Tewksbury Township Board of Education
173 Old Turnpike Road
Califon, NJ 07830

BOARD MEETING AGENDA
WEDNESDAY, FEBRUARY 29, 2012

THE REGULAR MEETING OF THE TEWKSBURY TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT 7:00 PM IN THE LIBRARY OF THE OLD TURNPIKE SCHOOL ON WEDNESDAY, FEBRUARY 29, 2012.

1. SUNSHINE ANNOUNCEMENT
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATION
   - Recognition of Spelling Bee winners
   - 2012-13 Preliminary Budget Presentation and BOE approval
5. APPROVAL OF MINUTES
   - January 25, 2012 Regular Meeting and Executive Session
6. AUDIENCE
7. CORRESPONDENCE
8. COMMITTEE REPORTS

   A. **PERSONNEL**
   Motions to:

   P1. Approve the employment of Alyssa Schatzman as a part time Instructional Aide for the 2011-2012 school year beginning March 1, 2012 at Step 1, $14.65 per hour for 5 hours per day.

   P2. Approve the employment of Jeff Gora as a substitute nurse for the 2011-2012 school year pending Criminal History Review and Substitute Certificate.

   P3. Approve the employment of Kathleen Oswald, Lisa Fenton and Norma Whaley as substitute teachers for the 2011-2012 school year pending Criminal History Review and Substitute Certificate.

   P4. Approve Lori Burr's request for Family Leave beginning January 23 through April 13, 2012.

   P5. Approve Kelly Cullen for one additional hour per day beginning February 10, 2012 through June 30, 2012 at $47.66 per hour.

   P6. Approve the following staff members who have applied for the 2011-2012 school year honoraria positions:

   Spring 2012 Athletic Honoraria

   Head Baseball Coach

- Tim Davis

Assistant Baseball Coach
- Joel Barrett

Head Softball Coach
- Patty Aanonsen

Assistant Softball Coach
- Brittany Elder

Head Boys Lacrosse Coach
- Dave Raposo

Assistant Boys Lacrosse Coach
- John Preston

Head Girls Lacrosse Coach
- Darcy Harp

Assistant Girls Lacrosse Coach
- Nancy Carle

Head Track Coach
- Jeanette Pill

Assistant Track Coach or Coaches (on as needed basis based on student participation)
- Catherine Dusault

Non Athletic Honoraria

School Professional Development Committee (not to exceed 5 hours)
OTS (2) – Ed Doerr
TES (2) – Jackie Foldesy, Krista Novello

Local Professional Development Committee (not to exceed 5 hours)
OTS (1)
TES (1) – Krista Novello

Local Professional Development Committee Chair (not to exceed 30 hours)
- Joan Condren

Discussion

B. **FINANCE**
Motions to:

F1. Approve the list of bills dated February 29, 2012 in the amount of $ 1,498,961.07.

F2. Approve Jessica Cohen, Behaviorist, for Functional Behavior Assessment for student #6542818998 at a cost of $1,265.00.

F3. Approve UMDNJ/RWJMS for Psychiatric Evaluation for student #6542818998 at a cost of $750.

F4. Approve The ARC of Hunterdon County to provide services for student #5152116652 two times per week at a rate of $45 per session beginning December 19, 2011 through June 30, 2012.

F5. Approve Revolution New Jersey, Inc. for Vocational Assessment for student #5152116652 in the amount of $1,400.

F6. Approve New York University Child Study Center for Neuropsychological Evaluation for student #5152116652 in the amount of $2,200.

F7. Approve travel requests:

D Decker	Functional Analysis & Treatment Severe Behavior Disorders	$335 + mileage
K Morrow	First Grade Forum	$125 + Mileage
J Foldesy	First Grade Forum	$125
M Regan	First Grade Forum	$125
S Stecker	No More Meltdowns-strategies	$90 + mileage
N Sutor	No more meltdowns – strategies	$25 + mileage
C Feinsod	Natl Assoc Social Workers	$340 + mileage
A Russell	NJAGC conference	$199 + mileage
Bus Drivers	STS Annual Driver Training	$490

F8. Motion to approve resolution – Salary reduction plan – S125.

F9. Approve the Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2011.

F10. Approve the audit recommendations and corrective action plan as stated below:

- Administrative practice procedures – no action required
- Financial planning, accounting and reporting treasurer's records – no action required
- School purchasing program – no action required
- Student food service – no action required
- Application of School State Aid – no action required
- Pupil transportation – no action required
- Facilities and capital assets – no action required
- Miscellaneous – no action required
- Prior year finds – no action required

Discussion

C. **CURRICULUM**
Motion
Discussion

D. **FACILITIES**
Motion
Discussion

E. **NEGOTIATIONS**
Motion
Discussion

F. **POLICY**
Motions to:

PO1. Approve on second reading, Policy #8420 Emergency and Crisis Situations

PO2. Approve on second reading, Regulation #8420 Emergency and Non-Fire Evacuation Plan

PO3. Approve on second reading, Regulation #8420.2 Bomb Threat

PO4. Approve on second reading, Regulation #8420.7 Lockdown Procedures

PO5. Approve on second reading, Regulation #8420.10 Active Shooter

PO6. Approve on first reading, Policy #8220 School Day

PO7. Approve on first reading, Regulation #8220 School Closings

PO8. Approve on first reading, Policy #0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics

PO9. Approve on first reading, Policy #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

PO10. Approve on first reading, Regulation #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

PO11. Approve on first reading, Policy #6220 Budget Preparation

Discussion

G. **TECHNOLOGY**

Motion
Discussion

H. **SEARCH /COMMUNICATIONS**
Motion
Discussion

9. BOARD SECRETARY/TREASURER'S REPORT

B1. Board Secretary/Treasurer's Report, Transfers for November 2011 and December 2011.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the months ending November 2011 and December 2011 are in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of November 2011 and December 2011 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2011-2012 fiscal year.

Discussion

10. SUPERINTENDENT'S REPORT

Motions to:

S1. Approve the following class trips for the 2011-2012 school year:
- Grade PreK to Kev Laur Farm, Hampton NJ
- Grade Kdg to Clinton Post Office, Clinton NJ
- Grades 7 and 8 to Film Festival, Clinton Twp Middle School, Clinton NJ
- Grade Kdg to Tewksbury Police Dept, Califon, NJ
- Grade 4 to The Franklin Mineral Mine, Franklin NJ
- Grades 5 and 6 to Reading Olympics, Holland Twp School, Milford NJ
- Grade Kdg to Cooper Mill, Chester NJ
- Grades 7 and 8 to Battle of the Books, Holland Twp School, Milford, NJ

S2. Discuss and approve the 2012-2013 school calendar

S3. Approve the use of OTS fields for Josephine Gallagher's Gold Award Project – Introduction Field Hockey Clinic for grades 3-5, tentatively scheduled for May 21, 22, 23, and 24.

Discussion

HIB Incident Report

11. LEGISLATIVE REVIEW

12. UNFINISHED BUSINESS

13. NEW BUSINESS

14. AUDIENCE

15. ADJOURNMENT

16. BOARD OF EDUCATION GOALS

The next Regular Meeting of the Tewksbury Township Board of Education is Wednesday, March 29, 2012.