TEWKSBURY TOWNSHIP BOARD OF EDUCATION
May 22, 2013

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, Matthew Presutti, at 7:10 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mr. Delia, Mrs. Jerkovich, Mrs. Larsen, Mrs. Marelli, Mrs. Pieger (arrived at 7:25 PM), Mr. Presutti, Mr. Santoro (arrived at 8:45 PM)
ALSO PRESENT: Dr. James Gamble, Interim Superintendent/CSA
Karin Laraway, Board Secretary
ABSENT: Mr. Regan

PRESENTATION: Prior to the BOE meeting, there was a presentation recognizing the leading cast member of the 8th grade play and the first place team finish in the Regional Solar Car Competition.

MINUTES Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve the following minutes: March 27, 2013 Executive Session**,** April 24, 2013 Regular and Executive Session

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve items P1-P58 as recommended by the Superintendent.

P1. Approve Megan Ruffini to observe Susan Stecker, TES Speech Teacher, for up to 8 hours a week through June 18, 2013 to obtain learning experience through observation prior to beginning a master's program for speech and language pathology.

P2. Accept the resignation of Gerard Pollastro from the Parent Training program for the 2012-2013 school year.

P3. Approve Melissa Haines as a Special Education Teacher for Parent Training for up to 8 hours a week for the 2012-2013 school year beginning May 7, 2013 through June 30, 2013 at BA, Step 1, $36.89 per hour plus mileage. The Interim Superintendent was authorized to hire additional personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P4. Approve Tina Hlinka as a part time Special Education Instructional Aide for 3 hours and 45 minutes per day for the 2012-2013 school year beginning May 6, 2013 through June 30, 2013 at Step 1, $14.65 per hour. The Interim Superintendent was authorized to hire additional personnel as needed during the 2012-2013 school year as approved at the June 27, 2012 BOE meeting.

P5. Approve Megan Verderamo as a Special Education Teacher for Extended School Year Preschool Disabled Program for up to 3.5 hours per day beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P6. Approve Carolyn Scheper as a Special Education Instructional Aide for Extended School Year Preschool Disabled Program for up to 3 hours per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P7. Approve Tina Hlinka as a Special Education Instructional Aide for Extended School Year Preschool Disabled Program for up to 3 hours per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P8. Approve Gerard Pollastro as a Special Education Teacher for Extended School Year Preschool Autism Program for up to 5 hrs. 15 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P9. Approve Patricia Mauriello as a Special Education Instructional Aide for Extended School Year Preschool Autism Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P10. Approve Jennifer Burns as a Special Education Teacher for Extended School Year Primary Autism Program for up to 5 hrs. 15 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P11. Approve Mary Calo as a Special Education Instructional Aide for Extended School Year Primary Autism Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P12. Approve Charity Dilts as a Special Education Instructional Aide for Extended School Year Primary Autism Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P13. Approve Nancy Maggenheimer as a Special Education Instructional Aide for Extended School Year Primary Autism Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P14. Approve Nancy Siani as a Special Education Instructional Aide for Extended School Year Primary Autism Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013, through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P15. Approve Joan Condren as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 3 hrs. 45 mins. per day beginning July 1, 2013 through August 1, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P16. Approve Donna Lance as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 3 hrs. 45 mins. per day beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P17. Approve Donna Lance as a Special Education Teacher for Elementary/Middle School Extended School Year Program for up to 1.5 hours per day beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P18. Approve Susan Stecker as a Speech Teacher for Extended School Year Program for up to 4 hours 15 mins. per day beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P19. Approve Emily Winckler as a Speech Teacher for Extended School Year Program for up to 3 hours 15 mins. per week beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P20. Approve Kelly Cullen as a School Nurse for Extended School Year Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P21. Approve Judi Piccolo-Torsky as a School Nurse for Extended School Year Program for up to 4 hrs. 45 mins. per day beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

Note: 110 hours for ESY School Nurse to be shared between two nurses and two substitute nurses.

P22. Approve Melissa Haines as a Special Education Teacher to provide Extended School Year Parent Training for up to 6 hours per week beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P23. Approve Emily Winckler as a Speech Therapist to provide Extended School Year Parent Training for up to 2 hours per week beginning July 1, 2013 through August 8, 2013, Monday through Thursday. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P24. Approve Heather Heithoff as a substitute Nurse for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P25. Approve Jeffrey Gora as a substitute Nurse for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P26. Approve Amy Allen as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 on an as needed basis. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P27. Approve Barbara Antonelli as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P28. Approve Pat Ciak as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P29. Approve Diane Fortino as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P30. Approve Laura Francis as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P31. Approve Shannon Murphy as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P32. Approve Katharine Natale as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P33. Approve Kathleen Oswald as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P34. Approve Becky Palmer as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 on an as needed basis. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P35. Approve Kelly Palmer as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P36. Approve Stephanie Parmese as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P37. Approve Lily Partridge as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P38. Approve Kristen Rinehart as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 at the approved substitute rate of pay on an as needed basis.

P39. Approve Barbara Tosco as a substitute for Extended School Year Program beginning July 1, 2013 through August 8, 2013 on an as needed basis. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P40. Approve Nancy Sutor as a substitute Speech Teacher for Extended School Year Program beginning July 1, 2013 through August 8, 2013 on an as needed basis. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P41. Approve Connie Feinsod as School Social Worker for up to 50 hours for summer evaluations, reports, meetings and case management beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P42. Approve Penny Nuwer as School Psychologist for up to 62 hours for summer evaluations, reports, meetings and case management beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P43. Approve Susan Stecker as Speech Therapist for up to 50 hours for summer evaluations, reports, meetings and case management beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P44. Approve Nancy Sutor as Speech Therapist for up to 10 hours for summer evaluations, reports, meetings and case management beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P45. Approve Joan Condren as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P46. Approve Donna Lance as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P47. Approve Becky Palmer as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P48. Approve Barbara Tosco as a Special Education Teacher for up to 15 hours to attend summer IEP meetings beginning July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P49. Approve Camille Bristow as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P50. Approve Yahna Fiscarelli as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P51. Approve Liz Gentile as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P52. Approve Gail Grube as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P53. Approve Karen Morrow as a General Education Teacher for up to 15 hours to attend summer IEP meetings from July 1, 2013 through August 23, 2013. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P54. Approve childbirth disability leave for Jenevieve D'Amico, Science Teacher, to begin approximately September 27, 2013 followed by federal and state medical leave.

P55. Accept the letter of resignation from Debbie McKenna, Second Grade Teacher, effective July 1, 2013.

P56. Accept the letter of retirement from Lynn Taylor, Third Grade Teacher, effective July 1, 2013.

P57. Accept the letter of resignation from Joanne Cobb, Tewksbury Elementary School Secretary, effective June 21, 2013.

P58. Approve the attached sub list for the 2013-2014 school year.

Motion approved on a unanimous roll call vote.

The committee met and discussed the motions as well as a needs analysis for position and reviewing staffing levels.

FINANCE

Motion made by Mrs. Larsen, seconded by Mr. Presutti, to approve items F1-F20.

F1. Approve the list of bills dated May 22, 2013 in the amount of $1,001,269.27.

F2. Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Services for the 2013 Extended School Year Program for up to 60 hours beginning July 1, 2013 through August 8, 2013 at an hourly rate of $87.75.

F3. Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations beginning July 1, 2013 through August 23, 2013 for evaluations at a rate of $345.00 per evaluation.

F4. Approve entering into contract with Children's Therapy Services, Inc. for Physical Therapy Services for 2013 Extended School Year Program for up to 50 hours beginning July 1, 2013 through August 8, 2013 at an hourly rate of $90.

F5. Approve entering into contract with Children's Therapy Services, Inc. for Physical Therapy Evaluations for 2013 Extended School Year Program at a rate of $350 per evaluation beginning July 1, 2013 through August 23, 2013.

F6. Approve entering into contract with Douglass Outreach for 2013 Extended School Year Program to provide Consultation to School-Based Applied Behavior Analysis Program for up to 12 hours at an hourly rate of $150 plus mileage beginning July 1, 2013 through August 8, 2013.

F7. Approve entering into contract with Summit Speech School for 2013 Extended School Year Program to provide a Teacher of the Deaf and Hard of Hearing for up to 1 hour at an hourly rate of $145 beginning July 17th through August 1, 2013.

F8. Approve placement of student #5344566836 in the Hunterdon County YMCA Summer Recreation Program beginning July 8, 2013 through August 1, 2013 at a tuition rate of $440.00 per IEP.

F9. Approve placement of student #3360013883 in the Hunterdon County YMCA Summer Recreation Program beginning July 8, 2013 through August 1, 2013 at a tuition rate of $440.00 per IEP.

F10. Approve placement of student #343430400 in the Hunterdon County YMCA Summer Recreation Program beginning July 8, 2013 through August 1, 2013 at a tuition rate of $440.00 per IEP.

F11. Approve placement of student #6233629258 in the Hunterdon County YMCA Summer Recreation Program beginning July 8, 2013 through August 1, 2013 at a tuition rate of $440.00 per IEP.

F12. Approve placement of student #6542818998 at Hunterdon Learning Center for the 2013 Extended School Year Program beginning July 8, 2013 through August 16, 2013 at a tuition cost of $234.00 per diem ($7,020.00) plus transportation.

F13. Approve the tax levy schedule for the 2013-14 school year.

F14. Approve the 2012-13 IDEA amendment.

F15. Approve travel requests:

C. Zisk	Holocaust Workshop	Mileage
J. Preston	Holocaust Workshop	Mileage
K. Laraway	Unemployment Seminar	$50
A. DeMarco	Preparing for Science Standards	$50

F16. Approve entering into a joint transportation agreement with Hunterdon County ESC for transportation services for the 2013-14 school year on an as needed basis.

F17. Approve entering into a joint transportation agreement with Sussex County Regional Co-op for transportation services for the 2013-14 school year on an as needed basis.

F18. Approve entering into a joint transportation agreement with Somerset County ESC for transportation services for the 2012-13 school year to transport one out of district placement.

F19. Approve entering into a joint transportation agreement with Somerset County ESC for transportation services for the 2013-14 school year to transport one out of district placement.

F20. Approve entering into an agreement with Sharp Corp for the lease of three district copiers at a monthly cost of $600 plus .0038 cents per copy.

Motion approved on a unanimous roll call vote.

The committee met and discussed list of bills, update on budget presentation, finance policies and budget process 2013-14.

CURRICULUM

Motion made by Mr. Presutti, seconded by Mrs. Marelli, to approve C1-C2.

C1. Approve revisions to the Technology curriculum for grades K-4.

C2. Approve revisions to the Music Curriculum for grades K-3 and 7-8.

Motion approved on a unanimous voice vote.

At the committee meeting, the items discussed were MAP, SGO's, Project Aspire.

FACILITIES/ TECHNOLOGY

Motion made by Mr. Delia, seconded by Mrs. Larsen, to approve items FA1-FA3.

FA1. Approve submission of the Project Application to the NJDOE for approval of the following:
Generator project at OTS
Playground stairway at TES

FA2. Authorize Business Administrator to bid for the following projects:
Generator project at OTS
Playground Stairway at TES

FA3. Approve a request from the TEF for the use of a school bus and driver for the Oldwick Fireman's Parade on June 1, 2013.

Motion approved on a unanimous roll call vote.

The technology committee met the Readington staff to discuss summer projects. Facilities met and discussed the generator and stair projects.

NEGOTIATIONS

The teams are finalizing language in the contracts.

POLICY/COMMUNICATIONS

Motion Made by Mrs. Marelli, seconded by Mrs. Larsen, to approve items PO1-PO12.

PO1. Approve on second reading, Policy #0151 Organization meeting.

PO2. Approve on second reading, Policy #0155 Board Committees.

PO3. Approve on second reading, Policy #0167 Public Participation in Board Meetings.

PO4. Approve on second reading, Policy #1230 Superintendent's Duties.

P05. Approve on first reading, Policy #2560 Animals in school.

P06. Approve on first reading, Policy #8461 Reporting Violence and Vandalism.

P07. Approve on first reading, Regulation #8461 Reporting Violence and Vandalism.

P08. Approve on first reading, Policy #2622 Pupil Assessment.

P09. Approve on first reading, Policy #2431.4 Prevention and Treatment of Sports Related Concussions.

P10. Approve on first reading, Regulation #2431.4 Prevention and Treatment of Sports Related Concussions.

P11. Approve on first reading, Policy #5519 Dating Violence.

P12. Approve on first reading, Regulation #5519 Dating Violence.

Motion approved on a unanimous voice vote.

Members of the committee spoke with Strauss Esmay and requested a policy audit and how to move forward.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mrs. Marelli, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for March 2013

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending March 2013 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of March 2013 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2012-2013 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Motion made by Mr. Presutti, seconded by Mrs. Marelli, to approve items S1-S2.

S1. Approve the following class trips for the 2012-2013 school year:

- Grade 4 to Old Turnpike School, Califon, NJ
- OTS Jazz band to Perform at Oldwick Fire Co. Celebration, Oldwick, NJ
- Grades 6-8 to Voorhees HS, Glen Gardner, NJ
- PreK to Califon Park, Califon, NJ

S2. Approve up to four students in the fall of 2013from Rutgers Graduate School of Education participating in the Introduction to Education program to complete field observation hours at Tewksbury Elementary School.

Motion approved on a unanimous voice vote.

There were no HIB incidents to report.

LEGISLATIVE REVIEW – The BOE requested that Mr. Zitomer draft a letter to the Governor Stating opposition to the bills referencing binding arbitration and sub-contracting.

AUDIENCE – Mr. Miller publicly thanked Dr. Gamble for his commitment to the district and moving the district forward.

Motion made by Mr. Presutti, seconded by Mrs. Jerkovich, to go into executive session to discuss a personnel matter and negotiations for approximately 45 minutes. The time was 8:40 PM.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to return to the regular meeting. The time was 9:30 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to adjourn the regular meeting. The time was 9:30 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary