TEWKSBURY TOWNSHIP BOARD OF EDUCATION
November 28, 2012

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, John Santoro, at 7:03 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Brakewood, Mr. Delia, Mrs. Larsen, Mr. Presutti, Mr. Regan, Mr. Santoro, Mrs. Sernas (arrived at 7:04 PM), Mrs. Thorp

ALSO PRESENT: Dr. James Gamble, Interim Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Marelli

AUDIENCE: A parent informed the BOE that she had sent a letter to the BOE for consideration.

PRESENTATION: A presentation of the 2011-2012 NJ PASS and NJ ASK test results was given by Dr. Bolton and Dr. Gamble.

APPROVAL OF MINUTES:

Motion made by Mr. Santoro, seconded by Mrs. Larsen, to approve the following minutes:

- August 29, 2012 Special Meeting
- August 29, 2012 Executive Session
- August 30, 2012 BOE Retreat
- September 20, 2012 Regular Meeting
- September 20, 2012 Executive Session

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mr. Presutti, seconded by Mr. Regan, to approve items P1-P18 as recommended by the Interim Superintendent.

P1. Approve the following 2012-2013 Non-Athletic Honoraria positions:

- Intervention and Referral Service Committee:

Tewksbury Elementary School

- Child Study Team Representative (shared)

- Penny Nuwer

- Ski Club Chaperone
  - Thomas Lobb

P2. Approve the following 2012-2013 Athletic Honoraria positions:

- Cheerleading
  - Head Coach
    - Darcy Harp
- Local Professional Development Committee
  - Jackie Foldesy – TES
  - Edward Doerr – OTS
  - Joan Condren (Committee Chair) – TES

- School Professional Development Committee
  - Karen Morrow – TES
  - Jackie Foldesy – TES
  - Nicole Amato – OTS
  - Angela Frutchey – OTS

P3. Approve the following subs for the 2012-2013 school year:

- Sarah Moreno
- Caroline Harvey
- Laura Eville

P4. Approve Melissa Balsamello to provide Parent Training not to exceed 8 hours for the 2012-2013 school year beginning October 1, 2012 through June 30, 2013 at Step 8, MA+30, $46.18 per hour plus mileage.

P5. Approve Carolyn Scheper as a Bus Monitor for up to 1 hour and 30 minutes for the morning bus route to accommodate an unanticipated need at an hourly rate of $15.55 beginning August 29, 2012 through September 30, 2012. The Interim Superintendent was authorized to hire additional personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P6. Approve Carolyn Scheper as a Bus Monitor for up to 1 hour and 30 minutes for the afternoon bus route to accommodate an unanticipated need at an hourly rate of $15.55 beginning August 29, 2012 through September 30, 2012. The Interim Superintendent was authorized to hire additional personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P7. Approve Emily Winckler as a Speech Language Specialist for the 2012-2013 school year beginning October 16, 2012 through June 30, 2013 at MA, Step 1, $57,303 prorated. The Interim Superintendent was authorized to hire additional personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P8. Approve Nancy Crawford Sutor as a part-time Speech Language Specialist for the 2012-2013 school year beginning November 1, 2012 through June 30, 2013 on an as needed basis at MA, Step 15, $56.03 per hour. The Interim Superintendent was authorized to hire additional

personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P9. Approve Kevin McKinley as a Computer Technician Intern for up to 7.5 hours per day on Tuesdays and Thursdays for the 2012-2013 school year beginning October 16, 2012 through June 30, 2013 at $10 per hour. The Interim Superintendent was authorized to hire additional personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P10. Motion to approve the employment of Robin Corrado as a School Bus Driver for the 2012-2013 school year at $17.00 per hour beginning November 12, 2012.

P11. Approve emergent hire for Emily Winckler, Kevin McKinley and Robin Corrado.

P12. Approve maternity leave for Katrina Moore beginning approximately February 5, 2013.

P13. Approve 12 weeks of Federal Family Leave and NJ Family Leave concurrently for Diane Fortino from November 1, 2012 through January 23, 2013 unpaid with benefits and January 24, 2013 through March 4, 2013 unpaid no benefits.

P14. Accept the resignation of Susan Small effective October 30, 2012.

P15. Accept the resignation of Emilia Malzone effective November 16, 2012.

P16. Accept the resignation of Nancy Tohme effective January 1, 2013.

P17. Approve maternity leave for Jodie Adessa beginning approximately April 27, 2013.

P18. Accept the resignation of Melissa Balsamello effective December 9, 2012.

Motion approved on a unanimous roll call vote.

Items discussed at the committee meeting was an informal assessment of key positions, standardization of sick, vacation, personal time for non-bargaining unit employees. Discussion at the BOE meeting included consideration of the effectiveness of the Preschool autism program as well as request for a review of the secretarial positions.

FINANCE

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve items F1-F4.

F1. Approve the list of bills dated October 30, 2012 in the amount of $1,594,318.18.

F2. Approve the list of bills dated November 28, 2012 in the amount of $478,675.26.

F3. Approve entering into a joint transportation agreement with Califon School District to provide busing for Califon students that attend Voorhees High school for math class. The amount of the joint transportation agreement is $780.00.

F4. Motion to approve travel requests:

J Burns	No More Meltdowns	$120 + mileage

C Bristow	Tri County	$10
K Morrow	Tri County	$10
J D'Amico	NJ Science Con	$149 + mileage
S Tennick	NJ Science Con	$149 + mileage
A Demarco	NJ Science Con	$149 + mileage
B Elder	NJ Science Con	$149 + mileage
K Laraway	NJASBO Seminar	$100 + mileage
J Levy	CCSS for Writing K-2	$215 + mileage
G Bogan	NJ Library Conference	$140 + mileage
M Regan	Meeting Common Core Standards	$215 + mileage
B Tosco	Learning thru Doing-Motor Skills	$11 + mileage
S Donovan	No More Meltdowns	$120 + mileage

Motion approved on a unanimous roll call vote.

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve F5.

F5. Approve travel request:

J Miller	Curriculum Standards Workshop	$299 + mileage
L Burr	Curriculum Standards Workshop	$199.50 + mileage
S Wilkinson	Curriculum Standards Workshop	$199.50 + mileage
S Strange	Curriculum Standards Workshop	$199.50 + mileage
L Taylor	Curriculum Standards Workshop	$199.50 + mileage

Motion approved on a unanimous voice vote.

At the December finance committee meeting the discussion will be a resource review. A draft budget will be presented in January.

CURRICULUM

The committee met on October 11 and discussed the Council of Instruction, LA/Math/Technology, reworking of the summer reading list, Study Island implementation, professional development/curricular goals, E & R vs study hall.

FACILITIES

Motion made by Mr. Delia, seconded by Mr. Regan, to approve item FA1.

FA1. Approve the 2012-13 MI Comprehensive Maintenance Plan in compliance with the Department of Education guidelines.

Motion approved on a unanimous voice vote.

Mr. Delia suggested that as a result of the recent hurricane, that the district's emergency procedures be reviewed.

NEGOTIATIONS

The BOE will adjourn to executive session to discuss negotiations.

POLICY

Motion made by Mrs. Thorp, seconded by Mr. Santoro, to approve items PO1-PO4.

PO1. Approve on second reading Policy #5200 – Attendance

PO2. Approve on second reading Policy #5517 - Interdistrict Public School Choice

PO3. Approve on first reading Policy #9180 – School Volunteers

PO4. Approve on first reading Policy #9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Motion approved on a unanimous voice vote.

TECHNOLOGY

The committee met and discussed teacher websites, RealTime vs Schoolwires, offsite back-up, how well the tech team responds, fire suppression system and t 3 year technology plan.

SEARCH /COMMUNICATIONS

A search committee meeting will be held on Wednesday, December 12 at 7:30 PM to review applications for the Superintendent position. The meeting will be closed to the public.

SUPERINTENDENT'S REPORT

Motion made by Mr. Santoro, seconded by Mr. Regan, to approve items S1-S3.

S1. Approve the following class trips for the 2012-2013 school year:

- Grades 6/7/8 to Dorney Park Music Festival, Allentown PA
- Grades 6/7/8 to Woman's Club of Tewksbury, Oldwick NJ
- Grades 7/8 to Clinton Twp Middle School, Clinton NJ
- Grade 4 to Delaware River Floating Steamboat, Lambertville NJ
- Grade 4 to Franklin Mineral Museum, Franklin NJ
- Grade K to Fosterfield's Living Historical Farm, Morristown NJ
- Grade 6 to Camp Mason, Hardwick NJ
- Grade 6/7/8 to William Paterson University, Wayne NJ
- Grade 8 to Voorhees HS, Glen Gardner NJ
- Grade 3 to Newark Museum, Newark NJ

S2. Approve the 2012-2013 Nursing Services Plan

S3. Approve the Law Enforcement MOA for the 2012-2013 school year

Motion approved on a unanimous voice vote.

Motion made by Mr. Santoro, seconded by Mr. Delia, to approve S4.

S4. Approve the following class trip for the 2012-13 school year:
Grade 6/7/8 to Matheny Hospital, Peapack, NJ.

Motion approved on a unanimous voice vote.

Dr. Gamble reported to the BOE that the middle school students were participating in service projects.

Discussion

School Choice - There has been expressed interest for 22 students however to date there are 7 students that have applied. Due to the recent hurricane, the deadline for application has been extended.

HIB – There have been 3 reports at OTS and 1 report at TES.

1. TES – name calling, footballs thrown. Considered a disciplinary issue not a HIB incident
2. OTS – name calling. Disciplinary issue not a HIB incident
3. OTS – math class, pushing and name calling. Considered a disciplinary issue and not a HIB incident.
4. OTS – Picnic table, name calling. Parents notified, meetings with students. considered a HIB incident.

Dr. Bolton is developing a rubric for consequences for HIB incidents.

2012-13 School Calendar -There was discussion regarding additional emergency closing days for the 2012-13 calendar.

Motion made by Mrs. Brakewood, seconded by Mrs. Sernas, to approve that if an additional 6 days are used prior to March 15, April 2-4 would be taken away from Spring break and the other 2 days would be added to the end of the year making the last day of school June 20.

Motion approved in a 6-2 roll call vote with Mr. Santoro, and Mr. Delia voting no.

Motion made by Mr. Santoro, seconded by Mrs. Thorp, to approve

1. That Martin Luther King Day be used and the last day of classes is June 17.
2. That if an additional 5 days are used by March 15, April 2-5 will be taken away From Spring break and one day will be added one day would be added to the end of the year making the last day of school June 18.

Motion approved on a unanimous voice vote.

Parent teacher conference schedule -There was discussion about parent teacher conferences that will take place in early January.
The time allotted for conferences is to be determined.

NEW BUSINESS

Mrs. Brakewood attended the Township meeting where the recent hurricane and consequences were discussed. The township passed a resolution regarding the BPU and has requested that the BOE considered adopting a similar resolution.

Mrs. Sernas and Mrs. Thorp left the meeting. The time was 10:17 PM.

Motion made by Mr. Santoro, seconded by Mr. Delia, to adjourn to executive session to discuss negotiations for approximately 10 minutes. The time was 10:18 PM.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

Motion made by Mr. Santoro, seconded by Mr. Presutti, to return to the regular meeting. The time was 10:40 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Santoro, seconded by Mrs. Regan, to adjourn the regular meeting. The Time was 10:40 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary