Minutes 8/27/15

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
August 27, 2015

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 PM in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Ms. Delventhal, Mrs. Geoffrion, Mrs. Jenkins, Ms. Resnick, Mr.Thorp, Mrs. Larsen

ALSO PRESENT: Monica Rowland-Superintendent, Joanne Black-School Business Administrator

ABSENT: Mr. Regan, Dr. Schiller

PRESENTATION:

Presentations began at 7:25 p.m.

- Lisa Schneider – Overview of our new "working curriculum" format and continued revision process and timetable for 2015-2016.

  Presentation of:
  a. Revised K-8 Standard 8 Technology Curriculum
  b. Revised K-8 Standard 9 Career Readiness Curriculum
  c. New K-6 Writing Curriculum
  d. New 5-8 Project Based Learning Curriculum

- Monica Rowland
  a. 14-15 Merit Goal Attainment
  b. 15-16 Merit Goal Proposal

Presentations concluded at 8:35 p.m.

APPROVAL OF MINUTES:

Motion was made by Mrs. Larsen and seconded by Mrs. Geoffrion to approve the Executive Session 6/11/15, Regular Meeting and Executive Session 6/25/15, Board Retreat 6/15/15 minutes.

Motion carried on a roll call vote.

AUDIENCE: None at this time.

CORRESPONDENCE: None at this time.

COMMITTEE REPORTS:

POLICY:

Discussion of policy updates, committee responsibilities and Board Member committee assignments.

PERSONNEL:

Motion was made by Mrs. Bartels and seconded by Mrs. Larsen to approve items P4-P5.

P4. Approve resolution of Superintendent Merit Goal Attainment for the 2014-2015 school year and send to Executive County Superintendent for approval.

P5. Approve resolution of proposed Superintendent Merit Goals for the 2015-2016 school year and send to Executive County Superintendent for approval.

Motion carried on a roll call vote.

FINANCE:

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve items F1-F7.

F1. Motion to approve the list of bills check #7669 through check #7834 in the amount of $1,266,193.89.

F2. Approve entering into contract with Communications Therapies to provide Speech Language Therapy, Evaluations and participate in meetings at a cost of $350.00 per diem with a maximum of two days per week beginning August 28, 2015 through October 30, 2015.

F3. Approve the appointment of William Colantano as the district auditor for the 2014-15 school year audit.

F4. Motion to approve the following Resolution:

Resolution Increasing the Bid Threshold – Temporary Purchasing Agent

WHEREAS, Joanne Black, School Business Administrator/Board Secretary, at present does not possess a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), on July 1, 2015 has increased the bid threshold for school districts with purchasing agents who possess qualified purchasing agent certificates from $36,000 to $40,000;

WHEREAS, the Tewksbury Township Board of Education would like to take advantage of the maximum bid threshold of $40,000;

NOW, THEREFORE BE IT RESOLVED that the Tewksbury Township Board of Education hereby appoints pursuant to N.J.A.C. 5:34-5.5 Joanne Black, as temporary purchasing agent of the board of education, and as such, establishes and sets the bid threshold amount of $40,000 for the board of education, and furthermore, the board authorizes Joanne Black to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

F5. Approve entering into a joint transportation agreement with Hunterdon County Educational Services Commission for the 2015-2016 school year on an as needed basis.

F6. Approve the following travel requests:

Joanne Black	NJSBA Convention ($250 Registration, $199 Lodging (2N), $165 meals & incidentals + mileage)	$644.00
Lisa Schneider	NJSBA Convention ($250 Registration, $199 Lodging (2N), $165 meals & incidentals + mileage)	$644.00
Monica Rowland	NJSBA Convention	$50.00 (add'l registration fee)
Bonnie Mendralla	PLTW-Launch Lead Teacher Training Conference	$700.00 Fee $487.89 Lodging $300.00 Car rental (not to exceed) $500.00 Airfare (not to exceed)

F7. Approve the cost of school lunch for the 2015-2016 school year as follows:

Student Lunch	$2.70
Adult Lunch	$3.20
Reduced Lunch	.40

Motion carried on a roll call vote.

CURRICULUM:

No motions at this time.

TECHNOLOGY:

Discussion: Mrs. Bartels spoke about Technology Committee updates.

FACILITIES:

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve items FA1-FA3.

FA1. Approve Application and Certification for Payment No. 4 to Alarm & Communication Technologies, Inc. in the amount of $8,250.51.

FA2. Approve Application and Certification for Payment No. 4 to Direct Digital Control System, Inc. in the amounts of $144,376.25 for Old Turnpike School and $2,337.00 for Tewksbury Elementary School.

FA3. Approve Application and Certification for Payment No. 3 to Manor II Electric, Inc. in the amount of $103,007.55.

Motion carried on a roll call vote.

COMMUNICATIONS:

No motions made at this meeting.

Discussion: Strategic Plan has been posted to the website.

BOARD SECRETARY/TREASURER'S REPORT:

Motion made by Mrs. Larsen, seconded by Mrs. Bartels, to approve items B1-B6.

B1. Board Secretary/Treasurer's Report, Transfers for May 2015.

B2. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending May 2015 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year.

B3. Motion to accept the Board Secretary's (Karin Laraway) certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of May 2015 and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2014-2015 fiscal year.

B4. Board Secretary/Treasurer's Report, Transfers for June 2015.

B5. Motion accepting the Superintendent's certification that the financial report of the Board Secretary and the Treasurer of School Monies for the month ending June 2015 is in balance and that the Superintendent recommends, in compliance with N.J.A.C. 6:20-2.13(e) that the Board of Education certify that no major account or fund has been overexpended and that as of these reports, sufficient funds are available to meet the District's financial obligations for the remainder of this fiscal year. (Subject to Audit adjustment)

B6. Motion to accept the Board Secretary's (Karin Laraway) certification as required by N.J.A.C. 6:20-13 (D), that no line item account has been overexpended as of June 2015 and that

as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the 2014-2015 fiscal year. (Subject to Audit adjustment)

Motion approved on a unanimous roll call vote.

SUPERINTENDENT'S REPORT:

S1. Motion to approve the bus routes for the 2015-2016 school year.

Motion approved by unanimous aye, no roll call.

Discussion:

- Opening of School
- Status of Goals and Strategic Plan

EXECUTIVE SESSION:

Motion made by Mrs. Larsen, seconded by Mrs. Jenkins to adjourn to Executive Session to discuss Personnel items. The time was 9:50 p.m.

Motion approved on a unanimous roll call vote.

The Sunshine Law was read by Mrs. Black:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session:
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury
That it does hereby determine that it is necessary to meet in executive session at this time to discuss a personnel matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion made by Mrs. Larsen, seconded by Mrs. Bartels, to return to the regular meeting. The time was 10:15 p.m.

Motion carried on a roll call vote.

PERSONNEL:

Motion made by Mrs. Larsen, seconded by Ms. Resnick, to approve items P1-P3, P6-P7.

P1. Accept the letter of resignation from Charity Dilts, Special Education Instructional Aide, effective August 21, 2015.

P2. Approve Rachel Gentile as Speech Language Pathologist for the 2015-2016 school year beginning approximately October 1 through June 30, 2016 at Step 3 MA at $59,593.00 (pro-rated). The Chief School Administrator was approved to hire additional staff as needed for the 2015-2016 school year at the June 25, 2015 Board of Education meeting.

P3. Approve Bonnie Mendralla to perform STEM Curriculum Research for up to 15 hours at the approved curriculum rate of $39.00 per hour.

P6. Approve Emily Freely as a Speech/Language Pathologist from August 24, 2015 through August 31, 2015 at Step 5 MA at $59,593 (pro-rated).

P7. Approve the leave of absence without pay for Emily Freely from August 24, 2015 through August 31, 2015.

Motion carried on a roll call vote.

Motion made by Mrs. Larsen and seconded by Mrs. Jenkins to adjourn the meeting. The time was 10:35.p.m.

Respectfully submitted,

Joanne Black, Board Secretary