Minutes 02/27/13

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
February 27, 2013

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, Matthew Presutti, at 7:00 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mr. Delia, Mrs. Jerkovich (arrived at 7:15 PM), Mrs. Larsen, Mrs. Marell (arrived at 7:10 PM), Mrs. Pieger, Mr. Presutti, Mr. Regan, Mr. Santoro

ALSO PRESENT: Dr. James Gamble, Interim Superintendent/CSA
Karin Laraway, Board Secretary

PRESENTATION
Dr. Gamble congratulated the Boys Basketball team for their championship season.
Mr. William Colantano, district auditor, reviewed the results of the 2011-2012 audit.

APPROVAL OF MINUTES

Motion made by Mr. Santoro, seconded by Mrs. Larsen, to approve the January 30, 2013 Regular Meeting and Executive Session minutes.

Motion approved on a unanimous voice vote.

AUDIENCE – None at this time.

CORRESPONDENCE – None at this time.

PERSONNEL
Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve items P1-P9 as recommended by the Superintendent.

P1. Resolved, that the Board hereby appoints Monica Rowland Orr as Superintendent of Schools, commencing on July 1, 2013 through June 30, 2018, subject to the parties coming to terms on a mutually agreeable employment contract and Executive County Superintendent approval.

P2. Accept the resignation of Diane Fortino, Special Education Aide, effective March 1, 2013.

P3. Approve the following Substitute Teachers for the 2012-2013 school year:

- Sally DeFelice
- Laura Jeskulski
- Shelby Bauer

P4. Approve Gerard Pollastro to provide Parent Training for the 2012-2013 school year beginning February 28, 2013 through June 30, 2013 at BA Step 2, $37.24 per hour plus mileage on an as needed basis.

P5. Approve Sarah Levy as a full time Special Education Instructional Aide for the 2012-2013 school year beginning March 4, 2013 through June 30, 2013 at Step 1, $14.65 per hour.

P6. Approve Kimberly Jenkins as a full time Special Education Instructional Aide for the 2012-2013 school year beginning March 6, 2013 through June 30, 2013 at Step 1, $14.65 per hour.

P7. Approve Emily Winckler to provide Communication Home Programming for the 2012-2013 school year beginning February 28, 2013 through June 30, 2013 at MA, Step 1, $39.96 per hour on an as needed basis.

P8. Approve Emergent Hire of the following:

- Sarah Levy
- Kimberly Jenkins

P9. Approve the following staff members who have applied for the 2012-2013 school year honoraria positions:

Spring 2013 Athletic Honoraria

Head Baseball Coach

- Tim Davis – Stipend of $4,401

Assistant Baseball Coach

- Joel Barrett– Stipend of $3,721

Head Softball Coach

- Patty Aanonsen – Stipend of $4,401

Assistant Softball Coach

- Brittany Elder – Stipend of $3,046

Head Boys Lacrosse Coach

- Dave Raposo – Stipend of $4,401

Assistant Boys Lacrosse Coach

- Tom Lobb – Stipend of $2,198

Head Girls Lacrosse Coach

- Darcy Harp – Stipend of $4,401

Assistant Girls Lacrosse Coach

- Nancy Carle – Stipend of $3,721

Head Track Coach

- Catherine Zisk – Stipend of $3,554

Assistant Track Coach or Coaches (on as needed basis based on student participation)

- Ed Doerr – Stipend of $2,198
- Samantha Tennick – Stipend of $2,198

Motion approved on a unanimous roll call vote.

The committee met to discuss the motions, transition plans for the new superintendent and recruiting of the new middle school principal.

FINANCE

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve items F1-F5.

F1. Approve the bills list dated February 27, 2013 in the amount of $1,082,825.64.

F2. Approve placement of student #6542818998 at Hunterdon Learning Center for the 2012-13 school year beginning February 25, 2013 through June 30, 2013 at a tuition cost of $230.30 per diem plus transportation.

F3. Motion to approve travel requests:

J P-Torsky	Pediatric mini Med Classes	$50
T Saksa	Real Reading	$229
A Wieland	Real Reading	$229
D McKenna	Real Reading	$229 + mileage
M C-French	NJ Bar Assn Char Ed Training	$20 + mileage
M Calamito	NJ Council for Exceptional Children	$90 + mileage
K Hopkins	Effective Strategies – Autism	$150 + mileage

F4. Approve the Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2012.

F5. Approve the audit recommendation and corrective action plan as stated below:

- Administrative practice procedures – corrective action taken
- Financial planning, accounting and reporting treasurer's records – no action required
- School purchasing program – no action required
- Student food service – no action required
- Application for School State Aid – no action required
- Pupil transportation – no action required
- Facilities and capital assets – no action required
- Miscellaneous – no action required
- Prior year finds – no action required

Motion approved on a unanimous roll call vote.

Dr. Gamble made a presentation of the 2013-14 proposed budget.

The committee met and discussed the 2013-14 proposed budget.

CURRICULUM

The committee met and discussed Study Island implementation plan, brain based learning, Project Aspire, Junior Great Books, Council of Instruction, Fast for Word and Reading Assistant programs

FACILITIES/ TECHNOLOGY
Motion made by Mr. Regan,, seconded by Mr. Santoro, to approve FA1-FA2.

FA1. Approve TAA donation – semi permanent fence on TES baseball field – value $4,000

FA2. Approve PTA donation – basketball hoops at the outside paved court area at TES – value $3,510

Motion approved on a unanimous voice vote.

The committee met and discussed the preparation of the district's 3 year technology plan, the 2013-14 budget for the capital projects and the shared service agreement with Readington BOE.

NEGOTIATIONS – Meetings are being held twice a month. Details of the meetings will be discussed in executive session.

POLICY/COMMUNICATIONS

The committee met briefly. Subjects of discussion were job descriptions, and policies regarding live animals in school and non-resident pupils. Motion was tabled.

PO1. Approve on first reading Policy #1240 – Evaluation of Superintendent or Interim/Acting Superintendent

Mr. Presutti has requested that all BOE members finalize the Interim Superintendent's online evaluation by March 21.

SEARCH

The BOE has chosen a superintendent and Mr. Presutti was charged with the task of closing the deal. A transition plan is being prepared. There will be ongoing communication with the public.

BOARD SECRETARY/TREASURER'S REPORT
Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for December 2012

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending December 2012 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of December 2012 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2012-2013 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT
Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve S1.

S1. Approve the following class trips for the 2012-2013 school year:

- Grade 3 to DaVinci Science Ctr, Allentown, PA
- Grade 2 to Sandy Hook, Atlantic Highlands, NJ
- Grade PreK to RVCC Planetarium, Somerville, NJ
- Grade 2 to Teetertown Park, Lebanon, NJ
- Grade K to Clinton Post Office, Clinton, NJ
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Motion approved on a unanimous voice vote.

Discussion on the 2013-14 school calendar will take place at the next BOE meeting. The motion to approve the 2013-14 school calendar was tabled.

S2. Approve the 2013-2014 School Calendar

LEGISLATIVE REVIEW – None at this time.

UNFINISHED BUSINESS – None at this time.

NEW BUSINESS – None at this time.

AUDIENCE – A member of the audience commented that there were funds in the 2013-14 budget for technology infrastructure (wireless) but wanted to know if there was money in the budget for new hardware, computers, and laptops. Dr. Gamble stated that there was money budgeted for hardware.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to adjourn to executive session to discuss negotiations, the grievance, and search of the superintendent for approximately 30 minutes. The time was 9:20 PM.

Motion approved by unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to return to the regular meeting. The time was 9:55 PM.

Motion approved by unanimous voice vote.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to adjourn the meeting. The time was 9:55 PM.

Motion approved by unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary