Minutes 9/24/15

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
September 24, 2015

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:02 PM in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mr.Regan, Ms. Delventhal, Mr. Thorp, Mrs. Resnick (arrived at 7:10), Mrs. Larsen

ABSENT: Dr. Schiller

ALSO PRESENT: Joanne Black-School Business Administrator

PRESENTATION

Presentation began at 7:05 p.m.

- Robert Becker from the North Hunterdon/Voorhees School Board along with representatives from North Hunterdon High School and Voorhees High School presented an update on current initiatives at the schools.

CORRESPONDENCE –None

OPEN TO THE PUBLIC – No Comments

BOARD ACTION

A. APPROVAL OF MINUTES

Motion was made by Mr. Thorp and seconded by Mrs. Bartels to approve the following minutes:

- Combined Committee of the Whole and Regular Board Agenda 8/13/15
- Executive Session 8/13/15
- Regular Board Agenda 8/27/15
- Executive Session 8/27/15

Motion carried.

B. POLICY

Motion was made by Ms. Delventhal and seconded by Mrs. Larsen to approve the professional staff 8th grade class advisor job description. Motion carried.

Ms. Delventhal would like to discuss the Teacher Recognition program at the Committee of the Whole Meeting.

C. PERSONNEL

Motion was made by Mrs. Bartels and seconded by Ms. Delventhal to approve the following items:

Approve Joel Barrett as Co-8th Grade Trip Coordinator for the 2015-2016 school year at $312.00.

Approve Dolores Krowl as Co-8th Grade Trip Coordinator for the 2015-2016 school year at $312.00.

Approve Bonnie Mendralla as Co-8th Grade Advisor for the 2015-2016 school year at $487.50.

Approve Dolores Krowl as Co-8th Grade Advisor for the 2015-2016 school year at $487.50.

Approve Megan Will from Centenary College, a student enrolled in Centenary's School Counseling Practicum I for the Spring 2016 semester, to complete a school counseling internship requiring 600 hours in a school environment.

Motion carried on roll call vote.

D. FINANCE

Motion was made by Mrs. Larsen and seconded by Mr. Regan to approve the following motions:

Approve the list of bills dated August 28, 2015 through September 24, 2015 in the amount of $704,772.69.

Approve placement of student #8342943881 at Montgomery Academy for the 2015-2016 School Year beginning September 2, 2015 through June 30, 2016 at a tuition rate of $55,971.00 plus transportation.

Accept Change Order Number TES-01 from Direct Digital Control Systems, Inc.

Total General Repair Allowance GC-2	$5,000.00
Total Allowance previously used	$ 0.00
Total Allowance applied to this change order	($5,000.00)
Total Allowance remaining in contract	$ 0.00

Total Change Order TES-01: Deduct ($5,000.00)

Accept Change Order Number OTS-01 from Direct Digital Control Systems, Inc.

Total General Repair Allowance GC-1	$20,000.00
Total Allowance previously used	$ 0.00
Total Allowance applied to this change order	$ 7,707.00

Total Allowance remaining in contract $12,293.00

Total Change Order OTS-01: No Change $0.00

Accept Change Order Number OTS-02 from Direct Digital Control Systems, Inc.

Total General Repair Allowance GC-1	$20,000.00
Total Allowance previously used	$ 7,707.00
Total Allowance applied to this change order	$ 5,698.50
Total Allowance remaining in contract	$ 6,594.50

Total Change Order OTS-02: No Change $0.00

Accept Change Order Number OTS-03 from Direct Digital Control Systems, Inc.

Total General Repair Allowance GC-1	$20,000.00
Total Allowance previously used	$13,405.50
Total Allowance applied to this change order	$ 6,594.50
Total Allowance remaining in contract	$ 0.00

Total Change Order OTS-03: Deduct ($6,594.50)

Approve Payment #5 in the amount of $13,577.40 to Direct Digital Control Systems, Inc. for the OTS HVAC project certified by SSP Architectural Group.

Approve the 2015-2016 tuition contract with the Lebanon Township Board of Education to send student SID#2122929851 at a tuition rate of $25,625, plus any extraordinary or individual related services required effective August 27, 2015 through the end of the school year.

Approve the following travel requests:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
JudiPiccolo- Torsky	10/3/15	$695.00	0	yes	Children's Yoga Teacher Training
Mike Ryder	10/6/15	$149.00	0	0	World Class Schools-Defining Qualities-James H. Stronge, PhD. Workshop
Janet Wadler	10/5/15	$190.00	0	0	Art Educators of NJ Conference
Jen Burns	10/15/15	$500.00	$97.00 Hotel	$13.95	Autism NJ Conference
Donna Lance	10/16/15	$190.00	0	0	NJIDA Conference
Carol Moran	10/16/15	$190.00	0	$13.95	NJIDA Conference
Mary Chandler	11/5/15	$40.00	0	$72.75	NJAEOP Conference
Joanne Black	9/23/15 10/21/15 11/18/15 12/11/15 1/20/16 2/17/16 3/16/16 4/20/16 5/18/16 6/9/16	$195.00	0	yes	Hunterdon/Warren ASBO monthly meetings
Joanne Black	Dates Below:	$400.00	0	yes	2015/2016 NJASBO Seminars (10 seminars for $400.00, 2 future seminars TBD)

Cynthia Weiss	9/23/15 9/22/15 10/15/15 11/17/15 12/8/15 1/12/16 2/11/16 5/12/16			yes	Green Purchasing for QPA Cert. Affordable Care Act Ethics New Ethics Advisory Opinions Reading the Board Sec. Reports Negotiations Trends and Strategies Purchasing Administrative Assistant's Program
Kelly Takayama	10/4/15	$175.00	0	yes	Art Educators of NJ Conference
Monica Rowland	10/27/15 12/2/15 2/17/16 3/16/16	0	0	yes	NJASA Legislative Committee Meetings
Monica Rowland	10/15/15 11/19/15 1/14/16 4/21/16 TBA TBA 1/21/16 2/25/16 5/5/16	0	0	yes	NJ Superintendent's Study Council
Eileen Callahan	11/5/15	$40.00	0	$73.16	NJAEOP Conference
Dolores Krowl	11/5/15	$40.00	0	0	NJAEOP Conference

Approve the resolution for participation in the joint agreement for coordinated transportation between the Tewksbury Township Board of Education and the Hunterdon County Educational Services Commission for the 2015-2016 school year.

Motion carried on a roll call vote.

E. CURRICULUM

Motion was made by Mrs. Larsen and seconded by Mrs. Resnick to approve the following items: (NYC Theatre Trip and Washington DC Trip moved to future Agenda).

Revised K-8 Standard 8 Technology Curriculum
Revised K-8 Standard 9 Career Readiness Curriculum
New K-6 Writing Curriculum
New 5-8 Project Based Learning Curriculum

Approve the following Field Trips for the 2015-2016 School Year:

Group/Class	Event/Destination	Date	*Cost Per Student
Pre-K a.m.	West Portal Pumpkin Patch	10/26/15 (rain date 10/27/15)	$8.00
Pre-K a.m.	West Portal Pumpkin Patch	10/26/15 (rain date 10/27/15)	$8.00
Pre-K	Whittemore Wildlife Sanctuary	May 2016	$5.00
Pre-K	Kevlaur Farm	May 2016	$8.00
Pre-K	Califon Park	June 2016	$0.00
8th Grade	NYC Theatre	Fall 2015	TBD
8th Grade	Washington D.C.	Spring 2016	TBD

*Cost of attendance not paid by District

Motion carried on roll call vote.

Mr. Belske will give a technology update at the October 8th Board Meeting.

F. FACILITIES

Mrs. Black provided the Board with an update on the SDA grants, the HVAC project, and security project.

Mr. Regan asked about septic and Mrs. Black stated it is one of the forefront projects.

Mrs. Black spoke about the green "Sustainability" certification program.

BOARD SECRETARY/TREASURER'S REPORT

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of July 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____

Board Secretary Date

CERTIFICATION OF FUNDS

Motion made by Mrs. Larsen and seconded by Mrs. Jenkins to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for July 31, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried.

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following items:

Motion to accept the Board Secretary's Report and the Treasurer's Report for month ending July 31, 2015.

Motion to approve the attached list of transfers for funds 11, 12 and 20.

Motion carried on roll call.

SUPERINTENDENT'S REPORT

Motion was made by Mrs. Larsen and seconded by Mr. Thorp to approve the following:

Approve the disposal/recycling of the following textbooks:

Title	Copyright	Grade Level	ISBN	Publisher	Quantity	Recommendation
"SciencePlus: Science and Technology"	1993	5	ISBN 0-03-074958-1	Holt, Rinehart and Winston, Inc.	17	recycle
The Music Connection	2000	5	0-382-34504-5	Silver Burdett Ginn	25	trash
The Music Connection	2000	6	0-382-34505-3	Silver Burdett Ginn	25	trash
The Music Connection	2000	7	0-382-34506-1	Silver Burdett Ginn	25	trash
The Music Connection	2000	8	0-382-34507-X	Silver Burdett Ginn	25	trash
Science Explorer LIfe Science	2001	5	0-13-050621	Prentice Hall	87	trash
Foss Human Brain and Senses	2001	5	1-58356-408-y	Delta Education	38	recycle
Foss Planetary Science	2001	5	1-58356-402-0	Delta Education	22	recycle
McGraw Hill Science	2002	5	0-02-280039-5/6	Prentice Hall	16	recycle
Physical Science	1989	5	0-87065-466-7	Globe Book Company	9	trash

Motion carried on roll call vote.

Mrs. Geoffrion would like the administration to look into donating the textbooks.

LEGISLATIVE REVIEW

Mrs. Black provided a legislative update regarding agenda attachment and Chapter 78.

NEW BUSINESS

Mrs. Jenkins would like an update on the kindergarten program.

EXECUTIVE SESSION

Motion was made by Mrs. Larsen and seconded by Mrs. Geoffrion to enter Executive Session. The time was 8:30 pm.

The Sunshine Law was read by Mrs. Black:

> WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
> WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
> NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and finance matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion was made by Mrs. Larsen and seconded by Mrs. Resnick to return to the regular meeting. The time was 9:04 pm.

FINANCE

Motion was made by Mrs. Geoffrion and seconded by Mrs. Resnick to approve the following items:

Approve placement of student #9018305163 at Clinton Township School District for the 2015-2016 School Year beginning September 1, 2015 through June 30, 2016 as follows:

Tuition:	$38,789.00
Aide:	$21,210.00

Approve placement of student #8648863621 at Clinton Township School District for the 2015-216 School Year beginning August 27, 2015 through June 30, 2016 as follows:

Tuition:	$38,789.00
Aide:	$21,210.00

Motion carried on a roll call vote.

PERSONNEL

Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following items:

Approve Kelly Takayama as Co-Advisor of the OTS Art Club for the 2015-2016 school year, meeting 1 time per week for the school year, at $1,250.00 plus a total materials budget of $1,500.00.

Approve Allison Warren as Co-Advisor of the OTS Art Club for the 2015-2016 school year, meeting 1 time per week for the school year, at $1,250.00 plus a total materials budget of $1,500.00.

Approve Nicole Dickinson as Advisor of the OTS Photography Club for the 2015-2016 school year, 24 sessions, at $1,170.00 plus a materials budget of $4,500. Materials budget is being adjusted and will be funded through curriculum funds because the same equipment used for this club will also be used in a new unit in Grade 8 Technology curriculum.

Approve Katrina Moore as Co-Advisor of the OTS Spanish Club for the 2015-2016 school year, meeting 1 time per week through March, at $1,100.00.

Approve Rosa Barrett as Co-Advisor of the OTS Spanish Club for the 2015-2016 school year, meeting 1 time per week through March, at $1,100.00.

Approve Emily Searle as Co-Advisor of the OTS Podcast Club for the 2015-2016 school year, meeting 1 time per week for the school year, at $1,250.00.

Approve Ed Doerr as Co-Advisor of the OTS Podcast Club for the 2015-2016 school year, meeting 1 time per week for the school year, at $1,250.00.

Approve Gerilynn Ambrosky as a Special Education Instructional Aide for School Year 2015-2016 for 5 hours per day beginning October 13, 2015 through June 30, 2016 at Step 1 at $14.65 per hour.

Motion to approve the following substitute teachers for the 2015-2016 school year pending criminal history review:

Henry Crouse
Sharon Murphy
Inez Neto
Alisha Porcello
Amy Williams

Approve the increase of hours for Nancy Stazzone, Special Education Instructional Aide, from 4 hours to 5.5 hours daily Monday through Friday at Step 2 at $14.94 per hour effective September 25, 2015 through June 30, 2016

Approve the maternity leave request for Aimee Emge, Second Grade Teacher, beginning January 4, 2016. Ms. Emge will apply any unused sick and personal time to her leave.

Upon the recommendation of the Superintendent, the BOE rescinds the resignation of Frank Henderson, Custodian, accepted at the September 10, 2015 Committee of the Whole meeting.

Motion carried on roll call vote.

XV. ADJOURNMENT

The next meeting of the Tewksbury Township Board of Education is Thursday, October 22, 2015.

Motion made by Mrs. Bartels and seconded by Mr. Regan to adjourn the meeting. The time was 9:10 pm.