~~

Seal of Biliteracy

To be awarded the Washington Seal of Biliteracy, graduating high school students must meet the following criteria:

A. Demonstrate proficiency in English by 1) meeting statewide minimum graduation requirements in English as established by the Washington State Board of Education and 2) meeting state standards on the reading and writing or English language arts assessment.

B. Demonstrate proficiency in one or more world language. For purposes of this section, "world language" is defined as a language other than English, including American sign language, Latin and Native American or other indigenous languages or dialects. Proficiency may be demonstrated by:

1. Passing a foreign language Advanced Placement exam with a score of 3 or higher;

2. Passing an International Baccalaureate exam with a score of 4 or higher;

3. Demonstrating intermediate-mid level or higher proficiency on the American Council on Teaching of Foreign Languages (ACTFL) guidelines using assessments approved by OSPI for competency-based credits; and demonstrating proficiency using reading assessments approved by OSPI (when developed);

4. Qualifying for four competency-based credits by demonstrating proficiency in speaking, writing, and reading the world language at intermediate-mid level or higher on the ACTFL proficiency guidelines according to Policy 2409, Credit for Competency-Proficiency; or

5. Demonstrating proficiency in speaking, writing and reading the world language through other national or international assessments approved by OSPI.

Credits from other programs
The principal or designee is responsible for determining which credits will be recognized by the district for students enrolling from another state approved learning program (public school, approved private school or home school), or from out-of-state, or out-of-country. Credits from another Washington public school or accredited state private school or accredited out-of-state public or private school will be accepted to the extent the credit matches a district graduation requirement, or may be counted as an elective credit. Credits from unaccredited programs or home schools will be evaluated as described below for home school students. Decisions of the principal or designee may be appealed to the superintendent within fifteen school days of the initial decision.

Waiver of Graduation Requirements
All state requirements must be satisfied except that Washington history and government may be waived for students who have completed and passed a state history and government course in another state during grades seven through twelve and who have fulfilled study of the Washington state constitution through an alternative learning experience approved by the principal. Additionally, physical education, pursuant to RCW 28A.230.050, may be waived upon written request of a parent or guardian on account of physical disability, employment or religious belief or because of participation in directed athletics or military science and tactics. This will not alter the credit requirements established by the board.

The following procedure will be followed in graduation waiver requests:

A. The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met.

   An individual student may be granted an exemption from any requirement in this policy

if such requirement impedes the progress toward graduation provided there is a direct relationship between the failure to meet the requirement and the student's ability. When a 12th grade student transfers from another high school, the student may be permitted to graduate with a lesser number of credits provided that minimum state course and credit requirements are satisfied and the student successfully passes a full schedule of classes during his/her 12th year of school.

B. Waiver of graduation requirements is determined by the principal. The procedure for processing requests for waiver will be as follows:

1. Request will be initiated by the parent or the eligible student;

2. The principal will investigate the request for waiver of graduation requirements;

3. The principal will make a determination in writing based upon appropriate data and upon conclusions of the investigation;

4. The principal will develop appropriate record keeping procedures for storage of all pertinent data relating to each waiver request; and

5. The parent or eligible student will be notified that an appeal to the decision on waiver requests may be made in writing to the superintendent no later than 30 days prior to the anticipated graduation date.

High School Credits Through Alternative Methods
In RCW 28A.230.130, the legislature intends that districts help students progress from high school to a certificate or degree by increasing opportunities and providing a clear pathway. The legislature states in WAC 180-51-045 that the professional judgement of the building principal or designee may determine whether or not a credit meets the district's standards for recognition and acceptance of a credit. In alignment with those parameters, Sumner School District outlines here its procedure for awarding credits through alternative methods.

The Sumner School District has determined that high school credits, through the prior approval of the established High School Credit Committee (composed of an Instructional Services administrator, a high school principal, a high school counselor, and a high school teacher from the content area), may be earned through several alternative methods, the guiding standard being the student's demonstrated ability to be successful at the next level course in a series. The credit earned will be recorded on the student's transcript, and may be accumluated toward graduation, may accelerate the student's graduation year, may make up credit deficiencies, or may free up space in a student's schedule for higher level courses, electives, or academic support. The committee may approve a high school credit for a student to:

1. Pass a high school level class offered at one of the middle schools.

2. Pass an on-line or distance-learning high school level class offered through a district approved program.
3. Pass the World Language Competency test in the mother tongue of an English Language Learner.
4. Demonstrate competency in the second semester of a year-long course to allow credit to be earned retroactively for the first semester of that course.
5. Demonstrate competency or specific skill proficiency or understanding of concepts through work or experience in order to fulfill courses required for graduation. (RCW 28A.230.100)
6. Pass the required state exam to earn a Pass on a transcript for a class otherwise failed. (RCW 28A.230.150)
7. Earn a full IB diploma, which supercedes the requirements of the district diploma. (RCW 28A.130.122)
8. Pass a district-designated pre-test or end-of-course exam at an acceptable level to challenge the course competencies.
9. Pass a district-designated alternative fitness program to allow credit for a fitness elective.
10. Pass courses in an alternative school setting under the guidance of a Sumner School teacher with the support of on-line or other adopted curriculum.

These high school credits earned may allow a student to graduate early, to make up credit deficiencies, or to free up space in the student's schedule for higher level courses, electives or remediation. This process is different and separate from the process of waiving a requirement, allowing two graduation requirements to be met by one course, or granting college credit or dual credit in high school courses.

Alternative Programs
Credit toward graduation requirements may be granted for planned learning experiences primarily conducted away from the facilities owned, operated or supervised by a district.

A proposal for approval of out-of-school learning activities will be submitted prior to the experience, will be at no additional cost to the district, and will include at least the following information:

A. The objective(s) of the program;

B. The teaching component(s) of the program, including where and when teaching activities will be conducted by school district certificated staff;

C. A schedule of the duration of the program, including beginning and ending dates within the school year;

D. A description of how student performance will be supervised, evaluated, and recorded by the certificated staff or by qualified school district employees under the direct supervision

of the certificated staff;

E. A description of intervention techniques and criteria for their use;

F. Description of how student performance will be assessed;

G. Qualifications of instructional personnel; and

H. Plans for evaluation of program.

A list of approved programs will be kept on file in the superintendent's office. Reasons for approval or disapproval will be communicated to those making the request.

Running Start
The Running Start program allows high school juniors and seniors to attend community college classes (100 level or above) for part or all of their schedule. Students must be of junior standing or above to be eligible for the program. Students earn college credit which is also converted and applied to their high school transcript.

In order to enroll in the Running Start program, students will be advised to:

A. Contact the college they are interested in attending and make arrangements to take the ASSET or COMPASS placement test. The test is offered at various times and results are often available the following day. Minimum scores in reading and writing are required.

B. Speak with their counselor to assess credits needed for graduation, then decide which courses they would like to take at the college. Note that part-time Running Start students will need to coordinate college classes so that they do not interfere with their high school classes. Full-time Running Start students will not be enrolled in courses at the high school, even when the community college they attend is not in session.

C. Obtain a Running Start authorization form from the college or their high school counselor. The counselor will sign the form after the student completes their portion. A parent signature is required if the student is under 18 years old.

D. Take the authorization form to the college and register for classes. Once the classes are completed, the college will notify the high school and credits will be added to the student’s transcript.

Credit for Career and Technical Work-Based Learning
The use of work experience as a part of the educational program of students should be regarded as part of the secondary school curriculum rather than just a device to relieve a staffing shortage. The following are the bases upon which credit may be granted for work experience:

A. The work program will be supervised by the school.

B. The work experience will be specifically related to the school program of the student.

C. Credit given for work experience will represent growth in the student, and the type of work done should have definite educational value.

D. The job in which experience is gained will provide a varied experience.

E. A work experience program will be supplemented by an adequate program of guidance, placement, follow-up and coordination between job and school by the career placement counselor.

F. Work experience as a planned part of a school subject may be included in the credit given for that subject (e.g., sales training class).

G. One credit may be granted for not less than one hundred eighty hours for instructional work based learning experience, and not less than three hundred sixty hours of cooperative work based learning experience related to a student's school program.

H. A student participating will be legally employed and must have passed his/her sixteenth birthday.

I. An employer's report of the student's work record, indicating satisfactory progress on the job, will be filed with the school.

J. The regular state apprenticeship program, where the training is worked out cooperatively with the school and meets the standards for graduation requirements, is acceptable.

K. Program standards and procedures will be followed and aligned with the state career and technical work based learning standards.

National Guard High School Career Training
Credit may be granted for National Guard high school career training in lieu of either required or elective high school credits. Approval by the district will be obtained prior to a student's participation in a National Guard training program as follows:

A. MIL Form 115 or an equivalent form provided by the National Guard will be completed and filed with the school district; and

B. The number of credits toward high school graduation to be granted will be calculated, agreed upon by the student and an authorized representative of the school district, and such agreement noted on MIL Form 115 or such equivalent form

C. Credit toward high school graduation may be granted by the school district upon certification by a National Guard training unit commander that the student has met all program requirements.

Home School Credit
Guidelines for granting high school credit for home schooling are as follows:

A. To gain credit for a course of study, a student will provide:

1. A journal which reflects the actual work completed during a home-study course of study

2. Exhibit(s) of any specific projects completed (e.g., themes, research papers, art and/or shop projects); and/or

3. Any such other performance-based exhibits of specific course-related accomplishments.

B. To gain credit for a course of study, a student will demonstrate proficiency at a minimum of 80 percent of the objectives of the course. Such testing will be available as an ancillary service of the district if it is regularly available to all students. If not, the parent may engage district-approved personnel to conduct such an assessment at a cost to be determined by such personnel.

C. Credit is granted for the following approved schools:

1. Community colleges, vocational-technical institutes, four-year colleges and universities and approved private schools in the state of Washington, and

2. Other schools or institutions which are approved by the district after evaluation for a particular course offering.

Students with an Individualized Education Program (IEP)
A student with a disability may fulfill graduation requirements as follows:

A. By the age of 14, the student will participate with the IEP Team (including a special education teacher, general education teacher, parents, student and other school personnel and agency representatives who will assist the student in achieving the goals of the IEP) in a discussion of transition service needs that focuses on the student's course of study;

B. As an outcome of the discussion, the IEP will include appropriate graduation requirements based on the student's individual needs and abilities consistent with their transition plan, appropriate graduation requirements. Modifications to the district's

standard graduation requirements may include:

1. Attainable alternate classwork and/or individualized activities substituted for standard requirements;

2. A statement of waiver for any waived standard graduation requirements; or

3. An extension of time for the student to remain in school to complete graduation requirements. The student may remain in school up to and including the school year in which the student reaches twenty-one years of age.

C. The student will, in cooperation with their parent/guardian and the IEP team, determine:

1. The projected date by which all graduation requirements will be met; and

2. The projected date and conditions under which the student will participate in the graduation ceremony.

D. The student will have an IEP that incorporates all issues and decisions from the above procedures. Any decisions that modify the district's standard graduation requirements will be made through the IEP process. Annually or as needed, the IEP will be reviewed/revised to accommodate the student's progress and development.

Graduation Ceremonies
If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in graduation ceremonies. Each student will be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student will receive a final transcript. Each student will be notified of this opportunity at least one month prior to the close of the school term.

Graduation ceremonies will be conducted in the following manner:

1. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.

2. Caps and gowns will be worn in the proper manner, as designated by the school administration and class advisor.

3. Students who participate will be expected to use good taste in their choice of accessories for their attire.

4. Each student who participates will be expected to cooperate with the class advisor and to participate in all parts of the graduation ceremonies.

5. Failure to comply with the above requirements will automatically forfeit a student's privilege to participate in the graduation ceremonies.

SELF-ADMINISTRATION OF ASTHMA AND ANAPHYLAXIS MEDICATIONS

Asthma is an inflammatory disease of the respiratory tract. Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

Students with asthma or anaphylaxis are authorized, in consultation with the school's professional registered nurse, to possess and self-administer medication for asthma or anaphylaxis during the school day, during school sponsored events and while traveling to and from school or school sponsored activities. The student will be authorized to possess and self-administer medication if the following conditions are met:

1. **The parent or guardian must submit a written request for the student to self-administer medication(s) for asthma or anaphylaxis;**
2. **A health care practitioner has prescribed the medication for use by the student during school hours and the student has received instructions in the correct and responsible way to use the medication(s);**
3. **The student demonstrates to the health care practitioner and ~~a~~ *school nurse* ~~professional registered nurse~~ at the school the skill necessary to use the medication and to use the device necessary to administer the medication;**
4. **The health care practitioner provides a written treatment plan for managing the asthma or anaphylaxis episodes of the student and for use of medication during school hours. The written treatment plan should include name and dosage of the medication, frequency with which it may be administered, possible side effects and the circumstances that warrant its use;**
5. **The parent or guardian must sign a statement acknowledging that the district will incur no liability as a result of any injury arising from the self-administration of medication by the student and that the parents or guardians will indemnify and hold harmless the district and its employees and agents against any claims arising out of the self administration of medication by the student.**

A. **The authorization to self medicate will be valid for the current school year only. The parent or guardian must renew the authorization each school year.**
B. **In the event of an asthma or anaphylaxis emergency, the district will have the following easily accessible:**
    1. **The student's written treatment plan;**
    2. **The parent of guardian's written request that the student self medicate; and**
    3. **The parent or guardian's signed release of liability form.**

Adopted 2/2017

C. Back up medication, if provided by the parent or guardian, will be kept at a location in the school to which the student has immediate access in the event of an asthma or anaphylaxis emergency.
D. A student's authorization to possess and self-administer medication for asthma or anaphylaxis may be limited or revoked by the building principal after consultation with the school's *nurse* ~~professional registered nurse~~ and the student's parent or guardian if the student demonstrates an inability to responsibly possess and self-administer such medication.

Asthma or Anaphylaxis Rescue Procedures

In the event of an asthma or anaphylactic episode, the school nurse will be immediately contacted. In the absence of the school nurse, the person responsible for school health duties will be contacted.

For asthma, the district will follow the procedures outlined in the most recent edition of the AMES: Asthma Management in Educational Settings including:

A. Managing the students' school environment;
B. Training school personnel in rescue procedures;
C. Accompanying all students exhibiting symptoms;
D. Providing care as designed in the student's emergency care plan;
E. Calling 911, if appropriate;
F. Notifying the students parent or guardian;
G. Documenting intervention; and
H. Reviewing the student's emergency care plan and making changes; if necessary.

For anaphylaxis, the district will follow the Guidelines for the Care of Students with Anaphylaxis published by the Office of the Superintendent of Public Instruction.

Adopted 2/2017

DISTRIBUTION OF MATERIALS

Non-profit organizations seeking distribution of information to students and staff shall submit requests to the Communications Office. ~~**Individuals seeking to distribute information in schools will submit to the superintendent a statement of the recreational or educational value to students.**~~

The dissemination of such materials is solely to provide parents with information on activities outside the school district that may be of interest to their children. ~~**Dissemination of the**~~ ***It does*** ~~**information does not**~~ **reflect the district's endorsement or sponsorship of the activity. All materials distributed must contain the statement "The *Sumner School* District does not sponsor or endorse this event/information and** ~~**the district**~~ **assumes no responsibility for it.** ***Approval to distribute information is a community service and does not imply endorsement.*****"**

The district or the school will not distribute materials that:

- **A. Are obscene, lewd, or vulgar;**
- **B. Are libelous;**
- **C. Contain language that is intimidating, demeaning, harassing or threatening on the basis of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, disability, marital or veteran status, including, but not limited to, racial, sexual, or ethnic slurs;**
- **D. Promote commercial enterprises;**
- **E. Promote the violation of existing laws, regulation or ordinances, or official school policy, rules or regulations; or**
- **F. Proselytize or disparage religious beliefs.**

The Communications Office will review and determine whether the materials are approved for distribution to students. Any further review will be made by the superintendent/designee whose decision is final.

Adopted 2/2017

Sumner School District supports an environmentally friendly online-only materials distribution process for non-project organizations that reduces waste, saves district staff time and eliminates paper costs for nonprofit organizations.

Adopted 2/2017

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of January , 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	21,513,504	77,257.26	9,890,024.32		11,623,479.68	45.97
2000 LOCAL SUPPORT NONTAX	7,449,678	403,865.63	2,455,580.05		4,994,097.95	32.96
3000 STATE, GENERAL PURPOSE	63,849,850	5,762,229.10	25,695,420.12		38,154,429.88	40.24
4000 STATE, SPECIAL PURPOSE	12,560,180	878,799.64	4,794,065.73		7,766,114.27	38.17
5000 FEDERAL, GENERAL PURPOSE	860,084	.00	.00		860,084.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	5,657,756	352,542.23	1,587,454.69		4,070,301.31	28.06
7000 REVENUES FR OTH SCH DIST	1,008,707	41,853.57	472,218.57		536,488.43	46.81
8000 OTHER AGENCIES AND ASSOCIATES	57,367	4,719.40	15,483.19		41,883.81	26.99
9000 OTHER FINANCING SOURCES	25,000	59.73	688.69		24,311.31	2.75
Total REVENUES/OTHER FIN. SOURCES	112,982,126	7,521,326.56	44,910,935.36		68,071,190.64	39.75
B. EXPENDITURES						
00 Regular Instruction	69,824,265	5,742,022.72	27,565,907.24	35,629,597.04	6,628,760.72	90.51
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	12,169,938	1,101,113.62	5,419,235.68	7,489,331.40	738,629.08-	106.07
30 Voc. Ed Instruction	2,888,176	222,206.35	1,098,722.85	1,487,890.10	301,563.05	89.56
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	4,256,385	257,675.54	1,197,791.45	1,405,398.70	1,653,194.85	61.16
70 Other Instructional Pgms	248,623	8,237.06	59,203.94	50,220.66	139,198.40	44.01
80 Community Services	2,356,585	171,511.86	877,050.63	891,469.91	588,064.46	75.05
90 Support Services	22,238,154	1,705,860.30	9,408,755.32	10,430,011.52	2,399,387.16	89.21
Total EXPENDITURES	113,982,126	9,208,627.45	45,626,667.11	57,383,919.33	10,971,539.56	90.37
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	1,000,000-	1,687,300.89-	715,731.75-		284,268.25	28.43-
F. TOTAL BEGINNING FUND BALANCE	3,528,396		8,846,853.39			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	2,528,396		8,131,121.64			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 815 Restric Unequalized Deduct Rev	0		.00			
G/L 821 Restricted for Carryover	63,833		139,516.81			
G/L 825 Restricted for Skills Center	0		.00			
G/L 828 Restricted for C/O of FS Rev	0		.00			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	285,509		295,530.53			
G/L 845 Restricted for Self-Insurance	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committed to Min Fund Bal Polic	0		.00			
G/L 875 Assigned Contingencies	0		.00			
G/L 884 Assigned to Other Cap Projects	1,000,000		1,000,000.00			
G/L 888 Assigned to Other Purposes	2,179,054		914,988.13			
G/L 890 Unassigned Fund Balance	1,000,000-		632,042.17			
G/L 891 Unassigned Min Fnd Bal Policy	0		5,149,044.00			
TOTAL	2,528,396		8,131,121.64			

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of January , 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	2,731,290	7,805.12	1,215,074.41		1,516,215.59	44.49
2000 Local Support Nontax	1,152,400	100,431.84	359,226.36		793,173.64	31.17
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	24,165.50		24,165.50-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	3,883,690	108,236.96	1,598,466.27		2,285,223.73	41.16
B. EXPENDITURES						
10 Sites	32,868,710	273,334.12	636,902.79	2,734,965.33	29,496,841.88	10.26
20 Buildings	3,400,000	679,596.01	2,081,994.29	5,689,680.47	4,371,674.76-	228.58
30 Equipment	3,731,290	89,916.54	532,906.16	10,319.39	3,188,064.45	14.56
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	798.91	0.00	798.91-	0.00
60 Bond Issuance Expenditure	0	.00	.00	117,907.77	117,907.77-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	40,000,000	1,042,846.67	3,252,602.15	8,552,872.96	28,194,524.89	29.51
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	36,116,310-	934,609.71-	1,654,135.88-		34,462,174.12	95.42-
F. TOTAL BEGINNING FUND BALANCE	82,207,768		84,214,157.34			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	46,091,458		82,560,021.46			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 825 Restricted for Skills Center	0		.00			
G/L 830 Reserved fof Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 861 Restricted from Bond Proceeds	43,472,880		70,975,708.90			
G/L 862 Committed from Levy Proceeds	1,623,175-		508,839.45			
G/L 863 Restricted from State Proceeds	0		24,165.50			
G/L 864 Rsrv Of Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	119,011		116,036.00			
G/L 866 Restricted from Impact Proceeds	6,568,547-		2,562,921.94			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Rsrvd UnDistrib Proceeds	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	10,691,289		8,372,349.67			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	46,091,458		82,560,021.46			

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of January , 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	13,427,923	44,421.60	5,165,865.52		8,262,057.48	38.47
2000 Local Support Nontax	10,000	1,192.02	9,423.76		576.24	94.24
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	835,873.66-	835,873.66-		835,873.66	0.00
Total REVENUES/OTHER FIN. SOURCES	13,437,923	790,260.04-	4,339,415.62		9,098,507.38	32.29
B. EXPENDITURES						
Matured Bond Expenditures	6,030,000	.00	4,995,000.00	0.00	1,035,000.00	82.84
Interest On Bonds	7,103,930	.00	3,471,275.25	0.00	3,632,654.75	48.86
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	2,702.47	0.00	7,297.53	27.02
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	405,000	.00	.00	0.00	405,000.00	0.00
Total EXPENDITURES	13,548,930	.00	8,468,977.72	0.00	5,079,952.28	62.51
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXPENDITURES (A-B-C-D)	111,007-	790,260.04-	4,129,562.10-		4,018,555.10-	> 1000
F. TOTAL BEGINNING FUND BALANCE	5,421,553		6,400,158.46			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	5,310,546		2,270,596.36			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	5,310,546		2,270,596.36			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	5,310,546		2,270,596.36			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of January , 2017

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	711,140	24,125.14	321,078.98		390,061.02	45.15
2000 Athletics	374,627	17,552.95	204,603.29		170,023.71	54.62
3000 Classes	91,000	17.00	4,800.60		86,199.40	5.28
4000 Clubs	756,357	13,812.27	155,541.51		600,815.49	20.56
6000 Private Moneys	170,040	2,569.79	26,577.61		143,462.39	15.63
Total REVENUES	2,103,164	58,077.15	712,601.99		1,390,562.01	33.88
B. EXPENDITURES						
1000 General Student Body	512,157	53,295.54	181,520.07	35,640.60	294,996.33	42.40
2000 Athletics	543,520	24,340.93	279,984.37	37,331.34	226,204.29	58.38
3000 Classes	73,825	1,762.56	4,092.26	0.00	69,732.74	5.54
4000 Clubs	667,996	15,514.86	181,568.80	0.00	486,427.20	27.18
6000 Private Moneys	165,350	469.32	18,773.26	0.00	146,576.74	11.35
Total EXPENDITURES	1,962,848	95,383.21	665,938.76	72,971.94	1,223,937.30	37.64
C. EXCESS OF REVENUES OVER(UNDER)EXPENDITURES (A-B)	140,316	37,306.06-	46,663.23		93,652.77-	66.74-
D. TOTAL BEGINNING FUND BALANCE	668,652		795,437.64			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	808,968		842,100.87			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	808,968		842,100.87			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	808,968		842,100.87			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of January , 2017

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,200	70.59	434.04		765.96	36.17
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	330,000	.00	.00		330,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	70,000	139,374.64	139,658.75		69,658.75-	199.51
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	401,200	139,445.23	140,092.79		261,107.21	34.92
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	401,200	139,445.23	140,092.79		261,107.21	34.92
D. EXPENDITURES						
Type 30 Equipment	812,949	329,005.20	397,969.44	143,956.85	271,022.71	66.66
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	812,949	329,005.20	397,969.44	143,956.85	271,022.71	66.66
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)	411,749-	189,559.97-	257,876.65-		153,872.35	37.37-
H. TOTAL BEGINNING FUND BALANCE	412,249		481,343.24			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	500		223,466.59			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	500		223,466.59			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	500		223,466.59			