Minutes 6/27/12

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
June 27, 2012

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, John Santoro, at 7:00 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Delia, Mrs. Larsen, Mrs. Marelli, Mr. Presutti, (arrived at 8:00 PM), Mr. Regan, Mr. Santoro, Mrs. Thorp

ALSO PRESENT: Dr. James Gamble, Interim Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Brakewood, Mrs. Sernas

PRESENTATION:

Dr Gamble recognized and congratulated the Tewksbury Championship Baseball Team.

APPROVAL OF MINUTES:

Motion made by Mr. Santoro, seconded by Mrs. Thorp, to approve the following minutes:
May 23, 2012 Regular Meeting and Executive Session

Motion approved on a unanimous voice vote.

AUDIENCE - None at this time.

CORRESPONDENCE – None at this time.

FINANCE

Motion made by Mrs. Larsen, seconded by Mrs. Thorp, to approve items F1-F16.

F1. Approve the list of bills dated June 27, 2012 in the amount of $1,401,935.82.

F2. Approve building funds list final settlement payment of $2,770.50.

F3. Approve the application of the 2011-12 IDEA amendment.

F4. Accept a $500 donation from ExxonMobil Foundation Volunteer Involvement Program for the 20 hours of volunteer service of Ann Crane at the TES library.

F5. Approve entering into an agreement with the Hunterdon YMCA for school age child care programs for the 2012-2013 school year.

F6. Approve a donation of a complete set of Phys Ed-friendly beginner lacrosse equipment from the TAA Boys Lacrosse programs.

F7. Approve entering into a joint transportation agreement with Sussex County Regional Cooperative for transportation services for the 2012-13 school year on an as needed basis.

F8. Approve entering into a cooperative transportation agreement with Hunterdon County ESC for transportation services for the 2012-13 school year on an as needed basis.

F9. Appoint Schenck Price Smith & King, LLP - Marc Zitomer, Esq lead counsel, as the Board attorney for the 2012-2013 school year.

F10. Approve NJ School Boards Insurance Group as the District's insurance carrier for the 2011-2013 school year.

F11. Approve the resolution to transfer funds into capital reserve and maintenance reserve.

F12. Approve entering into a contract with Ann Marie Lombardo, MA, LDT-C for Child Study Team Services, Consultant Services July 1, 2012 through June 30, 2012
For the following services on an as needed basis:

Education Evaluations	$360 per evaluation
Supplemental Evaluations	$180 per evaluation
Meetings – planning, eligibility, IEP, Etc.	$75 per hour

F13. Approve entering into a contract with JAS Educational Consulting, LLC, MA, LDT-C for Child Study Team Services, Consultant Services July 1, 2012 through June 30, 2012 for the following services on an as needed basis:

Education Evaluations	$360 per evaluation
Supplemental Evaluations	$180 per evaluation
Meetings – planning, eligibility, IEP, Etc.	$75 per hour

F14. Approve out of district placement of student #6542818998 at the Mount Saint Joseph Children's Center at a tuition rate of $296.70 per diem ($8,901.00) for the Extended School Year Program beginning July 9, 2012 through August 17, 2012.

F15. Approve out of district placement of student #6542818998 at the Mount Saint Joseph Children's Center at a tuition rate of $296.70 per diem ($53,406.00) for the 2012-2013 School Year beginning September 6, 2012 through June 30, 2013.

F16. Approve entering into contract with Matheny Medical and Educational Center/Matheny Therapy Solutions for the Extended School Year Program to provide a Speech/Language Specialist for up to 6 hours per week at an hourly rate of $95 beginning July 2, 2012 through August 9, 2012.

Motion approved on a unanimous roll call vote.

The committee met and discussed the 5 year financial plan and School Choice.

CURRICULUM

There was no committee meeting in June.

FACILITIES

Motion made by Mr. Delia, seconded by Mrs. Marelli, to approve FA1.

FA1. Accept a donation from the Tewksbury Athletic Association of a used "Infield Pro" machine for use in maintaining the districts' athletic infields.

Motion approved on a unanimous voice vote.

NEGOTIATIONS

The BOE negotiating team will be reaching out to the TEA negotiating team.

POLICY

There was no meeting in June.

TECHNOLOGY

There was no meeting in June. It was reported that teachers will be doing their webpages over the summer and the teacher webpages will be live the first day of school.

Motion made by Mr. Santoro, seconded by Mrs. Thorp, to approve item T1-T2.

T1. Approve the Shared Services Agreement in the amount of $30,000 between the Readington Township Board of Education and the Tewksbury Township Board of Education for Readington Township School District to provide Technology Support Services to the Tewksbury School District.

T2. Dispose of the attached list of equipment.

Motion approved on a unanimous roll call vote.

SEARCH /COMMUNICATIONS

The search for a new superintendent will begin in September. Communications to the community about School Choice will continue.

PERSONNEL

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve P1-P21 on recommendation by the Superintendent.

P1. Authorize the Chief School Administrator to hire additional personnel as needed for the 2012-2013 school year.

P2. Accept the resignation of Barbara Witkowski effective June 30, 2012

P3. Approve Kate Feo as a Special Education Teacher for Extended School Year Preschool Program for up to 3.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at BA Step 1, $36.89 per hour pending certification and submission of required documents.

P4. Rescind motion from May 23, 2012 meeting (P10): *Approve Joan Condren for Elementary/Middle School Extended School Year Program up to 2.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA+15 Step 15, $56.79 per hour.*

P5. Rescind motion from May 23, 2012 meeting (P11): *Approve Donna Lance for Elementary/Middle School Extended School Year Program up to 2.5 hours per day beginning July 2, 2012 through July 26, 2012, Monday through Thursday, at MA Step 15, $56.02 per hour.*

P6. Approve Joan Condren for Elementary/Middle School Extended School Year Program up to 2.5 hours per day beginning July 2, 2012 through July 26, 2012, Monday through Thursday, at MA+15 Step 15, $56.79 per hour.

P7. Approve Donna Lance for Elementary/Middle School Extended School Year Program up to 2.5 hours per day beginning July 2, 2012 through August 9, 2012, Monday through Thursday, at MA Step 15, $56.02 per hour.

P8. Approve Joel Barrett as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at MA+15, Step 6, $43.20 per hour on an as needed basis.

P9. Approve Krista Novello as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at MA, Step 8, $44.65 per hour on an as needed basis.

P10. Approve Megan Verderamo as a substitute for Extended School Year Program beginning July 2, 2012 through August 9, 2012 at BA, Step 8, $41.58 per hour on an as needed basis.

P11. Approve Krista Novello as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P12. Approve Megan Verderamo as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P13. Approve Megan Verderamo as a General Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2012 through August 24, 2012 at $38.58 per hour contracted rate.

P14. Hire for the 2012-2013 school year:

a. Addendum #1- Tenured Teachers per contract
b. Addendum #2 – Aides per contract
c. Addendum #3 – Custodians per contract
d. Addendum #4 – Bus Drivers 2% increase
e. Addendum #5 – Non-Bargaining Staff 2% increase
f. Addendum #6 – Administration per contract

P15. **2012-2013 Non-Athletic Honoraria**

- Magazine Drive Coordinator
  - Mary Yakimec

- 8th Grade Advisor
  - Bonnie Mendralla

- Co-Yearbook Advisors – shared position – 90 sessions split by all
  - Nicole Dickenson
  - Dolores Krowl

- Vocal Ensemble – 5 sessions if needed
  - Nicole Dickenson

- Show Chorus – 25 sessions
  - Nicole Dickenson

- 8th Grade Play:
  - Director - 120 sessions
    - Nicole Dickenson
  - Assistant Director - 50 sessions
    - Joel Barrett
  - Musical Director – 50 sessions
    - Bonnie Mendralla
  - Production Manager – 44 sessions
    - Dolores Krowl

- Ski Club:
  - Advisor
    - Nancy Carle

- Chaperones
  - Scott Steinman
  - Jodi Denbleyker
  - Jeanette Pill

New Teacher Mentor Program Coordinator
- Gail Grube
- Bonnie Mendralla

2012-2013 – Athletic Honoraria – Fall 2012
- Boys Soccer
  - Head Coach
    - Peter Berg
- Girls Soccer
  - Head Coach
    - Darcy Harp
- Field Hockey
  - Head Coach
    - Patty Aanonsen
  - Assistant Coach – as needed
    - Nancy Carle
- Cross Country
  - Head Coach
    - Jeannette Pill
  - Assistant Coach – as needed
    - Catherine Dusault

P16. Approve the attached Substitute List, compiled to date, for the 2012-2013 school year.

P17. Authorize request for Emergent Hire for Kate Feo pending certification.

P18. Approve the following bus drivers for the ESY program beginning July 2, 2012 through August 9, 2012 at their approved 2012-2013 hourly rate number of hours to be determined:
- Lorrie Pollack
- Tracey Arnone
- Gene Fleming

P19. Approve Grace Acosta as Supervisor of Special Services on an as needed basis at the per diem rate of $450 from July 2, 2012 through August 9, 2012.

P20. Approve Karin Laraway as Business Administrator/Board Secretary of the Tewksbury Township school district for the 2012-2013 school year. Contract has been approved by the County Office.

P21. Approve Bonnie Mendralla as Teacher in Charge for the Extended School Year Program with a stipend of $45 per day.

Motion approved on a unanimous roll call vote.

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve P26-P27 as recommended by the Superintendent.

P26. Motion to accept the resignation of Leala Baxter, Supervisor of Curriculum Instruction and Technology Integration, effective August 15, 2012.

P27. Motion to accept the resignation of Steven VanBochoven, Computer Technician, effective July 13, 2012.

Motion approved on a unanimous roll call vote.

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve P22-P25 as recommended By the Superintendent.

P22. Approve Cheryl Miller as a Language Arts Teacher for the 2012-2013 school year beginning August 27, 2012 - June 30, 2013 at Step 8MA, $64,023.

P23. Approve Phokham Sysouvong as a custodian for the 2012-2013 school year at Step 3, $32,632 pending criminal history review with a 90 (ninety) day probationary period in accordance with policy #4123.

P24. Approve Somvang Chantbakhoune as a custodian for the 2012-2013 school year at Step 6, $33,815 pending criminal history review with a 90 (ninety) day probationary period in accordance with policy #4123.

P25. Approve emergent hire for Phokham Sysouvong and Somvang Chantbakhoune if required.

Motion approved on a unanimous roll call vote.

Teacher National Board Certification is being discussed in committee and Dr. Gamble will forward information to all BOE members. Dr. Gamble also reported that he is interviewing for the Special Ed Supervisor position.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for April 2012.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending April is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13

(D), that no line item account has been overexpended as of April and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2011-2012 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Motion made by Mr. Santoro, seconded by Mr. Presutti, to approve item S1-S5.

S1. Approve the School Bus Emergency Evacuation Drill Report for:

- Old Turnpike School
- Tewksbury Elementary School

S2. Approve the following class trips for the 2011-2012 school year:

- Grade 7 to Philadelphia, PA

S3. Approve Stephanie Sinck, a student from Ramapo College as a student teacher at Old Turnpike School within a Middle School Earth Science class for the 2012-2013 school year.

S4. Approve the District Professional Development Plan which was approved by the Hunterdon County Professional Development Board.

S5. Approve the enrollment of Richard Verderamo, child of staff member, Megan Verderamo, as a tuition Kindergarten student for the 2012-2013 school year.

Motion approved on a unanimous voice vote.

Dr. Gamble discussed the sending district curriculum model. He reported that the TQI was successful with 70 teachers attending, approximately 15 from other districts.

AUDIENCE – None at this time.

ADJOURNMENT

Motion made by Mr. Delia, seconded by Mr. Presutti, to adjourn the meeting. The time was 9:10 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary

RESOLUTION OF THE BOARD OF EUDCATION OF THE
TEWKSBURY TOWNSHIP SCHOOL DISTRICT
IN THE COUNTY OF HUNTERDON, NEW JERSEY
TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A-7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Tewksbury Board of Education wishes to deposit anticipated current year surplus into the following accounts:

Capital Reserve	Up to $450,000
Maintenance Reserve	$157,000

NOW THEREFORE BE IT RESOLVED by the Tewksbury Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved: _____

School Business Administrator:_____

Addendum #1
Tenured Teachers

Aanonsen	Patty
Allen	Amy
Amato	Nicole
Barrett	Joel
Bogan	Gail
Bristow	Camille
Burr	Lori
Carle	Nancy
Condren	Joan
Cone	Michele
Csolak	Keith
Cullen	Kelly
Cutri-French	Mary
DenBleyker	Jodi
DeStefano	Regina
Dickinson	Nicole
Ernst	Debra
Feinsod	Constance
Fiscarelli	Yahna
Foldesy	Jackie
Gentile	Liz
Grube	Gail
Kasperowitz	Carol
Kohan	Elizabeth
Lance	Donna
Larson	Lesley
Levy	Jaime
McKenna	Deborah
Mendralla	Bonnie
Moore	Katrina
Moran	Carol
Morrow	Karen
Novello	Krista
Nugent	Pam
Nuwer	Penny
Palmer	Dorothy
Piccolo-Torsky	Judith
Pill	Jeannette
Regan	Marilynne
Rehrig	Kyle
Russell	Amanda
Saksa	Tara
Sass	Meg

Schaub	Kristy
Schroepfer	Debbie
Sipos	Scott
Stecker	Susan
Steinman	Scott
Strange	Stephen
Sutor	Ann
Taylor	Lynn
Tosco	Barbara
Verderamo	Megan
Votta	Brenda
Wadler	Janet
Wieland	Aimee
Wilkinson	Susan
Wooby	Mike
Yakimec	Mary

Addendum #2
Aides

Antonacci	Deborah
Brogan	Erin
D'Alessio	Victoria
Farrell	Marianne
Fortino	Diane
Gagen	Cathy
Harp	Darcy
Johnson	Christina
Kaminski	Darla
Magenheimer	Nancy
Natale	Katharine
Scheper	Carolyn
Schneider	Radine
Siani	Nancy
Tohme	Nancy

Addendum #3
Custodians

Brownell	John
Grover	Dale
Henderson	Frank
Lynch	Daren
Natkie	David

Addendum #4
Bus Drivers

Arnone	Tracey
Fleming	Eugene
Hoffman, Sr.	Bob
Jeff	Ronald
Jimenez	Jairo
McCaffrey	Darlene
McKee	Heidi
Pollack	Lorrie
Poyer	Donna
Small	Susan

Addendum #5
Non- Bargaining Staff

Callahan	Eileen
Carver	Cathy
Chandler	Mary
Hoffman, Jr.	Bob
Krowl	Dolores
Kszak	Beverly
Malzone	Emilia
Mauriello	Patricia
Mupo	Richard
Simcox	Barbara
Thompson	Toni Ann
Van Bochoven	Steven
Zarra	Cheryl

Addendum #6
Administration

Baxter	Leala
Miller	Jim

2012-2013
Substitute Teachers

Andrioli	Maryann
Antonacci	Debra
Antonelli	Barbara
Armstrong	George
Barends	Deborah
Calo	Mary
Ciak	Pat
Clark	Carol
Coyle	Donna
D'Alessio	Victoria
Dec	Sharon
Dhein	Betty Ann
Dilts	Charity
Fenton	Lisa
Flores	Oscar
Fortino	Diane
Francis	Laura
Gagen	Catherine
Galbraith	Terry
Glennon	William
Gora	Jeffrey
Greenbaum	Judy
Hannoch	Robert
Harp	Darcy
Heithoff	Heather
Henderson	Frank
Hlinka	Tina
Hoffman	Dorothy
Hofmann	Michelle
Hoover	John
Hyde	Sandra
Johnson	Robert
Jordan	Melissa
Kalamarides	Ruth
Kaminsky	Darla
Kruger	Mary Claire
Lombardi	Janet
Manning	Jeanne
Mauriello	Patricia
McCain	Permelia
McDede	Donna
Natale	Katharine
Naumann	Kristine
O'Hare	Marie

Opsahl	Nancy
Oswald	Kathy
Palazzo	Lori
Partridge	Lily
Prostak	Donna
Raposo	David
Rinehart	Kristen
Robinson	Jennifer
Rude	Bernice
Sauer	Karen
Schneider	Radine
Sigall	Jan
Simcox	Barbara
Smith	Devin
Venito	Darcie
Voyce	Janice
Wernicki	Renee
Whaley	Norma
Witkowski	Barbara
Wyckoff	Judy