**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**
**173 Old Turnpike Road**
**Califon, New Jersey 07830**

# BOARD MEETING AGENDA
## THURSDAY, OCTOBER 22, 2015 - 7:00 PM

2015-2016

Board of Education Goals:

To improve communication within the Board of Education. Ensure that the website is appropriately updated for all meetings. Committee chairs will correspond each month with Administration about committee agendas. Additionally, the Board will use technology to improve the communication with parents and the community about Board of Education activities.

Develop and implement a staff recognition program. Development of the program will take place in the fall of 2015. Implementation will be scheduled to begin no later than January 2016.

District Goals:

To monitor the progress of the implementation of the Strategic Plan initiatives outlined by the Administration. The Plan will be broken into quarterly objectives for the 2015/2016 school year by the August Board Meeting. Progress will be Monitored Quarterly starting in October 2015 (January 2016, April 2016, July 2016).

To support the nomination and application of the Old Turnpike School to become a Blue Ribbon School.

## I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

## II. PLEDGE OF ALLEGIANCE

## III. ROLL CALL

| | | | | |
|---|---|---|---|---|
| _____Mrs. Bartels, VP | _____Mrs. Geoffrion | _____Mr. Regan | _____Dr. Schiller | _____Mrs. Larsen, Pres. |
| _____Ms. Delventhal | _____Mrs. Jenkins | _____Mrs. Resnick | _____Mr. Thorp | |

## IV. PRESENTATION *

- Mike Ryder – EVVRS & HIB-ITP (Electronic Violence and Vandalism Reporting System and Harassment, Intimidation and Bullying-Investigations, Trainings and Programs Data Collection System) for Report Period 2 which is between January 1, 2015 and June 30, 2015.
- Mike Ryder – Update on new after school clubs at OTS

## V. CORRESPONDENCE

## VI. COMMITTEE REPORTS

## VII. OPEN TO THE PUBLIC

Public comment is welcome. In accordance with policy, the time limit for topics is three minutes. Please state your name and address for the record.

## VIII. BOARD ACTION

### A. APPROVAL OF MINUTES

**Motion to approve the following minutes:**

- September 10, 2015 Committee of the Whole Meeting
- September 10, 2015 Executive Committee Meeting
- September 24, 2015 Regular Board Meeting
- September 24, 2015 Executive Committee Meeting

### B. CURRICULUM

**Motion to approve the following field trips for the 2015-2016 school year:**

| **Group/Class** | **Event/Destination** | **Date** | **Cost Per Student** **(Cost of Attendance not paid by District)** |
|---|---|---|---|
| 1st Grade | Theatre at RVCC | 11/13/15 | $7.00 |
| 8th Grade | Matilda on Broadway | 11/18/15 | $50.00 (TEF purchased Theatre tickets) |
| Pre-K | Planetarium at RVCC | March, 2016 | $10.00 |

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

### C. PERSONNEL

**Motion to approve the following:**

1. Approve staff that holds a valid NJ Instructional Certificate for student supervision for the 2015-2016 school year.

2. Approve Keith Csolak as Play Director for the 2015-2016 school year at $4,680.00.

3. Approve Keith Csolak as Musical Director for the 2015-2016 school year at $1,950.00

4. Approve Peter Berg as Boys' Basketball Head Coach for the 2015-2016 school year at $5,247.00.

5. Approve Heather Jean Olla as Girls' Basketball Head Coach for the 2015-2016 school year at $5,247.00.

6. Approve the following substitutes for the 2015-2016 school year pending criminal history review:

Laurie Fagan
Elizabeth Stryker
Catherine Lisa*
Ida Cambria*

7. Approve Jen Burns and Charity Dilts as Home Instructors for the 2015-2016 school year at the hourly contractual rate plus mileage. Total hours are not to exceed a combined total of 70 hours.

**D. POLICY**
Discussion

**E. FINANCE**

**Motion to approve the following:**

1. Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of August 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____
Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for August 31, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Accept the Board Secretary's Report and the Treasurer's Report for month ending August 31, 2015.

3. Approve the attached list of transfers.

4. Approve the list of bills dated October 22, 2015 in the amount of $1,096,276.96.

5. Approve district tuition for receiving students for the 2015-2016 school year as follows:

| | |
|---|---|
| Kindergarten | $14,427.00 |
| Grades 1-5 | $17,390.00 |
| Grades 6-8 | $16,234.00 |

6. Approve the following allocation of 2014-2015 surplus: Capital Reserve $150,000.00
Budgeted 2016-2017 $432,276.00

7. Approve entering into contract with Louis A. Daly to provide Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) to staff for one (1), six hour session at a cost of $600.00.

8. Approve the following travel requests:*

| Staff Member | Date | Registration | Other Expenses | Travel/ Mileage | Event/Destination |
|---|---|---|---|---|---|
| Emily Searle | 11/15-11/17/15 | $211.00 | 0 | 0 | NJASL Fall Conference |
| John Preston | 12/4/15 | 0 | 0 | yes | NJEA Worskshop- Teaching Debate and Argumentation |
| Anne Rosenthal | 11/15-11/17/15 | $211.00 | 0 | yes | NJASL Fall Conference |
| Dr. Penny Nuwer | 12/4/15 | $110.00 | 0 | yes | NJASP Winter Conference |
| Joel Barrett | 12/11/15 | $35.00 | 0 | yes | Rutgers History Conference-Lincoln and the Civil War |
| Sheila Donovan | 12/3/15 | $199.00 | 0 | yes | On the Spot Techniques for Children & Adolescents with Emotional and Behavioral Problems |
| Susan Stecker | 12/9/-12/10/15 | $399.00 | 0 | yes | Northeast Conference for School-Based Speech Language Pathologists |
| Bob Hoffman Jr. | 12/4/15 | 0 | 0 | yes | STS General Meeting |

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

## F. TECHNOLOGY
Discussion

## G. FACILITIES
Discussion – Long Range Facility Plan*

**Motion to approve the following:**

1. Approve the Comprehensive Maintenance Plan and the Maintenance Budget Worksheet for the FY 16-17.

2. Approve Participation in the Sustainable Jersey for Schools Certification Program

**Whereas** The Tewksbury Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas** The Tewksbury Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost effective solutions.

**Whereas** Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas** Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.
**Whereas** The Tewksbury Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools.

**Whereas** Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.
**Whereas** The Tewksbury Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore, it is resolved** that the Tewksbury Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is in the board's intention to pursue certification for schools in the district.

**We hereby appoint** Monica Rowland to be the district's liaison to Sustainable Jersey for Schools.

**We agree to** complete district actions and to support the district's schools in completing their actions.

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

**H. COMMUNICATIONS**
Discussion

## IX. SUPERINTENDENT'S REPORT

Discussion – First Quarter Strategic Plan Report

**Motion to approve the following:**

1. Approve the Law Enforcement MOA and Addendum for the 2015-2016 school year.

2. Approve Samantha Cottone, Centenary College student, to observe 10 classroom hours.*

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

## X. LEGISLATIVE REVIEW
## XI. UNFINISHED BUSINESS
## XII. NEW BUSINESS
## XIII. AUDIENCE

## XIV. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss _____. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

## XV. OPEN SESSION

It is recommended that the Board return to Open Session.

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

## XVI. ADJOURNMENT

Motion _____ 2nd _____

**Roll Call**: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

The next Regular Board Meeting of the Tewksbury Township Board of Education is Tuesday, November 24, 2015.

*Items marked with an asterisk have been added since the Committee of the Whole Meeting