Minutes 6/25/15

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
June 25, 2015

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Vice President, Laura Bartels, at 7:04 PM in the Library of the Old Turnpike School.

Karin Laraway read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mr. Regan, Dr. Schiller, Mr. Thorp

ALSO PRESENT: Monica Rowland, Superintendent
Karin Laraway, Board Secretary

ABSENT: Mrs. Larsen, Ms. Delventhal, Ms. Resnick

PRESENTATION:

Ms. Rowland presented the EVVRS report through December 31, 2014. There was one confirmed incident of HIB and no violence or vandalism. All staff received HIB training including the anti-bullying bill of rights. Students had 15weeks of character ed programs at TES and 2 hour workshops at OTS.

Mr. Miller presented the strategic plan goal: Community Engagement; Climate and Culture-to develop a community that promotes social, emotional, and physical well-being for all students.

Mr. Sipos presented information about Project Based Learning where it started and ended for the 2014-15 school year. A presentations on Project Aspire will be at the July 9 Committee of the Whole meeting.

Ms. Schneider gave a curriculum report. During the summer there will be curriculum writing and revision for PBL, writing K-6, careers and technology. She also spoke about Next Generation Science Standards 6-8, math goals for 2015-16, and Common Core and PARCC.

APPROVAL OF MINUTES

Motion made by Mr. Regan, seconded by Mrs. Jenkins, to approve the May 28, 2015 Regular, Meeting and June 11, 2015 Committee of the Whole.

Motion approved on a unanimous voice vote.

AUDIENCE

Mrs. Presutti stated that she felt that there should be more communication to the parents from the elementary school when there is widespread illness. A majority of Board members stated that it is the responsibility of parents to keep their children home when they are sick.

PERSONNEL

Motion made by Mrs. Bartels, seconded by Mr. Regan, to approve items P1-P15 as recommended by the Superintendent.

P1. Hire for the 2015-16 school year:

a. Addendum #1 – Tenured teachers per contract
b. Addendum #2 – Tenured Administrators per contract
c. Addendum #3 – Aides per contract
d. Addendum #4 – Custodians per contract
e. Addendum #5 – Bus drivers
f. Addendum #6 – Non Bargaining Staff
g. Addendum #7 – Substitutes

P2. Approve Cynthia Weiss as full time Business Office Secretary for the 2014-15 school year beginning June n9, 2015 through June 30, 2015 a salary of $38,000 (prorated). The Superintendent was authorized to hire additional personnel as needed during the 2014-15 school year as approved at the June 26, 2014 BOE meeting.

P3. Approve Tom Lobb as Athletic Director for the 2015-16 school year beginning August 24, 2015 through June 30, 2016 at a salary of $5,648.00.

P4. Approve Robin Balick as a substitute for Extended School Year Program beginning July 1, 2015 through July 30, 2015 at the approved substitute rate of pay on an as needed basis.

P5. Approve Carol Clark as a substitute for Extended School Year Program beginning July 1, 2015 through July 30, 2015 at the approved substitute rate of pay on an as needed basis.

P6. Approve Betty Ann Dhein as a Home Instructor for the 2015-16 school year beginning August 27, 2015 through June 30, 2016 on an as needed basis at a rate of $39.00 per hour.

P7. Approve Judy Wyckoff as a Home Instructor for the 2015-16 school year beginning August 27, 2015 through June 30, 2016 on an as needed basis at a rate of $39.00 per hour.

P8. Approve Mary Yakimec as a Home Instructor for the 2015-16 school year beginning August 27, 2015 through June 30, 2016 on an as needed basis at Step 15 BA+$1,000 AT $55.74 per hour.

P9. Approve a 2.5% salary increase for the non bargaining staff and bus drivers for the 2015-16 school year.

P10. Approve the lateral move from BA to BA+15 for Samantha Wu for the 2015-16 school year.

P11. Authorize the Chief School Administrator to hire additional personnel as needed for the 2015-16 school year.

P12. Approve Nancy Magenheimer as a substitute for Extended School Year Program beginning July 1, 2015 through July 30, 2015 at the approved substitute rate of pay on an as needed basis.

P13. Approve Gerilynn Ambrosky as a substitute for Extended School Year Program beginning July 1, 2015 through July 30, 2015 at the approved substitute rate of pay on an as needed basis.

P14. Approve moving Brittany Friedel from OTS to TES as a one-year maternity leave replacement Basic Skills Math Teacher.

P15. Accept the letter of retirement from Robert Hoffman, Sr., Bus Driver, effective June 30, 2015.

Motion approved on a unanimous roll call vote.

Motion made by Mrs. Bartels, seconded by Mr. Regan to approve entering into a Business Services Subcontract Agreement for School Business Administrator Services with Lebanon Twp. Board of Education from July 6 through August 14, 2015 for $2,800.

Motion approved on a unanimous roll call vote.

FINANCE

Motion made by Mrs. Bartels, seconded by Mr. Regan, to approve items F1-F18.

F1. Approve the list of bills check #7465 through check #7548 in the amount of $1,031,908.22

F2. Approve entering into contract with Hunterdon County ESC for Child Study Team Meetings, (planning, eligibility, IEP, Re-eval) on an as needed basis for the 2015-16 school year beginning July 1, 2015 through June 30, 2016 at a rate of $100.00 per meeting.

F3. Approve entering into contract with Hunterdon County ESC for Child Study Team Services, evaluations with report on an as needed basis for the 2015-16 school year beginning July 1, 2015 through June 30, 2016 at a rate of $425.00 per evaluation.

F4. Approve entering into contract with Hunterdon County ESC for Administrative/Supervisory Consultation on an as needed basis for the 2015-16 school year beginning July 1, 2015 through June 30, 2016 at a rate of $150.00 per hour.

F5. Approve entering into contract with Hunterdon County ESC for Home Instruction Services on an as needed basis for the 2015-16 school year beginning July 1, 2015 through June 30, 2016 at a rate of $45.00 per hour.

F6. Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations beginning August 27, 2015 through June 30, 2016 for evaluations at a rate of $365.00 per evaluation.

F7. Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Services fr the 2015-16 school year beginning August 27, 2015 through June 30, 2016 at an hourly rate of $91.50.

F8. Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations beginning August 27, 2015 through June 30, 2016 for evaluations at a rate of $365.00 per evaluation.

F9. Approve entering into a contract with New Jersey Specialized Child Study Team for a Speech Language Evaluation for student #7629797997 at a cost of $400.00.

F10. Approve entering into a contract with New Jersey Specialized Child Study Team for a Educational Evaluation for student #7629797997 at a cost of $400.00.

F11. Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Services for the 2015-16 school year beginning August 27, 2015 through June 30, 2016 at an hourly rate of $91.50.

F12. Approve entering into a contract with Goryeb Children's Hospital Child Development Center for Psychological Evlauation for student #63434304000 at a cost of $508.00.

F13. Approve placement of student #9018305163 at Clinton Township School district for the 2015 Extended School Year beginning June 29, 2015 through July 30, 2015 at a tuition rate of $3,168.00 plus transportation.

F14. Approve placement of student #8648863621 at Clinton Township School district for the 2015 Extended School Year beginning June 29, 2015 through July 30, 2015 at a tuition rate of $3,168.00 plus transportation.

F15. Motion to approve the submittal of the following:
FY 2016 IDEA grant in the amount of $138,887.00
FY 2016 NCLB grant in the amount of $9,083.00.

F16. Motion to approve the following travel requests:

K Kelsey	Screening for Dyslexia workshop	$1,299
	Hotel (6 nights)	678 + taxes
	Meals & incidentals	363
	Mileage & Tolls	216
	Total	$2,566 + taxes
S Wu	NGSS	$250 + mileage
Y Fiscarelli	Rutgers Reading/Writing Conf	$180 + mileage/parking

F17. Motion to approve the health benefit renewals for the 2015-16 school year as attached.

F18. Motion to approve the resolution to transfer current year surplus to reserve.

Motion approved on a unanimous roll call vote.

TECHNOLOGY

Discussion items-the district is fortunate to have the Readington team, transitioning to Google docs, 300 new Asus laptops are imagined, servers are being consolidated, wireless updated at TES, summer audit will encompass a classroom audit of devices, Smartboard refreshing at approximately $4,000 per board, firewall upgrade.

FACILITIES

Motion made by Mrs. Bartels, seconded by Mrs. Geoffrion, to approve item FA1.

FA1. Approve payment application #1 to Direct Digital in the amount of $1,274.00 for TES and $25,284.00 for OTS.

Motion approved on a unanimous roll call vote.

BOARD SECRETARY/TREASURER'S REPORT

Motion made by Mrs. Bartels, seconded by Mrs. Jenkins, to approve items B1-B3.

B1. Board Secretary/Treasurer's Report, Transfers for April, 2015.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending April, 2015 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these

reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of April, 2015 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2014-2015 fiscal year.

Motion approved on a unanimous roll call vote.

HIB REPORT

There was one incident at TES that was investigated and found not to be HIB.

NEW BUSINESS

Motion made by Mrs. Bartels, seconded by Mr. Regan, to appoint Joanne Black as Business Administrator for the 2015-16 school year at a salary of $110,000 (prorated) beginning August 17, 2015 through June 30, 2016.

Motion approved on a unanimous roll call vote.

Motion made by Mrs. Bartels, seconded by Mrs. Jenkins, to approve the annual appointments N1-N19, tabling N17.

N1. Appoint Joanne Blace as Board Secretary for the 2015-16 school year.
N2. Appoint Beverly Kszak as Custodian/Treasure of School Monies for the 2015-16 school year.
N3. Approve the annual appointment of Hickory Run Family Proactice to be the District's Medical Inspector for the 2015-16 school year.
N4. Approve the annual appointment of Bank of America, and Peapack Gladstone as the District's Official Depository for the 2015-16 school year.
N5. Approve the annual appointment of the Courier News to be the District's official legal newspaper and the Hunterdon Review and Hunterdon Democrat to be the District's official alternate newspaper for the 2015-16 school year.
N6. Approve the annual appointment of Jim Miller as the District's Affirmative Action Officer for the 2015-16 school year.
N7. Designate Lori Larsen, BOE President, Joanne Black, Board Secretary and Beverly Kszak, Treasurer of School Monies, to endorse all school warrants from July 1, 2015- December 31, 2015.
N8. Approve the annual appointment of Joanne Black as Investment Officer for the district for the 2015-16 school year.
N9. Approve all policies contacted in the policy manual which is on file in the Board Office, for the 2015-16 school year.
N10. Appoint Joanne Black as Custodian of Records for the 2015-16 school year.

N11. Approve Richard Mup as Integrated Pest Management Coordinator, Indoor Air Quality Designee and AHERA Coordinator.
N12. Approve the following tax shelter annuity companies: Fidelity Investments, Vanguard, VALIC, AXA Equitable, Lincoln Financial, Metropolitan Life.
N13. Approve all current curricula for the 2015-16 school year.
N14. Approve the following companies offering disability insurance to district employees: Unum, Colonial, Prudential.
N15. Approve NJ School Board Insurance Group as the district's insurance carrier for the 2015-16 school year.
N16. Approve Wells Fargo and the district's broker of record for health benefits and general insurance.
N18. Appoint Machado Law Group, LLC as Special Education Counsel for the 2015-16 school year.
N19. Appoint SSP Architectural Group as Architect of Record for the 2015-16 school year.

Motion approved on a unanimous roll call vote.

Tabled-F17. Appoint the law firm of Schneck, Price, Smith and King, LLP as the General Cunsel with Marc Zitomer, Lead Counsel for the 2015-16 school year.

AUDIENCE – None at this time.

Motion made by Mrs. Bartels, seconded by Mr. Regan, to adjourn to executive session for approximately 5 minutes to discuss a student matter. The time was 9:50 PM.

Motion approved on a unanimous voice vote.

The Sunshine Law was read.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury That it does hereby determine that it is necessary to meet in executive session at this time to discuss a student matter for approximately 5 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mrs. Bartels, seconded by Mrs. Jenkins, to return to the regular meeting. The time was 9:55 PM.

Motion approved on a unanimous voice vote.

Motion made by Mrs. Bartels, seconded by Mr. Regan, to adjourn the meeting. The time was 9:55 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary