Minutes 8/13/15

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
August 13, 2015

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Vice President, Laura Bartels, at 7:00 PM in the Library of the Old Turnpike School.

Laura Bartels read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Delventhal, Mr. Regan, Mrs. Larsen, Mrs. Jenkins, Mr. Thorp, Dr. Schiller, Mrs. Bartels,

ALSO PRESENT: Monica Rowland, Superintendent

ABSENT: Ms. Resnick, Mrs. Geoffrion

Motion made by Mrs. Larsen, seconded by Mrs. Bartels to adjourn to Executive Session for approximately 30 minutes to discuss personnel matters.

Motion approved on a unanimous vote.

The Sunshine Law was read by Lori Larsen:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury That it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mrs. Larsen, seconded by Mrs. Bartels, to return to the regular meeting.

Motion approved on a unanimous voice vote.

PRESENTATION:

- Mr. Ryder presented the HIB Self-Evaluation Reports for TES and OTS. It was noted that the scores have gone up tremendously over the last couple of years. Mr. Ryder suggested ongoing presentations and assemblies to maintain high scores.
- Mr. Ryder and Ms. Rowland presented the honoraria proposal for four new non-athletic clubs at OTS: Podcast Club, Spanish Club, Art Club and Photography Club.

Motion was made by Mrs. Larsen, seconded by Mr. Thorp to approve the new non-Athletic Clubs

Motion passed on a unanimous voice vote.

- Glenn Arbesfeld from SSP Architectural Group presented an update on the HVAC system at OTS and discussed future projects including sidewalk repaire, security cameras, burglar alarms, lighting and a new septic system for OTS.

POLICY:

Committee did not meet.

PERSONNEL:

Motion made by Mrs. Larsen, seconded by Ms. Delventhal to approve items P1-P41 as recommended by the Superintendent.

P1. Approve Charity Dilts as a Special Education Instructional Aide in the Extended School Year Program at Clinton Township School District on June 30, 2015 for 6 hours at Step 3 at $15.24 per hour.

P2. Approve the following substitutes for the 2015-2016 School Year:
- Arielle Fleischer
- Joelle DiSessa
- Sally Warner
- Anna Young

P3. Approve Charity Dilts as a Special Education Teacher for Parent Training for up to 2 hours per week beginning July 13, 2015 through August 21, 2015 at Step 1 BA at $37.79 per hour plus mileage. The superintendent was authorized to hire additional personnel as needed during the 2015-2016 school year as approved at the June 25, 2015 BOE meeting.

P4. Rescind motion from June 25, 2015 meeting (P7) *Approve Judy Wyckoff as a Home Instructor for the 2015-2016 school year beginning August 27, 2015 through June 30, 2016 on an as needed basis at a rate of $39.00 per hour.*

P5. Approve Judy Wyckoff as a Home Instructor for the 2015-2016 school year beginning July 1, 2015 through June 30, 2016 on an as needed basis at a rate of $39.00 per hour.

P6. Approve Michael Fortino as middle school Basic Skills Reading Teacher for the 2015-2016 school year beginning August 24, 2015 – June 30, 2015 at Step 1 BA $54,193.00.

P7. Accept the letter of resignation from Amanda Goldstein, part-time Instructional Aide, effective immediately.

P8. Approve Anne Rosenthal as a Library/Media Specialist for the 2015-2016 school year beginning August 24, 2015 through June 30, 2016 at Step 5 MA, at $60,593.00. The Chief School Administrator was approved to hire additional staff as needed for the 2015-2016 school year at the June 25, 2015 Board of Education meeting.

P9. Approve Elizabeth Stryker as 8th Grade Social Studies Leave Replacement Teacher beginning August 24, 2015 through September 30, 2015 at Step 1 BA at $54,193.00. The Chief School Administrator was approved to hire additional staff as needed for the 2015-2016 school year at the June 25, 2015 Board of Education meeting.

P10. Approve Joelle DiSessa as part time Instructional Aide for the 2015-2016 school year beginning August 24, 2015 through June 30, 2015, 25 hours per week at Step 1, $14.65 per hour. The Chief School Administrator was approved to hire additional staff as needed for the 2015-2016 school year at the June 25, 2015 Board of Education meeting.

P11. Approve Anna Young as a Middle School Math Teacher for the 2015-2016 school year beginning August 24, 2015 through June 30, 2016 at Step 1 BA, at $54,193.00. The Chief School Administrator was approved to hire additional staff as needed for the 2015-2016 school year at the June 25, 2015 Board of Education meeting.

P12. Approve Koren Baumstark as a School Bus Driver for the 2015-2016 school year beginning August 27, 2015 through June 30, 2016 at $17.00 per hour. The Chief School Administrator was approved to hire additional staff as needed for the 2015-2016 school year at the June 25, 2015 Board of Education meeting.

P13. Accept the resignation of Emily Freely, Speech-Language Specialist effective August 31, 2015.

P14. Approve Alessandra DeMarco as Head Field Hockey Coach for the 2015-2016 school year at $2,707.00.

P15. Approve Nancy Carle as Assistant Field Hockey Coach for the 2015-2016 school year at $3,721.00.

P16. Approve Catherine Zisk as Head Cross Country Coach for the 2015-2016 school year at $4,401.00.

P17. Approve John Preston as Assistant Cross Country Coach for the 2015-2016 school year at $3,046.00.

P18. Approve Samantha Wu as Head Girls Soccer Coach for the 2015-2016 school year at $4,401.00.

P19. Approve Peter Berg as Head Boys Soccer Coach for the 2015-2016 school year at $4,401.00.

P20. Approve Nancy Carle as Ski Club Advisor for the 2015-2016 school year at $4,630.00.

P21. Approve Dolores Krowl as 8th Grade Play Production Manager for the 2015-2016 school year at $1,716.00.

P22. Approve Patty Aanonsen as Student Council Moderator for the 2015-2016 school year at $1,170.00.

P23. Approve Allison Warren as Co-Outdoor Education Coordinator for the 2015-2016 school year at $312.00.

P24. Approve Samantha Wu as Co-Outdoor Education Coordinator for the 2015-2016 school year at $312.00.

P25. Approve Mary Yakimec as Magazine Drive Coordinator for the 2015-2016 school year at $585.00.

P26. Approve Nicole Dickinson as Vocal Ensemble Director for the 2015-2016 school year at $1,170.00.

P27. Approve Keith Csolak as Jazz Band Director for the 2015-2016 school year at $1,170.00.

P28. Approve Patty Aanonsen as Co-Yearbook Advisor for the 2015-2016 school year at $910.00.

P29. Approve Becky Palmer as Co-Yearbook Advisor for the 2015-2016 school year at $910.00.

P30. Approve Karen Morrow as Co-Yearbook Advisor for the 2015-2016 school year at $910.00.

P31. Approve Joel Barrett as Co-Odyssey of the Mind Advisor for the 2015-2016 school year at $975.00.

P32. Approve Ed Doerr as Co-Odyssey of the Mind Advisor for the 2015-2016 school year at $975.00.

P33. Approve Regina DeStefano as Co-Odyssey of the Mind Advisor for the 2015-2016 school year at $1,975.00.

P34. Approve Allison Warren as shared OTS Regular Education Teacher for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P35. Approve Mary Cutri-French as OTS Guidance Counselor for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P36. Approve Kelly Cullen as OTS Nurse for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P37. Approve Connie Feinsod as OTS Child Study Team Representative for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P38. Approve Brenda Votta as TES Special Education Teacher for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P39. Approve Gail Grube-Riva as shared TES Regular Education Teacher for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P40. Approve Camille Bristow as shared TES Regular Education Teacher for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

P41. Approve Judi Piccolo-Torsky as TES Nurse for the I&RS Committee for the 2015-2016 school year at $39.00 per hour.

Motion approved on a unanimous roll call vote.

FINANCE:

Motion made by Mrs. Larsen, seconded by Ms. Delventhal to approve items F1-F13 as recommended by the Superintendent.

F1. Approve list of bills dated June 30, 2015 in the amount of $557,567.25 and July 23, 2015 in the amount of $272,457.86.

F2. Approve entering into contract with Middlebury Interactive Languages License for school year 2015-2016 at a cost of $6,159.00.

F3. Approve entering into contract with Pivotal Communications Group LLC for maintenance of Front Row equipment for school year 2015-2016 at a cost of $1,422.00.

F4. Approve entering into contract with Douglass Outreach for Consultation to School Based Applied Behavior Analysis Program for school year 2015-2016 for 50 hours at $150.00 per hour, $7,500.00 plus mileage.

F5. Approve entering into contract with NCS Pearson, Inc. for Aimsweb training for school year 2015-2016 at a cost of $3,500.00.

F6. Approve entering into contract with NCS Pearson, Inc. for Aimsweb License for school year 2015-2016 at a cost of $450.00.

F7. Approve Maschio's Food service to provide the food service program for the 2015-2016 school year in the amount of $6,930.00 management/administrative fee, with a guaranteed break even no cost operation of the district's food service.

F8. Approve the following travel requests:

Barbara Tosco	Wilson Foundations Training	$250.00 + $3.32 mileage
Connie Feinsod	Fieldwork Supervisor Workshop	$57.13 mileage
Susan Stecker	Auditory Processing Disorders Assessment	$99.00
Susan Stecker	Auditory Processing Disorders Assessment	$129.00
Kelly Takayama	Art Educators NJ Fall Conference	$185.00 + mileage
Alessandra DeMarco	Planning NGSS	$125.00 + mileage
Alessandra DeMarco	NJ Science Conference	$295.00
Debbie Schroepfer	NJ Science Conference	$295.00 + mileage
Allison Warren	Planning NGSS	$125.00
Allison Warren	NJ Science Conference	$295.00 + mileage
Samantha Wu	NJ Science Conference	$295.00
Debbie Schroepfer	Planning/Carrying Out Investigation	$125.00 + mileage
Kelly Cullen	NJAAP School Health Conference	$175.00 + mileage
Judi Piccolo-Torsky	NJAAP School Health Conference	$175.00 + mileage
Monica Rowland	Superintendent's Retreat	$169.75 + mileage

F9. Approve entering into contract with Hunterdon Medical Center for a Neurodevelopmental Evaluation for student #5581576989 at a cost of $868.00.

F10. Approve entering into contract with Megan A. Brown, Ph.D., LLC for a Neuropsychological Evaluation for student #8407573957 at a cost of $3,500.00.

F11. Approve placement of student #9018305163 at Clinton Township School District for the 2015-2016 School Year beginning September 1, 2015 through June 30, 2016 at a tuition rate of $ plus transportation.

F12. Approve placement of student #8648863621 at Clinton Township School District for the 2015-2016 School Year beginning September 1, 2015 through June 30, 2016 at a tuition rate of $ plus transportation.

F13. Approve placement of student # 2122929851 at Lebanon Township School District for the 2015-2016 School Year beginning September 3, 2015 through June 30, 2016 at a tuition rate of $ plus transportation.

Motion approved on a unanimous roll call vote.

CURRICULUM:

Superintendent Rowland discussed the staff professional development for the opening days of school. There will be several different training workshops for the teachers to attend. Also discussed were teacher recognition and teacher attendance at Board Meetings.

TECHNOLOGY:

Committee did not meet.

FACILITIES:

Motion made by Mrs. Larsen, seconded by Mr. Regan to approve items FA1-FA4 as recommended by the Superintendent.

FA1. Approve application to Hunterdon County Superintendent of Schools for school year 2015-2016 for moving established Preschool Disabilities Program from Old Turnpike School to Tewksbury Elementary School.

FA2. Approve application to Hunterdon County Superintendent of Schools to eliminate the Autism Self-Contained Program effective July 1, 2015.

FA3. Approve application #2 to Direct Digital Control System, Inc. in the amount of $247,111.90 for Old Turnpike School and $7,448.00 for Tewksbury Elementary School.

FA4. Approve application #3 to Direct Digital Control System, Inc. in the amount of $304,941.10 for Old Turnpike School and $7,487.20 for Tewksbury Elementary School.

Motion approved on a unanimous roll call vote.

COMMUNICATIONS:

A draft of the Budget newsletter is in progress and will be mailed to taxpayers and posted to the website when completed.

SUPERINTENDENT'S REPORT:

Motion made by Mrs. Larsen, seconded by Mrs. Bartels to approve items S1-S2 as recommended by the Superintendent.

S1. Approve the following trip requests for the 2015-2016 school year:

- Kindergarten to Melick's Farm
- Kindergarten to Tewksbury Police & Rescue Station
- Kindergarten to Frelinghuysen Arboretum
- Kindergarten to Fosterfield's Farm
- 1st Grade to RVCC Planetarium
- 1st Grade to RVCC Theatre
- 2nd Grade to World of Wings
- 2nd Grade to Sandy Hook National Park
- 2nd Grade to Teetertown Park
- 3rd Grade to Waterloo Village
- 3rd Grade to DaVinci Science Center
- 4th Grade to Raritan Valley Theatre
- 4th Grade to Splash-Steamboat River Ecosystem
- 4th Grade to Franklin Mineral Mine
- 4th Grade to Washington's Crossing Park
- 5th Grade to Bronx Zoo
- 5th & 6th Grade Reading Olympics to Holland Township School
- 6th Grade to Camp Mason
- 6th, 7th & 8th Grade Field Hockey Team to Voorhees HS for Varsity Game
- 6th, 7th & 8th Grade Chorus/Band to Hershey Park Music Festival
- 7th Grade to Philadelphia/Franklin Institute
- 7th & 8th Grade Battle of the Books Team to Readington Middle School
- 8th Grade to Michael Fowlin Presentation, Clinton Township
- 8th Grade to Voorhees High School

S2. Approve the following presentation to the 3rd and 4th grade students at TES:

- Chairman Chris Teasdale of the Tewksbury Township Environmental Commission would like to conduct an "outdoor classroom" presentation to teach the children lessons about the fragile ecosystem and protection of water resources, particularly the invasive water chestnut plants that have proliferated in the upper and lower Pascale Ponds adjacent to the school property.

Motion was approved by unanimous voice vote.

Ms. Rowland discussed the implementation of the new 5-day schedule at TES.

NEW BUSINESS:

Motion was made by Lori Larsen and seconded by Mrs. Jenkins to appoint the law firm of Schenck, Price, Smith and King LLP as general counsel and Marc Zitomer as lead counsel for the 2015-16 school year.

Motion was approved by unanimous roll call.

A discussion took place to implement a new procedure to inform the Board of important legal issues.

AUDIENCE:

None at this time.

EXECUTIVE SESSION:

Motion made by Mrs. Larsen, seconded by Mrs. Bartels to adjourn to Executive Session. Motion approved on a unanimous roll call vote. The time was approximately 9:00 p.m.

The Sunshine Law was read by Lori Larsen:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
That it does hereby determine that it is necessary to meet in executive session at this time to discuss a student matter for approximately 5 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Meeting was adjourned at approximately 9:30 p.m.