Minutes 10/23/14

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
October 23, 2014

The Regular Meeting of the Tewksbury Township Board of Education was called to order by President, Matthew Presutti, at 7:05 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mrs. Larsen, Mrs. Marelli, Mr. Presutti, Dr. Schiller (arrived at 7:10 PM)

ABSENT: Mr. Regan, Ms. Resnick

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

APPROVAL OF MINUTES

Motion made by Mr. Presutti, seconded by Mrs. Jenkins, to approve the following minutes:
October 9, 2014 Committee of the Whole
August 25, 2014 Regular and Executive Session
September 23, 2014 Regular Meeting

Motion approved on a unanimous voice vote.

POLICY

The district is waiting for the NJSBA rollover. Ms. Rowland is reviewing other districts' BYOD policies.

PERSONNEL

Motion made by Mrs. Marelli, seconded by Mrs. Larsen, to approve items P1-P23 as recommended by the Superintendent.

P1. Rescind motion from July 24, 2014 meeting (P8) *Approve Emma Cougle as Assistant Play Director for the 2014-2015 school year at $1,950.00.*

P2. Approve Emma Cougle as Play Director for the 2014-2015 school year at $4,680.00.

P3. Approve Allison Warren as OTS Regular Education Teacher for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P4. Approve Lauren Vasko as OTS Special Education Teacher for the I&RS committee for the 2014-2015 school year at $39.00 per hour.

P5. Approve Nancy Stazzone as a part time Special Education Instructional Aide at Old Turnpike School, 4 hours per day, for the 2014-1205 school year beginning October 1, 2014 through June 30, 2015 at step 1 at $14.65 per hour. The Chief School Administrator was approved to hire additional staff as needed for the 2014-2015 school year at the June 20, 2014 Board of Education meeting.

P6. Approve emergent hire for Nancy Stazzone.

P7. Approve Amanda Goldstein as part time Special Education Instructional Aide at Old Turnpike School, 25 hours per week beginning October 1, 2014 through June 30, 2015 at Step 1 at $14.65 per hour. The Chief School Administrator was approved to hire additional staff as needed for the 2014-205 school year at the June 20, 2014 Board of Education meeting.

P8. Approve Joel Barrett as 8th Grade Overnight Trip Coordinator for the 2014-2015 school year at $624.00.

P9. Approve Peter Berg as Boys Basketball Head Coach for the 2014-2015 school year at $5,247.00.

P10. Approve Tom Lobb as Girls Basketball Head Coach, shared position, for the 2014-2015 school year at $2,200.50.

P11. Approve Heather Olla as Girls Basketball Head Coach, shared position, for the 2014-2015 school year at $2,200.50.

P12. Approve Joel Barrett as Boys Baseball Head Coach for the 2014-2015 school year at $4,401.00.

P13. Approve Patty Aanonsen as Girls Softball Head Coach for the 2014-2015 school year at $4,401.00.

P14. Approve Heather Olla as Girls Softball Assistant Coach for the 2014-2015 school year at $3,046.00.

P15. Approve Tom Lobb as Boys Lacrosse Head Coach for the 2014-2015 school year at $3,554.00.

P16. Approve Nancy Carle as Girls Lacrosse Assistant Coach for the 2014-2015 school year at $3,721.00.

P17. Approve Catherine Zisk as Track and Field Head coach for the 2014-2015 school year at $4,401.00.

P18. Accept the resignation of Tim Davis, Social Studies Teacher and Athletic Director, effective December 2, 2014.

P19. Approve Rosa Guzman-Barrett as Assistant Play Director for the 2014-2015 school year at $1,950.00.

P20. Approve Dee Krowl as Production Manager for the 2014-2015 school year at $1,716.00.

P21. Approve a lateral move effective September 1, 2014 for Catherine Zisk:
MA to MA+15

P22. Approve maternity leave request for Katherine Kelsey, beginning approximately December 17, Family leave to begin approximately January 5, 2015 for 12 weeks, with an anticipated return date of Monday, March 30, 2015.
P23. Approve Stephanie Wilson as a Substitute Teacher for the 2014-2015 school year.

Motion approved on a unanimous roll call vote.

The committee met to discuss the motions, substitutes and the Affordable Care Act.

FINANCE

Motion made by Mrs. Larsen, seconded by Mrs. Bartels, to approve items F1-F5.

F1. Approve list of bills dated October 23, 2014 in the amount of $903,239.22.
F2. Approve the resolution to undertake a disclosure review and authorize participation in the "Municipalities Continuing Disclosure Cooperation (MCDC)" initiative of the Division of Enforcement of the U.S. Securities Exchange Commission.
F3. Approve entering into an agreement with Phoenix Advisors to conduct the disclosure review consistent with the requirements of the MCDC initiative and file required information with the SEC. The cost of the agreement is $1,200.
F4. Approve district tuition for receiving students for the 2014-15 school year as follows:

Kindergarten $14,743
Grades 1-5 17,058
Grades 6-8 17,785

F5. Motion to approve travel requests:

M Chandler	NJ Assn Ed Office Prof $35 + mileage
A Allen	Phonics First-Literacy Initiative $490
L Vasko	Phonics First-Literacy Initiative $490
J Pill	Phonics First-Literacy Initiative $490
J Burns	Autism Conference $275 + mileage
M Cutri-French	Identifying at risk youth in schools $100 + mileage
D Krowl	NJ Assn Ed Office Prof $35 + mileage
S Steinman	Close reading & Smart Analytical $239 + mileage Writing
S Wu	NJACE Science Institute $300 + mileage
E Searle	ISTE Conference $277 + mileage
E Searle	Gifted Education Conf $149 + mileage
S Sipos	Gifted Education Conf $149 + mileage
S Sipos	NJ Assn of School Librarians $135 + mileage

Motion approved on a unanimous roll call vote.

CURRICULUM

Mr. Presutti reviewed the Curriculum report from the October 9 Committee of the Whole. Project Aspire testing, Project Based Learning and professional development was discussed.

TECHNOLOGY

The committee met and discussed updating the wireless system at TES. The first quote was in the amount of $18,300, with a yearly maintenance cost of $1,556. Other discussion items were Google for Education, the student devices purchased with a donation from the TEF, and the website redesign.

FACILITIES

Motion made by Mrs. Marelli, seconded by Mr. Presutti, to approve item FA1.

FA1. Approve the Comprehensive Maintenance Plan and the Maintenance Budget Worksheet (M-1) for the FY 15-16.

Motion approved on a unanimous voice vote.

The construction projects are still underway. The generator will be installed during teachers' convention. The contractor is waiting for parts for the security project at TES.

COMMUNICATIONS

Planning for the Spring Into Fun Day is underway.

Ms. Rowland met with Gwen Thornton from NJSBA to discuss the Strategic Planning process. The meeting in January will be on January 13 at 7:00 PM.

The BOE will invite community members.

BOARD SECRETARY/TREASURER'S REPORT – None at this time.

SUPERINTENDENT'S REPORT

Motion made by Mr. Presutti, seconded by Mrs. Jenkins, to approve items SA1-SA2.

S1. Approve the following trip request for the 2014-2015 school year:

- Grade 6-8 Vocal Ensemble to Oldwick, NJ
- Grade Kdg to Fosterfield's, Morristown, NJ

S2. Approve the Nursing Services Plan for the 014-2015 school year.

Motion approved on a unanimous voice vote.

Ms. Rowland reported that there were no HIB incidents during the month and one suspension at OTS at the end of September.

Ms. Rowland and Mrs. Larsen met with other Voorhees sending districts to discuss shared services. All districts had concerns with declining enrollments, Highlands regulations, and maintaining quality programs which is becoming more challenging with admin and budget caps.

Mr. Presutti met with the President of the Board of Education of Califon to discuss sharing the Superintendent.

UNFINISHED BUSINESS

Ms. Rowland emailed a Google doc to BOE members to add any person that they would recommend to invite to the Strategic Planning meetings.

AUDIENCE

Mr. Miller thanked the BOE for undertaking the Strategic Planning process.

Motion made by Mr. Presutti, seconded by Mrs. Marelli, to adjourn to executive session to discuss a legal matter for approximately 5 minutes. The time was 9:05 PM.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
That it does hereby determine that it is necessary to meet in executive session at this time to discuss a legal matter for approximately 5 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mr. Presutti, seconded by Mrs. Larsen to return to the regular meeting. The time was 9:12 PM.

ADJOURNMENT

Motion made by Mr. Presutti, seconded by Mrs. Marelli, to adjourn the meeting. The time was 9:12 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary