

Minutes 2/25/16

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Regular Board Meeting

February 25, 2016

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:09 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Ms. Delventhal, Mrs. Geoffrion, Mrs. Jenkins, Mrs. Larsen, Mr. Regan, Mrs. Resnick (arrived at 7:20), Dr. Schiller, Ms. Tenerelli

ABSENT: None

ALSO PRESENT: Joanne Black-School Business Administrator, Monica Rowland-Superintendent

PRESENTATION: Ms. Rowland presented the January Staff Recognition nominees with certificates and read excerpts from their nominations. The following nominees were in attendance: Debra Antonacci, Barbara Tosco, Dale Grover, Emily Searle, Heather Olla, Camille Bristow, Allison Warren, Joelle DiSessa, Radine Schneider and Mary Yakimec.

CORRESPONDENCE: An e-mail was received from Ms. Christian, Ms. Miller and Ms. Huelsbergen requesting inclusion on communications related to Wellness Council. Also, a thank you letter from Hunterdon Youth Services for the Giving Tree donations was read.

APPROVAL OF MINUTES:

Motion was made by Mrs. Larsen and seconded by Mrs. Geoffrion to approve the following minutes:

- Approval of Minutes January 5, 2016 Organizational Meeting
- Approval of Minutes January 5, 2016 Committee of the Whole Meeting
- Approval of Minutes January 5, 2016 Executive Session
- Approval of Minutes January 21, 2016 Regular Board Meeting

- Approval of Minutes January 21, 2016 Executive Session

Motion carried.

CURRICULUM: Mrs. Geoffrion advised the Board of her meeting with Ms. Schneider and discussed how she could be a conduit for the Board. Topics discussed included a social program and purchasing an anti-plagiarism program.

1. Motion was made by Mrs. Geoffrion and seconded by Mr. Regan to approve the following field trips:

Group/Class	Event/Destination	Date	Cost Per Student (Cost of Attendance not Paid by District)
5th-8th Grade	Spanish Club trip to Spain Restr., Asbury, NJ	4/13/16	\$20.00
*4th Grade	4th Grade trip to OTS for Transition Program	5/12/16	\$0.00
*5th Grade	5th Grade Trip to Liberty Science Center	5/19/16	\$17.50

Motion Carried.

FINANCE:

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following motions:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of December 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for December 31, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Motion to accept the Board Secretary's Report and the Treasurer's Report for month ending December 31, 2015.
2. Motion to approve the attached list of transfers.

3. Approve the list of bills dated February 25, 2016 in the amount of \$1,709,875.80.

4. *Approve the following travel requests:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Joanne Black	2/9/16	\$0.00	\$0.00	yes	Trending Human Resource Topics, Florham Park NJ
Cynthia Weiss	2/9/16	\$0.00	\$0.00	yes	Trending Human Resource Topics, Florham Park NJ
Connie Feinsod	3/14/16	\$149.00	\$0.00	yes	Princeton University-Closing the Gap through Developing Executive Function, Monroe Township, NJ
Joan Condren	3/14/16	\$149.00	\$0.00	yes	Princeton University-Closing the Gap through Developing Executive Function, Monroe Township, NJ
Pamela Hoy	2/27/16	\$40.00	\$0.00	no	STS 2016 School Bus Driver Safety Seminar, Passaic County Technical Institute
Koren Baumstark	2/27/16	\$40.00	\$0.00	no	
Robin Corrado	2/27/16	\$40.00	\$0.00	no	
Ronald Jeff	2/27/16	\$40.00	\$0.00	no	
Eugene Fleming	2/27/16	\$40.00	\$0.00	no	
Heidi McKee	2/27/16	\$40.00	\$0.00	no	
Frank Henderson	2/27/16	\$40.00	\$0.00	no	
Darlene McCaffrey	2/27/16	\$40.00	\$0.00	no	
Donna Poyer	2/27/16	\$40.00	\$0.00	no	
Robert Hoffman Jr.	2/27/16	\$40.00	\$0.00	no	
Jay Jiminez	2/27/16	\$40.00	\$0.00	no	
Lorrie Pollack	3/5/16	\$40.00	\$0.00	no	STS 2016 School Bus Driver Safety Seminar, Northern Burlington Co. Regional M.S.
Robert Hoffman	3/5/16	\$40.00	\$0.00	no	
Dorothy Hoffman	3/5/16	\$40.00	\$0.00	no	

5. Approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #8176209656 at a cost of \$750.00.

6. Approve entering into contract with Advancing Opportunities for an Augmentative Communication Evaluation for student #9018305163 at a cost of \$935.00.

7. Approve entering into contract with Advancing Opportunities for an Augmentative Communication Evaluation for student #8648863621 at a cost of \$935.00.
8. *Approve the placement of student number 8326036 at Warren County Special Services School District at an annual tuition rate of \$39,075 and an aide salary of \$38,000, both costs to be pro-rated, based on the recommendation of the Superintendent and as per IEP effective February 24, 2016 through June 30, 2016 (or last designated school day of June, 2016).
9. *Accept receipt of the following funds from the School Development Authority:
 - Project Name: OTS Middle School Roof & Boiler
Project Number: 5180-030-09-1003
Total Cost: \$2,548,385.30
State Share: \$1,019,354.12
 - Project Name: New Tewksbury E.S.
Project Number: 5180-055-09-1002 (OPAP)
Total Cost: \$82,882.00
State Share: \$33,152.80
10. Motion to approve withdrawal of student #8326036 from Clinton Township District effective February 17, 2016.

Motion carried on a roll call vote.

TECHNOLOGY: Copiers will be delivered shortly.

FACILITIES: Updates on a review of the security and septic system.

COMMUNICATIONS: The school calendar, Hoops for Hospice and Awards Ceremony were discussed. Mrs. Jenkins will assist Ms. Tenerelli with Tewksbury Township letter.

OTHER: The Board has requested that Mrs. Black respond to correspondence directed to the Board and to notify the Board of such correspondence. Follow-up discussion will take place at the next Board Meeting.

SUPERINTENDENT'S REPORT:

1. Daniel Pepe, a student at Kutztown University-Department of Special Education, to observe five hours in a special education setting at Tewksbury Elementary School.
2. HIB Report - There were no suspensions or investigations for January.

NEW BUSINESS:

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following:

1. Approve the Board Meeting date change from 7:00 p.m. on Thursday, March 24, 2016 to 7:00 p.m. on Monday, March 21, 2016.

Motion carried.

EXECUTIVE SESSION:

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to enter Executive Session. The time was 9:05 p.m.

Mrs. Black read the following statement:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken.

OPEN SESSION: Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to return to Open Session. The time was 9:10 p.m.

PERSONNEL:

Motion was made by Mrs. Larsen and approved by Mrs. Bartels to approve the following:

1. Approve the following substitute teachers for the 2015-2016 school year pending criminal history review:
Joshua Dick
Daniel Pepe
2. Motion to approve, upon the recommendation of the Superintendent, that the Board hereby approves Courtney Shideler as a Special Education Teacher maternity leave replacement for Employee ID #06623 commencing on March 10, 2016 through June 30, 2016 at the annual salary of \$54,193.00 pro-rated (Step 1 BA).

Motion carried on a roll call vote.

ADJOURNMENT: Motion was made by Mrs. Larsen and seconded by Mrs. Geoffrion to adjourn the meeting. The time was 9:12 p.m.

Respectfully submitted,

Joanne Black
Board Secretary