Minutes 11/20/13

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
November 20, 2013

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Vice President, Lori Larsen, at 7:03 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mr. Delia, Mrs. Larsen, Mrs. Marelli, Mrs. Pieger(arrived at 7:10 PM), Mr. Santoro

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Jerkovich, Mr. Regan, Mr. Presutti

MINUTES

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to approve the following minutes:
October 23, 2013 Regular Meeting and Executive Session

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mrs. Marelli, seconded by Mr. Santoro, to approve items P1-P3 as recommended by the Superintendent.

P1. Approve the following substitutes for the 2013-2014 school year:

- Gabrielle Disanza

P2. Approve emergent hire for Lauren Vasko, Special Education Teacher for Maternity Leave Replacement.

P3. Approve the following job descriptions:

- School Psychologist
- Social Worker
- Supervisor for Special Services/LDTC
- Supervisor of Curriculum, Instruction and Technology Integration

Motion approved on a unanimous roll call vote.

The committee met and discussed the motions and continue to review job descriptions.

FINANCE

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to approve items F1-F4.

F1. Approve list of bills dated November 20, 2013 in the amount of $1,073,168.96.
F2. Approve entering into contract with Communication Therapies to provide speech language services for Maternity Leave Replacement for school year 2013-2014 beginning December 16, 2013 through May 9, 2014 at an hourly rate of $50.00.

F3. Approve the following travel request:

• E Calamito	Learners w Dyslexia and other Reading Differences	$45 + mileage

F4. Approve the following as 8th Grade play Director(s) for the 2013-2014 school year pending criminal history review at $4680 shared (not as employees of the district):

- Trent Van Doren
- Lisa Van Doren

Motion approved on a unanimous roll call vote.

The committee met and reviewed the bills list and motions.

CURRICULUM

The committee did not meet in November.

TECHNOLOGY

The committee met and reviewed the infrastructure, equipment, trouble tickets, staff survey, and thetechnology curricular vision.

FACILITIES

Motion made by Mr. Delia, seconded by Mr. Santoro, to approve items FA1-FA2.

FA1. Approve final payment to A-Tech Concrete Company in the amount of $8,161.00 for the TES stairs to playground. All close-out documents and approvals have been received.

FA2. Approve to donate the old scoreboard from the OTS gym to the TAA.

Motion approved on a unanimous roll call vote.

The committee did not meet in November. The district architects will present a preliminary LRFP at the December meeting.

NEGOTIATIONS

To be discussed in executive session.

POLICY

Motion made by Mrs. Marelli, seconded by Mrs. Larsen, to approve items PO1-PO3.

PO1. Approve on second reading Policy #5117 Interdistrict School Choice

PO2. Approve on second reading Policy #5350 Pupil Suicide Prevention

PO3. Approve on second reading Policy #5600 Student Discipline

Motion approved on a unanimous voice vote.

The committee met and discussed the district/BOE goals, the electronic device letter and the NJSBA wellness check.

COMMUNICATIONS

The committee did not meet.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for July, August and September 2013.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the months ending July, August and September 2013 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of July, August and September 2013 and that as of

this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2013-2014 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to approve item S1.

S1. Approve the following trips for the 2013-2014 school year:
- Grade 8 to SAFE in Hunterdon, Flemington NJ

Motion approved by a unanimous voice vote.

HIB Incident Report

Ms. Rowland reported that there was one HIB investigation at OTS in October which was confirmed as a HIB incident with consequences and remediation to the aggressor.

Motion made by Mrs. Larsen, seconded by Mr. Santoro to accept the HIB report and HIB incident.

Motion approved on a unanimous roll call vote.

The BOE also received a copy of the NHVRHSD 2014-15 draft school calendar. The Superintendent hopes to have a draft district calendar by January.

UNFINISHED BUSINESS

The BOE discussed district and BOE goals.

Motion made by Mrs. Larsen, seconded by Mrs. Marelli, to adopt the district and BOE goals as suggested.

Tewksbury Township School Board of Education Goals 2013-2014

1. Improve communication between the committees and the boards. Ensure that the website is appropriately updated for all board committee meetings and board meetings. Use technology to Improve the communication with parents and the community about Board of Education activities.

2. Establish goals for all committees of the board of education. Use these goals to drive improvement the effectiveness of the meetings and as a basis of communication with the board about committee activities.

District Goals

The Tewksbury Township Board of Education is committed to improving the education of each student in the district. In support of improving student achievement, the district is embarking on a multi-year program of curriculum and instruction improvement.

The board believes that improvement will occur first through having comprehensive, consistent data to measure student and organizational growth to improve instruction, revise curriculum, and guide professional development.

In the first year, the focus will be on inventorying the availability of assessment data and developing an appropriate new measurement framework. Future years will be focused on using the framework to change instruction methods and enhance resources with the goal of improving the education of each student in the district.

The Tewksbury Township Board of Education is committed to open communication with parents, teachers and the community.

In support of this objective, the board has established a goal of improving communication with all interested parties. This will include but is not limited to using technology to enhance communication, more consistent outreach to the community through press releases and district letters, and improving information available on the website.

Motion approved on a unanimous voice vote.

AUDIENCE

Mrs. Larsen introduced Marin Resnick, the newly elected BOE member.

Motion made by Mrs. Larsen, seconded by Mr. Santoro to enter into executive session to discuss negotiations and a personnel issue for approximately 20 minutes. The time was 8:14 PM.

Motion approved on a unanimous voice vote. Mrs. Laraway read the Sunshine Law.

Motion made by Mr. Santoro, seconded by Mrs. Marelli, to return to the regular meeting. The time was 9:00 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Delia, seconded by Mrs. Pieger to approve the Memorandum of Agreement for the 2013-16 contract between the Tewksbury Administrator Association and the Tewksbury Board of Education pending signature of both parties.

Motion approved on a unanimous roll call vote.

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to adjourn the regular meeting. The time was 9:00 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary