



SCHOOL BOARD MEETING

Board of Directors

Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Rep.
Casey Chamberlain, Member
Richard Hendricks, Member

Mission

*We believe it is our responsibility to
ensure the best education for every student,
every day, in every classroom.*

*We believe in success for
students and staff every day.*

January 11, 2017 Study Session – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the January 11 Study Session of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent, Bill Gaines; Assistant Superintendent, Kelly Denn; Educational Support Services Executive Director, Steve Sjolund; Interim Human Resources Executive Directors, Deb Barlow and Don Waring; Technology Operations Director, Kyal Olson; Communications Director, Elle Warmuth; Activities/Athletics Director, Tim Thomsen; Career and College Readiness Executive Director, Sharon Fochtman; Chief Financial Officer, Debbie Campbell; Elementary Executive Director, Beth Dykman; Recording Secretary, Bailey Ottenad

Visitors: 1

2. Flag Salute

3. Approval of Agenda

Moved by Casey Chamberlain to approve the agenda as presented; Seconded by Deb Norris. Motion passed unanimously.

4. Reports

a. Vision 2020: Resource Management

District Administrators provided the board with a deeper look into the resource management portion of the Vision 2020 Strategic Plan by reporting on the areas of Human Resources and Technology.

Interim Executive Director of Human Resources, Deb Barlow, introduced Don Waring to the School Board. Don will work with Deb as an Interim Executive Director of Human Resources until the District finds a replacement.



Deb shared the overall goal of Human Resources in Sumner School District is to employ and support a highly skilled, effective team that will meet the instructional and operational needs of the District. Human Resources will achieve this goal by effectively forecasting and assessing hiring needs each year, ensure qualified personnel are in all positions, provide compensation and benefits that support worker satisfaction and retention, utilize effective performance evaluations and support the growth of staff, and focus on staff attendance.

Technology Operations Director, Kyal Olson, reported on Technology goals and initiatives in Sumner School District. The Technology department has four goals: increase bandwidth, increase devices, increase availability, and community involvement. Over the past year, the District has been able to upgrade its bandwidth from .5Gbs to 10Gbs, provide Sunset Chevrolet Stadium with wireless internet, and begin implementing our 1:1 device initiative. Kyal said that an immediate goal of the Technology Department is to continue providing devices to every student in the district, with a focus on students in preschool through 2nd grade, and to continue to implement technology programs at both high schools.

b. Policy and Procedure

In accordance with School Board Policy 1310: Adoption and Amendment of Policies and By-Laws, Superintendent, Laurie Dent, presented the following new and revised policies and procedures:

- 3240 and 3240P Student Conduct Expectations and Reasonable Sanctions
- 3416 and 3416P Medication at School

5. January 18 Agenda Review

Superintendent, Laurie Dent, reviewed the January 18 Board agenda.

6. School Board Future Planning

This is a time on the agenda for the School Board to review their commitments to action and requests for Superintendent, Laurie Dent.

School Board President, Erin Markquart, said she is looking forward to the Board Retreat on January 25. The Board will dive deeper into calendar planning.

School Board Member, Casey Chamberlain, confirmed Life of a Construction Project will be on the February 8 Study Session agenda.

7. Board Discussion

School Board Member, Casey Chamberlain, informed the Board he has been researching third party commissioning agents. A commissioning agent is an expert in the construction field and will follow a project from beginning to end. Casey asked the District to look into having a commissioning agent on upcoming construction projects. Casey also inquired about district bid values and what the District uses for project conditions.

School Board Member, Paul Williams, said he participated in mock interviews at Lakeridge Middle School. Paul said it was a great experience that triggered good discussion. Paul would like to see all middle schools in Sumner School District participate in mock interviews and even have the interviews held at the elementary level.



Paul said he received the Highly Capable nomination and information packet in the mail. Paul said it was the first year he received a letter from the District and it would be helpful to include the permission form in the packet. Paul would like to see increased communication about the Highly Capable program.

Paul said he attended the Precinct Committee Officer Meeting held at Sumner Middle School last week. In regards to the Levy Cliff, Paul is glad the District is conservative with budget numbers.

8. Adjournment

Moved by Deb Norris to adjourn the January 11 Study Session; Seconded by Casey Chamberlain. Motion passed unanimously.

Meeting adjourned: 6:55 p.m.

Laurie Dent, Secretary
Board of Directors

Attest:

Erin Markquart, President
Board of Directors