Minutes 12/18/13

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
December 18, 2013

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, Matthew Presutti, at 7:05 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mr. Delia, Mrs. Jerkovich, Mrs. Larsen (arrived at 7:05 PM), Mrs. Marelli (arrived at 7:16 PM), Mr. Presutti, Mr. Regan, Mr. Santoro

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Peiger

The Board of Education recognized Mr. Delia and Mr. Santoro for their service as Board of Education members. Mr. Presutti read a resolution for each.

APPROVAL OF MINUTES

Motion made by Mr. Santoro, seconded by Mr. Regan, to approve the November 20, 2013 Regular and Executive Session minutes.

Motion approved on a 6-0-1 vote with Mr. Presutti abstaining.

AUDIENCE

None at this time.

CORRESPONDENCE

Mr. Christopher Sernas sent a thank you letter to the Board of Education for approving his proposal for basketball intramurals.

PERSONNEL

Motion made by Mr. Presutti, seconded by Mrs. Marelli, to approve items P1-P4 as recommended by the Superintendent.

P1. Approve Emily Searle as School Library Media Specialist for the 2013-2014 school year beginning January 2, 2014 through June 30, 2014 at MA Step 1, $57,870 pro-rated.

P2. Approve emergent hire for Emily Searle, School Library Media Specialist.

P3. Approve the following substitute for the 2013-2014 school year:
- Marylynn Ferraro

P4. Accept the letter of resignation from John Brownell, Custodian, effective December 11,

2013.

Motion approved on a unanimous roll call vote.

The committee level discussion items included: the administrators are trained for the teacher evaluation system, excellent constructive feedback on in class teacher observations, Aesop substitute automated system.

FINANCE

Motions made by Mrs. Larsen, seconded by Mr. Presutti, to approve items F1-F2.

F1. Approve list of bills dated December 18, 2013 in the amount of $857,905.53.

F2. Approve the following travel requests:

A Frutchey	Best practices in Co-Teaching	$235 + mileage
J Torsky	Organ & Tissue Donation	$ 50
M Ryder	School Safety Team Training	$ 50 + mileage
K Hopkins	NJIDA	$ 75 + mileage
E Cougle	NJ Music Ed Conf	$150 + mileage
M Rowland	NJ Techspo	$385 registration $ 99 lodging $ 66 M & I + mileage

Motion approved on a unanimous roll call vote.

The committee met and reviewed the preliminary 2014-15 budget. The assumptions are flat state aid and flat choice revenue. The preliminary budget maintains all current programs. The district has been approved for ROD grants with the state funding 40% and the district funding 60% or $675,000 from the district's capital reserve account.

CURRICULUM

Discussion items at the Curriculum Committee meeting included Interventionists, writing program, 6-8 math, Project Aspire, data collection-discovery of assessments across all grades.

TECHNOLOGY

Discussion items at the Technology Committee meeting were bandwidth for PARCC, vision of what the district wants technology to look like, technology is driven by curriculum.

FACILITIES

Motion made by Mr. Delia, seconded by Mr. Regan, to approve items FA1-FA6.

FA1. Accept the Preliminary Eligible Costs determination by the Department of Education for the referenced school facilities project for a regular operating district grant pursuant to the Educational Facilities Construction and Financing Act, P.L. 2000, c.72:

State Project # 5180-030-14-2006-G04 – OTS Unit Ventilator and HVAC upgrades in BOE wing and Tech office and 8th grade wing air conditioning

Local share @ 60%	$147,000
State share @ 40 %	$ 98,000
Total Cost of project	$245,000

FA2. Accept the Preliminary Eligible Costs determination by the Department of Education for the referenced school facilities project for a regular operating district grant pursuant to the Educational Facilities Construction and Financing Act, P.L. 2000, c.72:

State Project # 5180-030-14-2004-G04 – OTS Generator

Local share @ 60%	$297,000
State share @ 40 %	$198,000
Total Cost of project	$495,000

FA3. Accept the Preliminary Eligible Costs determination by the Department of Education for the referenced school facilities project for a regular operating district grant pursuant to the Educational Facilities Construction and Financing Act, P.L. 2000, c.72:

State Project # 5180-055-14-1008-G04 – TES Security

Local share @ 60%	$201,000
State share @ 40 %	$134,000
Total Cost of project	$335,000

FA4. Accept the Preliminary Eligible Costs determination by the Department of Education for the referenced school facilities project for a regular operating district grant pursuant to the Educational Facilities Construction and Financing Act, P.L. 2000, c.72:

State Project # 5180-055-14-1007-G04 – TES HVAC upgrades Admin/Nurse/CST offices

Local share @ 60%	$30,000
State share @ 40 %	$20,000
Total Cost of project	$50,000

FA5. Authorize SSP Architectural Group to prepare final bid specifications for the following projects:

OTS generator
OTS HVAC upgrade/air conditioning project
TES security system
TES HVAC upgrade

FA6. Authorize the Business Administrator to bid for the following projects:

OTS generator
OTS HVAC upgrade/air conditioning project
TES security system
TES HVAC upgrade

Motion approved on a unanimous roll call vote.

At the December Facilities Committee meeting the architects presented a revised Long Rang Facilities Plan, which included the approved ROD grants.

NEGOTIATIONS

The contract is in attorney review. Once that is completed and all parties agree, the contract will be presented to the BOE for ratification.

POLICY

Motion made by Mrs. Marelli, seconded by Mrs. Larsen, to approve items PO1-PO17.

PO1. Approve on first reading Policy 1240 Evaluation of Superintendent

PO2. Approve on first reading Policy 2416 Programs for Pregnant Pupils

PO3. Approve on first reading Policy 2421 Career and Technical Education

PO4. Approve on first reading Policy 2426 Subject Fields

PO5. Approve on first reading Policy 2450 Early Childhood Education/Preschool

PO6. Approve on first reading Policy 4265 Remedial Instruction

PO7. Approve on first reading Policy 2570 Community Resources

PO8. Approve on first reading Policy 3144 Certification of Tenure Charges

PO9. Approve on first reading Policy 3220 Supervision of Teaching Staff

P10. Approve on first reading Policy 3221 Evaluation of Teachers

P11. Approve on first reading Policy 3222 Evaluation of Teaching Staff members, Excluding Teachers and Administrators.

P12. Approve on first reading Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals

P13. Approve on first reading Policy 3224 Evaluations of Principals, Vice Principals and Assistant Principals

P14. Approve on first reading Policy 4125 Recruitment, Selection and Hiring

P15. Approve on first reading Policy 4220 Supervision of Support Staff

P16. Approve on first reading Policy 5771 Questioning and Apprehension

P17. Repeal Policy 5752 Marital Status and Pregnancy

Motion approved on a unanimous voice vote.

The committee met and discussed the policies regarding career, technical and remedial education.

COMMUNICATIONS

The committee met before this evening's BOE meeting and discussed a February newsletter which will include an overview of the budget, vision, information about new BOE members, ROD grant approval.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Santoro, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for October 2013.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending October 2013 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of October 2013 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2013-2014 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Motion made by Mr. Presutti, seconded by Mr. Regan, to approve items S1-S4.

S1. Approve the following trip requests for the 2013-2014 school year:

- OTS Band to TES, Califon, NJ

S2. Approve the December 2013 Bus Evacuation Drill reports.

S3. Approve Michael Fortino, a student from Centenary College, as a Student Teacher for 15 weeks beginning January 21, 2014 through May 12, 2014 at Old Turnpike Middle School.

S4. Approve 4 students from the Rutgers Graduate School of Education participating in the Introduction to Education program to complete field observation hours at Tewksbury Elementary School in February and March of 2014.

Motion approved on a unanimous voice vote.

NH-VHS 2014-2015 School Year Calendar - Ms. Rowland would like the 2014-15 calendar to be adopted in January/February and align professional development with the NHVRHS calendar.

HIB Incident Report – During November there was one incident at TES that was investigated but determined that it was not a HIB incident.

LEGISLATIVE REVIEW

Mrs. Laraway read a Legislative Update from the NJSBA.

AUDIENCE – None

Motion made by Mr. Presutti, seconded by Mr. Regan to adjourn to executive session to discuss a personnel matter for approximately 30 minutes. The time was 9:15 PM.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
That it does hereby determine that it is necessary to meet in executive session at this time to discuss a personnel matter for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mr. Presutti, seconded by Mr. Santoro, to return to the regular meeting.
The time was 9:46 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Santoro, seconded by Mr. Presutti, to adjourn the meeting. The time was 9:46 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary