Minutes 08/21/13

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
August 21, 2013

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, Mr. Matthew Presutti, at 7:05 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mr. Delia, Mrs. Larsen, Mrs. Marelli, Mrs. Pieger, Mr. Presutti, Mr. Santoro

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Jerkovich, Mr. Regan

Motion made by Mr. Delia, seconded by Mr. Presutti, to ratify the bargaining agreement between the Tewksbury Township Board of education and Tewksbury Education Association dated July 1, 2013 through June 30, 2016.

Motion approved on a unanimous roll call vote.

MINUTES

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve the following minutes:
July 24, 2013 Regular meeting and executive session

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mr. Presutti, seconded by Mrs. Larsen, to approve items P1-P18 as recommended by the Superintendent.

P1. Approve staff that holds a valid NJ Instructional Certificate for Student Supervision for the 2013-2014 school year.

P2. Approve the maternity request for Krista Kovalsky to use sick days following the birth of her child beginning approximately November 26, 2013 followed by 12 weeks of Family Medical Leave beginning approximately March 10, 2014.

P3. Approve the following 2013-2014 Non-Athletic Honoraria positions:

- Magazine Drive Coordinator
  - Mary Yakimec
- Jazz Band
  - Keith Csolak
- Student Council Moderator - shared
  - Samantha Tennick
  - Brittany Friedel
- Vocal Ensemble and Show Chorus
  - Nicole Dickinson
- Odyssey of the Mind Advisors – shared position
  - Joel Barrett
  - Ed Doerr
- Co-Yearbook Advisors – shared position
  TES Representative (1)
    - Karen Morrow

- Intervention and Referral Service Committee:
  <u>Old Turnpike School</u>
  - Guidance Counselor
    - Mary Cutri-French
  - School Nurse
    - Kelly Cullen
  - Regular Education Teacher
    - Meg Sass
  - Special Education Teacher
    - Becky Palmer
  - Child Study Team Representative
    - Connie Feinsod

  <u>Tewksbury Elementary School</u>
  - School Nurse
    - Judi Piccolo-Torsky
  - Regular Education Teacher – shared
    - Camille Bristow
    - Gail Grube
  - Special Education Teacher

        - Brenda Votta
    - Child Study Team Representative
        - Penny Nuwer

- School District Newsletter - $250.00 Honoraria Stipend per publication.
  Quarterly preparation and publication of School District Newsletter and Annual Budget Newsletter.

    - Eileen Callahan (1st Quarter)

- New Teacher Mentor Program Coordinator – shared
    - OTS Representative
        - Bonnie Mendralla
    - TES Representative
        - Gail Grube

P4. Approve the following 2013-2014 Athletic Honoraria positions:

- Boys Soccer
    - Head Coach
        - Peter Berg
- Girls Soccer
    - Head Coach
        - Darcy Harp
- Field Hockey
    - Head Coach
        - Patty Aanonsen
    - Assistant Coach – as needed
        - Nancy Carle

P5. Approve Kelly Cullen for one additional hour per day for school year 2013-2014 from August 28, 2013 through June 30, 2014 at $51.34 per hour.

P6. Approve Diane Fortino as Home Instructor for the 2013-2014 school year beginning August 26, 2013 through June 30, 2014 on an as needed basis. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P7. Approve Jennifer Burns as Special Education Teacher Substitute to provide Parent Training for the 2013-2014 school year beginning August 26, 2013 through June 30, 2014 on an as needed basis at $41.29 per hour.

P8. Approve Heather Meyer Olla as Special Education Teacher Substitute to provide Parent Training for the school year 2013-2014 beginning August 26, 2013 through June 30, 2014 on an as needed basis at 41.75 per hour.

P9. Approve Heather Meyer Olla as Home Instructor for the 2013-2014 school year beginning August 26, 2013 through June 30, 2014 on an as needed basis. Contractual rate determined following the ratification of the agreement between the Tewksbury Education Association and the Board of Education of Tewksbury Township.

P10. Approve Debra Antonacci for an additional half-hour per day for school year 2013-2014 from August 26, 2013 through June 30, 2014 at $15.24 per hour.

P11. Approve Christina Johnson as an Instructional Aide for 2 hours per day (182 days) for the school year 2013-2014 beginning August 26, 2013 through June 30, 2014 at Step 2, $14.94 per hour.

P12. Approve Erika Bergmann as Kindergarten Teacher for the 2013-2014 school year beginning August 26, 2013 through June 30, 2014 at Step 9 (80%), BA, $49,948.

P13. Approve Kristen Rinehart as Technology Teacher for the 2013-2014 school year beginning August 26, 2013 through June 30, 2014 at Step 3, MA, $58,870.

P14. Approve Emmalee Cougle as Music Teacher for the 2013-2014 school year beginning August 26, 2013 through June 30, 2014 at Step 2, BA, $53,970.

P15. Approve Emergent Hire for the following:

Lisa Schneider
Allison Warren
David Caruso
Katherine Kelsey
Rebecca Chapman
Erika Bergman
Emmalee Cougle

P16. Accept the resignation of Kimberly Jenkins, Special Education Instructional Aide, effective immediately.

P17. Motion to approve the following lateral moves for the 2013-14 school year:

Jeanette Pill	BA +30 to MA
Megan Verderamo	BA + 15 to MA

P18. Approve the Old Turnpike School secretarial position as full time with benefits.

Motion approved on a unanimous roll call vote.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve P19 as recommended by the Superintendent.

P19. Approve Dina Innocenti as a Special Education Instructional Aide Full-Time for the school year 2013-2014 beginning August 26, 2013 through June 30, 2014 at Step 5, $15.87 per hour.

Motion approved on a unanimous roll call vote.

Items discussed at the committee meeting were the motions for approval, honoraria and the OTS secretarial position.

FINANCE

Motion made aby Mrs. Larsen, seconded by Mr. Santoro, to approve items F1-F7.

F1. Approve list of bills dated August 21, 2013 in the amount of $586,059.22.

F2. Accept the following donations from Telecom Pioneers:
Dictionaries for 3rd graders
Webster's Thesaurus for 5th graders
Miscellaneous office supplies

F3. Approve a donation of $1,000 from Exxon Mobile on behalf of Matthew Shanley.

F4. Approve the donation of a mobile cart to be used as an iPad cart from the Readington Twp School District.

F5. Approve submission of the following grants:
FY14 IDEA
FY14 NCLB
FY14 IDEA Amendment

F6. Approve entering into a contract with Hunterdon County ESC to provide student and adult breakfast and lunch at the ESC Tewksbury School.

F7. Approve travel requests:

A DeMarco	NJ Science Convention	$165 + mileage
J Piccolo-Torsky	School Health Conf	$175 + mileage
M Rowland	New Supt Academy	$1,500
	All inclusive bundle	
M Rowland	NJSBA Convention	$150 + mileage
	Lodging	$192
K Laraway	NJSBA Convention	$150
	Lodging	$192
M Wooby	NJ Assn for Health, Phys Ed Conf	$175 + mileage

J Wadler	AENJ Conf	$175 + mileage
S Donovan	Back to School Managing Behavior	$127.59 + mileage

Motion approved on a unanimous roll call vote.

The committee met and discussed the motions as well as RFP's for broker, auditing and lawyer professional services.

CURRICULUM

Items discussed at the curriculum meeting including staffing levels including interventionists, RTI, LA changes, formative assessments, Council of Instruction. The 2012-13 NJ ASK results will be presented at the October meeting.

TECHNOLOGY

The committee met on August 23 and reviewed summer projects, a teacher and parent resource will be set up to communicate regarding technology.

FACILITIES

The committee did not meet during August.

Motion made by Mr. Delia, seconded by Mr. Presutti to approve FA1-FA2.

FA1. Approve the bus routes for the 2013-2014 school year.

FA2. Approve that the Board Architect of Record, SSP Architectural Group, Inc, submit the following applications to the State of NJ for grant funding in accordance with the School Facilities Projects for Regular Operating Districts, P.L. 2008, Chapter 39-fourth allocation of grant funding:

- Security Cameras and entry system – Tewksbury Elementary School
- Lighting Upgrades including ceiling tile in BOE wing and Library – Old Turnpike School
- HVAC upgrades – add AC in 200 wing, unit ventilator replacement in BOE wing – Old Turnpike School
- HVAC/Rezone and new in Admin area – Tewksbury Elementary School main office and CST office
- VAT Abatement/New VCT flooring/Carpet in Band Room & Library – Old Turnpike School
- Exterior lighting upgrade – Old Turnpike School
- Reconfigure parking lot/repaving – Old Turnpike School

Motion approved on a unanimous roll call vote.

NEGOTIATIONS

The committee has met once with the administrators and will confirm dates for the second meeting.

POLICY

The committee did not meet in August.

Motion made by Mrs. Marelli, seconded by Mr. Santoro, to approve items PO1-PO2.

PO1. Approve on second reading, Policy #2468 Independent Educational Evaluations

PO2. Approve on second reading, Policy #5332 Do Not Resuscitate Orders

Motion approved on a unanimous voice vote.

Mrs. Marelli updated the BOE. A request has been submitted to NJSBA for a Policy Wellness check with will take a few months. HIB policies are being reviewed and updated if needed and cross referenced with the Parent and Student Handbooks. HIB investigation procedures and timelines have been reviewed by Mr. Ryder and Ms. Rowland. Job descriptions need to be looked at.

COMMUNICATIONS

Ms. Rowland drafted a press release which the BOE reviewed. The committee will meet at 6:00 PM before regularly schedule BOE meetings.

SUPERINTENDENT'S REPORT

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve items S1.

S1. Approve in accordance with policy #5111, admittance of a sixth grade and eighth grade student whose family has a contract to purchase in district closing on or before September 15, 2013.

HIB incident Report – No incidents to report.

Superintendent Goal Revision – After the Executive County Superintendent's review of the Superintendent's goals, the HIB policy review goal was rejected as this is part of the Superintendent's duties. The curriculum goal was separated into two separate goals and The resource allocation goal should be a quantitative goal. Ms. Rowland will revise.

LEGISLATIVE REVIEW

The Governor vetoed the subcontracting bill.

NEW BUSINESS

Motion made by Mr. Presutti, seconded by Mr. Santoro, to revise the 2013-14 school calendar correcting the last day of school as June 11, 2014.

Motion approved on a unanimous voice vote.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to move the Wednesday, October 23 BOE meeting to Tuesday, October 22, due to the NJSBA convention.

Motion approved on a unanimous voice vote.

Mrs. Laraway requested a BOE member volunteer to be on the QSAC committee. Mr. Santoro volunteered.

AUDIENCE

Mrs. Venito questioned how many school choice students were attending the Tewksbury Schools and also had questions about student identification in reference to HIB. Ms. Rowland stated that students are identified and reported to the state using the student assigned NJ SMART number.

Mrs. Alberti, who has requested a bus stop change for her children, would like the BOE to review past practices as well as the transportation policies.

BOARD OF EDUCATION GOALS

District/BOE goals will be reviewed at the September BOE meeting.

ADJOURNMENT

Motion made by Mr. Presutti, seconded by Mr. Santoro, to adjourn the meeting. The time was 8:50 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary