

Minutes 10/28/13

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

October 28, 2013

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, Matthew Presutti, at 7:04 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mr. Delia, Mrs. Jerkovich, Mrs. Larsen (arrived at 7:15 PM), Mrs. Marelli, Mr. Presutti, Mr. Regan, Mr. Santoro

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Pieger

PRESENTATION

Ms. Rowland presented the results of the Spring 2013 NJ ASK. Ms. Rowland stated the importance of moving forward and concentrating on the PARCC assessment. She presented examples of the PARCC assessment to the BOE and members of the audience..

Chris Sernas discussed the request for after school intramural basketball. There was BOE discussion on intramurals and other after school activities other than sports.

Mr. Delia stepped out of the meeting at 8:22 PM and returned at 8:24 PM.

AUDIENCE

None at this time.

MINUTES

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve the following minutes:

September 25, 2013 Regular and Executive Session

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve the basketball intramurals for Fall 2013 as a pilot program for intramural programs.

Motion approved on a unanimous roll call vote.

Mr. Presutti stated that the Personnel Committee was evaluating the honoraria. Mr. Santoro stated that he was glad that the roles of staff regarding honoraria were being evaluated.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve P1-P8 and P10-13 as recommended by the Superintendent.

P1. Accept the letter of retirement from Lesley Larsen, OTS Librarian, effective January 1, 2014.

P2. Approve the following substitutes for the 2013-2014 school year:

- Cynthia Allen
- Bridget Hart
- Linda Freda
- Caroline Sergison

P3. Approve Darcie Harp as an Instructional Aide, 1 hour per day, Step 2, \$14.94 per hour beginning September 30, 2013 through June 30, 2014. The Superintendent was authorized to hire additional personnel as needed during the 2013-2014 school year as approved at the June 26, 2013 BOE meeting.

P4. Approve Tracy Holt as Special Education Teacher for Maternity Leave Replacement for the 2013-2014 school year beginning November 1, 2013 through May 30, 2014 at BA Step 1, \$53,470 pro-rated.

P5. Approve Lauren Vasko as Special Education Teacher for Maternity Leave Replacement for the 2013-2014 school year beginning December 2, 2013 through June 30, 2014 at BA Step 1, \$53,470 pro-rated.

P6. Approve Alessandra DeMarco as a volunteer for the Girls Field Hockey team for the 2013-2014 school year.

P7. Approve Karin Laraway as Business Administrator/Board Secretary of the Tewksbury Township school district for the 2013-2014 school year. Contract has been approved by the County Office.

P8. Approve the following 2013-2014 Non-Athletic Honoraria positions:

- Co-Yearbook Advisors
 - OTS Representative
 - Patty Aanonsen
 - Becky Palmer
- Outdoor Education Coordinator
 - Samantha Tennick
- Outdoor Education Overnight Chaperone
 - Pam Nugent
 - Bonnie Mendralla
 - Darcy Harp
 - Jodi Den Bleyker
 - Heather Olla
- Ski Club Advisor
 - Nancy Carle
- Ski Club Chaperones (as needed):
 - Yahna Fiscarelli
 - Pam Nugent
 - Gail Grube
 - Scott Steinman
 - Alessandra DeMarco
 - Heather Olla
 - Jodi DenBleyker
 - Catherine Zisk
 - Tom Lobb

P10. Approve the following Job Descriptions:

- Recess Aide
- 8th Grade Overnight Trip Coordinator
- Outdoor Education Coordinator

P11. Rescind motion from the August 21, 2013 meeting (P3): *Approve the following 2013-2014 Non-Athletic Honoraria position: Co-Yearbook Advisors – shared position - TES Representative (1) Karen Morrow.*

P12. Approve Karen Morrow as TES Representative (1) for Co-Yearbook Advisor at one third stipend. Full stipend to be shared with OTS Representatives (2).

P13. Approve Emergent Hire for Tracy Holt.

Motion approved on a unanimous roll call vote.

There was discussion regarding approval of coaches for Winter and Spring sports.

Motion made by Mr. Presutti, seconded by Mr. Regan, to amend P9 to approve Winter sports only.

P9. Approve the following 2013-2014 – Athletic Honoraria – Winter Sports only

- Boys Basketball
 - Head Coach
 - Peter Berg
- Girls Basketball
 - Head Coach (shared)
 - Patty Aanonsen
 - Brittany Friedel
- Cheerleading
 - Head Coach
 - Darcy Harp
 -

Motion was approved to amend P9 on a 7-1 roll call vote with Mr. Santoro voting no.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve P9 as amended as recommended by the Superintendent.

Motion approved on a 7-0-1 vote with Mr. Delia abstaining.

The committee met and discussed motions, job descriptions, honoraria evaluations.

FINANCE

Motion made Mrs. Larsen, seconded by Mr. Presutti, to approve items F1-F2.

F1. Approve list of bills dated October 28, 2013 in the amount of \$1,153,803.78.

F2. Motion to approve the following travel requests:

N Sutor	Conf for School Speech Path	\$229 + mileage
E Calamito	Legal One – Student safety	\$150 + mileage
E Calamito	Legal One – Staff Rights, Staff Accountability, School Ethics	\$150 + mileage
M Chandler	NJ Education Office Professionals Conf	\$35 + mileage
J Torsky	When a family is affected by Cancer	Mileage
R DeStefano	Effective strategies for Struggling Readers	\$229 + mileage
P Nuwer	NJ Assn of School Psychologist	\$110

Motion approved on a unanimous roll call vote.

The committee met and discussed motions presented, the preliminary budget will be present in December with the resource allocation report and there are only 2 available School Choice seats for the 2014-15 school year per the State notification.

CURRICULUM

Motion made by Mr. Santoro, seconded by Mrs. Larsen, to approve the state's model Music

curriculum for grades 3-4.

Motion approved on a unanimous voice vote.

The committee met and discussed Singapore Math, SGO's and SGP's.

TECHNOLOGY

The committee met twice during October, once with Readington and once with the administrators to discuss technology philosophies, strategies and needs as it relates to curriculum and instruction.

FACILITIES

Motion made by Mr. Delia, seconded by Mrs. Larsen, to approve items FA1.

FA1. Approve the Comprehensive Maintenance Plan and the Maintenance Budget Worksheet (M-1) for FY14-15

Motion approved on a unanimous roll call vote.

The committee met with the architects and reviewed the ROD grant submittals as well as any project needs for the future. The architects will return on December 4 after another walk-thru both school buildings and updating the LRFP.

NEGOTIATIONS

The teams are close to a final agreement on the Administrators' Contract.

POLICY

Motion made by Mrs. Marelli, seconded by Mr. Presutti, to approve items PO1-PO9.

PO1. Approve on second reading Policy # 3144.3 Suspension Upon Certification of Tenure Charge

PO2. Approve on second reading Policy #3144.12 Certification of Tenure Charges – Inefficiency

PO3. Approve on second reading Policy #3372 Teaching Staff member Tenure Acquisition

PO4. Approve on second reading Policy #3373 Tenure Upon Transfer or Promotion

PO5. Approve on second reading Policy #5512 Harassment, Intimidation and Bullying

PO6. Approve on second reading Regulation #5512 Harassment, Intimidation and Bullying Investigative Procedures

PO7. Approve on first reading Policy #5117 Interdistrict School Choice

PO8. Approve on first reading Policy #5350 Pupil Suicide Prevention

PO9. Approve on first reading Policy #5600 Student Discipline

Motion approved on a unanimous roll call vote.

Mrs. Marelli reported that the committee is reviewing the Anti-Big Brother Act, the implications that the donation of a turf field will have on the district, and the NJSBA assessment which was just received and will be reviewed at the next committee meeting.

COMMUNICATIONS

The committee met directly preceding this evening's BOE meeting and discussed the district newsletter which will include the district's educational plan, update on School choice, district goals, spotlight on staff, PARCC and the increase use of technology. Communications with the community is important. School events will be publicized with greater frequency. The newsletter will be in electronic form as well as being mailed to taxpayers.

Ms. Rowland stated that the district now has a Twitter account and reminded the public that there is a Superintendent's blog, both of which can be found on the district's website.

Mr. Regan left the meeting at 9:54 PM.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for June 2013.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending June 2013 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of June 2013 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2012-2013 fiscal year.

Motion approved by a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Motion made by Mr. Presutti, seconded by Mr. Santoro, to approve items S1-S4.

S1. Approve the following class trips for the 2013-2014 school year:

- Grades 5-8 (Jazz band) to Oldwick Fire Co., Oldwick, NJ

S2. Approve Nursing Service Plan for the 2013-2014 school year

S3. Approve the 2013-2014 QSAC report – DPR and SOA

S4. Approve Carolina Olave, a current approved substitute, who is enrolled in a 24 hour Pre-service Program class at William Paterson University to complete 4 hours of classroom observation in the Tewksbury Elementary School.

Motion approved on a unanimous voice vote.

HIB Incident Report – There were no HIB investigations or incidents in September.

School Choice update - The district has been notified by the state that for the 2014-15 school year, 2 new seats will be allotted. The BOE discussed the implications of only 2 seats and agreed that the 2 seats will be at OTS.

UNFINISHED BUSINESS

BOE goals and district goals are still be finalized. Communications with the community and applying for Blue Ribbon status for OTS are being discussed. Ms. Larsen has taken the lead on this endeavor.

AUDIENCE

None at this time.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to adjourn to executive session to discuss a pupil matter for approximately 90 seconds.. The time was 10:14,

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

WHEREAS, Chapter 231, P.L. 1975, also know as the Sunshine Law, authorized a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury That it does hereby determine that it is necessary to meet in executive session at this time to discuss

a pupil matter for approximately 90 seconds. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mr. Santoro, seconded by Mrs. Larsen, to return to the regular meeting. The time was 10:16 PM.

Motion approved on a unanimous voice vote.

ADJOURNMENT

Motion made by Mr. Presutti, seconded by Mrs. Jerkovich, to adjourn the meeting. The time was 10:16 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary