Minutes 5/23/12

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
May 23, 2012

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, John Santoro, at 7:00 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Brakewood, Mr. Delia (arrived at 7:05 PM), Mrs. Larsen, Mrs. Marelli (arrived at 7:02 PM) Mr. Presutti, Mr. Santoro, Mrs. Sernas (arrived at 7:10 PM), Mrs. Thorp

ALSO PRESENT: Dr. James Gamble, Interim Superintendent/CSA
Karin Laraway, Board Secretary

ABSENT: Mr. Regan

PRESENTATION

Dr. Gamble dedicated the OTS gym in honor of Randy Jones.
Dr. Gamble spoke about School Choice. Members of the audience had questions.(An audio recording of the meeting is posted on the district's website under Board of Education.)

Mr. Delia stepped out of the meeting at 8:45 PM. Mrs. Sernas stepped out of the meeting at 8:45 PM.

APPROVAL OF MINUTES

Motion made by Mr. Santoro, seconded by Mrs. Thorp, to approve the following minutes:

- April 25, 2012 Regular Meeting and Executive Session.

Motion approved on a unanimous voice vote.

**PERSONNEL**

Motion made by Mr. Presutti, seconded by Mrs. Thorp, to approve items P1-P52 as recommended by the Superintendent.

P1. Accept the letter of decline by Kathleen Oswald for the part time Instructional Aide for home programming position.

P2. Approve Betty Ann Dhein as a home instructor for the 2011-2012 school year beginning May 24, 2012 through June 30, 2012 at a rate of $37.82 per hour plus mileage on an as needed basis.

P3. Approve Carolyn Scheper as a Special Education Instructional Aide for Extended School Year Preschool Program for up to 3 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at Step 4, $15.55 per hour.

P4 Approve Jennifer Burns as a Special Education Teacher for Extended School Year Autism Program for up to 6 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at BA, Step 5, $38.28 per hour.

P5 Approve Mary Calo as Special Education Instructional Aide for Extended School Year Autism Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at Step 3, $15.24 per hour.

P6. Approve Charity Dilts as Special Education Instructional Aide for Extended School Year Autism Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at Step 2, $14.94 per hour.

P7. Approve Bonnie Mendralla as Special Education Instructional Aide for Extended School Year Autism Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at Step 2, $14.94 per hour.

P8. Approve Nancy Siani as Special Education Instructional Aide for Extended School Year Autism Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at Step 5, $15.87 per hour.

P9. Approve Nancy Tohme as Special Education Instructional Aide for Extended School Year Autism Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at Step 5, $15.87 per hour.

P10. Approve Joan Condren for Elementary/Middle School Extended School Year Program up to 2.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA+15 Step 15, $56.79 per hour.

P11. Approve Donna Lance for Elementary/Middle School Extended School Year Program up to 2.5 hours per day beginning July 2, 2012 through July 26, 2012, Monday through Thursday, at MA Step 15, $56.02 per hour.

P12. Approve Susan Stecker as Speech Teacher/Language Specialist for Extended School Year Program for up to 4 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA, Step 5, $41.35 per hour.

P13. Approve Kelly Cullen as School Nurse for Extended School Year Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA+30 Step 10, $49.33 per hour.

P14. Approve Judi Piccolo-Torsky as School Nurse for Extended School Year Program for up to 5.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA Step 15, $56.02 per hour.

**Note:** 137.5 total hours for ESY School Nurses to be shared between two nurses and two substitute nurses.

P15. Approve Heather Heithoff as a substitute School Nurse for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P16. Approve Jeffrey Gora as a substitute School Nurse for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P17. Approve Amy Allen as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at MA+30, Step 7, $45.03 per hour on an as needed basis.

P18. Approve Barbara Antonelli as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P19. Approve Debra Antonacci as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at Step 2, $14.94 per hour on an as needed basis.

P20. Approve Pat Ciak as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P21. Approve Laura Francis as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P22. Approve Katharine Natale as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at Step 5, $15.87 per hour on an as needed basis.

P23. Approve Kathleen Oswald as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P24. Approve Becky Palmer as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at BA+30, Step 8, $42.41 per hour on an as needed basis.

P25. Approve Lily Partridge as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P26. Approve Kristen Rinehart as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at the approved substitute rate of pay on an as needed basis.

P27. Approve Meg Sass as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at BA+15, Step 15, $53.72 per hour on an as needed basis.

P28. Approve Barbara Tosco as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at MA+15, Step 12, $51.80 per hour on an as needed basis.

P29 Approve Nancy Sutor as a substitute Speech Teacher/Language Specialist for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at MA, Step 15, $56.79 per hour on an as needed basis.

P30. Approve Connie Feinsod as School Social Worker for up to 50 hours for summer evaluations, reports, meetings and case management beginning July 1, 2012 through August 24, 2012 at MA, Step 11, $49.40 per hour.

P31. Approve Dr. Penny Nuwer as School Psychologist for up to 62 hours for summer evaluations, reports, meetings and case management beginning July 1, 2012 through August 24, 2012 at MA+30, Step 6, $43.96 per hour.

P32. Approve Susan Stecker as Speech Teacher/Language Specialist for up to 50 hours for summer evaluations, reports, meetings and case management beginning July 1, 2012 through August 24, 2012 at MA, Step 5, $41.35 per hour.

P33. Approve Nancy Sutor as Speech Teacher/Language Specialist for up to 10 hours for summer evaluations, reports, meetings and case management beginning July 1, 2012 through August 24, 2012 at MA, Step 15, $56.79 per hour.

P34. Approve Amy Allen as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P35. Approve Joan Condren as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P36. Approve Donna Lance as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P37. Approve Heather Jean Meyer as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P38. Approve Becky Palmer as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P39. Approve Meg Sass as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at per hour contracted rate.

P40. Approve Barbara Tosco as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at per hour contracted rate.

P41. Approve Amy Allen as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P42. Approve Joel Barrett as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P43. Approve Alessandra DeMarco as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P44. Approve Yahna Fiscarelli as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P45. Approve Liz Gentile as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P46. Approve Pamela Nugent as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P47. Approve Meg Sass as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P48. Approve Heather Jean Meyer to provide parent training for Extended School Year Program up to 8 hours per week beginning July 2, 2012 through August 9, 2012 at MA, Step 4, $41.00 per hour on an as needed basis.

P49. Approve Nancy Sutor to provide parent training for Extended School Year Program up to 2 hours per week beginning July 2, 2012 through August 9, 2012 at MA, Step 15, $56.79 per hour on an as needed basis.

P50. Approve Heather Jean Meyer as a Special Education Teacher for Extended School Year Autism Program for up to 6 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA Step 4, $41.00 per hour.

P51. Advancement of up to 3 sick days from the 2012-2013 school year for use in 2011-2012 for Lori Burr.

P52. Approve adjustment to placement on the salary guide for Sheila Donovan from MA to MA+15 prorated beginning May 1, 2012 through June 30, 2012.

Motion approved on a unanimous roll call vote.

The committee met and discussed the motions.

Mr. Delia returned to the meeting at 8:48 PM.

**FINANCE**

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve F1-F17 and F19.

F1. Approve the list of bills dated May 23, 2012 in the amount of $1,025,326.50.

F2. Approve placement of student #5152116652 at Morris-Union Jointure Commission Developmental Learning Center-Warren for the 2012 Extended School Year Program per IEP beginning June 27, 2012 to June 30, 2012 at a tuition rate of $447.84 per diem ($1,343.50). (North Hunterdon-Voorhees Regional School District assumes responsibility of the student and tuition costs effective July 1, 2012.)

F3. Approve entering into contract with Eden Autism Services for Educational Evaluation for student #6343430400 at a cost of $470.
F3. Approve entering into contract with Therapeutic Intervention for 2012 Extended School Year Occupational Therapy Services for up to 60 hours beginning July 2, 2012 through August 9, 2012 at an hourly rate of $87.75.

F4. Approve entering into contract with Therapeutic Intervention for 2012 Extended School Year Physical Therapy Services for up to 40 hours beginning July 2, 2012 through August 9, 2012 at an hourly rate of $87.75.

F5. Approve entering into contract with Therapeutic Intervention for Occupational Therapy Evaluations beginning July 1, 2012 through August 24, 2012 for evaluations at a rate of $335.00 per evaluation.

F6. Approve entering into contract with Therapeutic Intervention for Physical Therapy Evaluations beginning July 1, 2012 through August 24, 2012 for evaluations at a rate of $335.00 per evaluation.

F7. Approve entering into contract with Douglass Outreach for Extended School Year to provide Consultation to School-Based Applied Behavior Analysis Program for up to 6 hours beginning July 2, 2012 through August 9, 2012 at an hourly rate of $150.

F8. Approve entering into contract with Douglass Outreach for Extended School Year to provide Consultation to Applied Behavior Analysis Program for parent training for up to 2 hours beginning July 2, 2012 through August 9, 2012 at an hourly rate of $150.

F9. Approve entering into contract with Summit Speech School for Extended School Year to provide a Teacher of the Deaf for up to 1 hour per week (total of 4 hours) at an hourly rate of $145.

F10. Approve placement of student #6343430400 in the Hunterdon County YMCA Summer Recreation Program beginning July 9, 2012 through August 2, 2012 at a tuition rate of $440 plus field trip costs of $72 per IEP.

F12. Approve placement of student #5368756464 in the Hunterdon County YMCA Summer Recreation Program beginning July 9, 2012 through August 2, 2012 at a tuition rate of $440 plus field trip costs of $72 per IEP.

F13. Approve placement of student #3360013883 in the Hunterdon County YMCA Summer Recreation Program beginning July 9, 2012 through August 2, 2012 at a tuition rate of $440 plus field trip costs of $72 per IEP.

F14. Approve placement of student #6233629258 in the Hunterdon County YMCA Summer Recreation Program beginning July 9, 2012 through August 2, 2012 at a tuition rate of $440 plus field trip costs of $72 per IEP.

F15. Approve placement of student #5344566836 in the Hunterdon County YMCA Summer Recreation Program beginning July 9, 2012 through August 2, 2012 at a tuition rate of $440 plus field trip costs of $72 per IEP.

F16. Approve placement of student #1330084636 in the Hunterdon County YMCA Summer Recreation Program beginning July 9, 2012 through August 2, 2012 at a tuition rate of $440 plus field trip costs of $72 per IEP.

F17. Approve the renewal of medical, prescription and dental premium rates:

Medical - Horizon-monthly premium

| | Traditional | POS |
|---|---|---|
| Single | $581.12 | $448.20 |
| 2 Adult | $1,267.15 | $977.50 |
| Parent/Child(ren) | $847.67 | $653.80 |
| Family | $1,481.20 | $1,142.68 |

Prescription $5/$15 Plan - Horizon-monthly premium

| | |
|---|---|
| Single | $170.09 |
| 2 Adult | $398.66 |
| Parent/Child(ren) | $226.95 |
| Family | $402.62 |

Prescription $10/$25/$50 Plan - Horizon-monthly premium

| | |
|---|---|
| Single | $132.67 |
| 2 Adult | $310.96 |
| Parent/Child(ren) | $177.02 |
| Family | $314.05 |

Dental - Delta-monthly premium

| | |
|---|---|
| One Party | $54.12 |
| Two Party | $93.12 |
| Three Party | $157.19 |

F19. Accept a joint transportation agreement with Readington School district for an A.M. bus route for one student beginning May 18th through end of school year at $55 per day.

Motion approved on a unanimous roll call vote on F1-F16 and F19 with Mr. Presutti abstaining on P17.

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to amend F18 replacing the words "Mr. and Mrs. Pettegrove" with the word "PCNSA."

Motion approved on a unanimous roll call vote.

Motion made by Mr. Santoro, seconded by Mrs. Brakewood to approve F18 as amended.

F18. Accept a donation of preschool supplies from PCNSA.

Motion approved on a unanimous roll call vote.

The committee met and discussed the motion items, health benefit renewal and the 5 year plan.

Mrs. Sernas returned to the meeting at 8:58 PM.

**CURRICULUM**

The committee met and discussed TQI, 20th century life skills, Web 2.0, scheduling update and Council of Instruction.

**FACILITIES**

The committee met and discussed the completion of the renovation project, the OTS and TES signs, energy conservation.

**POLICY**

Motion made by Mrs. Thorp, seconded by Mr. Delia, to approve items PO1-PO16.

PO1. Approve on second reading, Policy #2423 Bilingual and ESL Education

PO2. Approve on second reading, Policy #2461 Special Education/Receiving Schools

PO3. Approve on second reading, Regulation #2461 Special Education/Receiving Schools

PO4. Approve on second reading, Regulation #2461.01 Special Education/Receiving Schools – IEP Implementation

PO5. Approve on second reading, Regulation #2461.02 Special Education/Receiving Schools – Suspension

PO6 Approve on second reading, Regulation #2461.03 Special Education/Receiving Schools – Public Records

PO7. Approve on second reading, Regulation #2461.04 Special Education/Receiving Schools – Special Education and Related Services

PO8. Approve on second reading, Regulation #2461.05 Special Education/Receiving Schools – IEP Compliance

PO9. Approve on second reading, Regulation #2461.06 Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff

PO10. Approve on second reading, Regulation #2461.07 Special Education/Receiving Schools – Termination of Placement

PO11. Approve on second reading, Regulation #2461.08 Special Education/Receiving Schools – In-Service Training

PO12. Approve on second reading, Regulation #2461.09 Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs

PO13. Approve on second reading, Regulation #2461.10 Special Education/Receiving Schools – Full Educational Opportunity

PO14. Approve on second reading, Regulation #2461.11 Special Education/Receiving Schools – Staff Consultation

PO15. Approve on second reading, Regulation #2461.12 Special Education/Receiving Schools – Length of School Day and Academic Year

PO16. Approve on second reading, Policy #5561 Use of Physical Restraint

Motion approved on a unanimous voice vote.

**TECHNOLOGY**

The committee met and discussed the storage server, future computing needs, new laptop carts, teacher Website training on June 5.

**SEARCH /COMMUNICATIONS**

The Search committee is on hiatus with the intent to resume in August with a public forum in September-October.

The Communications Committee reported that there is an FAQ on the website about School Choice and the district newsletter will out in June.

**BOARD SECRETARY/TREASURER'S REPORT**

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for March 2012.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending March is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of February and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2011-2012 fiscal year.

Motion approved on a unanimous roll call vote.

**SUPERINTENDENT'S REPORT**

Motion made by Mr. Santoro, seconded by Mr. Delia, to approve items S1-S2.

S1. Approve the following class trips for the 2011-2012 school year:

- Grade PreK to Califon Park, Califon NJ
- Grade 6 to release trout, Hampton NJ
- Grade 4 to Old Turnpike School, Califon NJ
- Grade 2 to St. John Vianney School, Colonia NJ
- Grade 5-8 track to Voorhees HS, Glen Gardner NJ
- Grades 7&8 to Walmart, Whitehouse NJ

S2. Approve the revised 2012-2013 school year calendar

Motion approved on a unanimous voice vote.

**UNFINISHED BUSINESS**

There was a discussion regarding changing the # of choice students on the school choice application.

**AUDIENCE**

A member of the audience stated that the gym lockers were emptied and all the items were put into lost and found.

**BOARD OF EDUCATION GOALS**

Dr. Gamble has met with all BOE members and will compile the information and supply to each BOE member.

Motion made by Mr. Santoro, seconded by Mr. Presutti, to adjourn to executive session to discuss the Interim Superintendent's evaluation for approximately 15 minutes. The time was 9:45 PM.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

Mrs. Laraway left the meeting. The time was 9:45 PM.

Motion made by Mr. Santoro, seconded by Mrs. Thorp, to return to the regular meeting. The time was 9:55 PM.

Motion approved on a unanimous voice vote.

**ADJOURNMENT**

Motion made by Mr. Santoro, seconded by Mrs. Thorp, to adjourn the meeting. The time was 9:55 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary