Minutes March 10, 2016

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Committee of the Whole Meeting
March 10, 2016

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:05 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Ms. Delventhal, Mrs. Jenkins, Mr. Regan, Mrs. Resnick, Dr. Schiller, Ms. Tenerelli, Mrs. Larsen

ABSENT: Mrs. Geoffrion

ALSO PRESENT: Monica Rowland-Superintendent, Joanne Black-Business Administrator

PRESENTATION: Mr. Jim Belske reviewed the proposed technology budget for the 2016-2017 school year.

CORRESPONDENCE: None

CURRICULUM: Ms. Lisa Schneider discussed the following topics:

- Social Emotional Curriculum Update
- Professional Development
    - Writing
    - PBL
- Curriculum Revision Update
- Assessment
    - Performance Based Assessment

Mrs. Bartels has requested that she would like to discuss homework philosophy/policy at a future meeting.

FINANCE:

A motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Motion to approve agreement for placement of student #139539 at Winston Preparatory School in Whippany, NJ for the period July 1, 2015 through June 30, 2018. District tuition cost for the 15-16 school year is $36,540.

Motion carried.

Ms. Rowland presented the tentative budget, noting that the budget maintains all current programs and district initiatives. State aid, surplus, and a two percent levy along with the use of banked cap and a healthcare adjustment will be used to fund the budget.

Motion was made by Mrs. Larsen and seconded by Mr. Regan to approve the following resolutions:

Adoption of Tentative Budget 2016-2017

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, and to authorize the Superintendent and/or the Business Administrator to modify the proposed FY 2016-2017 school budget, if changes are required at the conclusion of the review by the Executive County Superintendent:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	$13,626,756	$125,775	$763,611	$14,516,142
Less: Anticipated Revenues	$ 1,756,420	$125,775	0	1,882,195
Taxes to be Raised	$ 11,870,336	-0-	$763,611	$12,633,947

And to advertise said tentative budget in the Courier News in accordance with the form suggested by the state Department of Education and according to law; and

And the proposed FY 2016-2017 budget includes a withdrawal from capital reserve in the amount of $355,000 to fund the following capital projects: loading dock, sidewalks and security enhancements.

BE IT FURTHER RESOLVED, that a public hearing be held in the library of the Old Turnpike School, 173 Old Turnpike Road, Califon, New Jersey on Thursday, April 28th, 2016 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2016-2017 school year.

Approve use of banked cap in the amount of $207,578 in the 2016-2017 budget to support increase in special education costs, increase in health benefits, professional development, and leasing of new buses. These needs must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Approve use of the Health Care cost adjustment to support a substantial increase in health benefits.

Travel and Expenses 2016-2017

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30).

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $45,000 for all staff and board members.

Motions carried on a roll call vote.

A motion was made by Mrs. Larsen and seconded by Ms. Tenerelli to approve the following:

Approve entering into contract with Beyond Communication for Speech Language Evaluation for student #7003440055 at a cost of $1,600.00.

Approve entering into contract with The Newgrange School of Princeton, Inc. for Educational Evaluation for student #7003440055 at a cost of $2,000.00.

Motion carried on a roll call vote.

Motion was made by Mrs. Larsen and seconded by Ms. Tenerelli to approve the following.

Authorize the Business Administrator to post and advertise the Special Budget Meeting to be held on Monday, March 14, 2016 at 7:00 PM in the library of Old Turnpike School.

Authorize the Business Administrator to cancel the Special Budget Meeting to be held on Monday, March 14, 2016 at 7:00 PM in the library of Old Turnpike School.

FACILITIES: Mrs. Black advised the Board that the disposal of obsolete inventory via the Gov Deal auction site was going well.

OTHER: Mrs. Black informed the Board that a voluntary Biometric Screening was offered to all employees of the Tewksbury School District on Monday, March 7th and several employees attended the screening. Mrs. Black noted that all Board members should complete their Personal and Financial Disclosure Forms.

Motion carried.

EXECUTIVE SESSION:

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to enter Executive Session. The time was 9:22 p.m.

Mrs. Black read the following statement:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and finance matters for approximately fifteen minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken when we return to public session.

OPEN SESSION: Motion was made by Ms. Larsen and seconded by Mrs. Jenkins to return to Open Session. The time was 9:45 p.m.

PERSONNEL:

Motion was made by Mrs. Bartels and seconded by Mr. Regan to approve the following resolution:

RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. #02180 are hereby withheld for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

Motion carried on a roll call.

ADJOURNMENT: Motion was made by Mrs. Larsen and seconded by Mrs. Resnick to adjourn the meeting. The time was 9:45 p.m.

Respectfully submitted,

Joanne Black
Board Secretary