



SCHOOL BOARD MEETING

Board of Directors

Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Legislative Representative
Casey Chamberlain, Member
Richard Hendricks, Member

Mission

*We believe it is our responsibility to
ensure the best education for every student,
every day, in every classroom.
We believe in success for
students and staff every day.*

October 19, 2016 Regular Meeting

Board Room

- 1. Call to Order: 6:00 p.m.**
- 2. Flag Salute**
- 3. Recognition of Greeters**

This is the time on the agenda for Board members to meet and recognize the student greeters.

- 4. Approval of Agenda** (Action)
- 5. Approval of Previous Meeting Minutes** (Action)

[September 21, 2016 Regular Meeting Minutes \(p. 4\)](#)

[October 12, 2016 Study Session Meeting Minutes \(p. 8\)](#)

- 6. Consent Items** (Action)

[Consent Items \(p. 11\)](#)

[October Warrants \(p. 13\)](#)

[October Surplus \(p. 14\)](#)

[Resolution No. 3/16-17: Out-of-Waiver Endorsement \(p. 17\)](#)

- 7. Acceptance of Donation** (Action)

The Rotary Club of Sumner has donated \$5,000.00 to the Sumner-Bonney Lake Family Center to support students and families. The funds will go towards two series of Love and Logic classes and Sumner School District counseling support to help students in emergency situations and aid with their overall educational experiences; The Emerald Hills Elementary Parent Teacher Association has donated a one-year school-wide Dreambox license and a 90-minute web-based training to Emerald Hill Elementary.

The Administration recommends the Board approve the donations as presented.

[Donation from Sumner Rotary Club \(p. 19\)](#)

[Donation from Emerald Hills Elementary Parent Teacher Association \(p. 20\)](#)

8. Recognition - Roll of Honor

The Roll of Honor recognizes community partnerships and accomplishments, achievements, and other notable activities of and by students, staff and educators, presented by Sumner School District Superintendent, Laurie Dent.

9. Superintendent Comments

This is the time on the agenda for the Superintendent to provide information and comment on District activities.

10. Board Member Comments

This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues and other items of interest.

11. Audience Comments

The Sumner School Board welcomes the public to its meetings. Individuals who wish to address the Board should use the sign-up sheet provided at the door. Comments should be restricted to no more than three minutes. Remarks regarding District personnel are not appropriate for the Audience Comments portion of the meeting.

12. Unfinished Business

a. New and Revised Policies - Second Reading

(Action)

The Administration recommends the Board adopt the following new and revised policies:

- 2024 Online Learning
- 2255 Alternative Learning Experience Programs
- 3420 Anaphylaxis Prevention and Response

[2024 Online Learning \(p. 21\)](#)

[2255 Alternative Learning Experience Programs \(p. 23\)](#)

[3420 Anaphylaxis Prevention and Response \(p. 25\)](#)

13. New Business

a. Resolution No. 4/16-17: New Tehaleh Elementary Schematic Design

(Action)

The Administration recommends the Board approve Resolution No. 4/16-17: New Tehaleh Elementary Schematic Design.

[Resolution No. 4/16-17: New Tehaleh Elementary Schematic Design \(p. 26\)](#)

b. Sumner Education Association and Sumner School District Extracurricular Collective Bargaining Agreement

(Action)

The new extracurricular bargaining agreement between Sumner Education Association and Sumner School District is submitted for School Board consideration. The agreement will be in effect from September 1, 2016 - August 31, 2019.

The Administration recommends the Board approve the Sumner Education Association and Sumner School District Extracurricular Collective Bargaining Agreement effective September 1, 2016 - August 31, 2019.

[Sumner Education Association and Sumner School District Extracurricular Collective Bargaining Agreement \(p. 27\)](#)

c. New and Revised Policies - First Reading

The following policies are presented for first reading:

- 1450 Absence of a Board Member
- 2108 Remediation Programs
- 2190 Highly Capable Services
- 4215 Use of Tobacco, Nicotine Products and Delivery Devices
- 5001 Hiring of Retired School Employees

[1450 Absence of a Board Member \(p. 28\)](#)

[2108 Remediation Programs \(p. 29\)](#)

[2190 Highly Capable Services \(p. 31\)](#)

[4215 Use of Tobacco, Nicotine Products and Delivery Devices \(p. 32\)](#)

[5001 Hiring of Retired School Employees \(p. 34\)](#)

d. New Procedures

The following procedures are included for Board information:

- 2108P Remediation Programs
- 2190P Highly Capable Services

[2108P Remediation Programs \(p. 36\)](#)

[2190P Highly Capable Services \(p. 38\)](#)

14. Information Only

a. Upcoming Board Meeting(s)

A Study Session has been scheduled for November 9. A Board Retreat has been scheduled for October 24 at 6:15 p.m in the Central Office Board Room. The next Regular Board meeting is scheduled for November 16. The Study Session and Regular Board meeting will begin at 6:00 p.m. and be held in the Central Office Board Room.

b. Budget Status Report

The Budget Status Report for September is included for Board information.

[September Budget Status Report \(p. 43\)](#)

c. Minimum Basic Education Compliance

As required by WAC 180-16-191 through 220, the District's annual application on state basic education allocation funds was submitted to OSPI on August 8, 2016.

[Minimum Basic Education Requirement Compliance \(p. 48\)](#)

15. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Sessions, RCW 42.30.110(g), the Sumner School District Board of Directors will hold an executive session for the purposes of discussing the Superintendent's evaluation. We do not anticipate action following the session.



SCHOOL BOARD MEETING

Board of Directors

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Mission

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September 21, 2016 Regular Meeting – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board Vice President, Deb Norris, called the September 21 Meeting of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent of Instructional Services, Bill Gaines; Assistant Superintendent of Human Resources, Marc Brouillet; Career and College Readiness Executive Director, Sharon Fochtman; Communications Director, Elle Warmuth; Chief Financial Officer, Debbie Campbell; Secondary Executive Director, Kelly Denn; Educational Support Services Executive Director, Steve Sjolund; Lakeridge Middle School Principal, Toby Udager; Lakeridge Middle School Assistant Principal, Amy Montgomery; Child Nutrition Director, Karen Brown; Elementary Program Administrators, Laurie Sjolund and Elli McDaniel; Finance Director, Merridith Way; Sumner Middle School Principal, Jenny Williams; Recording Secretary, Bailey Ottenad

Visitors: 41

2. Flag Salute

School Board Vice President, Deb Norris, excused School Board President, Erin Markquart, from the meeting.

3. Recognition of Greeters

Bonney Lake High School students, Allen Fletcher and Zach Goff, and Sumner High School student, Nick Lorge, introduced themselves to the School Board.

4. Approval of Agenda

Moved by Paul Williams to approve the agenda as presented; Seconded by Rick Hendricks. Motion passed unanimously.



5. Approval of Previous Meeting Minutes

Moved by Rick Hendricks to approve the minutes of the August 17 Regular Board meeting, August 29 Board Retreat, September 6 Special Board meeting, and September 14 Study Session; Seconded by Paul Williams. Motion passed unanimously.

6. Consent Items

Moved by Paul Williams that the Board approve the consent items and supplemental consent items as presented; Seconded by Rick Hendricks. Motion passed unanimously.

7. Acceptance of Donation

Moved by Rick Hendricks to accept the donation from Open Life Church in the amount of \$3,332.00 to Liberty Ridge Elementary and Rick's Diagnostic and Repair Service 1996 Honda Civic EV; Seconded by Paul Williams. School Board Member, Rick Hendricks, thanked donors for their donations to Sumner School District. Motion passed unanimously.

8. Audience Comments

None.

9. Recognition – Roll of Honor

The Roll of Honor recognizes community partnerships and accomplishments, achievements, and other notable activities of and by students, staff and educators, presented by Sumner School District Superintendent, Laurie Dent.

Ken Charboneau was recognized as the first recipient of the Sumner School District Community Partnership Golden Apple. Ken has served on the Career and College Readiness General Advisory Committee for approximately 20 years and has been instrumental in ensuring all students have a path after high school.

Students from Sumner High, Bonney Lake High, Sumner Middle, and Lakeridge Middle Schools were recognized for their notable successes and achievements; in addition to, Lakeridge Middle School Teacher, Michele Chamberlain and Child Nutrition staff.

Meeting Recessed – 6:36 p.m.

Meeting Reconvened – 6:43 p.m.

10. Superintendent Comments

Superintendent, Laurie Dent, thanked the School Board for their flexibility as the District revamps the Recognition – Roll of Honor portion of the Board meeting.

11. Board Member Comments

School Board Member, Paul Williams, thanked Chief Financial Officer, Debbie Campbell and Director of Finance, Merridith Way, for providing him with a copy of the Washington State Accounting Manual. Paul presented a quick overview of his understanding of the previous two bond sales Sumner School District participated in. Paul asked for District Bond Counsel to present a bond information overview to the School Board within the next year.



School Board Vice President, Deb Norris, said Convocation and the Back-to-School Resource Fair were wonderful events. Deb said she is proud to be part of the Sumner School District.

12. Reports

a. Summer Lunch Program

Child Nutrition Director, Karen Brown, presented an overview of the Summer Lunch Program at Daffodil Valley Elementary and Liberty Ridge Elementary. The program started at Daffodil Valley Elementary 23 years ago and Liberty Ridge Elementary 7 years ago. Child Nutrition is focused on providing students nutritious meals during the summer months.

b. Highly Capable Annual Report

Assistant Superintendent, Bill Gaines, reported on the District's Highly Capable Program per policy 2190. The district offers a self-contained Highly Capable class at Emerald Hill Elementary and Lakeridge Middle School, and has cluster classes throughout the district. The district's Highly Capable program has grown over the last three years and serves approximately 400 students. This past year, the district created a Highly Capable Committee comprised of staff, parents, and district administrators, to discuss the Highly Capable program successes and areas of improvement.

13. Unfinished Business

a. Revised Policies – Second Reading

Moved by Casey Chamberlain to approve policies 2106 Program Compliance, 2410 High School Graduation Requirements, and 6020 System of Funds and Accounts; Seconded by Rick Hendricks. Motion passed unanimously.

14. New Business

a. Sumner Education Association Collective Bargaining Agreement

Moved by Casey Chamberlain to approve the Sumner Education Association and Sumner School District Collective Bargaining Agreement effective September 1, 2016-August 31, 2018; Seconded by Paul Williams. School Board Member, Rick Hendricks, said he hopes the State will eventually develop a pay scale that pays teachers equally across districts. Motion passed unanimously.

b. Educational Specifications: New Tehaleh Elementary School

Moved by Paul Williams to approve Resolution No. 1/16-17: Approval of Educational Specifications for New Tehaleh Elementary School; Seconded by Rick Hendricks. Motion passed unanimously.

c. Capital Facilities Plan 2016-2021

Moved by Casey Chamberlain to approve Resolution No. 2/16-17: Capital Facilities Plan 2016-2021; Seconded by Rick Hendricks. Motion passed unanimously.

d. New and Revised Policies – First Reading

The following new and revised policies were presented for first reading:

- 2024 Online Learning
- 2255 Alternative Learning Experience Programs
- 3420 Anaphylaxis Prevention and Response

e. New and Revised Procedures

The following new and revised procedures were included for Board information:

- 2024P Online Learning



- 2090P Program Evaluation
- 2161P Special Education and Related Services for Eligible Students
- 2162P Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
- 2255P Alternative Learning Experience Programs
- 2414P Community Service
- 2420P Grading and Progress Reports
- 3420P Anaphylaxis Prevention and Response

15. Information Only

a. Upcoming Board Meetings

A Study Session is scheduled for October 12. Board Retreats have been scheduled for September 28 and October 26. The next Regular Board meeting is scheduled for October 19. All meetings will begin at 6:00 p.m. and be held in the Central Office Board Room.

b. Budget Status Report

The budget status report for August was included for Board information.

16. Adjournment

Moved by Paul Williams to adjourn the September 21 Board meeting; Seconded by Casey Chamberlain. Motion passed unanimously.

Meeting adjourned: 7:30 p.m.

Laurie Dent, Secretary
Board of Directors

Attest: _____
Erin Markquart, President
Board of Directors



SCHOOL BOARD MEETING

Board of Directors

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Mission

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October 12, 2016 Study Session – Meeting Minutes

1. Call to Order: 6:00 p.m.

School Board President, Erin Markquart, called the October 12 Study Session of the Board of Directors of Sumner School District No. 320 to order at 6:00 p.m. in the Central Office Board Room.

Present:

Erin Markquart, Deb Norris, Paul Williams, Casey Chamberlain, Rick Hendricks

Superintendent, Laurie Dent; Assistant Superintendent of Human Resources; Marc Brouillet; Educational Support Services Executive Director, Steve Sjolund; Whole Child Program Administrator, John Norlin; Secondary Executive Director, Kelly Denn; Career and College Readiness Executive Director, Sharon Fochtman; Crestwood Elementary Principal, Kay Gallo; Maintenance and Operations Director, Mark Baumgarten; SEA President, Gabrielle Wright; Communications Director, Elle Warmuth; Special Services Executive Director, Keoni Smith; Elementary Program Administrator, Laurie Sjolund; Chief Financial Officer, Debbie Campbell; Elementary Executive Director, Beth Dykman; Athletics/Activities Director, Tim Thomsen; Recording Secretary, Bailey Ottenad

Visitors: 5

2. Flag Salute

3. Approval of Agenda

School Board President, Erin Markquart, requested the agenda be amended to include discussion of a legal matter in Executive Session pursuant to RCW 42.30.110(iii).

Moved by Casey Chamberlain to amend the agenda to include discussion of a legal matter in Executive Session pursuant to RCW 42.30.110(iii); Seconded by Deb Norris. Motion passed unanimously.

Moved by Casey Chamberlain to approve the agenda with amendments; Seconded by Deb Norris. Motion passed unanimously.



4. Reports

a. Early Learning Center Education Specification Presentation

Educational Support Services Executive Director, Steve Sjolund, introduced BLRB Architects, Bob Lindstrom and Lee Fenton. Bob and Lee spoke about the education specification process and the goals of the project. Crestwood Elementary and Early Learning Center (ELC) Principal, Kay Gallo, gave an overview of the work completed and how the ELC will be intentionally designed for our little learners.

The District is preparing to submit an application for a Conditional Use Permit in late October-early November.

b. Elementary #9 Schematics

Educational Support Services Executive Director, Steve Sjolund, introduced Ray Mow of Erickson McGovern Architects. Ray presented design concepts for elementary #9 in Tehaleh which included classroom pods, building STEM capabilities with a connection to the outdoor environment, parking layout, and an outdoor field with walking track.

The School Board will take action at the October 19 Board meeting to approve the schematic design.

c. Policy and Procedure

Assistant Superintendent, Marc Brouillet, presented the following new and revised policies and procedures:

- 1450 Absence of a Board Member
- 2004 Accountability Goals – has been removed for further reading. The District will adopt this policy at a later date once OSPI and the State finalize changes.
- 2108 Remediation Programs
- 2108P Remediation Programs
- 2190 Highly Capable Services
- 2190P Highly Capable Services
- 4215 Use of Tobacco, Nicotine Products and Delivery Devices
- 5001 Hiring of Retired School Employees

School Board Member, Paul Williams, said he would like to see the District highlight any changes they make to the policies that differ from WSSDA.

Meeting Recessed – 7:20 p.m.

Meeting Reconvened – 7:25 p.m.



d. Vision 2020

Superintendent, Laurie Dent and Secondary Executive Director, Kelly Denn, presented Academics Part 1 of Vision 2020. Laurie focused on third grade reading and math, eighth grade reading and math, and graduation rates. Laurie said the District is closely monitoring how we can better serve and provide resources to schools that are low performing. The School Board received assessment data from the previous two years and were able to see how schools compared to each other and to the state.

Superintendent, Laurie Dent, will continue to provide data as it relates to Vision 2020 in upcoming Study Session presentations.

5. October 19 Agenda Review

Superintendent, Laurie Dent, reviewed the October 19 Board agenda.

6. Board Presentation Planning

This is a time on the agenda when the School Board reviews upcoming presentations and makes requests for future presentations.

7. Board Discussion

None.

8. Executive Session

In accordance with the Open Public Meetings Act provision for Executive Session, RCW 42.30.110(c)(iii), School Board President, Erin Markquart, announced the Sumner School Board of Directors would hold an Executive Session for the purposes of discussing a real estate and legal matter. The Board expected the Executive Session to last 45 minutes and action was not anticipated following the session.

Meeting Recessed to Executive Session – 8:18 p.m.

Meeting Reconvened – 9:25 p.m.

9. Adjournment

Moved by Deb Norris to adjourn the October 12 Study Session; Seconded by Casey Chamberlain. Motion passed unanimously.

Meeting adjourned: 9:26 p.m.

**Laurie Dent, Secretary
Board of Directors**

Attest:

**Erin Markquart, President
Board of Directors**

October 19 Board Meeting

<u>Date</u> <u>Approved by</u> <u>HR</u>	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type</u>	<u>Effective</u>
Personnel Contracts					
10/13/2016	Marquez, Chad	Teacher - Spanish	Sumner High	New hire on a 1.0 FTE leave replacement contract	10/14/2016
10/13/2016	Spencer, Terrence	Behavior & Family Support Specialist	Administration	Rehire under a .50 FTE retire/rehire contract	10/17/2016
Offers of Employment					
10/7/2016	Richter, Janice	Child Nutrition Assistant	Lakeridge	New hire, ongoing	10/11/2016
10/7/2016	Sikorski, Gayle	Paraeducator	Sumner High	Rehire, time-limited	10/1/2016-12/16/2016
10/10/2016	Lamoureaux, Lisa	Paraeducator	Donald Eismann	Rehire, time-limited	10/4/2016
Supplemental Contracts					
9/27/2016	Burhenn, Brian	Assistant Girls Swimming	Sumner High	Coaching contract	9/16/2016
9/30/2016	Ferguson, Patrick	Head Girls Basketball	Lakeridge	Coaching contract	2016/17
10/4/2016	Marquez, Chad	Assistant Boys Basketball	Bonney Lake High	Coaching contract	2016/17
Separations					
10/4/2016	Bonnici, Joel	Diesel Technician	Transportation	Resignation	10/7/2016
10/10/2016	Bouchard, James	Career Path Specialist	Sumner High	Resignation	10/31/2016
10/10/2016	Tipps, Marilu	Child Nutrition Cook Manager	Sumner High	Retirement - 22 years w/SSD	12/16/2016
10/13/2016	Hildebrandt, Angelica	Teacher - Spanish	Sumner High	Resignation	10/18/2016
Reduction in Force					
Leave of Absence					
9/26/2016	Chantler, Jenna	Teacher - English	Sumner High	Rescission of .50 FTE 2016/17 leave of absence without pay request previously approved at the 3/16/16 Board meeting	10/17/2016

October 19 Board Meeting

<u>Date</u>					
<u>Approved by</u>					
<u>HR</u>	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type</u>	<u>Effective</u>
9/26/2016	Demma, Tara	Licensed Practical Nurse	Sumner High	New request for 1 day/week (Wednesday) leave of absence without pay	9/28/2016

Administrative Appointments

Warrants for Approval
October 19, 2016

Warrant #60309-60311 in the total amount of \$4,214.24
General Fund \$4,214.24

Warrant #60312-60380 in the total amount of \$508,152.99
General Fund \$355,712.46
Capital Projects \$112,414.58
ASB Fund \$39,849.98
Private Purpose 175.97

Warrant #60381-60384 in the total amount of \$21,787.30
General Fund \$27,377.30

Warrant #60385-60434 in the total amount of \$921,444.51
General Fund \$300,879.17
Capital Projects \$1,147.07
ASB Fund \$16,008.75
Private Purpose \$138.49

Warrant #60435-60458 in the total amount of \$451,852.79
General Fund \$86,240.09
Capital Projects \$351,510.33
ASB Fund \$14,102.37

Warrant \$60459-60460 in the total amount of \$6,000.63
General Fund \$6,000.63

Warrant #201250-201266 in the total amount of \$245,946.42

Warrant #201267-201307 in the total amount of \$7,232,074.57

SUMNER SCHOOL DISTRICT				
SURPLUS REMOVAL AUTHORIZATION				
October 19, 2016				
QTY	UOM	ITEM DESC	BRAND	MODEL
20	BOXES	BOOKS, ASSORTED		
1	EA	BUS #19		2001
1	EA	BUS #22		1996
1	EA	BUS #6		1995
1		CABINET, 2 DRAWER FILE		
3	EA	CABINET, 4 DRAWER FILE		
1	106333	CAMERA, DOCUMENT	AVERMEDIA	300i
1	112136	CAMERA, DOCUMENT	AVERMEDIA	300i
1	120602	CAMERA, DOCUMENT	AVERMEDIA	300i
1	EA	CART, LAPTOP		
1	EA	CART, LAPTOP		
3	EA	CART, LAPTOP		
96	EA	CHAIR, FOLDING		
11		CHAIRS		
6	EA	CHAIRS		
1	120739	COMPUTER	APPLE	IMAC
1	115607	COMPUTER	GATEWAY	P118500
1	115604	COMPUTER	GATEWAY	PROFILE
1	120163	COMPUTER	GATEWAY	PROFILE
1	118500	COMPUTER	GATEWAY	PROFILE
1	117389	COMPUTER	HP	DC7900
1	126899	COMPUTER	HP	DC7900
1	135598	COMPUTER	HP	DC7900
1	117393	COMPUTER	HP	DC7900
1	135617	COMPUTER	HP	DC7900
1	117375	COMPUTER	HP	DC7900
1	123158	COMPUTER	LENOVO	M90
1		DESK		
3		DESK, TEACHER		
1	EA	FAX	BROTHER	2820
1	122084	LAPTOP	LENOVO	X120E
1	124206	LAPTOP	LENOVO	X120E
1	123497	LAPTOP	LENOVO	X120E
1	123606	LAPTOP	LENOVO	X120E
1	123601	LAPTOP	LENOVO	X120E
1	123515	LAPTOP	LENOVO	X120E
1	123608	LAPTOP	LENOVO	X120E
1	123585	LAPTOP	LENOVO	X120E
1	124123	LAPTOP	LENOVO	X120E
1	123544	LAPTOP	LENOVO	X120E
1	124171	LAPTOP	LENOVO	X120E
1	123489	LAPTOP	LENOVO	X120E
1	123507	LAPTOP	LENOVO	X120E

SUMNER SCHOOL DISTRICT				
SURPLUS REMOVAL AUTHORIZATION				
October 19, 2016				
QTY	UOM	ITEM DESC	BRAND	MODEL
1	123503	LAPTOP	LENOVO	X120E
1	123584	LAPTOP	LENOVO	X120E
1	123561	LAPTOP	LENOVO	X120E
1	123604	LAPTOP	LENOVO	X120E
1	123587	LAPTOP	LENOVO	X120E
1	123590	LAPTOP	LENOVO	X120E
1	123480	LAPTOP	LENOVO	X120E
1	123436	LAPTOP	LENOVO	X120E
1	123529	LAPTOP	LENOVO	X120E
1	123474	LAPTOP	LENOVO	X120E
1	123554	LAPTOP	LENOVO	X120E
1	123538	LAPTOP	LENOVO	X120E
1	123567	LAPTOP	LENOVO	X120E
1	123598	LAPTOP	LENOVO	X120E
1	123610	LAPTOP	LENOVO	X120E
1	123509	LAPTOP	LENOVO	X120E
1	123609	LAPTOP	LENOVO	X120E
1	123600	LAPTOP	LENOVO	X120E
1	123589	LAPTOP	LENOVO	X120E
1	123580	LAPTOP	LENOVO	X120E
1	123545	LAPTOP	LENOVO	X120E
1	123543	LAPTOP	LENOVO	X120E
1	123525	LAPTOP	LENOVO	X120E
1	124135	LAPTOP	LENOVO	X120E
1	EA	MONITOR	ACER	1917W
1	EA	MONITOR	DELL	REVA00
1	EA	MONITOR	GATEWAY	7004665
1	EA	POWER SUPPLY	ABLECOM	702A
1	118631	PRINTER	HP	2420
1	120207	PRINTER	HP	2420
1	EA	PRINTER	HP	C8189A
1	126139	PROJECTOR	MITSUBISHI	EX240U
1	126146	PROJECTOR	MITSUBISHI	EX240U
1	126131	PROJECTOR	MITSUBISHI	EX240U
1	125114	PROJECTOR	MITSUBISHI	EX240U
1	124790	PROJECTOR	MITSUBISHI	EX240U
1	125110	PROJECTOR	MITSUBISHI	EX240U
1	126134	PROJECTOR	MITSUBISHI	EX240U
1	125118	PROJECTOR	MITSUBISHI	EX240U
1	126138	PROJECTOR	MITSUBISHI	EX240U
1	125113	PROJECTOR	MITSUBISHI	EX240U
1	126124	PROJECTOR	MITSUBISHI	EX240U
1	126144	PROJECTOR	MITSUBISHI	EX240U
1	126137	PROJECTOR	MITSUBISHI	EX240U
1	126133	PROJECTOR	MITSUBISHI	EX240U

SUMNER SCHOOL DISTRICT				
SURPLUS REMOVAL AUTHORIZATION				
October 19, 2016				
QTY	UOM	ITEM DESC	BRAND	MODEL
1	126140	PROJECTOR	MITSUBISHI	EX240U
1	126143	PROJECTOR	MITSUBISHI	EX240U
1	124788	PROJECTOR	MITSUBISHI	EX240U
1	124783	PROJECTOR	MITSUBISHI	EX240U
1	126136	PROJECTOR	MITSUBISHI	EX240U
1	126130	PROJECTOR	MITSUBISHI	EX240U
1	124776	PROJECTOR	MITSUBISHI	EX240U
1	126337	PROJECTOR	MITSUBISHI	EX240U
1	125119	PROJECTOR	MITSUBISHI	EX240U
1	126142	PROJECTOR	MITSUBISHI	EX240U
1	126135	PROJECTOR	MITSUBISHI	EX240U
1	124779	PROJECTOR	MITSUBISHI	EX240U
1	126147	PROJECTOR	MITSUBISHI	EX240U
1	126128	PROJECTOR	MITSUBISHI	EX240U
1	126334	PROJECTOR	MITSUBISHI	EX240U
1	126126	PROJECTOR	MITSUBISHI	EX240U
1	125028	PROJECTOR	MITSUBISHI	EX240U
1	117635	PROJECTOR	MITSUBISHI	EX240U
1	121951	PROJECTOR	MITSUBISHI	XD250U
1	121952	PROJECTOR	MITSUBISHI	XD250U
1	100419	PROJECTOR, OVERHEAD	EIKI	3990BP
2	EA	RACK, CHAIR		
1	117955	RISOGRAPH	RISO	220U
2	EA	TABLE		
1		TABLE		
1	EA	TABLE		
1	EA	TABLE		
5	EA	TABLE, LUNCH		
1	EA	TV	EMERSON	TC1369
1	100106	TV	PANASONIC	CT27620T
1	105984	TV	PANASONIC	CT27G12V
1	EA	UPS	APC	1200
1	EA	UPS	APC	ES
1	105985	VCR	QUASAR	VHQ20

**Sumner School District No. 320
Sumner, Washington**

RESOLUTION NO. 3/16-17

Out-of-Endorsement Assignment Waiver

WHEREAS, the Sumner School District has made a good faith effort to fill these positions up and through the beginning of the school year by advertising through college placement offices and posting position information on the internet and District web site; and

WHEREAS, the Sumner School District interviewed all available candidates for these positions but could find no candidates who met the qualifications of these assignments; and

WHEREAS, the Sumner School District analyzed existing staff qualifications and could find no one currently employed with the appropriate certification to transfer in to the position without severely disrupting the ongoing educational program in the District; and

WHEREAS, the Sumner School District does find it necessary to assign certain educators to identified subjects;

NOW, THEREFORE, BE IT RESOLVED that the Sumner School District Board of Directors hereby petitions the Washington State Board of Education to grant an out-of-endorsement assignment waiver for one educator for the 2016-2017 school year.

ADOPTED this 19th Day of October, 2016 by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

Attest:

**Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington**

**Board of Directors
Sumner School District No. 320
Pierce County, Washington**

2016/17 Out-of-Endorsement Assignments

Name	Loc	Cert#	Current Endorsements	Out-of-Endorsements Area (Subject)	WAC Exception	# of Periods/Hours	# of Semesters	SSD Exp.	Grade Level
Gaydos, Joshua	BHS	437130H	Social Studies, History, English as a Second Language	Music	181-82-110	1 period	2	10.00 FTE	9-12
Colo, Michael	SMS	506696D	Middle Level - Humanities	Physical Education	181-82-110	1 period	2	2.0 FTE	7
Lorden, Zachary	SHS	511609J	English/Language Art	Art	181-82-110	1 period	2	0 FTE	9-12

Rotary

Club of Sumner



PO Box 272
Sumner, WA 98390
September 20, 2016

Marilee Hill-Anderson
Sumner-Bonney Lake Family Center
1518 Main Street
Sumner, WA 98390

Dear Marilee,

The Rotary Club of Sumner is donating this \$5,000 check to the Sumner-Bonney Lake Family Center to support students and families. The funds are for the following purposes:

- Two series of Love and Logic Classes that offer parenting classes.
- Funds for counsellors at all the schools to help students in emergency situations and aid with their overall educational experience.

Our club want all students to succeed in school and this donation is one way that will help that outcome.

We look forward to hearing reports how the funds impact students.

Warmest regards,

A handwritten signature in blue ink that reads "Lana Hoover".

Lana Hoover, President
Rotary Club of Sumner



Emerald Hills Elementary

To: Laurie Dent
Superintendent

From: Donna McBride

Date: September 29, 2016

Re: Dreambox Donation

This memo will confirm the Emerald Hills Elementary PTA donation to Emerald Hills Elementary of the following:

One-year school-wide site license for Dreambox
90-minute Web-Based Training

This donation will be used to support all Emerald Hills students in the area of mathematics.

This donation is valued at \$7398.40, per the attached invoice, and we would like to sincerely thank our PTA for this generous donation.

Thank you,

Donna McBride
Administrative Secretary
Emerald Hills Elementary



ONLINE LEARNING

The Sumner School District Board of Directors supports a variety of learning options, including online courses and programs, which are critical for 21st Century learners. The Board recognizes online learning environments provide students with unique opportunities to become self-disciplined learners with life-long learning skills. Further, the Board understands that learning provides opportunities for students to access curriculum and specialized courses in a flexible learning environment that might not otherwise be available.

The Board supports a range of online learning opportunities that are equally accessible to all students in the school district. The Superintendent or designee will develop procedures to implement this policy.

The superintendent or designee will develop procedures to implement this policy. The procedures will include, but not be limited to, a description of student access to online learning courses/programs, student eligibility criteria, the types of online courses available to students, methods the district will use to support student success, payment of course fees and other costs, granting of course credit and conditions under which no credit will be awarded.

Cross References:

2410 – High School Graduation Requirements
2255 Alternative Learning Experience Programs
2022 Electronic Resources

Legal References:

RCW28A.150.220 Basic Education – Minimum instructional requirements – Program accessibility – Rules
Chapter 28A.225 RCW Compulsory School Attendance and Admission
RCW 28A.230.090 High School graduation requirements or equivalencies – Reevaluation of graduation requirements – Review and authorization of proposed changes – Credit for courses taken before attending high school – Postsecondary credit equivalencies
Chapter 28A.250 RCW Online Learning
RCW 28A.320.035 Contracting out – Board's powers and duties – Goods and services
Chapter 180-51 WAC High School Graduation Requirements
WAC 392-121-182 Alternative learning experience requirements
WAC 392-121-188 Instruction provided under contract
WAC 392-410-310 Equivalency course of study – Credit for correspondence courses, electronically mediated courses, and



college courses
Chapter 392-502 Online learning – Approval of multidistrict
on-line providers



ALTERNATIVE LEARNING EXPERIENCE PROGRAMS

The Board authorizes the creation of an alternative learning experience (ALE) program. The District will make available to students enrolled in an alternative learning experience program educational opportunities designed to meet their individual needs. The District will comply with all program requirements necessary to count an ALE as a course of study and ensure state funding for ALE students.

ALE programs may include, but are not limited to:

- A. Online programs as defined in RCW 28A.250.010;
- B. Parent partnership programs that include significant participation and partnership by parents and families in the design and implementation of a student's learning experience; and
- C. Contract-based learning programs.

The Board will adopt and annually review written policies authorizing alternative learning experiences, including each alternative learning experience program and program provider. The policy must designate, by title, one or more District official(s) responsible for overseeing the alternative learning experience courses or programs.

The district establishes the following alternative course(s) provided on site or over the internet or by other electronic means, as defined in WAC 392-121-182:

- FuelEd
- Apex Learning
- Red Comet
- Odysseyware

The school district official(s) responsible for this (these) program(s) is/are the superintendent or designee.

The school district official responsible for overseeing all ALE programs will report at least annually to the board. This annual report will include at least the following:

- A. Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;
- B. Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE course; the number of certificated staff in each ALE program;
- C. A description of how the course supports the district's overall goals and objectives for student academic achievement; and
- D. Results of any self-evaluations.



The district will submit an annual report to the Superintendent of Public Instruction detailing the costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

The superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the district's ALE programs.

Cross References:	2020 – Course Design, Selection and Adoption of Instructional Materials 2024 – Online Learning
Legal References:	RCW 28A.150.305 Alternative educational service providers – Student eligibility RCW 28A.232.010 Alternative learning experience courses – Generally – Rules – Reports. RCW 28A.250.050 Student access to online courses and online learning programs—Policies and procedures – Course credit – Dissemination of information – Development of local or regional online learning programs. WAC 392-121-107 Definition-Course of study WAC 392-121-182 Alternative learning experience requirements WAC 392-121-188 Instruction provided under contract



ANAPHYLAXIS PREVENTION AND RESPONSE

Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

The Sumner School District Board of Directors expects school administrators, teachers and support staff to be informed and aware of life threatening allergic reactions (anaphylaxis) and how to deal with the resulting medical emergencies. For students, some common life threatening allergens are peanuts, tree nuts, fish, bee or other insect stings, latex and some medications. Affected students require planned care and support during the school day and during school sponsored activities.

Parents/guardians are responsible for informing the school about their student's potential risk for anaphylaxis and for ensuring the provision of ongoing health information and necessary medical supplies. The district will take reasonable measures to avoid allergens for affected students. The district will also train all staff in the awareness of anaphylaxis and prepare them to respond to emergencies. Additionally, student specific training will be provided for appropriate personnel.

Even with the district's best efforts, staff and parents/guardians need to be aware that it is not possible to achieve a completely allergen-free environment. However, the district will take precautions to reduce the risk of a student having an anaphylactic reaction by developing strategies to minimize the presence of allergens in schools.

Cross References:

3420 – Anaphylaxis Prevention and Response
3419 – Self-Administration of Asthma and Anaphylaxis Medications
3418 – Emergency Treatment
3416 – Medication of School

Legal References:

WAC 392-380 PUBLIC SCHOOL PUPILS –
IMMUNIZATION REQUIREMENT AND LIFE-
THREATENING HEALTH CONDITION
RCW 28A.210.383 Anaphylaxis – Policy guidelines –
Procedures – Reports.

**SUMNER PUBLIC SCHOOLS
Sumner, Washington**

Resolution No. 4/16-17

**RESOLUTION OF APPROVAL OF THE SCHEMATIC DESIGN OF
NEW TEHALEH ELEMENTARY SCHOOL**

WHEREAS, Sumner School District No. 320 plans to construct a new Tehaleh Elementary School; and

WHEREAS, the Schematic Design documents have been prepared by Erickson McGovern Architects; and

WHEREAS, the Schematic Design documents have been reviewed by district representatives; now

THEREFORE, BE IT RESOLVED by the Board of Directors that the Schematic Design for the New Tehaleh Elementary School be approved.

ADOPTED this 19 day of October, 2016, by the Board of Directors of Sumner School District No. 320, Pierce County, Washington, in regular session.

Attest:

Secretary, Board of Directors
Sumner School District No. 320
Pierce County, Washington

Board of Directors
Sumner School District No. 320
Pierce County, Washington



Sumner School District

...a great place to learn!

1202 Wood Avenue
Sumner, WA 98390

Human Resources Department

MEMORANDUM

TO: Board of Directors
FROM: Marc Brouillet, Assistant Superintendent
DATE: October 19, 2016
SUBJECT: Recommendation to approve new SSD/SEA - Extra Curricular Collective Bargaining Agreement

Submitted for your consideration is the successor SSD/SEA – Extra Curricular Collective Bargaining Agreement which has three (3) year duration. The new CBA has been ratified by the SEA – Extra Curricular membership.

Board approval of this agreement is recommended.

Some of the highlights of the new CBA include:

- Three year agreement, September 1, 2016 to August 31, 2019
- First wage/compensation increase for coaches and advisors since the 2010-11 school year
- Revised coaches evaluation tool
- Revised language related to suspended coaches and compensation deduction during the suspension
- A revision to Extra-Curricular activities and Flex Points



ABSENCE OF A BOARD MEMBER

Whenever possible, each director shall give advance notice to the President or Superintendent of his/her inability to attend a Board meeting. A majority of the board may excuse a director's absence from a meeting if requested to do so. ~~The Board shall declare a director's position vacant after four consecutive unexcused absences from regular Board meetings if the absences were for reasons other than illness or active or training military duty.~~

The board may declare a director's position vacant after four (4) consecutive unexcused absences from regular board meetings, if the absences were for reasons other than : 1) illness; 2) active or training military duty; or 3) those authorized by resolution of the board.

If a director is on active duty or training status with the military, the board will grant an extended leave of absence to cover the period of service or training. The extended leave of absence may not have the effect of extending the director's term. The board also has the authority to appoint a temporary successor to the absent director's position. The temporary successor shall serve until the board member returns or until the end of the director's term.

Cross References:

1220 – Board Officers and Duties of Board Member

1114 – Board Member Resignation and Vacancy

Legal References:

RCW 28A.343.390 ~~Directors~~—Quorum – Failure to attend meetings

RCW 73.16.041 Leaves of absence of elective and judicial officers

RCW 42.12.010 Causes of vacancy



REMEDIATION PROGRAMS

The district, within its financial capacity, will offer programs that are designed to meet the needs of educationally disadvantaged students. Eligible students may receive services from one of three special needs program – special education, learning assistance programs (LAP) and Title I of the No Child Left Behind Act of 2001.

The district or individual school will conduct a needs assessment and will develop a plan for the use of LAP funds. Such a plan will be determined in consultation with an advisory committee, including, but not limited to, parents of participants, teachers, principals, administrators, and school directors. The plan will include:

- A. District and school-level data on reading, writing and mathematics achievement;**
- B. Processes to identify under-achieving students to be served at each site for program services;**
- C. How accelerated learning plans are developed and implemented for participating schools;**
- D. How state and classroom assessments are used to inform instruction;**
- E. How focused and intentional instruction strategies are identified and implemented;**
- F. How highly qualified staff are developed and how staff will support the program at each site;**
- G. How resources from other federal, state, district and school programs are coordinated with School Improvement plans and district strategic plans to support underachieving students;**
- H. How a program evaluation will be conducted to determine the direction and elements of the program for the following school year; and**
- I. Identification of the program activities the district will implement.**

The plan will be approved by the board of directors prior to submission to the state.

In compliance with the federal law, the board of directors adopts a parent involvement policy, developed jointly with, agreed upon by, and distributed to the parents of children participating in the federal remediation program. The parent involvement policy is 4130.

The superintendent is directed to identify eligible students and their special needs and design programs that will satisfy those needs by combining federal remediation assistance programs, learning assistance programs (LAP) and special education services. The superintendent will monitor the progress of such programs; and provide assurances to state and federal agencies that such programs are in compliance with program requirements regarding staff qualifications, staff-student ratios, student records, facilities and materials, financial accounting, reporting and program and student evaluation.

Adopted 11/2016



SUMNER SCHOOL DISTRICT

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Policy No. 2108
Instruction

Cross References:

6100 – Revenues From Local, State and Federal Sources

4130 – Title I Parental Involvement

2161 – Special Education and Related Services for Eligible Students

Legal References:

Chapter 28A.165 RCW Learning assistance program

WAC 392-162 Special service program – Learning assistance

Adopted 11/2016



HIGHLY CAPABLE ~~PROGRAMS~~ SERVICES

In order to develop the special abilities of each student, the district will offer a highly capable ~~program~~ services which provides kindergarten through twelfth grade students selected for the program access to basic education programs that accelerates learning and enhances instruction. The framework for such programs will encompass, but not be limited to, the following objectives:

- A. 1. Expansion of academic attainments and intellectual skills;
- B. 2. Stimulation of intellectual curiosity, independence and responsibility;
- C. 3. Development of a positive attitude toward self and others; and
- D. 4. Development of originality and creativity.

The board will annually approve the district's highly capable plan including: the number of students the district expects to serve by grade level; the district's plan to identify students; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable programs and general education staff; program evaluation and fiscal report; and assurances that the district is legally compliant.

The Superintendent shall establish procedures consistent with state guidelines for nomination, assessment and selection of children of demonstrated achievement or potential ability in terms of general intellectual ability, academic aptitude and creative or productive thinking.

Legal References:

RCW 28A.185.030 Programs – Authority of local school district – Selection of students

WAC 392-170 Special service program – Highly capable students

Management Resources:

2013 – September Issue

Policy News, April 2008 Highly Capable Programs

Adopted 6/20/2012

Revised 8/2014, 9/2014, **11/2016**

Previously Policy No. 2170



USE OF TOBACCO, NICOTINE PRODUCTS AND DELIVERY DEVICES

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from the use of tobacco products and delivery devices on school property at all times.

Tobacco products and delivery devices includes, but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices, “vapor pens”, non-prescribed inhalers, nicotine delivery devices, or chemicals **that are not FDA-approved to help people quit using tobacco** or that produce the same flavor or physical effect of nicotine substances; and any other tobacco innovation.

Any use of such products and delivery devices by staff, students, visitors and community members will be prohibited on all school district property, including all district buildings, grounds and district-owned vehicles, and within five hundred feet of schools. Possession by or distribution of tobacco products to minors is prohibited.

~~Any use of such products and delivery devices by staff, students, visitors and community members will be prohibited on school district property. Possession by or transmission of tobacco products to minors is prohibited. This will include all district buildings, grounds and district-owned vehicles as well as school sponsored events and activities.~~

The use of Federal Drug Administration (FDA) approved nicotine replacement therapy in the form of a nicotine patch, gum or lozenge is permitted. However, students and employees must follow applicable policies regarding use of medication at school.

~~Any use of a Federal Drug Administration (FDA) approved nicotine replacement therapy must meet applicable Sumner School District policies regarding medication.~~

Notices advising students, district employees and community members of this policy shall be posted in appropriate locations in all district buildings and at other district facilities **as determined by the superintendent** and will be included in employee and student handbooks. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross References:

3200 – Rights and Responsibilities

3241 – Classroom Management, Discipline and Corrective Action

3416 – Medication at School

5201 – Drug-Free Schools, Community and Workplace

5280 – Separation from Employment



SUMNER SCHOOL DISTRICT

A GREAT PLACE TO LEARN.

Policy No. 4215
Community Relations

Legal References:

RCW 28A.210.260 Public and private schools –
Administration of medication – Conditions.
RCW 28A.210.270 Public and private schools –
Administration of medication – Immunity from liability –
Discontinuance, procedure.
RCW 28A.210.310 Prohibition on use of tobacco products on
school property
~~RCW 70.155.080 Purchasing, obtaining or possessing
tobacco by persons under 18 – Civil infraction – Jurisdiction~~
Tobacco – Access to Minors



HIRING OF RETIRED SCHOOL EMPLOYEES

The district will recruit, select and employ the best-qualified individuals as employees. The district may employ persons retired from the Teachers' Retirement System (TRS), the School Employees' Retirement System (SERS) or the Public Employees' Retirement System (PERS). A retired employee will only be rehired pursuant to this district policy.

Until August 1, 2020, the district may employ teachers in TRS Plan 2 or 3 who have retired under the alternate early retirement provisions of RCW 41.32.765(3)(b) or RCW 41.32.875(3)(b). Such employment is subject to the following conditions: 1) One calendar month must have elapsed since the retiree's accrual date; 2) the retiree must be employed exclusively as either a substitute teacher as defined in RCW 41.32.010(48)(a) or in an instructional capacity (as opposed to an administrative or supervisory capacity); and 3) the district must compensate its substitute teachers at a rate that is at least 85% of the full daily amount allocated by the state to the district for substitute teacher compensation.

All retirees of TRS, SERS or PERS may work an annual threshold of eight hundred sixty-seven (867) hours per year while receiving retirement benefits. The annual threshold for TRS Plan 1 retirees is calculated per fiscal year. All other plans are calculated per calendar year. Qualified hours are determined by whether the retiree works in an eligible position as defined by RCW 41.32.010(48)(a) or by the Department of Retirement Systems (DRS).

District Responsibilities

The district will abide by the following process when considering a retiree for employment:

- A. The board of directors will approve a process for recruitment and selection of employees, including those vacancies for which a retiree applicant may be considered;
- B. Applicant(s) will be evaluated and considered equally, selecting the candidate who best meets the needs of the district;
- C. There will be no prearranged employment agreement or commitment to rehire an employee after retirement. Mere inquiries about post-retirement employment do not constitute an agreement;
- D. Employment will be limited to a maximum of a one-year, non-continuing contract or appointment;
- E. Subject to any applicable bargaining agreements, vacancies filled by retirees will be annually reviewed by the board to determine whether the retiree will be rehired for another year of employment;

Adopted 11/2016



- F. The district will provide the retiree with the same terms and conditions of employment as other appointees or employees in comparable positions with the exception of sick-leave cash-out; and
- G. The district will report the number of hours worked by the retiree to DRS.

Retired Employee Responsibilities

The following conditions of employment will apply to retirees that are re-employed:

- A. Retired applicants will disclose to the district whether they are retired from a Washington state retirement plan.
- B. Employees must satisfy the DRS requirement for separation and retirement from service prior to accepting a retire/rehire position with the district.
- C. Retirees are subject to the same collective bargaining membership as other one-year temporary employees.
- D. Retirees are responsible for tracking service hours during post-retirement employment among multiple employers.

Cross References:

5612 – Temporary Administrators
5610 – Substitute Employment
5050 – Contracts

Legal References:

Chapter 41.32 RCW Teachers' retirement
Chapter 41.40 RCW Washington public employees' retirement system



REMEDIATION PROGRAMS

To receive services from federal remediation, learning assistance programs (LAP) or special education programs, a student must meet the qualifying criteria for that program:

- A. Students with any disability may receive both special education and federal remediation services, if eligible for both services. A student may receive federal remediation services only in academic areas in which the student does not have a qualifying deficit for special education services.
- B. Students who special education is limited to services provided by a communication disorders specialist, physical therapist or occupational therapist may receive LAP services. Such students may receive any type of LAP services for which they are eligible.
- C. A student may receive either federal remediation or LAP service in an academic area for which the student qualifies, but not both services. A student may receive federal remediation services in any one eligibility area and LAP services in another eligibility area.
- D. A student eligible for special education may receive federal remediation or LAP services only if the student has the capacity to make substantial progress toward functioning at a level appropriate to the student's chronological age without substantially modifying the level or intensity of the federal remediation or LAP instruction.

Program Alternatives

Special education, federal remediation and LAP services may be combined to benefit the special needs student:

- A. Separate programs. The student may be served separately by more than one special needs program.
- B. Cooperative programs. Staff members from special education, federal remediation and/or LAP programs may work together to serve more than one group of special needs students in a school. A special education teacher and a federal remediation instructional assistant may provide services for students who are eligible for special education and/or federal remediation services. Staff time and other expenditures should be documented separately for each program for financial purposes.
- C. Unified program. One teacher certified to teach special education may provide services to all students in the school who are eligible for special education, federal remediation and LAP. The teacher may be assisted by a teacher aide or instructional assistant. The salary and non-salary costs may be prorated to special education, federal remediation and LAP budget accounts according to the

Adopted 10/2016



SUMNER SCHOOL DISTRICT

A GREAT PLACE TO LEARN.

Regulations and Procedures No.
2108P

proportion of services provided for students eligible for each type of service.

Adopted 10/2016



HIGHLY CAPABLE SERVICES

Definition

Highly capable students are students who perform or show potential for performing at significantly advanced academic levels when compared with others of their age, experiences, or environments. Outstanding abilities are seen within student's general intellectual aptitudes, specific academic abilities, and/or creative productivities within a specific domain. These students are present not only in the general populace, but are present within all protected classes.

Students who are highly capable may possess, but are not limited to, these learning characteristics:

- 1. Capacity to learn with unusual depth of understanding, to retain what has been learned, and to transfer learning to new situations;**
- 2. Capacity and willingness to deal with increasing levels of abstraction and complexity earlier than other peers;**
- 3. Creative ability to make unusual connections among ideas and concepts;**
- 4. Ability to learn quickly in their area(s) of intellectual strength; and**
- 5. Capacity for intense concentration and/or focus.**

The following procedures will be employed to nominate, refer, assess and select students to participate in the program:

Nomination Referrals

Referrals are permitted and accepted based on data or evidence from teachers, other staff, parents, students, and members of the community. Nominators will use the district's nomination referral form to refer a student to be considered for admission in the program services.

Screening (Omit if district does not conduct a screening procedure)

The district will screen each nominee to identify students who qualify for further assessment. Screening criteria may include the following: (list the screening tools used)

Assessment

The district will obtain written parental permission prior to conducting assessments to determine eligibility for participation in its Highly Capable Program services (HCPS).

Adopted 10/2016



Nominees Referred students identified for further testing through the screening process (keep language if district employs a screening process; otherwise omit) will be assessed using multiple objective criteria. The assessment process shall be based upon a review of each nominee's referred student's capability as shown by multiple criteria, from a wide variety of sources and data, intended to reveal each nominee's referred student's unique needs and capabilities. The assessment criterion consists of both qualitative and quantitative (district may select one or both) instruments and may include:

- MAP State Assessment
- CogAt: Cognitive Abilities Test (CogAt7)
- Aimswest Assessment
- Inventory for Finding Potential

Test results will be recorded in the student's cumulative file.

- Selection

A multi-disciplinary selection team composed of a district administrator, psychologist or other individual who can interpret cognitive and achievement test results and a teacher will review data that has been collected for each of the nominated referred students. The multi-disciplinary selection committee is composed of: A special teacher (provided that if a special teacher is not available, a classroom teacher shall be appointed); a psychologist or other qualified practitioner with the training to interpret cognitive and achievement test results; a certified coordinator or administrator with the responsibility for the supervision of the district's highly capable program; and additional professionals if any, that the district deems desirable.

- The multi-disciplinary selection committee will evaluate individual student assessment profile data and make the selection decision based on:

1. A preponderance of evidence from the profile data demonstrating that a student is among the most highly capable;
2. Evidence of clear need for highly capable services; and
3. Determination of which students would benefit the most from inclusion in the district's program services.

- A single assessment score or indicator will not prevent a student's selection for the HCP; however, individual pieces of evidence, if strong enough, can indicate that the student would benefit from these services. If properly validated test are not available, the professional judgment of the qualified district personnel shall determine eligibility of the student based upon evidence of cognitive and/or academic achievement.

The district will:

Adopted 10/2016



- A. Notify parents of students who have been selected. Parents will receive a full explanation of the procedures for identification, an explanation of the process to exit a student from the program, the information on the district's program and the options that are available to identified students.
- B. Obtain parental permission to place identified students in the program before any special services and programs are provide to the student.
- C. Schedule a meeting of all such parents; and
- D. Conduct an annual parent meeting to review each student's educational plan.

Process for Appeal

Parents/legal guardians have the right to appeal the Multi-Disciplinary Selection Committee's decision. Individuals appealing the selection committee's decision must submit a completed appeals form or letter requesting review of selection/placement decision. The written request must include reasons for the appeal. and, to support reconsideration, provide additional evidence of significantly advanced cognitive or academic levels and/or outstanding intellectual, academic, or creative abilities.

The appeal request and supporting evidence must be submitted to Bill Gaines, Assistant Superintendent, 1202 Wood Avenue Sumner, WA 98390 within 10 school days of the Multi-Disciplinary Selection Committee's decision notification.

The district will review the student's file, assessment profile data, and additional evidence provided in the request for appeal.

The decision of the multidisciplinary selection committee may include:

- - Upholding the original decision of the Multidisciplinary Selection Committee;
 - Reversing the decision of the Multidisciplinary Selection Committee;

A decision will be made by the Multi-Disciplinary Committee within 10 school days after receipt of written request for reconsideration. The parent/legal guardian will be notified of the decision in writing. The decision of the Multi-Disciplinary Committee is final decision may be appealed to the (insert to whom the decision may be appealed and provide process/timeline).

Exit Process

The exit process may be initiated for students who no longer demonstrate a need for highly capable program services. A request may be made by a teacher or program administrator for highly capable student identification and placement discontinuation. The Multi-Disciplinary Selection Committee will convene a meeting to review the student's profile to

Adopted 10/2016



determine if the student qualifies for program services based on assessment data and selection criteria. The multi-disciplinary selection committee may request additional evidence of student capabilities and/or willingness to participate in the program. If the committee determines that the student no longer qualifies for highly capable program services, it may be recommended that the student exited from the program. The parent will be notified in writing of the committee's decision and of the appeal's process.

A parent/legal guardian may request that the student be withdrawn from the program services or a student may voluntarily withdraw from the program. A meeting will be convened by the Highly Capable Program Services Coordinator/Director to discuss the request. If the parent/legal guardian desires to withdraw the student from the program services, the student will be exited from the program services. The multi-disciplinary selection committee will determine if identification procedures are necessary for students wishing to reenter the program services in the future.

Program Design

The district will make a variety of appropriate program services to students who participate in the program. Once services are started, a continuum of services will be provided to identified students in grades K-12. The district will keep on file a description of the educational programs provided for identified students. The district reviews services (insert district timeframe) for each student to ensure that the services are appropriate.

The district will offer highly capable students the following programs: (Describe the district's grades K-12 programs and services. Options include but are not limited to: accelerated learning opportunities; academic grouping arrangements that provide intellectual and interest peer group interactions; cooperative agreements between K-12 and institutions of higher education and programs designed to share resources and facilities to maximize student learning and mentorships and career exploration.)

Reporting

Identified students will be assigned the appropriate CEDARS Gifted value(s) in the district's student information system for the end-of-year reporting activities.

The superintendent or designee will provide an end-of-the-year report to the Office of Superintendent of Public Instruction (OSPI) which includes

- number of students served by grade level K-12
- Student demographic information
- Data to determine if students who are highly capable met the goals set and if the programs provided met the academic needs of these students;
- Number and content of professional development activities provided for special teachers and general education staff;
- Program evaluation data and, if needed, program changes that will be made based upon this information; and

Adopted 10/2016



SUMNER SCHOOL DISTRICT

A GREAT PLACE TO LEARN.

Regulation and Procedures No. 2190P
Instruction

- **Final Fiscal report that reports on activities and staff funded by this program.**

Adopted 10/2016

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of September, 2016

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	21,513,504	441,590.03	441,590.03		21,071,913.97	2.05
2000 LOCAL SUPPORT NONTAX	7,449,678	548,861.86	548,861.86		6,900,816.14	7.37
3000 STATE, GENERAL PURPOSE	63,195,227	5,391,867.05	5,391,867.05		57,803,359.95	8.53
4000 STATE, SPECIAL PURPOSE	13,265,777	962,692.81	962,692.81		12,303,084.19	7.26
5000 FEDERAL, GENERAL PURPOSE	1,007,223	.00	.00		1,007,223.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	5,508,217	9,675.13	9,675.13		5,498,541.87	0.18
7000 REVENUES FR OTH SCH DIST	970,000	.00	.00		970,000.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	47,500	.00	.00		47,500.00	0.00
9000 OTHER FINANCING SOURCES	25,000	87.00	87.00		24,913.00	0.35
Total REVENUES/OTHER FIN. SOURCES	112,982,126	7,354,773.88	7,354,773.88		105,627,352.12	6.51
B. EXPENDITURES						
00 Regular Instruction	70,339,417	5,869,306.15	5,869,306.15	51,173,770.90	13,296,339.95	81.10
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	12,270,515	967,639.94	967,639.94	10,555,247.20	747,627.86	93.91
30 Voc. Ed Instruction	2,729,726	226,106.19	226,106.19	2,098,256.26	405,363.55	85.15
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	3,890,092	226,536.79	226,536.79	2,129,795.31	1,533,759.90	60.57
70 Other Instructional Pgms	209,500	9,478.44	9,478.44	77,345.54	122,676.02	41.44
80 Community Services	2,321,635	142,818.88	142,818.88	1,351,364.07	827,452.05	64.36
90 Support Services	22,221,241	2,026,461.08	2,026,461.08	13,222,605.56	6,972,174.36	68.62
Total EXPENDITURES	113,982,126	9,468,347.47	9,468,347.47	80,608,384.84	23,905,393.69	79.03
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	1,000,000-	2,113,573.59-	2,113,573.59-		1,113,573.59-	111.36
F. TOTAL BEGINNING FUND BALANCE	3,528,396		8,846,853.39			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	2,528,396		6,733,279.80			
(E+F + OR - G)						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 815 Restrict Unequalized Deduct Rev	0		.00			
G/L 821 Restricted for Carryover	63,833		2,944.00			
G/L 825 Restricted for Skills Center	0		.00			
G/L 828 Restricted for C/O of FS Rev	0		.00			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	285,509		67,575.11			
G/L 845 Restricted for Self-Insurance	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committed to Min Fund Bal Polic	0		.00			
G/L 875 Assigned Contingencies	0		.00			
G/L 884 Assigned to Other Cap Projects	1,000,000		925,000.00			
G/L 888 Assigned to Other Purposes	2,179,054		651,418.28			
G/L 890 Unassigned Fund Balance	1,000,000-		5,086,342.41			
G/L 891 Unassigned Min Fnd Bal Policy	0		.00			
TOTAL	2,528,396		6,733,279.80			

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of September, 2016

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	2,731,290	54,216.13	54,216.13		2,677,073.87	1.99
2000 Local Support Nontax	1,152,400	18,655.24	18,655.24		1,133,744.76	1.62
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	3,883,690	72,871.37	72,871.37		3,810,818.63	1.88
<u>B. EXPENDITURES</u>						
10 Sites	32,868,710	44,547.14	44,547.14	494,841.33	32,329,321.53	1.64
20 Buildings	3,400,000	207,400.09	207,400.09	3,966,611.42	774,011.51-	122.77
30 Equipment	3,731,290	128,006.28	128,006.28	217,257.22	3,386,026.50	9.25
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	40,000,000	379,953.51	379,953.51	4,678,709.97	34,941,336.52	12.65
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
<u>OVER(UNDER)EXP/OTH FIN USES</u> <u>(A-B-C-D)</u>	36,116,310-	307,082.14-	307,082.14-		35,809,227.86	99.15-
F. TOTAL BEGINNING FUND BALANCE	82,207,768		84,214,157.34			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	46,091,458		83,907,075.20			
<u>(E+F + OR - G)</u>						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		775,552.00-			
G/L 825 Restricted for Skills Center	0		.00			
G/L 830 Reserved fof Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 861 Restricted from Bond Proceeds	52,472,880		72,813,953.82			
G/L 862 Committed from Levy Proceeds	1,623,175-		301,335.08-			
G/L 863 Restricted from State Proceeds	0		.00			
G/L 864 Rsrv Of Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	119,011		116,036.00			
G/L 866 Restricted from Impact Proceeds	6,568,547-		2,340,420.79			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Rsrvd UnDistrib Proceeds	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	1,691,289		9,713,551.67			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	46,091,458		83,907,075.20			

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of September, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	13,427,923	230,564.75	230,564.75		13,197,358.25	1.72
2000 Local Support Nontax	10,000	2,163.71	2,163.71		7,836.29	21.64
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 13,437,923	 232,728.46	 232,728.46		 13,205,194.54	 1.73
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	6,030,000	.00	.00	0.00	6,030,000.00	0.00
Interest On Bonds	7,103,930	.00	.00	0.00	7,103,930.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	.00	0.00	10,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	405,000	.00	.00	0.00	405,000.00	0.00
 <u>Total EXPENDITURES</u>	 13,548,930	 .00	 .00	 0.00	 13,548,930.00	 0.00
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXPENDITURES</u> <u>(A-B-C-D)</u>	111,007-	232,728.46	232,728.46		343,735.46	309.65-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 5,421,553		 6,400,158.46			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 5,310,546		 6,632,886.92			
<u>(E+F + OR - G)</u>						
 <u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	5,310,546		6,632,886.92			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 5,310,546		 6,632,886.92			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of September, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	711,140	204,544.16	204,544.16		506,595.84	28.76
2000 Athletics	374,627	98,091.95	98,091.95		276,535.05	26.18
3000 Classes	91,000	.00	.00		91,000.00	0.00
4000 Clubs	756,357	27,539.07	27,539.07		728,817.93	3.64
6000 Private Moneys	170,040	1,495.55	1,495.55		168,544.45	0.88
<u>Total REVENUES</u>	2,103,164	331,670.73	331,670.73		1,771,493.27	15.77
<u>B. EXPENDITURES</u>						
1000 General Student Body	512,157	17,755.57	17,755.57	25,798.06	468,603.37	8.50
2000 Athletics	543,520	74,974.86	74,974.86	43,341.88	425,203.26	21.77
3000 Classes	73,825	.00	.00	0.00	73,825.00	0.00
4000 Clubs	667,996	72,367.82	72,367.82	13,566.92	582,061.26	12.86
6000 Private Moneys	165,350	.00	.00	0.00	165,350.00	0.00
<u>Total EXPENDITURES</u>	1,962,848	165,098.25	165,098.25	82,706.86	1,715,042.89	12.62
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES</u>	<u>(A-B)</u>	140,316	166,572.48		26,256.48	18.71
<u>D. TOTAL BEGINNING FUND BALANCE</u>	668,652		795,437.64			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	808,968		962,010.12			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	808,968		962,010.12			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	808,968		962,010.12			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the SUMNER SCHOOL DISTRICT #320 School District for the Month of September, 2016

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,200	157.54	157.54		1,042.46	13.13
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	330,000	.00	.00		330,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	70,000	.00	.00		70,000.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	401,200	157.54	157.54		401,042.46	0.04
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	401,200	157.54	157.54		401,042.46	0.04
<u>D. EXPENDITURES</u>						
Type 30 Equipment	812,949	.00	.00	398,516.69	414,432.31	49.02
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	812,949	.00	.00	398,516.69	414,432.31	49.02
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	411,749-	157.54	157.54		411,906.54	100.04-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	412,249		481,343.24			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	500		481,500.78			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	500		481,500.78			
G/L 830 Reserved for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	500		481,500.78			



A Great Place to Learn.

1202 Wood Avenue
Sumner, Washington 98390

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tel (253) 891-6052
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Instructional Services

To: Sumner School District Board of Directors
From: Bill Gaines, Instructional Services 
Date: August 8, 2016
Re: Minimum Basic Education Requirement Compliance 2016-2017

Grade	Annual Instructional Hours
K	1031 (required 450 hours)
1	1041.9
2	1041.9
3	1041.9
4	1041.9
5	1041.9
6	1086.5
7	1086.5
8	1086.5
1-8 Average	1055.6
9	1086.5
10	1086.5
11	1086.5
12	1086.5
9-12 Average	1086.5

RCW 28A.150.220

For students enrolled in grades one through twelve, at least a district-wide annual average of...one thousand eighty instructional hours for students enrolled in grades nine through twelve and a least one thousand instructional hours for students in grades one through eight.

For students enrolled in kindergarten, at least four hundred fifty instructional hours, which shall be increased at least one thousand instructional hours according to the implementation schedule under RCW 28A.150.315.