TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
Date: Tuesday, December 22, 2015
7:00 PM

2015-2016

Board of Education Goals:

To improve communication within the Board of Education. Ensure that the website is appropriately updated for all meetings. Committee chairs will correspond each month with Administration about committee agendas. Additionally, the board will use technology to improve the communication with parents and the community about Board of Education activities.

Develop and implement a staff recognition program. Development of the program will take place in the fall of 2015. Implementation will be scheduled to begin no later than January 2016.

District Goals:

To monitor the progress of the implementation of the Strategic Plan initiatives outlined by the Administration. The Plan will be broken into quarterly objectives for the 2015/2016 school year by the August Board Meeting. Progress will be Monitored Quarterly starting in October 2015 (January 2016, April 2016, July 2016).

To support the nomination and application of the Old Turnpike School to become a Blue Ribbon School.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

_____Mrs. Bartels, VP	_____Mrs. Geoffrion	_____Mr. Regan	_____Dr. Schiller	_____Mrs. Larsen, Pres.
_____Ms. Delventhal	_____Mrs. Jenkins	_____Mrs. Resnick	_____Mr. Thorp	

IV. PRESENTATION

- *Joanne Black - Review of Board Secretary's and Treasurer's Reports

V. CORRESPONDENCE

VI. OPEN TO THE PUBLIC

Public comment is welcome. In accordance with policy, the time limit for topics is three minutes. Please state your name and address for the record.

VII. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion _____ 2nd _____

VIII. OPEN SESSION

It is recommended that the Board return to Open Session.

Motion _____ 2nd _____

IX. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- November 12, 2015 Committee of the Whole Meeting
- November 12, 2015 Executive Session I
- November 12, 2015 Executive Session II
- November 24, 2015 Regular Board Meeting
- November 24, 2015 Executive Session I
- November 24, 2015 Executive Session II

Motion _____ 2nd _____

B. CURRICULUM

Discussion

Motion to approve the following field trips for the 2015-2016 school year:

Group/Class	Event/Destination	Date	**Cost Per Student** (Cost of Attendance not Paid by District)
8th Grade	Washington D.C.	6/1/16-6/3/16	approximately $450.00 per student
*8th Grade Band	Holiday Band- Tewksbury Elementary School	12/23/15	$0.00

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

C. PERSONNEL

Discussion

- For the record: Patrice DelGrande, maternity leave replacement for Aimee Emge, which was approved at the November 24, 2015 Regular Board Meeting will now be effective December 21, 2015 (originally 1/4/16) through June 30, 2016 at MA, Step 1 annual salary of $58,593.00 (pro-rated).

Motion to approve the following:

1. Approve Darcy Harp as Head Girls Lacrosse Coach for the 2015-2016 school year at $4,401.00.
2. Approve Nancy Carle as Assistant Girls Lacrosse Coach for the 2015-2016 school year at $3,721.00.
3. Approve Tom Lobb as Head Boys Lacrosse Coach for the 2015-2016 school year at $3,554.00.
4. Approve Mike Fortino as Assistant Boys Lacrosse Coach for the 2015-2016 school year at $2,198.00.
5. Approve Catherine Zisk as Head Track Coach for the 2015-2016 school year at $4,401.00.
6. Approve Peter Berg as 1st Assistant Track Coach for the 2015-2016 school at $3,721.00 if needed, based on student participation.
7. Approve Ryan Lagomarsino as 2nd Assistant Track Coach for the 2015-2016 school at $2,198.00 if needed, based on student participation.
8. Approve Patty Aanonsen as Head Softball Coach for the 2015-2016 school year at $4,401.00.
9. Approve Heather Jean Olla as Assistant Softball Coach for the 2015-2016 school year at $3,721.00.
10. Approve Joel Barrett as Head Baseball Coach for the 2015-2016 school year at $4,401.00.
11. Approve John Preston as Assistant Baseball Coach for the 2015-2016 school year at $3,721.00.

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

D. POLICY
*Discussion - Board Member Attendance

E. FINANCE
Discussion

Motion to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of October 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

_____ _____
Board Secretary Date

CERTIFICATION OF FUNDS
Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for October 31, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Motion to accept the Board Secretary's Report and the Treasurer's Report for month ending October 31, 2015.

2. Motion to approve the attached list of transfers.

3. Approve the list of bills dated December 22, 2015 in the amount of $1,271,626.48.

4. Motion to accept the annual Audit and Management Report (AMR), and Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2015.

5. *Motion to approve the audit recommendations and corrective action plan as stated below:

    - Administrative practices and procedures - action to be taken
    - Financial planning, accounting, and reporting - action to be taken
    - School purchasing program - action to be taken
    - School food services - no action required
    - Student body activities - no action required
    - Application for state school aid - no action required

- Transportation - no action required
- Facilities and capital assets - no action required
- Miscellaneous - no action required
- Status of prior years' audit findings/recommendations - action to be taken

6. Motion to approve the 2016-17 Preschool Regular Education tuition in the amount of $3300.00.

7. Motion to approve the 2016/2017 Budget Calendar.

8. *Motion to approve the School Business Administrator to post and advertise a Request for Proposal for a School Auditor.

9. *Motion to approve the School Business Administrator to post and advertise a Request for Proposal for a Treasurer of School Monies.

10. Approve the following travel requests:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
*Monica Rowland	1/28-29, 2016	$420.00	$99.00 Lodging	yes	Techspo Convention, Atlantic City, NJ
*Bob Hoffman, Jr.	3/10-11, 2016	$395.00	0	yes	STS Conference & Equipment Show, Atlantic City, NJ
*Jennifer Burns	3/2/16	$43.19	0	yes	Workshop-Managing Frustration and Anxiety in Children and Teens
*Sheila Donovan	1/8/16	$149.00	0	yes	Workshop-Best Practices in Assessment & Treatment of Children, Adolescents & Families
*Emma Cougle	1/16-17, 2016	$165.00	0	yes	American Choral Directors' Association Meeting, Morristown, NJ
*Emma Cougle	2/18-20, 2016	$165.00	0	yes	NJ Music Educators Association Conference, East Brunswick, NJ
*Rebecca Chapman	on-line	$139.00	0	no	Using Guided Math to Strengthen Student's Math Learning
*Rebecca Chapman	on-line	$139.00	0	no	Co-teaching in Inclusive Classroom: Effective Whole Group Structures & Strategies
*Rebecca Chapman	on-line	$139.00	0	no	Maximizing Active Participation & Language Learning of ELL Using Read Aloud, Shared & Word Work

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

F. TECHNOLOGY

*Discussion - Review by Joanne Black GovDeals.com auction/obsolete equipment

G. FACILITIES

*Discussion

1. Close out of SDA Grant 5180-055-09-1002. State share received 12/16/15 in the amount of $33,152.80. Total cost of project $82,882.00.
2. Copier replacement discussion

H. COMMUNICATIONS
Discussion

I. OTHER
*****Discussion - Status of new school buses

X. SUPERINTENDENT'S REPORT

Discussion

- 2016-2017 School Calendar
- *HIB Report

Motion to approve the following:

1. Motion to approve Tuesday, January 5, 2016 at 7:00 p.m. as the meeting date for the Reorganization Meeting for the 2016 school year. Snow date will be Thursday, January 7, 2016 at 7:00 p.m.

2. Motion to approve the School Bus Emergency Evacuation Drill Report conducted on October 22, 2015 at 7:30 a.m. at Old Turnpike School. The drill included Route Numbers 1,3,5,6,7,8,11,12,15.

3. Motion to approve the School Bus Emergency Evacuation Drill Report conducted on October 22, 2015 at 8:35 a.m. at Tewksbury Elementary School. The drill included Route Numbers 1,3,5,6,7,8,11,12,15,17.

4. Approve Carolyn Lamport, a student from Fairleigh Dickinson University, for a two-week Classroom/Observation Placement between January 4, 2016 and January 22, 2016.

5. Approve Eleni Zezas, a student from Fairleigh Dickinson University, for a two-week Classroom/Observation Placement between January 4, 2016 and January 22, 2016.

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Ms. Delventhal___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Mr. Thorp___ Mrs. Larsen___

XI. LEGISLATIVE REVIEW
XII. UNFINISHED BUSINESS
XIII. NEW BUSINESS
XIV. AUDIENCE

XV. ADJOURNMENT

Motion _____ 2nd _____

*Items marked with an asterisk have been added since the Committee of the Whole Meeting.