Minutes 3/26/15

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
March 26, 2015

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Vice President, Mrs. Larsen, at 7:05 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins (arrived at 7:10 PM), Mrs. Larsen, Mrs. Marelli, Mr. Regan, Ms. Resnick (arrived at 7:09 PM), Dr. Schiller (arrived at 7:11 PM)

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

ABSENT: Mr. Presutti

PRESENTATION

- Megan Verderamo, Special Education
  Presentation items included Child Study Team professional development, TPAC-Tewksbury Parent Advisory Committee, Special Ed Parent Survey. 2015-16 more inclusion programs, possible move of preschool moving to TES, OTS students get involved with their IEP, PD for staff, case manager letter to new students, Middlebury Spanish program at OTS, writing coach specializing in Special Education, Character Ed and social skills.
- Michael Ryder, Strategic Planning Goal Planning 2 - Technology

AUDIENCE

The DeFelice family were present in support of Ms. Arnone, Tewksbury bus driver.

POLICY

Policy manual is complete and has been received by the district.

FINANCE

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve items F1-F6.

F1. Approve the list of bills dated March 26, 2015 in the amount of $1,062,345.06.

F2. Approve entering into contract with Audiopedics, LLC for a Speech-Language Evaluation for student #8622710681 at a cost not to exceed $575.00.

F3. Approve entering into contract with Audiopedics, LLC for a Central Auditory Processing Disorder evaluation for student #8622710681 at a cost not to exceed $901.00.

F4. Motion to approve travel requests:

E Freely	NJSHA Conf	$335 + mileage
M Cutri-French	Diagnostic Assmt Youth Anxiety	$129 + mileage
B Tosco	Preschoolers and Autism	$199 + mileage

F5. Approve the Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2014.

F6. Approve the audit recommendation and corrective action plan as stated below:

- Administrative practice procedures – no action required
- Financial planning, accounting and reporting treasurer's records – corrective action taken
- School purchasing program – no action required
- Student food service – no action required
- Application for School State Aid – no action required
- Pupil transportation – no action required
- Facilities and capital assets – no action required
- Miscellaneous – no action required
- Prior year finds - corrective action taken

Motion approved on a unanimous roll call vote.

Motion made by Mrs. Larsen, seconded by Mrs. Bartels to approve F7-F8.

F7. Approve use of banked cap in the amount of $86,373 in the 2015-2016 budget to support a full day Kindergarten, increase in special education costs, increase in health benefits, professional development, the last phase of HVAC replacement at both schools as well as the ongoing programs and services offered by the district.

F8. Approve use of the Health Care cost adjustment to support a substantial increase in health benefits.

Motion approved on a 6-0-2 vote with Mrs. Marelli and Mr. Regan abstaining.

CURRICULUM

At the Committee of the Whole meeting Ms. Schneider reviewed the PARCC testing.

TECHNOLOGY

Motion made by Mrs. Bartels, seconded by Mrs. Larsen, to approve item T1.

T1. Approve the terms of the attached addendum to the Shared Services Agreement for technology support services between Tewksbury BOE and Readington BOE as follows:

2015-16	$120,276	
2016-17	$120,276	
2017-18	$122,682	Option to renew for additional year

Motion approved on a unanimous roll call vote.

The district will be migrating to Goggle.

FACILITIES

Motion made by Mrs. Larsen, seconded by Mrs. Geoffrion, to approve FA1.

FA1. Accept the donation of OTS stage curtains from the PTA in the amount of $6,350.00.

Motion approved on a unanimous voice vote.

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve FA2.

FA2. Approve the resolution awarding the contract for the HVAC project to Sunnyfield Corporation.

Motion approved on a unanimous roll call vote.

COMMUNICATIONS

Community day is April 18 and final preparations are being made. The budget newsletter will be prepared and budget meetings with community groups are being scheduled.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Regan, to approve items B1-B3.

Board Secretary/Treasurer's Report, Transfers for January 2015.

Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending January 2015 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of January 2015 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2014-2015 fiscal year.

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT

Motion made by Mrs. Larsen, seconded by Mr. Regan to approve S1-S2.

S1. Approve the following trip request for the 2014-2015 school year:

- Odyssey of the Mind to Haddonfield Memorial High School, Haddonfield, NJ

S2. Approve Emily Kreyling, a student of Marywood University School of Social Work, as an intern for approximately 16 hours per week for the 2015-2016 school year.

Motion approved by unanimous voice vote.

HIB REPORT

There were two incidents at OTS that were investigated and one was confirmed HIB. There was also one suspension not related to HIB.

EXECUTIVE SESSION

Motion made by Mr. Regan, seconded by Mrs. Marelli, to adjourn to executive session for approximately15 minutes to discuss a personnel matter.

Motion approved on a unanimous voice vote.

Mrs. Laraway read the Sunshine Law.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
That it does hereby determine that it is necessary to meet in executive session at this time to discuss a personnel matter for approximately 15 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mr. Regan, seconded by Mrs. Bartels to return to the regular meeting. The time was 9:30 PM.

Motion approved on a unanimous voice vote.

PERSONNEL

Motion made by Mrs. Bartels, seconded by Mrs. Larsen, to approve P1-P4 as recommended by the Superintendent.

P1. Terminate employment with Tracey Arnone, Bus Driver, for good and just cause effective March 26, 2015.

P2. Approve to extend Michael Fortino as a full time Long Term Substitute Teacher for the 2014-2015 school year through April 2, 2015 at Step 1, BA at $53,934 (pro-rated).

P3. Approve the following as Substitute Teachers for the 2014-2015 school year:

- Marie Friebergs
- John Bohnel
- Joelle DiSessa

P4. Accept the letter or resignation from Cheryl Zarra, Executive Secretary to the Superintendent, effective April 22, 2015.

Motion approved on a unanimous roll call vote.

ADJOURNMENT

Motion made by Mrs. Marelli, seconded by Ms. Resnick, to adjourn the meeting. The time was 9:35 PM.

Motion approved on a unanimous voice vote.