Minutes 11/24/15

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
November 24, 2015

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:05 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Ms. Delventhal, Mrs. Jenkins, Mr. Regan, Dr. Schiller, Mr. Thorp

ABSENT: Mrs. Geoffrion, Mrs. Resnick, Mrs. Larsen

ALSO PRESENT: Joanne Black-School Business Administrator, Monica Rowland-Superintendent

PRESENTATION: None

CORRESPONDENCE: None

COMMITTEE REPORTS: None

OPEN TO THE PUBLIC: No Comments

BOARD ACTION:

APPROVAL OF MINUTES

Motion was made by Mr. Regan and seconded by Ms. Delventhal to approve the following minutes:

- October 8, 2015 Committee of the Whole Meeting
- October 8, 2015 Executive Session Meeting
- October 22, 2015 Regular Board Meeting

- October 22, 2015 Executive Session Meeting

Motion carried.

CURRICULUM: Lisa Schneider will present a curriculum update December 10,2015 and Monica Rowland will present a PARCC presentation.

Motion was made by Mrs. Bartels and seconded by Mr. Regan to approve the following field trip for the 2015-2016 school year:

Group/Class	**Event/Destination**	**Date**	**Cost Per Student** (Cost of Attendance not Paid by District)
* 5th Grade	Diary of Anne Frank at Mercer County Community College	March 14, 2016	$11.00

Motion carried.

EXECUTIVE SESSION

Motion was made by Mrs. Bartels and seconded by Mr. Regan to enter Executive Session. The time was 7:11 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel for approximately five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

OPEN SESSION

Motion was made by Mrs. Bartels and seconded by Mr. Regan to return to Open Session. The time was 7:15 p.m.

PERSONNEL

Motion was made by Mrs. Bartels and seconded by Mr. Regan to approve the following:

1. Approve Ryan Lagomarsino to volunteer as Assistant Coach for the boys basketball team.

2. Approve the lateral move for Ryan Lagomarsino from Step 1 BA $54,193.00 to Step 1 BA+15 at $55,293.00.

3. Approve Denise Dalmas as a substitute bus driver for the 2015-2016 school year pending criminal history review.

4. Approve Kelly Takayama as Assistant Play Director for the 2015-2016 school year at $1,950.00.

5. Approve the following substitutes for the 2015-2016 school year pending criminal history review:

    - Deborah Close
    - Thomas Webber

6. Approve Patrice DelGrande as maternity leave replacement for Aimee Emge (second grade teacher) effective January 4, 2015 through June 30, 2016 at MA, Step 1 annual salary of $58,593.00 (pro-rated).

7. Approve Jeffrey Munsey, Supervisor of Buildings and Grounds/Maintenance as the Integrated Pest Management Coordinator, Indoor Air Quality Designee, and AHERA Coordinator effective November 23, 2015 through June 20, 2016.

Motion carried on a roll call vote.

POLICY : There are no alerts in policy per Ms. Delventhal. Several Board Members expressed concern about attendance and engagement. Ms. Delventhal welcomes members to get in touch to talk about policies. Mr. Regan and Mr. Thorp requested an attendance report for the past three years. Ms. Delventhal asked everyone to reassess their commitment to the BOE.

FINANCE

Motion was made by Mrs. Bartels and seconded by Dr. Schiller to approve the following:

1. Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of September 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____

Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for September 30, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Motion to accept the Board Secretary's Report and the Treasurer's Report for month ending September 30, 2015.

3. Motion to approve the attached list of transfers.

4. Motion to accept the Revised Board Secretary Report and the Treasurer's Report for months ending June 30, 2015 and July 31, 2015.

5. Approve the list of bills dated October 23, 2015 through November 24, 2015 in the amount of $1,166,360.69.

6. Motion to approve the agreement with Phoenix Advisor, LLC to serve as the continuing disclosure agent and Municipal Advisor of Record for filings for fiscal year ending June 30, 2015 for a total annual cost of $650.00.

7. Approve the following travel requests:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Jen Burns	1/8/16	$149.00	0	yes	Best Practices in Assessment & Treatment of Children, Adolescents & Families
Amanda Russell	4/15/16	$219.00	0	yes	NJ Association for Gifted Children 25th Annual Conference "Power Up! Learning All Day, Every Day"
*Emily Searle	2/23/16	$40.00	0	yes	Hunterdon County Librarian's Association Winter Workshop
*Anne Rosenthal	2/23/16	$40.00	0	yes	Hunterdon County Librarian's Association Winter Workshop

8. *Approve Payment #6 in the amount of $17,986.82 to Direct Digital Control Systems, Inc. for the OTS HVAC project certified by SSP Architectural Group.

9. *Approve Payment #7 in the amount of $30,128.02 to Direct Digital Control Systems, Inc. for the OTS HVAC project certified by SSP Architectural Group.

10. *Approve entering into a joint transportation agreement with Califon School District for two Tewksbury District students that attend Lebanon Township School District as choice students at a cost of $1,730.00.

11. *Approve entering into a joint transportation agreement with Califon School District to transport eleven Califon students attending Tewksbury Township School District as choice students for a total cost of $9,724.00.

Motion carried on a roll call vote.

TECHNOLOGY: None

FACILITIES: Mrs. Black updated the Board about the septic and that SSP Architects, the architect of record, will be looking at the septic project. Mrs. Black also mentioned that the new Coordinator of Buildings & Grounds and Custodian have started their employment with the district..

COMMUNICATIONS: Ms. Rowland stated that she is trying to streamline and coordinate community communications with the PTA. Ms. Bartels would like it to be posted on the website.

OTHER: None

SUPERINTENDENT'S REPORT:

Motion was made by Mrs. Bartels and seconded by Ms. Delventhal to approve the following:

1. Approve the HIB Self-Assessment Report - (Mr. Ryder presented at the Committee of the Whole Meeting).

2. Approve Alyssa Young, a student from Centenary College, for fifteen weeks of student teaching at Tewksbury Elementary School. Student teaching will be split between elementary education and special education for the spring, 2016 semester.

3. Approve the Nursing Services Plan for the 2015-2016 school year.

Motion carried on a roll call vote.

- Ms. Rowland requested feedback on the proposed 2016-2017 School Calendar options. Ms. Rowland will present at the next Board Meeting. The goal is to approve the calendar at the December meeting.
- Ms. Rowland discussed having no standardized testing in grades 1 and 2.
- Opt out numbers--nothing against a district that opts out of PARCC
- Removal of 2% cap at committee level
- PARCC testing - Ms. Rowland will present at the December 10 meeting the schoolwide testing results
- NCLB also discussed - program is at a stand still

LEGISLATIVE REVIEW: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Reorganization Meeting Date is scheduled for 1/5/16.

AUDIENCE: Public - Susan Stecher suggested certain calendar dates may conflict.

EXECUTIVE SESSION

Motion was made by Mrs. Bartels and seconded by Mr. Regan to enter Executive Session. The time was 8:05 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss negotiations. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

No action will be taken. Mr. Thorp left the room at 8:05 p.m.

OPEN SESSION

Motion was made by Mrs. Bartels and seconded by Dr. Schiller to return to Open Session. The time was 9:15 p.m.

NEW BUSINESS

Mrs. Bartels stated that the finance motion on November 12, 2015 to approve the agreement to hire Schwartz, Simon, Edelstein Celso, LLP to provide negotiations counsel did pass as per the roll call vote.

ADJOURNMENT

Motion was made by Dr. Schiller and seconded by Mrs. Jenkins to return to adjourn the meeting. The time was 9:15 p.m.

Respectfully submitted,

Joanne Black