



DATE: 09-13-2017

TO: Sumner School District Board of Directors

FROM: David Coutts, Director, Maintenance and Operations

RE: 2016-17 Maintenance and Operations Report

Meeting Type:

- ☐ Board Meeting
- ☐ Study Session
- ☒ Special Board Meeting

Report Type:

- ☐ Action
- ☐ Consent
- ☒ Information

Background:

The Maintenance and Operation Department consists of 71 maintenance and grounds workers, custodians, warehouse workers, and the Capital Projects team. Our purpose is to ensure that our facilities and grounds are healthy, safe and secure for all of our students, staff and community members. The department maintains over 1.16 million square feet of buildings and over 300 acres of grounds and play fields.

2016-2017 Report:

2016-17 saw the completion of 4700 work orders; many of which had eyes-on with initial-assessment within 48 hours.

- Capital Projects managed the installation of 9 new classrooms in portables at three locations;
- A permanent wall was built to separate the LINKS classroom at Liberty Ridge Elementary;
- Created five new teaching stations in locations, including portables, at Mountain View Middle School;
- Sunset Stadium was relamped;
- Grounds crews rehabbed all grass playfields at Mountain View Middle School;



- The uninterruptible power supplies (UPS) at all buildings were upgraded by student workers supervised by our Systems Electricians;
- The operable wall on the stage at Bonney Lake High School was re-skinned;
- The District received stormwater credits from Pierce County, recognizing our efforts to maintain stormwater facilities to the highest standard.

Benefitting Parties and Impact to Student Performance:

The M&O Department is proud to support the Sumner School District's "Vision 2020" Strategic Plan:

1. We recognize that, while we may not contribute to the development of curriculum, we have a direct impact on student learning and achievement;
2. Students come to school ready to learn and by providing healthy and safe learning environments, every student is given the opportunity to succeed. We hope that they may find inspiration in spending large parts of their day in our fantastic buildings;
3. We rely on the many partnerships formed within our department as well as with other Support Services groups, staff groups and the community who may offer insight and collaboration in support of education;
4. We are trusted to perform ethically and efficiently and to be strong stewards of the responsibilities given to us by the Board and the public

What is Working Well:

Since the assignment of a new Director, the M&O Department has spent many hours implementing and fine-tuning a culture of professionalism and collaboration in support of "The Sumner Way:"

- Developed the "M&O Values and Beliefs" statement using information gathered from various brainstorming sessions with department team members;
- Using the Guiding Change process, identified and addressed key staffing and performance deficiencies as well as incentivised a few M&O positions;
- Rather than replace the vacated Supervisor position, we created shop-level lead positions who are tasked with communicating and collaborating amongst each other in support of day-to-day operations. This also provides incentive and an opportunity for professional growth within the team;



- The M&O staff participated in over 650 hours of professional development during the 2016-17 academic year.

Looking Forward:

We have identified projects that will need attention or planned commitment to funding:

- Replacing the shrinking VCT flooring in the hallways at Admin;
- Finding a solution for bubbles in the floor at Victor Falls Elementary gym;
- Installing field drainage for the Donald Eismann Elementary grass field;
- Voltage conditioners for critical equipment;
- Bonney Lake High School Stadium lighting controls and wireless access points;
- Boiler and chiller preventative maintenance;
- Replace cooling and heating valve actuators/strainers at Mountain View Middle School;
- Re-visioning of warehouse operations to better meet the needs of the District and growth in volume of inventory, surplus, workspace and storage;
- Painting and carpet replacement at Mountain View Middle School.