Minutes 7/24/14

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
July 24, 2014

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Vice President, Lori Larsen, at 7:05 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mrs. Larsen, Mrs. Marelli, Mr. Regan, Dr. Schiller

ABSENT: Ms. Resnick, Mr. Presutti

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

APPROVAL OF MINUTES

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve the following minutes:

- June 26, 2014 Regular meeting
- June 30, 2014 Board Retreat
- Committee of the Whole minutes
    - January 16, 2014
    - February 20, 2014
    - March 13, 2014
    - April 10, 2014
    - May 8, 2014
    - June 12, 2014
    - July 10, 2014

Motion approved on a unanimous voice vote.

AUDIENCE

Members of the audience had questions about the OTS disciplinary policy and cell phone usage and to remind the Board about Odyssey of the Mind and other extra curriculum budgeting.

POLICY

Motion made by Mrs. Bartels, seconded by Mr. Regan, to approve items PO1-PO3.

PO1. Approve on first reading Policy 2312 Class Size.

PO2. Approve on first reading Policy 3283 Electronic Communications between Teaching Staff Members and Students.

PO3. Approve on first reading Policy 4283 Electronic Communications between Support Staff Members and Students.

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve P1-P29 excluding P10, P22, P23.

P1. Approve Jim Miller as Principal of Tewksbury Elementary School for the 2014-2015 school year per Administrator Contract.

P2. Approve resolution of Superintendent Merit Goal Attainment for 2013-2014 school year and send to Executive County Superintendent for approval.

P3. Approve Mary Yakimec as Magazine Drive Coordinator for the 2014-2015 school year at $585.00.

P4. Approve Keith Csolak as Jazz Band Coordinator for the 2014-2015 school year at $1,170.00.

P5. Approve Regina DeStefano as Odyssey of the Mind Co-Advisor for the 2014-2015 school year at $1,950.00.

P6. Approve Joel Barrett as Odyssey of the Mind Co-Advisor for the 2014-2015 school year at $975.00.

P7. Approve Ed Doerr as Odyssey of the Mind Co-Advisor for the 2014-2015 school year at $975.00.

P8. Approve Emma Cougle as Assistant Play Director for the 2014-2015 school year at $1,950.00.

P9. Approve Emma Cougle as Musical Director for the 2014-2015 school year at $1,950.00.

P11. Approve Nancy Carle as Ski Club Advisor for the 2014-2015 school year at $4,630.

P12. Approve Karen Morrow as Co-Yearbook Advisor for the 2014-2015 school year at $910.00.

P13. Approve Becky Palmer as Co-Yearbook Advisor for the 2014-2015 school year at $910.00.

P14. Approve Patty Aanonsen as Co-Yearbook Advisor for the 2014-2015 school year at $910.00.

P15. Approve Mary Cutri-French as OTS Guidance Counselor for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P16. Approve Megan Verderamo as OTS Special Education Teacher for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P17. Approve Connie Feinsod as OTS Child Study Team Representative for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P18. Approve Judi Piccolo-Torsky as TES Nurse for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P19. Approve Camille Bristow as shared TES Regular Education Teacher for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P20. Approve Gail Grube-Riva as shared TES Regular Education Teacher for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P21. Approve Brenda Votta as TES Special Education Teacher for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P24. Approve Samantha Tennick as shared Outdoor Education Coordinator for the 2014-2015 school year at $312.00.

P25. Approve Allison Warren as shared Outdoor Education Coordinator for the 2014-2015 school year at $312.00.

P26. Approve Peter Berg as Boys Head Soccer Coach for the 2014-2015 school year at $3,554.00.

P27. Approve Samantha Tennick as Girls Head Soccer Coach for the 2014-2015 school year at $3,554.

P27. Approve Alessandra DeMarco as Field Hockey Head Coach for the 2014-2015 school year at $2,707.00.

P28. Approve Catherine Zisk as Cross Country Head Coach for the 2014-2015 school year at $4,401.00.

P29. Approve Bonnie Mendralla as 8th Grade Advisor for the 2014-2015 school year at $975.00

Motion approved on a unanimous roll call vote.

Committee met and discussed the motions, goals and the CST structure.

FINANCE

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approved F1- F12.

F1. Approve list of bills dated, June 30, 2014 in the amount of $106,338.92 and July 24, 2014 in the amount of $432,910.60.

F2. Approve placement of student #6542818998 at Hunterdon Learning Center for the 2014-2015 school year at a tuition rate of $240.00 per diem ($43,200) plus transportation.

F3. Approve entering into a joint transportation agreement with Hunterdon County Educational Services Commission for the 2014-15 school year on an as needed basis.

F4. Approve entering into a joint transportation agreement with Lebanon Township School District for two Tewksbury District students that attend Lebanon Twp School District as Choice students at a cost of $1,730.

F5. Approve entering into a contract with Hunterdon County ESC to provide student and adult breakfast and lunch at the ESC Tewksbury School.

F6. Approve entering into a joint transportation agreement with Califon School district-Tewksbury will transport 13 Califon students attending Tewksbury Township schools as Choice students at a total cost of $11,492.

F7. Approve Maschio's Food Service to provide the food service program for the 2014-15 school year in the amount of $6,930 management/administrative fee, with a guaranteed break even no cost operation of the district's food service.

F8. Approve the cost of school lunch for the 2014-15 school year as follows:

Student lunch	$2.60
Adult lunch	$3.10
Reduced lunch	.40

F9. Approve SSP Architectural Group as Architect of Record for the 2014-15 school year.

F10. Approve NJ School Boards Association for policy customization services at a cost of $9,000.

F11. Approve the following travel requests:

A DeMarco	NJ Science Convention	$285
A Warren	NJ Science Convention	$285
S Tennick	NJ Science Convention	$285 + mileage
D Schroepher	NJ Science Convention	$285
M Rowland	NJSBA Convention	$200 Registration $199 Lodging (2 N) $165 Meals & incidentals _____ + Mileage $564 Total
C Moran	Intl Dyslexia Conf	$313 + mileage

F12. Enter into agreement with Hunterdon County ESC for LDT-C Services and Administrative Support of Special Education Services as needed beginning August 1, 2014 through June 30, 2015.

Motion approved on a unanimous roll call vote.

CURRICULUM

Information regarding schedules will be presented at the next Committee of the Whole.

TECHNOLOGY

The committee met on August 17th. Revised network is up and running, teacher devices have been imagined, classroom laptops ordered, old teacher laptops will be dedicated to Smartboards, Google docs and Microsoft 365 are being suggested for file sharing. Website is under review and the mobile app for the Website is being investigated.

FACILITIES

Motion made by Mrs. Larsen, seconded by Mrs. Jenkins, to approve FA1.

FA1. Motion to donate the wrestling scoreboard in the OTS gym to Charles Garrett.

Motion approved on a unanimous voice vote.

The district has reviewed two busing request from parents and have denied the requests.

COMMUNICATIONS

Planning for Community Day continues.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for May 2014.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending May 2014 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of May 2014 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2013-2014 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Ms. Gwen Thornton will meet with the Board in September to discuss the Strategic Plan process.

.

UNFINISHED BUSINESS

The Board discussed the district's 2014-15 goals at the Board retreat.

Motion made by Mrs. Larsen, seconded by Mrs. Geoffrion, to approve the District goals for the 2014-15.

1. The Tewksbury Township Board of Education is committed to improving the education of each student in the district. In support of improving student achievement, the district is embarking on a multi-year program of curriculum ad instruction improvement.

   The Board believes that improvement will occur first through having comprehensive, consistent data to measure student organizational growth to improve instruction, revise curriculum, and guide professional development.

   The Board of Education will embark upon a Strategic Planning process in the 2014-15 year so that, over the next three years, Tewksbury Schools will become New Jersey's most progressive school system with best-in-class faculty, state-of-the-art individualized instruction and continuous technological innovation.

2. The Tewksbury Township Board of Education is committed to open communication with parents, teachers and the community.

   In support of this objective, the Board has established a goal of improving communication with all interested parties. This will include but is not limited to using technology to enhance communication, more consistent outreach to the community through press releases and district letters, and improving information available on the website.

Motion approved on a unanimous voice.

NEW BUSINESS

Motion made by Mrs. Larsen, seconded by Mr. Regan, to move the August 28, 2014 Regular Board of Education meeting to Monday, August 25, 2014, 7 PM in the library of the Old Turnpike School.

Motion approved on a unanimous voice vote.

AUDIENCE

A member of the audience asked how the new laptops were going to be distributed and if there was any information that could be shared about the framework for special education.

Motion made by Mrs. Larsen, seconded by Mrs. Bartels, to adjourn to executive session to discuss personnel and legal matters for approximately 30 minutes. The time was 8:20 PM.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
That it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mr. Regan, seconded by Mrs. Marelli, to return to the regular meeting. The time was 9:10 PM.

Motion approved on a unanimous voice vote.

ADJOURNMENT

Motion made by Mr. Regan, seconded Mrs. Marelli, to adjourn the meeting. The time was 9:10 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary