Tewksbury Township Board of Education
173 Old Turnpike Road
Califon, NJ 07830

BOARD MEETING AGENDA
MONDAY, October 28, 2013

THE REGULAR MEETING OF THE TEWKSBURY TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT 7:00 PM IN THE LIBRARY OF THE OLD TURNPIKE SCHOOL ON MONDAY, OCTOBER 28, 2013.

1. SUNSHINE ANNOUNCEMENT
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATION
   - NJASK Results
5. APPROVAL OF MINUTES
   - September 25, 2013 Regular Meeting and Executive Session
6. AUDIENCE
7. CORRESPONDENCE
8. COMMITTEE REPORTS

A. **PERSONNEL**
Motions to:

P1. Accept the letter of retirement from Lesley Larsen, OTS Librarian, effective January 1, 2014.

P2. Approve the following substitutes for the 2013-2014 school year:
- Cynthia Allen
- Bridget Hart
- Linda Freda
- Caroline Sergison

P3. Approve Darcie Harp as an Instructional Aide, 1 hour per day, Step 2, $14.94 per hour beginning September 30, 2013 through June 30, 2014. The Superintendent was authorized to hire additional personnel as needed during the 2013-2014 school year as approved at the June 26, 2013 BOE meeting.

P4. Approve Tracy Holt as Special Education Teacher for Maternity Leave Replacement for the 2013-2014 school year beginning November 1, 2013 through May 30, 2014 at BA Step 1, $53,470 pro-rated.

P5. Approve Lauren Vasko as Special Education Teacher for Maternity Leave Replacement for the 2013-2014 school year beginning December 2, 2013 through June 30, 2014 at BA Step 1, $53,470 pro-rated.

P6. Approve Alessandra DeMarco as a volunteer for the Girls Field Hockey team for the 2013-2014 school year.

P7. Approve Karin Laraway as Business Administrator/Board Secretary of the Tewksbury Township school district for the 2013-2014 school year. Contract has been approved by the County Office.

P8. Approve the following 2013-2014 Non-Athletic Honoraria positions:

- Co-Yearbook Advisors
    - OTS Representative
        - Patty Aanonsen
        - Becky Palmer
- Outdoor Education Coordinator
    - Samantha Tennick
- Outdoor Education Overnight Chaperone
    - Pam Nugent
    - Bonnie Mendralla
    - Darcy Harp
    - Jodi Den Bleyker
    - Heather Olla
- Ski Club Advisor
    - Nancy Carle
- Ski Club Chaperones (as needed):
    - Yahna Fiscarelli
    - Pam Nugent
    - Gail Grube
    - Scott Steinman
    - Alessandra DeMarco
    - Heather Olla
    - Jodi DenBleyker
    - Catherine Zisk
    - Tom Lobb

P9. Approve the following 2013-2014 – Athletic Honoraria – Winter and Spring positions:

- Boys Basketball
    - Head Coach
        - Peter Berg
- Girls Basketball
    - Head Coach (shared)
        - Patty Aanonsen
        - Brittany Friedel
- Cheerleading
    - Head Coach
        - Darcy Harp
- Boys Baseball
    - Head Coach
        - Tim Davis
    - Assistant Coach
        - Joel Barrett
- Girls Softball
    - Head Coach
        - Patty Aanonsen

- Assistant Coach
  - Brittany Friedel
- Boys Lacrosse
  - Head Coach
    - Tom Lobb
- Girls Lacrosse
  - Head Coach
    - Darcy Harp
  - Assistant Coach
    - Nancy Carle

- Track and Field
  - Head Coach
    - Catherine Zisk
  - Assistant Coach or Coaches (depending on participation)
    - Samantha Tennick
    - Ed Doerr

P10. Approve the following Job Descriptions:
- Recess Aide
- 8th Grade Overnight Trip Coordinator
- Outdoor Education Coordinator

P11. Rescind motion from the August 21, 2013 meeting (P3): *Approve the following 2013-2014 Non-Athletic Honoraria position: Co-Yearbook Advisors – shared position - TES Representative (1) Karen Morrow.*

P12. Approve Karen Morrow as TES Representative (1) for Co-Yearbook Advisor at one third stipend. Full stipend to be shared with OTS Representatives (2).

P13. Approve Emergent Hire for Tracy Holt.

Discussion
- Evaluation tool for Honoraria
- Intramural Sports proposal

B. **FINANCE**
Motions to:

F1. Approve list of bills dated October 28, 2013 in the amount of $1,153,803.78.

F2. Motion to approve the following travel requests:

N Sutor	Conf for School Speech Path	$229 + mileage
E Calamito	Legal One – Student safety	$150 + mileage
E Calamito	Legal One – Staff Rights, Staff Accountability School Ethics	$150 + mileage
M Chandler	NJ Education Office Professionals Conf	$35 + mileage
J Torsky	When a family is affected by Cancer	Mileage
R DeStefano	Effective strategies for Struggling Readers	$229 + mileage
P Nuwer	NJ Assn of School Psychologist	$110

Discussion

C. **CURRICULUM**
Motions to:
Discussion

D. **TECHNOLOGY**
Motion
Discussion

E. **FACILITIES**
Motions to

FA1. Approve the Comprehensive Maintenance Plan and the Maintenance Budget Worksheet (M-1) for FY14-15

Discussion

F. **NEGOTIATIONS**
Motion
Discussion

G. **POLICY**
Motions to

PO1. Approve on second reading Policy # 3144.3 Suspension Upon Certification of Tenure Charge

PO2. Approve on second reading Policy #3144.12 Certification of Tenure Charges – Inefficiency

PO3. Approve on second reading Policy #3372 Teaching Staff member Tenure Acquisition

PO4. Approve on second reading Policy #3373 Tenure Upon Transfer or Promotion

PO5. Approve on second reading Policy #5512 Harassment, Intimidation and Bullying

PO6. Approve on second reading Regulation #5512 Harassment, Intimidation and Bullying Investigative Procedures

PO7. Approve on first reading Policy #5117 Interdistrict School Choice

PO8. Approve on first reading Policy #5350 Pupil Suicide Prevention

PO9. Approve on first reading Policy #5600 Student Discipline

Discussion

H. **COMMUNICATIONS**
Motion
Discussion

9. BOARD SECRETARY/TREASURER'S REPORT

Motion

B1. Board Secretary/Treasurer's Report, Transfers for June 2013.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending June 2013 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of June 2013 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2012-2013 fiscal year.

Discussion

10. SUPERINTENDENT'S REPORT

Motions to:

S1. Approve the following class trips for the 2013-2014 school year:

- Grades 5-8 (Jazz band) to Oldwick Fire Co., Oldwick, NJ

S2. Approve Nursing Service Plan for the 2013-2014 school year

S3. Approve the 2013-2014 QSAC report – DPR and SOA

S4. Approve Carolina Olave, a current approved substitute, who is enrolled in a 24 hour Pre-service Program class at William Paterson University to complete 4 hours of classroom observation in the Tewksbury Elementary School.

Discussion

- HIB Incident Report
- School Choice update

11. LEGISLATIVE REVIEW
12. UNFINISHED BUSINESS
13. NEW BUSINESS
14. AUDIENCE
15. ADJOURNMENT
16. BOARD OF EDUCATION GOALS

The next Regular Meeting of the Tewksbury Township Board of Education is Wednesday, November 20, 2013.